



Snowmobile Capital of the World ★ ATV/UTV Capital of Wisconsin ★ Hockey Capital of Wisconsin

AGENDA NOTICE

THE FINANCE COMMITTEE OF THE CITY OF EAGLE RIVER WILL HOLD A MEETING ON TUESDAY, FEBRUARY 10, 2026, 5:15 P.M. AT CITY HALL, 525 E. MAPLE STREET IN EAGLE RIVER.

- 1) Call To Order.
- 2) Roll Call.
- 3) Treasurer confirmation that all bank accounts are reconciled.
- 4) Treasurer report of any and all late payments and penalties
- 5) Treasurer's monthly update
- 6) January 2026 Financial Review.
- 7) Review & Approval of Accounts Payable
- 8) Adjourn.

DRAFT

Please note that, upon reasonable notice at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services or provide a video link for meetings. For additional information, or to request this service, please contact the City Clerk's Office at 715-479-8682 ext. 224, 525 E. Maple Street, P.O. Box 1269, Eagle River WI 54521.

Date of posting 2/9/2026



Snowmobile Capital of the World ★ ATV/UTV Capital of Wisconsin ★ Hockey Capital of Wisconsin

AGENDA NOTICE

THE COMMON COUNCIL OF THE CITY OF EAGLE RIVER WILL HOLD A MEETING ON
TUESDAY, FEBRUARY 10, 2026, 6:00 PM AT CITY HALL, 525 E. MAPLE STREET IN EAGLE RIVER.

The meeting will be available via Zoom at the following link:

<https://us06web.zoom.us/j/81145375663?pwd=bQHgovHJVhqsra1g3yEoGUXFGtmf.1>

Meeting ID: 811 4537 5663

Passcode: 064873

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approve the agenda in any order
5. Approve Minutes of Previous Meetings
6. Discussion and Possible Action on the Following Agenda Items:
 - a) MSA Monthly Updates
 - b) Eagle River Light & Water Update
 - i. Wastewater Sludge Update
 - c) Eagle River Department of Public Works
 - i. Elm Drive Stump Dump – Future site recommendations
 - ii. Purchase of dump trailer to replace public access to Elm Drive Stump Dump
 - iii. Request for reconsideration of three-way stop at Sheridan and Silver Lake Roads
 - d) Eagle River Golf Course
 - i. Approval of one-season restaurant lease and considerations, Michael & Peter Anderson
 - e) Feral/Community Cat Population and implementation of Trap Neuter Return policy
 - i. Resolution #1074 – Approving a Trap-Neuter-Return (TNR) policy for the humane management of the feral/community cat population within the city
 - ii. Approval of hiring with limited hours, Lisa Bodamer, to assist in the TNR program including usage of DPW Parks truck
 - a) Planning Commission
 - i. Resolution #1073 – Adopting a Public Participation Plan (PPP) for the Comprehensive Plan Update
 - b) Street Closing/display of goods/event food trucks/temporary sign/amplification permits:
 - i. Temp Signs/Street Banner: Cranberry Country Quilters Show, July 18, 2026, 10AM – 4PM at Northland Pines High School Auditorium, Temporary signs per map provided, Street Banner at Cemetery and Fairgrounds, Linda Ingebritson

Please note that, upon reasonable notice at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services or provide a video link for meetings. For additional information, or to request this service, please contact the City Clerk's Office at 715-479-8682 ext. 224, 525 E. Maple Street, P.O. Box 1269, Eagle River WI 54521.

Date of posting 2/9/2026

CITY OF EAGLE RIVER *Wisconsin*

Snowmobile Capital of the World ★ ATV/UTV Capital of Wisconsin ★ Hockey Capital of Wisconsin

- ii. Display of Goods/amplifying device/temporary signs/no parking signs along W Riverview Drive, and Hwy 45 pedestrian crossing signs and cones to slow traffic: Eagle River Lions Club, Sausage Fest, Riverview Park reserved September 2 – 8 for setup/takedown of tents, Event - September 6, 2026, 11AM – 4PM, display of shirts, food, beer and music, Jerry Robish
 - c) Operator's licenses: Lisa Bodamer, Brett Jungwirth
 - d) Ordinance 602 - Staggering of Council terms
 - e) Approve payment of the bills for the City and the Golf Course
 - f) Police chief monthly update on departmental activities
 - g) Administrator's monthly update on activities of all departments
7. Adjourn.

Please note that, upon reasonable notice at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services or provide a video link for meetings. For additional information, or to request this service, please contact the City Clerk's Office at 715-479-8682 ext. 224, 525 E. Maple Street, P.O. Box 1269, Eagle River WI 54521.

Date of posting 2/9/2026

January 13, 2026

A meeting of the Finance Committee of the City of Eagle River was called to order at 5:15PM by Mayor Deb Brown.

Roll Call: Dan Dumas, Kim Schaffer, and Vic Washelesky. Burkett arrived at 5:25PM. Also in attendance: Robin Ginner, Cory Hoffmann and Becky Bolte.

Treasurer confirmation that all bank accounts are reconciled: Hoffmann reported that accounts are balanced through December 2025.

Treasurer report of any and all late payments and penalties. Hoffmann confirmed none.

Treasurers monthly update: Busy with tax collection and end of year duties.

December 2025 Financial Review: Hoffmann provided City and Golf Course account balances, budget report for the Golf Course through 12-31-25, and budget status report for the City of Eagle River as of 12-31-2025.

2022 W2 Corrections: Hoffmann presented that an error was discovered with the 2022 W2's and Clifton Larson Allen has been hired to correct and produce corrected form W2's.

Review and approval of Accounts Payable for City and Golf Course: *Motion by Burkett, 2nd by Dumas, to recommend payment of presented City and Golf Course payables to City Council. Carried on a roll call vote, all.*

Motion by Burkett, 2nd by Schaffer to adjourn at 5:40PM. Carried, all.

Becky Bolte - Clerk

January 13, 2026

A meeting of the Common Council of the City of Eagle River was called to order at 6:00PM by Mayor Deb Brown.

The Pledge of Allegiance was led by Phil Kriesel and was recited by all present.

Roll Call: Jerry Burkett, Vic Washelesky, Kim Schaffer and Dan Dumas. Also in attendance: Robin Ginner, Becky Bolte, and Mike Sanborn. Tyler Salvinski was available via Zoom.

Motion by Burkett, 2nd by Washelesky to approve the agenda in any order. Carried, all.

Motion by Burkett, 2nd by Schaffer to approve the minutes of 12-9-2025 Finance Committee and Common Council meetings. Carried, all.

a) MSA Monthly Updates: Phil Kriesel presented a written update including 2026 Streets Project. John Premier is working on the design of some of the street projects. Updates provided on Silver Lake Road Project, GIS Update of the move from ESRI software, General Wastewater Assistance update, and ITA filing for Clean Water Fund and Safe Drinking Water Loan Program for Spruce and Third.

2026 Non TID Services Agreement: *Motion by Schaffer, 2nd by Dumas to approve MSA 2026 Non TID Services agreement as presented. Carried on a roll call vote, all.*

b) Eagle River Light & Water: Ginner presented bid document to be used for Sanitary Sewer Televising, Cleaning and Repair Services. The intention is to put the service out to bid for cost effectiveness and bring back bids to Council in March for motion to act. *Motion by Dumas, 2nd by Schaffer to approve bid document as presented for Sanitary Sewer Cleaning and Televising services. Carried on a roll call vote, all.*

c) Planning Commission:

i. Lions Club request for approval to build municipal bathrooms at Gremban Park in 2026. Eagle River Lions Club representative Mike Sanborn presented the plan for building bathrooms at Gremban Park behind City Hall in 2026. Sanborn presented that the Lions Club would like permission to build two unisex bathrooms, one if costs prohibit two. Residents living on 3rd Street have been approached and received an overwhelming response in favor of the bathroom addition. Sanborn provided Council with a potential building plan and map of requested utility routes. Sanborn requested water and electric be run directly from City Hall to avoid additional meters and cost associated with those meters. The building would be erected close to 3rd Street for ease and cost effectiveness of connecting into the existing sewer line/depth. Burkett requested bathroom to have doors facing 3rd street for visibility purposes and requested cameras be erected on the outside of building to have ability to see who went in and out. Sanborn confirmed that timers would be installed to control the automatic locking of doors overnight. Sanborn addressed the maintenance expense by suggesting the current porta potty expense of \$370/month during the summer season be considered and move that amount into the new bathroom maintenance fund. Schaffer reported on the Planning Commission recommendation of the build, stating it was good idea, and continues the vision of Gremban Park. *Motion by Burkett, 2nd by Dumas to accept the Planning Commission recommendation and grant Eagle River Lions Club permission and encourage the Lions Club to build unisex bathroom(s) at Gremban Park in 2026 as discussed/presented. Motion carried on a roll call vote, all.*

ii) *Motion by Burkett, 2nd by Schaffer to accept the Planning Commission recommendation to reappoint Mary Horant to the Planning Commission for a three-year term ending April 2028. Carried, all.*

iii) Riverside Development – approval of preliminary plat application to subdivide Parcel 221-188, Riverside Park, and change the zoning district from Park/Recreation to Single-Two Family Residential. The parcel is described as Part of Government Lot 1, Section 32, and Government Lot 8, Section 29, Township 40 North, Range 10 East.

Burkett abstained from discussion as a City of Eagle River member of the Common Council but was present as the Vilas County Representative for the petitioner (Vilas County). Darcy Smith, Vilas County Finance Director, was also present.

Mayor Brown read a statement that included meeting etiquette, that there will be a 2-minute time limit for each person who wishes to comment and that the petitioner, Vilas County – represented by Jerry Burkett, would be given additional time over the 2-minute limit to respond. Burkett would not be voting as a member of the City of Eagle River Council on Riverside agenda items. Brown stated that the park area that was being discussed was Riverside behind the fairgrounds, not Riverview by the bridge, that the City of Eagle River does not own the park, Vilas County does and the City cannot dictate whether or not Vilas County sells the property.

Mayor Brown stated that Dale Ayers of the Vilas County Fair Board presented a petition at the 1-8-2026 Planning Commission meeting that contained 577 signatures. The petition heading was: “We the undersigned support the stoppage of the partitioning off of the fairground land. This property is zoned park and recreation. Let’s keep it that way”. The petition does not include physical addresses, but Ayers reported to Planning Commission the signers were from Eagle River Proper. Mayor Brown disclosed familial connections to Ayers and possibly Deana Lindbom who was in attendance.

The sign-in sheet for the Riverside Park discussion was presented to Mayor Brown with 35 attendee signatures, 11 were City of Eagle River residents. Not all reported FAVOR/OPPOSED stance but of those who did, and did not also provide written comments, 1 favored, 29 opposed rezone and preliminary plat approval.

Ginner provided attendees with a handout with the purpose of helping attendees understand what is and what is not being considered by the Eagle River City Council at the meeting. Ginner read aloud the handout in full.

Written public comments received as of 1-8-2026 presented to Planning Commission at Public Hearing, with copies provided to Council:

Susan Murphy, 132 S Aquila Ct, wants Riverside to remain a public park.

Michael Kunstman, 3667 Kropetz Ln, Town of Washington, strongly opposed the rezoning of the public park for residential development.

Martha Von Kluck, 1746 W Bass Lake Rd, Town of Washington, opposed the rezoning and potential sale.

Debra and Kurt Rekau, Duck Lake, Town of Lincoln, opposed, wants lands that include Riverside Park and the Fairgrounds to continue to be greenspace without buildings.

Steve Favorite, Town of Cloverland, owns home at 107 Silver Lake Rd, requesting that in development of the river front property, consideration for River Trail Commissions plan for an off-road bicycle/pedestrian route. Favorite requests that River Trail Commission preliminary engineering drawings that map the location of the route be entered into the record for public comment.

Warren Kmiec, 4861 Sherburn Rd, Town of Lincoln, not in favor of the change of zoning designation.

Nan Andrews, Town of Lincoln, opposes the rezoning of Riverside Park to Single-Two Family Residential.

Ginner read aloud public comments received after Planning Commission 1-8-2026 public hearing. Council received copies of written comments.

Bill Strasser, 1756 Meta Lake Rd, Town of Three Lakes, phoned Mayor Brown with request to turn the property into something good and incorporate the outlots into a bike trail, with the trail to become part of the street.

Deanna Lindbom, 6138 River Road, Town of Lincoln, phoned Mayor Brown expressing opposition to the sale of Riverside Park.

Annette Numrich, Town of Washington, urges Council to vote no on Ordinance 601 and Resolution 1072, consider other options for increasing the use of the space and other options to generate income.

Jeanne Ness, Otter Lake, address not provided, Otter Lake addresses located in Town of Lincoln, Town of Washington. Asks Council to say no to the proposal.

Phoebe Spier, 108 S 3rd, Eagle River, urging Council to vote against approval of the preliminary plant and zoning change, or table until comprehensive impact assessment is completed.

Linda Thill, address not provided, could not find in search, family owns property on Chain of Lakes since 1955, summer resident, concerns of adding to the congestion on the river, asking for alternative means to generate revenue without destroying the area.

Kari Kirschbaum, 241 N 3rd and 311 E Spruce St, Eagle River, encouraging Council to vote NO, or postpone, the proposal to subdivide and re-zone Riverside Park.

Tom Timm, 1062 Everett Rd, Town of Washington, requests Council votes no on rezoning and sale for a short-term revenue gain.

Kira Oas, 1508 Sandstone Circle, Town of Lincoln, asks that Council does not approve the application to change Riverside Park zoning to Single-Two family residential lots.

Dan O'Neil, address not provided, could not find in search, maintained a Northwoods home for more than 60 years, strong opposition to the proposed zoning changes Riverside Park. Asks City of Eagle River to say no to unrestrained development and protect green space.

Deborah Magee, 537 N Bond St, Eagle River, asks the Council to vote NO or postpone the vote to change the zoning of Riverside Park.

Janet Eckstein, 11126 Birch Point Lane, Boulder Junction, opposed to the sale and subdivision of Riverside Park.

Martha Von Kluck, 1746 W Bass Lake Rd, Town of Washington, urged Council to vote against approval of plat application and rezone. Asks for an impact assessment to be done, revisit potential uses of property, work with Vilas County Economic Development Corporation to address not only Riverside Park, but additional means to generate income.

Carol Marshall, 1033 Circle Drive, Town of Lincoln. Opposed to rezoning and sale for budget relief. Provided a copy of a letter submitted to the VCNR. Letter urges a comprehensive impact study, environmental in particular, before any development. Suggesting that improvements be made at Riverside Park to increase the use.

Nan Andrews, Town of Lincoln, opposed the rezoning of Riverside Park, citing concerns of irreversible loss of public waterfront, concerns over infrastructure and density, conflicts of interest with Burkett holding dual leadership roles at Vilas County and City of Eagle River, and inappropriate use of zoning power. Urged commission to deny the preliminary plat and maintain current Park/Recreation zoning. Andrew provided a document titled "Executive Summary: Revenue Alternatives to the Sale of Riverside Park Land".

Mayor Brown allowed for public comments with a two-minute limit per person with a 30-minute total comment time allotment.

Kathryn Craffey, 202 N 3rd St, City of Eagle River. Expressed concern that due diligence has not been done to show the proposed is in the best interest of the community. Requests City of Eagle River net financial gain/loss of the project and overall impact, including environmental factors to the area. Raised concerns on financial status of the City and financial management.

Jim Meiers, 4921 Sundstein Rd, Town of Lincoln, asked how the Planning Commission recommended approval with so many people not in favor. Expressed opposition to rezoning.

Ann Carlson, 330 Squash Lake Rd, Town of Lincoln. Eagle River is the gatekeeper to protect the park. Asks Council to consider the long-term impact. Impact study should be done. Short term solution to long term issue and agrees city should take a look at finances. Citizen Advisory Board should be created.

Bill Marshall, 1033 Circle Dr, Town of Lincoln, stated that City and County are stewards of assets and land. Wants to see rezone to residential tabled. If City proceeds, hold off at least until State of Wisconsin approves plat and wants rezone structured to happen after/if sale is finalized.

Annette Numrich, 1533 E Dollar Lake Rd, Town of Lincoln, questioned why the change of zoning was being done in advance of the potential sale. Concerns that the rezone prevents public use.

Joe Panci, 1176 Fire Tree Ln, Town of Lincoln. Green space is a wonderful capital asset, concerns of poor financial management, asks that due diligence is done to make this decision.

Kira Oas, 1508 Sandstone Circle, Town of Lincoln, written comment already read by Ginner, enjoys the park, green space is a limited natural resource in the City of Eagle River and wants a land use assessment be done. The sale of riverfront property does not address affordable housing need.

Vilas County Petitioner Representative, Jerry Burkett – Vilas County Chair was given the opportunity to speak.

Burkett stated that Vilas County has 41,000 acres of public land. Vilas County is struggling to pay the bills and County/City cannot raise taxes to pay to run the government and offer services. Examples of costs incurred to run the government given. Vilas County is the 3rd lowest taxed County in Wisconsin, and Burkett reported 50% of the City of Eagle River is tax exempt. If the property is sold by Vilas County, it would be sold on WI Surplus Auction, open to all, and no realtor would be receiving commission. Vilas County Board would need a 2/3 vote to sell property. Burkett encouraged those in attendance run for public office, and to contact their State officials to encourage the State to lessen the levy limit constraints. Burkett thanked the audience, appreciated audience concerns, and stated this is a heavy burden for public officials. Stated his wife and children are off-limits in the verbal attacks and stated that he does not do things for his financial gain and asked audience to assist in finding solutions to the financial burden.

Discussion turned to Council members.

Vic Washelesky: He voted no to previously approved Resolution 1052 expressing support of sale of property at Riverside Park and believes there are commonalities in Ordinance 601 and Resolution 1072. Does not believe the zoning amendment is consistent with comprehensive plan as comprehensive plan lists it as a park and does not believe it is compatible with surrounding land uses.

Kim Schaffer: Reported discussion at the Planning Commission regarding the zoning change, stating the residential lot continuation of adjacent Bridges Landing supported compatible use. Stated Vilas County could have proposed 60' lots and that proposal was responsible because it limited the number of lots and provided for an outlot to remain public at each end of the lots. Comprehensive plan also dictates growth. Stated there is less impact on the environment due to being on City sewer and water over septic. The single and two-family residential zoning designation prevents land from being exploited with condos or apartments. Schaffer invited Planning Commission member Adam Grassl to speak to the motions made at the 1-8-2026 Planning Commission meeting. Grassl made the motion to approve at the Planning Commission meeting.

Adam Grassl: His assessment of the proposed rezone was that it was consistent with surrounding zoning. Agreed with Schaffer that the use of city sewer was a positive on the impact on the environment concern, appreciated the larger lot sizes of the 10 lots.

Kim Schaffer spoke on the financial tax benefit for all jurisdictions. Stated there was another 950' park on the river, Riverview, close to this park.

Dan Dumas: Felt the updated park of Riverview, 500 yards away, offered green space and updated services. Riverside is underutilized. Doesn't want to let go of green space but reiterated the need to build on the tax base to cover services in the "Biggest little Town in Vilas County".

Mayor Brown: Stated that she would like to see an impact study be done, including environmental impact. Mayor expressed concerns on storm water, road - W Division St, bathroom at Riverside, and event parking. Reported 50% of the property in the 1.25 square mile that makes up the City of Eagle River is tax exempt. We have five parks and a beach in the city. Levy limits put the city in a chokehold and it's becoming increasingly

more difficult to operate, keep services, and keep staff. Council represents the residents of the City of Eagle River.

Vic Washelesky: Asked if we have progressed with developers agreement, suggesting holding zoning change as leverage to negotiate with the developer. Concerns over road damage and who would pay to repair and how it would be incorporated into developers agreement. MSA confirmed the road is not a part of the current MSA plan.

Jerry Burkett – Vilas County Chair: Reminded that he came to Council with the suggestion to implement an impact fee or agreement with each sale that a portion would go back to the city for road repair. This could be determined with Vilas County Board decision.

Motion by Schaffer, 2nd by Dumas to approve Ordinance #601 – Amending The Zoning District Classification From Park/ Recreation (PR) To Single & Two-Family Residential (R-2) at Riverside Park as presented. Carried on a roll call vote. Ayes: Schaffer, Dumas Nays: Washelesky Burkett abstained

Motion by Schaffer, 2nd by Dumas to approve Resolution 1072, a Resolution approving a preliminary plat for 10 lots at Riverside Park with 2 outlots as presented. Carried on a roll call vote. Ayes: Schaffer, Dumas Nays: Washelesky Burkett abstained

Mayor Brown implemented a five minute recess.

d) Eagle River Revitalization: Approval to dispose of cabinets and shelves from Revitalization Office.

Motion by Burkett, 2nd by Washelesky to authorize disposal of the following City owned property: two white cabinets, a particle board shelving unit, and a smaller desk with no legs and a drawer. Carried, all.

e) Approval of easement agreement between Holperin Property Management LLC and the City of Eagle River for the strip of property between Holperin building at 221 W. Wall Street and 229 W. Wall Street, known as Rotary Square: Ginner presented the easement drafted by Attorney Garbowicz. Holperin offered appreciation and reminder that the City of Eagle River *acquired* the land at the park known as the Square for public benefit.

Motion by Burkett, 2nd by Dumas to approve presented easement agreement between the City of Eagle River and Holperin Property Management LLC as presented. Carried on a roll call vote, all.

f) Street Closing/display of goods/event food trucks/temporary sign/amplification permits:

Motion by Schaffer, 2nd by Dumas to approve Temporary Sign permit to Dynamic Innovations, for the 4th Annual Recycling Extravaganza August 22, 2026, 9:00AM – 1:00PM, Eagle River Elementary School, Temp Signs on Pleasure Island Road at Hwy 45, and at Pleasure Island Road and School Parking lot. Bob Blaus. Carried, all.

Eagle River Revitalization - Eagle River Farmers Market:

Motion by Burkett, 2nd by Washelesky to approve Display of Goods/Amplifying Device/Temporary Signs/Food Trucks permit for the Eagle River Farmers Market, Wed May 6 – Oct 7, 2026 and Sundays May 24 – October 4, 2026, 8:30AM – 1:00PM, exemption from Direct Sellers Permits, Porta Potty to be contracted, paid, placed behind market sign and cleaned weekly and unlocked during market hours by ERRP, weekly entertainer using small amplifier to provide music during market hours (may be busking).Carried, all.

g) Operators Licenses: *Motion by Dumas, 2nd by Washelesky to approve Regular Operators Licenses to: Rachel Beyersdorf, Brooke Grabowski, Madison Nyman. Carried, all.*

h) 2026 Capital Improvement Loan Payment - Debt Service Fund: The 2026 Capital Improvement loan taken out with Incredible Bank came back with 2026 principal and interest payments not supported by levy. Mayor and staff conferred with CLA and 2026 principal and interest payment will be made using available Debt

Service funds totaling \$87,877. Mayor provided the solution that four sets of eyes review the budget. *Motion by Schaffer, 2nd by Washelesky to approve using \$87,877 in available Debt Service Fund balance to make 2026 principal and interest payments on the 2026 Capital Improvement Loan with Incredible Bank. Carried on a roll call vote, all.*

i) *Motion by Dumas, 2nd by Burkett to approve payment of the bills for the city and the golf course recommended by the Finance Committee. Carried on a roll call vote, all.*

j) Presentation and approval of corrected 2026 Budget Summary: Ginner presented error on published 2026 Budget Summary. The 2026 budget summary had 2025 budget expense line items not being presented accurately as spreadsheet formulas were corrupted due to 2026 zero dollar line items being inadvertently deleted. Ginner recreated the budget summary for posting on the city website with 2025 corrections. Bottom line figures have not changed, and total amounts approved were not changed. *Motion by Burkett, 2nd by Schaffer to approve corrected 2026 Budget Summary for posting as presented. Carried on a roll call vote, all.*

k) Police Department: Police Chief Tyler Salvinski prepared a monthly update on current departmental activities. Chief Salvinski was available via Zoom and stated the new squad is almost ready for pickup. Salvinski presented the inclusion of PoliceOne Academy under the PD training availabilities for 2026.

Salvinski reported a need to hire a new patrol officer as there is an officer leaving in June. There is a 2026 Police Grant covering \$125,000 in salary for three years if the PD were to get it. *Motion by Burkett, 2nd by Washelesky to instruct Chief Salvinski to pursue the hiring of a new patrol officer. Carried on a roll call vote, all.*

l) Administrator's monthly update on activities of all departments: Ginner provided a written update including a marketing report for the golf course.

Ginner presented RFP document for Municipal Janitorial and Cleaning Services. No action taken.

Motion by Schaffer, 2nd by Washelesky to adjourn at 7:55PM. Carried, all.

Becky J Bolte - Clerk

City of Eagle River

CLIENT LIAISON:

Phil Kriesel
 Phone: 715-362-3244
 Cell: 715-482-0238
 pkriesel@msa-ps.com

DATE:

February 10, 2026



2026 STREETS PROJECT (R00088144)

MSA is working towards the April bid date in the contract schedule. Once plans are developed, we will schedule a meeting with City staff to review the plans and project specifics.

NON TID SERVICES 2025 (R00088145)

The Non TID services contract allows MSA to respond quickly to small engineering service requests as they come up.

SILVER LAKE ROAD (R00088117)

(No Change)

The project is substantially complete. Next spring we will monitor the grass growth before paying the contractor the final retainage.

Currently the project is under budget with change order #1 pushing the project costs to slightly above the bid amount.

- Project work completed to date \$583,244.55
- Change Order #1 completed to date \$ 46,871.00
- Pay Request #3 \$630,155.55
- Original CO #1 amount \$ 52,936.00
- Project Contractor
 - Pitlik and Wick
 - Bid amount \$628,635.70

The City of Eagle River was awarded a \$320,971.32 MSID grant from WISDOT for the reconstruction of Silver Lake Road from the intersection of Sheridan Street and Silver Lake Road to the City limits near the swimming beach. Our estimate at the time of the bid was \$670,244. The planned project is to include replacement of the pavement and provisions for a sidewalk on the south side of the project.

Added to the Silver Lake Road Project was drainage corrections near the end of Mc Faul Lane. This cost was included in Change Order #1.

GIS UPDATE (R00088098)

The City upgraded their GIS apps in 2025 to the latest version of ESRI software called ArcGIS Experience Builder. The City continues to utilize their GIS apps for viewing, tracking maintenance and keeping inventory of City owned streets and utilities.

USER AGREEMENT WITH LANDFILL UPDATE (R00088141)

MSA will continue to facilitate User Agreement talks between the City of Eagle River and Highway G Landfill. The discussions relating to updating the agreement have paused, because the City is no longer accepting the landfill's leachate. Additional conversations are anticipated in the coming months. MSA has also periodically shared information with the landfill and their engineer regarding leachate pretreatment.

GENERAL WASTEWATER ASSISTANCE UPDATE (R00088143)

MSA has provided various technical assistance to the City of Eagle River in recent months:

- Currently, we are investigating options to avoid running out of space in the liquid sludge storage tank at the treatment facility. Due to loss of land for land-spreading and cropping practices on the land that is still available, the City has been unable to land apply sludge in the fall of each year and only land apply in the spring. Spring tends to have a short application window, and as a result, staff have been unable to fully empty the sludge storage tank, and the tank is filling up.
 - Assisting with contacting other municipalities to inquire on available farmland that the City could potentially land-spread on
 - Conversations with biosolids hauling and land application contractors to explore options for contract-hauling and/or contract-land-application
 - Assist with investigation and feasibility of setting up a temporary dewatering system this summer or fall, producing a cake biosolid, and then land application or land filling.

WDNR INTENT TO APPLY – CLEAN WATER FUND AND SAFE DRINKING WATER LOAN PROGRAMS

An ITA was submitted for sewer lining that was part of the Spruce and Third Streets project. An ITA does not obligate the City to proceed with a project. There is no fee for this service.

It is important to think about what possible projects could come up in the next year to apply for. This should be looked at like a wish list. Funding changes will happen over the next year, and this is the required first step in using DNR loan and grant programs.

Water and Electric Report February 2026

Water

- We have had two water main breaks in the last few weeks.
 - Illinois and Railroad Street. We were able to turn off three main valves to stop the flow of water and not have any customers out of service. We will wait until the frost goes out to dig and repair.
 - Willow Street between W. Division and W. Wall St. – Two customers including Kwik Trip were out of water for 2.5 hours. The whole time on the break repair was 9.5 hours. Much of the time involved is hammering through the frost. That is a very slow process. Thanks to the street department for their assistance with the use of their backhoe and hauling some fill for us!
- We have had one water service freeze up. We now have a handful of customers running their water to prevent from freezing, including a few running to keep their sewers from freezing.
- The deepest frost depths when checked a week ago were approaching five feet but ranged from 18” – 57”. It is more like a normal winter this year!
- The crew continue to clean out snow around hydrants as needed.

Electric

- No outages and nothing out of the ordinary to report on the electric utility.
- During the days with the colder temperatures the guys were busy with equipment and vehicle maintenance and upkeep.
- Typical street light repair and maintenance when needed.
- The auditors will be here on the week of February 9.
- Jennifer is adjusting well and doing an excellent job as Cindy’s replacement.
- Cole is also falling into place as the new Utility Foreman.

Wastewater Report February 2026

Overall the wastewater plant is running well.

Sludge brief overview:

Wastewater sludge is a byproduct of the treatment process. The sludge goes through a decanting process to remove a portion of the water condensing the cast off product. The sludge is pumped to a 500,000 gallon storage tank on the South side of W. Division St. There is 18 feet of room inside the tank. We accumulate about 1 foot per month under normal operation. The sludge is then hauled for spreading on fields.

The Issue:

- The Sludge tank is getting full. We are currently sitting at approximately 14.5 feet, which equates to 406,000 gallons. In the past, we have spread sludge on private fields. We have 22-24 acres of field we spread on in the Spring which accommodates around 175,000 – 275,000 gallons (6-10 feet in tank) if we can max out our spreading. Spreading is limited to spring road limits and the landowners limited time frame that they allow the spreading, along with weather conditions during the days we are allowed to spread. These spring fields are still available at this current time.
- We have also spread on other private fields in the fall to get close to emptying the storage tank. We were not allowed to spread on these fields last fall and they are no longer available for spreading on.

MSA Engineering is working on the following potential solutions:

- Hiring a contractor for the Spring application to use an injection spreader on the existing 22-24 acres to maximize the field's capabilities. This comes at additional hauling and spreading costs.
- Hiring a contractor to haul sludge to other private fields, if any other fields are available. This comes at additional hauling and field rental costs.
- Bringing in a portable sludge dryer, reducing the volume and weight of the sludge, then hauling the finished product to a landfill. Significant costs are associated with this option.
- Another option worth exploring, is to purchase our own property for future spreading. This cannot be just any property. There are DNR regulated setbacks from other properties, private wells, wetlands and slopes. Soil types and level to ground water come into play. An existing field would be ideal, but wooded acreage that can be cut and cleared may have to work. The hay crop may require annual harvesting. Associated costs to purchase property and potentially clear, level and make ready for sludge spreading.

The reality:

We should have the ability to spread sludge on the existing private fields to buy time, but some other option will need to come into play for the near future. I will keep you informed of MSA's available options and costs. Future decisions will need to be made.

Sewer Lining Project

Over the years, Aqualis (Northern Pipe) through the annual cleaning and televising program has identified 6,000 feet of sewer main in need of attention. The recommended fix for these sections is sewer lining. Sewer lining allows for repair and prolonging of the pipe without having to dig up the streets. Sewer lining can generally be done at less of a cost. Phil from MSA has put together a budgetary cost for lining totaling \$586,207. He has asked if we are interested in pursuing these repairs through a DNR clean water fund loan. The loan would be for 20 years currently at a rate of 1.485%. Robin and I discussed this and decided to wait and lump this with a bigger future project.

Elm Drive Stump Dump Recommendation

After the past two seasons of misuse of the stump dump, including junk (obvious garbage and contaminated yard waste) being dropped, contractors using the facility despite signage to the contrary, and added expense of having to clear the dumping area on a constant basis, DPW and Admin would like to recommend the “Yard Waste Facility” be closed to the public. This includes allowing the agreement with Town of Lincoln to expire for their Fire Wise program.

For City residents, Brad would like to recommend the purchase of a dumpster to be put by the DPW shop for residents to dump grass clippings, leaves and other small yard waste debris, and when it fills up, the crew will take care of dumping it at the facility. See attached quotes for dumpsters.

New signage will need to be made for the facility. I recommend the following:

YARD WASTE FACILITY CLOSED TO THE PUBLIC

CITY OF EAGLE RIVER RESIDENTS ONLY may drop their grass clippings, leaves and other small yard waste debris at the Public Works shop, 1020 N Bluebird Road.

TOWN OF LINCOLN RESIDENTS – contact your town hall for yard waste dumping options, 715-479-7000.

Public Dumping at this site is prohibited

Ordinance 74-33 (1), 74-35

All other signage, except surveillance notifications, will be removed. Surveillance of the Elm Drive site will continue, and an additional surveillance camera will be mounted to cover the new DPW dumpster. The dumpster will be labeled with “Yard Waste Only” and will include what yard waste is acceptable.

We will have to amend Ordinance 599 with a list of what items are acceptable.

Material Handling Equipment At Amazing Prices!



VIEW CART



**Self-Dumping Hoppers W/
Manual Release - 2,000 LB**

*Vestil D Series 2,000 LB Self-Dumping
Hoppers: 2 CuYd(Qty:1)*

SKU: D-200-LD-NB

Price: \$996.00

Qty:

1

Remove



**Self-Dumping Hoppers W/
Manual Release - 2,000 LB**

*Options - All Increase Lead Time Except
Casters: Hopper Extensions - Adds 15-
11/16" of Steel Mesh To Hopper Top(Qty:1)*

SKU: D-200-EXT-SMY

extension

Price: \$229.00

Qty:

1

Remove

2 item(s) in cart

Subtotal

\$1,225.00

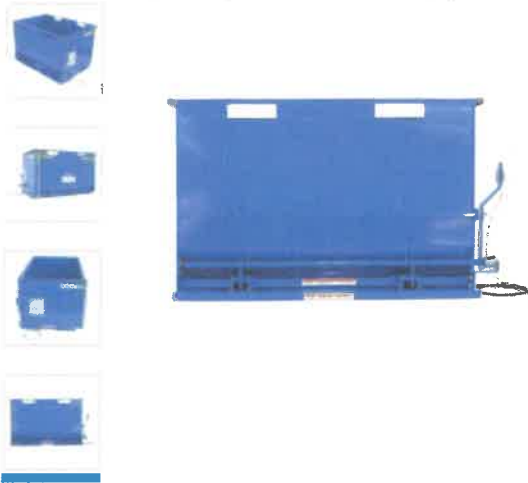
[Update Cart](#)

[Empty Cart](#)

[Continue Shopping](#)

[CHECKOUT](#)

SUBMIT ITEMS IN CART FOR SHIPPING QUOTE (Quotes are emailed in 2-4 hours)



VESTIL Drop Bottom Hopper: Std Hopper, Steel, Casters Not Included, Chain/Cable, Blue

Item **896C30** Mfr. Model **DBH-100-3**

Web Price

\$1,252.16 / each

This item requires special shipping, additional charges may apply.

Qty

Add to Cart

☐ Ship

☒ Pickup

Ships from supplier to branch. Available for pickup by end of Apr, 2026.

Deliveries may be delayed due to winter weather.

[Appleton Branch #339](#) | [Change](#)

Pickup Weight **440 lbs**

Add to List

[Sign In](#) or [Register](#) to access lists.

Product Details

Catalog Page **N/A**

Maximum Load Capacity **3,000 lb**

Cubic Foot Capacity **27 cu ft**

Cubic Yard Capacity **1 cu yd**

Hopper Material **Steel**

Hopper Release Type **Chain/Cable**

Hopper Style **Standard**

Overall Height **33 in**

Overall Width **54 in**

Overall Length **38 in**

Dump Angle **90 °**

Color **Blue**

Finish **Powder Coated**

Frame Gauge **10 ga**

Frame Material **Steel**

Fork Pocket Spacing **24 in**

Fork Pocket Width **8 in**

Fork Pocket Depth **8 in**

Fork Pocket Height **2-1/2 in**

Manufacturer Part Number **DBH-100-3**

Compliance & Restrictions

WARNING: Cancer and Reproductive Harm - www.P65Warnings.ca.gov



Brand **VESTIL**

UNSPSC **0**

Country of Origin **USA (subject to change)**

Product Description

Steel drop-bottom hoppers feature fork pockets at the top of the hopper bin, allowing the bottom to swing away, dropping the contents straight down. Steel hoppers withstand sharp or rugged materials, such as metal scrap and construction debris, and are also more heat-resistant than plastic hoppers.



What are you looking for

(0)

Questions or would like to place an order over the phone? Our sales team is available at (317) 657-5017!



2 YARD HEAVY DUTY QUICK ATTACH HOPPER

ProTilt SKU: ES13200

~~\$1,590.00~~ **\$1,435.00**

(You save \$155.00)

Starting at \$77.31/mo or as low as 0% APR with [PayPal](#). [Learn more](#)

+ Write a Review

[Click here](#) to become tax exempt.

QUANTITY:

▼

1

▲

BUY NOW - FREE SHIPPING

[paypal](#)

[More payment options](#)

ADD TO SHOPPING LIST



DESCRIPTION

2 YARD HEAVY DUTY QUICK ATTACH HOPPER

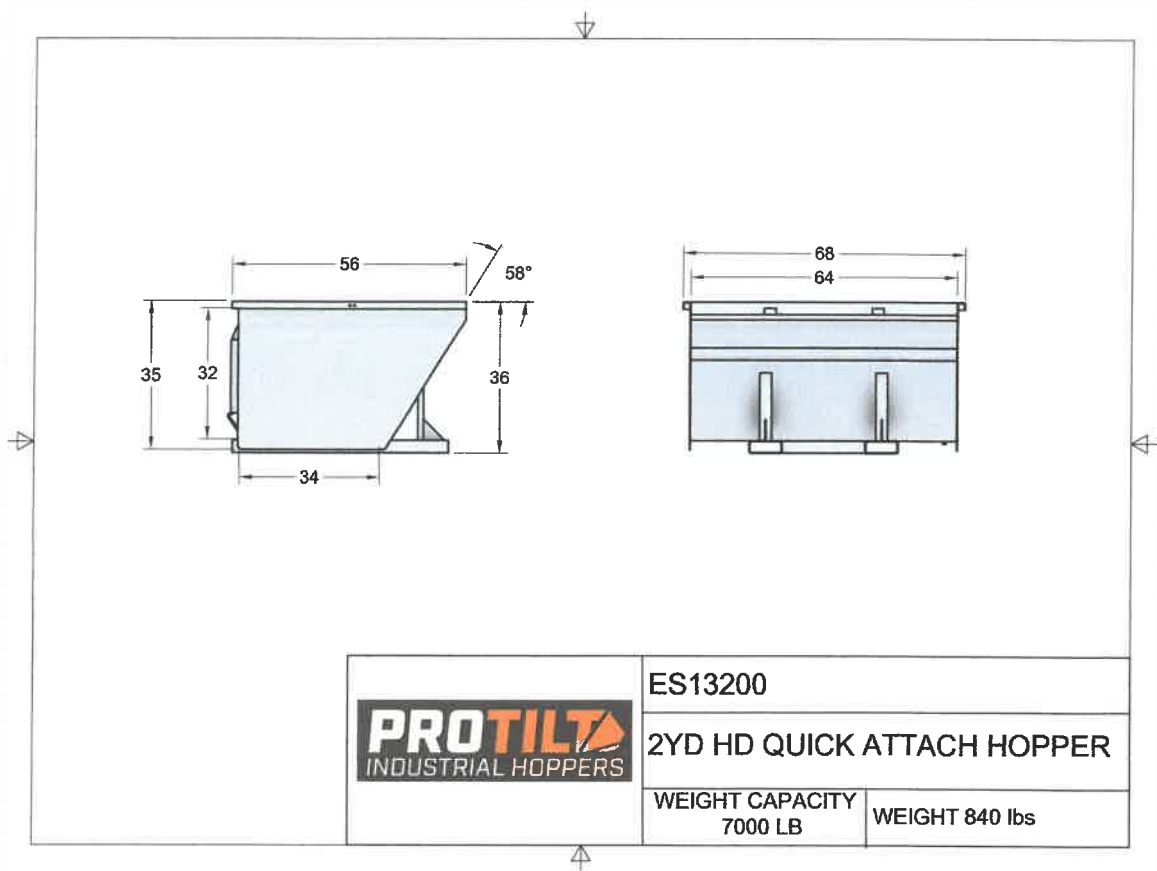
while maintaining operator safety.

- Free Shipping
- Build in Indiana
- Engineered for Durability

Powder Coated Finish

Drain Plugs Come Standard

Ships Ready to Work



Details

Specifications

Volume Capacity	2 Cubic Yards
Width	68"
Height	36"
Length	56"
Steel Gauge - Side Panel	7 Gauge
Steel Gauge - Base	3/16"
Weight Capacity	7000 lbs
Approximate Weight	840 lbs

[View Drawing](#)

Other Available Sizes

[1.5 Yard Heavy Duty](#)

[3 Yard Heavy Duty](#)

Questions?

You can place your order right here on our website, or give our team a call to get any questions answered and place your order with them.

Standard Quick Release Steel Dumping Hopper - 2 Cubic Yard, Blue



Hopper automatically releases when pushed against dumpster.

- Returns to locked, upright position when complete.
- Includes pull cable for secondary release.
- All-welded steel construction.
- Bumper plate triggers hopper to tilt and dump contents.
- 2,000 lb. capacity.
- Optional [Steel Casters](#) and [Lids](#) available.

[More Images & Video](#)

SPECIFY COLOR:



MODEL NO.	SUGGESTED USE	CUBIC YARD	CAP. (LBS.)	FORK POCKET CENTERS	OVERALL DIM. L x W x H	WT. (LBS.)	PRICE EACH		COLOR	ADD TO CART
							1	2+		
H-8929BLU	Wood, Corrugated	2	2,000	28" W	69 x 57 x 52"	705	\$1,915	\$1,880	<input checked="" type="checkbox"/> Blue	1 <input type="button" value="ADD"/>

DROP SHIPS VIA MOTOR FREIGHT IN 3 DAYS FROM IN

[Additional Info](#)

[Parts/Accessories](#)

[Shopping Lists](#)

[Request a Catalog](#)



EAGLE RIVER GOLF COURSE

SEASONAL RESTAURANT AND BAR OPERATOR AGREEMENT

This Seasonal Restaurant and Bar Operator Agreement ("Agreement") is made and entered into as of _____, 2026 (the "Effective Date"), by and between the City of Eagle River, Wisconsin, a municipal corporation ("City"), and _____ ("Operator").

This Agreement is intended to establish a short term seasonal operating relationship under which the Operator provides food and beverage services as an amenity to the Eagle River Municipal Golf Course under close City oversight. This Agreement is not intended to create a traditional commercial tenancy.

1. PREMISES AND CONTEXT

The City authorizes the Operator to use that portion of the Eagle River Municipal Golf Course clubhouse located at 457 McKinley Street, Eagle River, Wisconsin, consisting of the restaurant dining room, bar, kitchen, patio, bar carts, dumpster area and associated service areas (collectively, the "Premises").

The Premises are part of a municipally owned recreational facility. Food and beverage service is provided to support golfers, leagues, tournaments and events. The Operator acknowledges that continuity of service is essential to overall golf course operations.

The Premises and all City owned equipment are provided AS IS and WHERE IS. The City makes no representation regarding condition, capacity or suitability beyond prior use as a seasonal golf course restaurant. See Exhibit A for a list of equipment included with this agreement.

2. TERM AND SEASONAL NATURE

The term of this Agreement shall commence on _____, 2026 and shall automatically terminate upon the official close of the 2026 regular golf season as determined by the City.

This Agreement does not create any right to renewal, extension or continued occupancy beyond the stated term. Any future operation shall require separate City Council approval. Written notice of intent to renew must be provided by the Lessee no later than November 15, 2026. The City shall notify the Lessee of its decision to renew or not renew no later than December 31, 2026.

3. COMPENSATION AND SECURITY DEPOSIT

3.1 Seasonal Fee

The Operator shall pay the City a total seasonal operating fee of \$1,500, payable as follows:

- \$500 on July 1, 2026

- \$500 on August 1, 2026
- \$500 on September 1, 2026

Payment in a single lump sum is permitted. Late payment constitutes a material default.

3.2 Security Deposit

Upon execution of this Agreement, the Operator shall deposit \$2,000 with the City as a security deposit. The deposit secures performance of all obligations including unpaid fees or utilities, cleaning deficiencies, equipment damage beyond ordinary wear, failure to properly shut down or winterize equipment or any other default.

No interest shall accrue. Return of the deposit is subject to final inspection and approval by the City.

4. PERMITTED USE AND OPERATIONAL EXPECTATIONS

The Premises shall be used solely for operation of a full-service restaurant, bar and beverage cart service directly associated with golf course operations.

The Operator shall:

- Fully staff, stock and operate the restaurant, bar and bar carts
- Provide consistent service during normal golf course hours
- Serve leagues, tournaments and golf related events as scheduled by the City or Golf Professional
- Maintain all required food service, alcohol service and health related licenses
- Operate in a manner consistent with a family oriented municipal facility

The City reserves the right to provide limited food or beverage service through the pro shop or other means if the Operator is temporarily unable to meet service expectations.

Gambling devices or gambling activities of any kind are strictly prohibited.

5. HOURS OF OPERATION

At a minimum, the Operator shall comply with the following hours of operation to the best of their ability:

- Early and late season: open no later than 10:00 a.m. on days the course is open
- Memorial Day through Labor Day: open no later than 8:00 a.m.

The Operator shall remain open as long as the golf course is open for play unless weather conditions or City approved closures require otherwise.

6. UTILITIES AND OPERATING COSTS

The Operator shall reimburse the City for utilities and operating costs in accordance with Exhibit B at the end of this document.

Reimbursement is due within 30 days of invoice. The Operator is solely responsible for phone, internet, cable, grease disposal and routine equipment maintenance and repair.

7. MAINTENANCE, CLEANING AND WINTERIZATION

The Operator is responsible for day-to-day cleanliness, sanitation and routine maintenance of the Premises and all City owned equipment.

At the end of the season, all kitchen and bar equipment shall be professionally cleaned, properly shut down and winterized. Proof of service shall be provided to the City. See Exhibit D for end-of-lease checklist.

All chemicals required for the dishwasher equipment must be purchased from ProKleen, 6138 River Road, Eagle River, WI 54521 to ensure continued maintenance service.

Failure to meet these requirements may result in forfeiture of the security deposit and additional charges.

Structural components of the building remain the responsibility of the City.

8. CITY ACCESS AND OVERSIGHT

The City and its agents may enter the Premises at reasonable times for inspection, maintenance or operational oversight. Immediate access is permitted in the event of suspected violations or emergencies.

9. SECURITY CAMERAS

The Operator shall maintain active security camera coverage of the bar, point of sale and dining areas at all times during operation to support public safety, liquor license compliance and incident review.

If the Operator does not provide and maintain adequate security camera coverage acceptable to the City, the City may, at its discretion, install and operate security cameras within the Premises. Any City-installed cameras shall remain the property of the City. The Operator shall cooperate with installation and shall not tamper with, disable or obstruct any camera equipment.

Video footage generated by City-installed cameras shall be controlled by the City and may be used for law enforcement requests or regulatory compliance.

10. ASSIGNMENT AND SUBCONTRACTING

Assignment, subletting or subcontracting of operations is prohibited without prior written approval of the City Council. Any unauthorized transfer is void and constitutes a default.

11. INSURANCE AND INDEMNIFICATION

The Operator shall maintain insurance coverage meeting the requirements set forth in Exhibit C and shall name the City as an Additional Insured on a primary and non-contributory basis.

The Operator shall defend, indemnify and hold harmless the City from all claims arising out of the Operator's activities except to the extent caused by the City's negligence.

12. LIQUOR LICENSE

All licensing and sale of alcoholic beverages must conform to Wisconsin State Statute 125.

12.1 Facility Licensing

The liquor license associated with the Premises remains the property of the City of Eagle River. The Operator shall not transfer, encumber or jeopardize the license.

Upon termination of this Agreement, the original wet-signed license shall be immediately surrendered to the City Clerk.

12.2 Bartender Licensing

All individuals who serve or dispense alcoholic beverages on the Premises, including bartenders, servers and managers performing alcohol service duties, must hold a valid City of Eagle River Operator's (bartender's) license or Wisconsin Statewide Operator's Permit as required by state law prior to performing any alcohol service duties or be under the immediate supervision of:

- (1) The licensee
- (2) Someone with the privilege of an operator's license
- (3) The approved agent of a corporation or LLC
- (4) A person with an operator's license

The Operator is responsible for ensuring that all alcohol-service staff are properly licensed or supervised in accordance with Wisconsin statutes and that all required licenses and permits remain current throughout the operating season. No individual may serve or dispense alcohol under the City's liquor license without a valid license or permit applicable within the City of Eagle River or without the supervision required by state law.

13. DEFAULT AND TERMINATION

13.1 Events of Default

Events of default include but are not limited to:

- Failure to pay amounts due
- Failure to operate during required hours
- Closure of operations for more than 48 consecutive hours without City approval
- Health, safety or liquor law violations
- Failure to maintain insurance
- Improper cleaning or winterization

13.2 Cure and Termination

The City may allow limited cure periods at its discretion depending on the nature of the default. Defaults involving public safety, liquor licensing or abandonment may result in immediate termination.

Upon termination, the City may retain the security deposit, recover additional costs and take possession of the Premises.

13.3 Default Cure Schedule (Limited)

Notwithstanding any other provision of this Lease, the City grants Lessee a limited and conditional opportunity to cure certain defaults, strictly as set forth below. No other cure rights are implied.

Type of Default	Cure Period	Notes
Failure to pay rent, utilities, or reimbursements	Ten (10) calendar days after written notice	No cure permitted more than once per season
Failure to open or meet required operating hours	Three (3) calendar days after written notice	Subject to liquidated damages during cure period
Health, sanitation, or safety violations	Forty-eight (48) hours after notice	Immediate termination if violation poses public risk
Failure to maintain insurance	Five (5) calendar days after notice	Coverage must be continuous and retroactive
Failure to clean, maintain or winterize equipment	Five (5) calendar days after notice	Security deposit may be applied

Defaults not subject to cure include, but are not limited to:

- unauthorized early closure;
- abandonment of the Premises;
- unlawful activity or gambling;
- liquor license violations;
- assignment or subletting without approval;
- insolvency or bankruptcy filing.

14. END OF SEASON SURRENDER

Upon expiration or termination, the Operator shall immediately vacate the Premises, return all City owned equipment in clean condition, surrender the wet-signed liquor license and remove personal property within 14 days. End-of-Lease checklist is included in Exhibit D.

15. NO TENANCY RIGHTS

This Agreement does not create a leasehold interest, tenancy or property right. Continued occupancy beyond the term without written authorization is prohibited.

16. GOVERNING LAW AND ENTIRE AGREEMENT

This Agreement shall be governed by Wisconsin law and constitutes the entire agreement between the parties. Modifications must be in writing and approved by the City Council.

17. OPERATOR REQUESTS AND APPROVALS

- One-time ANSUL fire suppression inspection and reset to be scheduled by City Administrator
- One-time draft beer line cleaning and system check to be reimbursed to Operator by Eagle River Golf Course before start of season
- Complimentary golf and cart for four, throughout the season, with tee-times at the discretion of the Golf Pro

18. SIGNATURES

IN WITNESS WHEREOF, the parties have executed this Lease Agreement as of the date first written above.

Lessee

City of Eagle River

We, the undersigned, personally guarantee the obligations of _____ under this lease.

Debra A Brown, Mayor

Becky Bolte, City Clerk

STATE OF WISCONSIN }
 }ss.
COUNTY OF VILAS }

Personally came before me this ____ day of _____, 2026, the above named **Debra A. Brown, Mayor, and Becky Bolte, Clerk of the City of Eagle River**, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public, State of Wisconsin
My Commission Expires: _____

STATE OF WISCONSIN }
 }ss.
COUNTY OF VILAS }

Personally came before me this ____ day of _____, 2026, the above named - _____, to me known to be the person(s) who executed the foregoing instrument and acknowledged the same.

Notary Public, State of Wisconsin
My Commission Expires: _____

Exhibit A - City Furniture & Equipment List

Dining room, bar and bar carts

83	Chairs – Metal with Vinyl Seats
20	Barstools – Metal with Vinyl Seats
20	Square Dining Tables
13	Iron Patio Chairs
4	Iron Patio Tables
1	Commercial Glass Washer
2	Ice Chests
1	Triple Cooler
2	Mini Fridges
1	Commercial Coffee Pot
2	Bar Carts (Yamaha, Model Years 2014 and 2022)

Kitchen

2	Banks of Built-In Shelves
2	Stainless Steel Refrigerated Counter Unit
2	Stainless Steel Refrigerators (1 Two-Door, 1 Three-Door)
2	External Walk-In Freezers
1	Ice Maker
1	Stainless Steel Small Table
1	6 Burner Gas Stove with oven
1	Griddle
1	Commercial Grill
1	Double Deep Fryer
1	Commercial Dishwasher
1	Warming Table
1	Microwave
2	Hand Washing Sinks

Miscellaneous

Additional bar glasses, silverware, dishware, serving ware, and other miscellaneous supplies of unspecified quantities are available for Lessee use. The City of Eagle River makes no guarantee as to the quantity or condition of these items. Should the available items be insufficient for operational needs, it is the Lessee’s responsibility to procure any additional supplies necessary to support food and beverage service.

All of the above-mentioned equipment is owned by the City of Eagle River. It will be made available for use of the Lessee at Eagle River Golf Course. The Lessee will be required to maintain the equipment in good operating condition by performing all regular and periodic maintenance. The City will assume no obligation for repair or maintenance of the equipment during the term of the lease and will expect that it will be returned in the same condition as provided to the Lessee subject to normal wear and tear. Equipment is required to be professionally cleaned, shut down and winterized at the end of each season with proof of service provided to the City.

Exhibit B – Operating Charges & Utilities

	<u>City of Eagle River</u>	<u>Lessee</u> <i>(Restaurant/Bar only)</i>
Eagle River Light & Water - Electricity	30%	70% *
WI Public Service - Natural Gas		✓ *
Eagle River Light & Water – Water Service	30%	70% *
Eagle River Light & Water – Sewer Service	30%	70% *
Republic – Trash/Recycling		✓ *
Phone/Cable/Internet	The restaurant shall independently fund these services for their own use and at their own expense.	
Snowplowing	✓	
Grounds Maintenance	✓	
Grease Disposal		✓
Equipment Maintenance, Repair and Winterization		✓

* Utilities are billed directly to the City of Eagle River and are required to be reimbursed by the restaurant related to usage in that section of the Clubhouse building within 30 days of invoice receipt.

Exhibit C – Insurance Requirements

The Respondent shall, at its own expense and cost, obtain and keep in force during the entire duration of the contract the following insurance coverage covering the Respondent and all of its agents, employees and sub-contractors and other providers of services and shall name the City of Eagle River and its employees and agents as an Additional Insured on a primary and non-contributory basis to the Respondent's Commercial General Liability, Liquor Liability, and Automobile Liability policies. These requirements shall be clearly stated in the remarks section on the Respondent's Certificate of Insurance. Insurance shall be written with insurance carriers Approved in the State of Wisconsin and with a minimum Best's Rating of A-VIII. In addition, all carriers are subject to approval by the City. Minimum Limits and requirements are stated below:

1) Worker's Compensation Insurance:

- Statutory Coverage
- Employer's Liability
- \$1,000,000 each accident/\$1,000,000 disease-policy limit/\$1,000,000 disease each employee
- A Waiver of Subrogation shall be provided in favor of the City of Eagle River and its employees and agents.

2) Commercial General Liability:

- Including Premises & Operations, Products and Completed Operations, Personal and Advertising Injury, Contractual Liability and Independent Contractors.
- Limits of Liability for Bodily Injury and Building Damage Each Occurrence \$1,000,000
 - Aggregate \$2,000,000 (The Aggregate Limit shall apply separately to each job.)
- A Waiver of Subrogation shall be provided in favor of the City of Eagle River and its employees and agents.

3) Automobile Insurance:

- Including all owned, hired, borrowed and non-owned vehicles
- Evidence a Combined Single Limit of Liability for Bodily Injury and Property Damage: Per Accident \$1,000,000
- A Waiver of Subrogation shall be provided in favor of the City of Eagle River and its employees and agents.

4) Umbrella (Excess Liability):

- \$1,000,000 Occurrence/\$1,000,000 Aggregate

5) Liquor Liability:

- \$1,000,000 Occurrence/\$1,000,000 Aggregate

The limits and coverage listed above are minimums and additional limits and/or coverage may be required by the City depending on the event. The respondent shall provide a Certificate of Insurance as evidence of General Liability, Auto Liability including all owned, hired, borrowed and non-owned vehicles, statutory Worker's Compensation and Employer's Liability and Professional Services Liability coverage.

The Respondent shall direct its Insurer to provide original, completed Certificates of Insurance to the City prior to issuance of contract. The awarded Respondent(s) will be responsible for

providing written notice to the City 30 days prior to cancellation or non-renewal of any insurance policy. The Certificate shall evidence all required coverage including the Additional Insured on the General Liability, Liquor Liability, and Auto Liability policies and Waiver of Subrogation on the General Liability policy, Auto Liability and Workers Compensation policies. The Respondent shall provide the City copies of any such insurance policies upon request. The above insurance requirements are the City's general requirements. Insurance requirements with the awarded respondent are subject to final negotiations.

Exhibit D - Restaurant End-of-Lease Checklist

1. Lease Obligations

- ☐ Review lease agreement for specific end-of-lease requirements.
- ☐ Verify notice of intent to vacate was submitted per lease terms.
- ☐ Confirm final services and utilities invoices are paid.
- ☐ Schedule final walk-through with tenant and landlord.

2. Premises Condition

- ☐ Remove all furniture, décor, signage, menus, and equipment not belonging to landlord.
- ☐ Patch and repair walls, ceilings, and floors (including holes from shelving or décor).
- ☐ Ensure all plumbing (sinks, floor drains) is clean and functional.

3. Kitchen & Equipment

- ☐ Ensure all cooking equipment is deep cleaned: grills, fryers, stoves, steam tables, etc. (professional cleaning is required).
- ☐ Degrease exhaust hoods, filters, and ducts (professional cleaning is required).
- ☐ Clean and winterize walk-in coolers, freezers, and reach-in refrigerators (remove food, sanitize, defrost, prop open doors). (professional cleaning is required).
- ☐ Drain, sanitize and winterize ice machines, beverage dispensers, and soda/beer lines. (professional service is required).
- ☐ Clean, descale and winterize dishwashers and sinks. (professional service is required).
- ☐ Remove grease from grease traps and arrange final grease trap service. (professional service is required).
- ☐ Remove tenant-owned equipment, ensure landlord-owned equipment is clean and operable.

4. Health & Safety

- ☐ Dispose of all perishable and non-perishable food items properly.
- ☐ Remove chemicals, cleaning supplies, and hazardous materials.
- ☐ Check fire suppression system and extinguishers; reset if required. (professional service is required).
- ☐ Remove and properly dispose of cooking oils and waste.
- ☐ Sweep, mop, and sanitize all floors.

5. Exterior & Common Areas

- ☐ Remove exterior signage, awnings, and window decals.
- ☐ Remove dumpsters, recycling bins, or grease barrels (if tenant-owned).

6. Utilities & Services

- ☐ Cancel or transfer utilities under tenant's name (garbage, internet, phone).

- ☐ Return keys (Clubhouse, walk-in cooler and drink carts) and security system codes to landlord.
- ☐ Provide forwarding address for mail and final statements.

7. Financial & Documentation

- ☐ Request return of security deposit (document condition with photos).
- ☐ Return original wet-signed liquor license to City of Eagle River Clerk
- ☐ Notify vendors, suppliers, and service providers of closure.

RFP RESPONSE

Operation of the Clubhouse Pub & Restaurant – Eagle River Golf Course – 2026 Season

Submitted by: Michael Anderson & Peter Anderson

TABLE OF CONTENTS

- A. Proposal Synopsis
- B. Contact Information
- C. Statement of Approach
- D. Statement of Qualifications
- E. List of Restaurants Managed
- F. Business References
- G. Financial References
- H. Conflict of Interest Statement
- I. Proposed Lease Fee
- J. Required Attachments (Attachment B)
- K. Exceptions
- L. Acknowledgment of City Code of Ethics
- M. Signature Page

A. PROPOSAL SYNOPSIS

The Clubhouse Pub and Restaurant at the Eagle River Golf Course presents an important opportunity to enhance the experience of league players, visiting golfers, and community members. Our proposal is centered on restoring consistency and reliability to an operation that has experienced inconsistent service in recent years. The City is seeking operators who bring not only operational capability but also commitment and accountability. That is precisely what we offer.

Michael Anderson and Peter Anderson are lifelong residents of Eagle River, whose families have been part of the community for over a century. Our long history of business ownership and civic involvement reflects a deep commitment to Eagle River and its public assets. The Anderson Insurance Agency has served the community for almost one hundred years and has consistently demonstrated responsible business practices and strong advocacy for the City.

Peter Anderson brings more than three decades of small-business ownership experience, including operating the Blend coffee shop in Eagle River. He has also served multiple times as President of the Eagle River Area Chamber of Commerce, further demonstrating his dedication to the local business community and civic leadership. Michael Anderson served twenty-three years in the United States Army, gaining extensive experience in leadership, logistics, and organizational management. He also has formal culinary training, an MBA from the University of Wisconsin–Madison, and has served as the City Fire Chief for 10 years. Together, our combined experience reflects stability, professionalism, and the ability to manage a complex seasonal operation effectively.

Our interest in operating the Clubhouse Pub and Restaurant is rooted in a genuine commitment to the Eagle River Golf Course. We are long-time users of the course and understand the expectations of league players, regular golfers, and visitors. We recognize the frustration that inconsistent food and beverage service has caused in recent seasons, and our goal is to provide dependable hours, efficient service, quality food, and a welcoming atmosphere that reflects positively on the course and the City.

We do not own or operate any other restaurant businesses. This eliminates any concerns about competing interests or the use of City facilities to support outside ventures. We have no plans to expand or operate additional restaurants. We aim to protect and develop your equipment inventory, not reduce it. Our sole focus is to provide reliable service that supports the success of the Eagle River Golf Course and enhances the overall golfer experience.

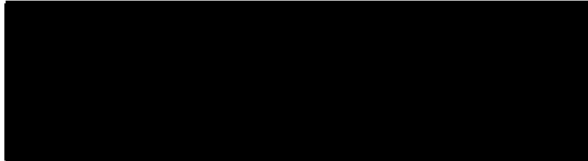
By selecting us as operators, the City gains a stable, locally invested partnership with proven business credibility, deep community ties, and a demonstrated record of public service. Our proposal offers more than an operational plan. It offers consistency, accountability, and a long-term commitment to the success of one of Eagle River's most important recreational assets.

B. CONTACT INFORMATION

Michael Anderson



Peter Anderson IV



C. STATEMENT OF APPROACH

Hours of Operation:

Grab-and-Go Breakfast: 8:00 AM – 11:30 AM daily.

Restaurant Hours: 11:30 AM – 7:30 PM daily; kitchen open until 8:00 PM on league nights.

Bar Hours: 10:00 AM – close; 10:00 PM on league nights.

Bar Cart: Operates 6-7 days per week, weather permitting.

(All hours may extend based on the availability of quality labor)

Service Approach:

Counter-service model; menu includes ½-lb signature burgers, ⅓-lb burgers, brats, hot dogs, sandwiches, salads, fryer items, and league specials.

Staffing Plan:

1 Cook (8-hour shift), 1 Bartender, 1 Hopper, 1 Bar Cart Operator.

D. STATEMENT OF QUALIFICATIONS

Michael Anderson brings more than two decades of leadership and operational management experience. He served for 23 years in the United States Army, where he held senior leadership roles with responsibilities for logistics, personnel management, budgeting, and operational oversight. His experience includes direct supervision of multiple dining facilities within a large organization, providing a strong understanding of food service operations, regulatory compliance, staffing coordination, and operational discipline.

In addition to his military service, Michael has completed formal culinary and ServSafe training at Nicolet College and holds an MBA from the University of Wisconsin–Madison. He is also a long-time small business owner. Along with his wife, Kathleen Anderson, he has co-owned and operated Financial Strategies Group in Rhinelander, WI, for approximately twenty years.

Peter Anderson has more than 30 years of small-business ownership experience in Eagle River. He is the former owner and operator of Blend coffee shop, a locally owned restaurant that he successfully operated for approximately ten years. In addition to his restaurant experience, Peter has owned and operated the Anderson Insurance Agency for more than three decades, a business that has served the Eagle River community for nearly one hundred years. His background reflects financial responsibility, strong customer service, and operational consistency. Peter has also served as President of the Eagle River Area Chamber of Commerce, demonstrating civic leadership and a commitment to supporting the local business community. Since selling Blend Coffee House, Peter has continued to work as a professional bartender for the past three years, maintaining hands-on experience in beverage service, customer engagement, and bar operations.

Angie Anderson brings additional depth and continuity to the management team. Angie was also an owner and operator of Blend Coffee House alongside Peter Anderson and was actively involved in daily restaurant operations, staffing, customer service, and bar management. Since the sale of Blend, Angie has continued working as a professional bartender and remains actively engaged in the hospitality industry. For the Clubhouse Pub and Restaurant, Angie Anderson will serve as a full-time manager, providing consistent on-site leadership, staff supervision, scheduling oversight, and quality control. Her presence ensures day-to-day operational stability and reinforces the commitment to dependable service.

Together, Michael Anderson, Peter Anderson, and Angie Anderson form a highly qualified management team with extensive experience in food service, bar operations, staffing, and long-term small-business ownership. Their combined backgrounds reflect stability, professionalism, and a proven ability to operate responsibly within the Eagle River community. This team is well prepared to deliver consistent, high-quality service that enhances the Eagle River Golf Course experience and aligns with the City's expectations for accountability, reliability, and performance.

E. LIST OF RESTAURANTS MANAGED

Blend Coffee House – Eagle River, WI

F. BUSINESS REFERENCES

Chase Kukanich, Reinhart Foodservice

Sales Representative

(715) 891-2622

As the owner of Blend Coffee Shop, Peter held an account with Reinhart Foodservice for 10 years.

Pat King, Germantown Mutual Insurance Company (GMIC)

Marketing Representative

(262) 509-1770

As the owner of Anderson Insurance Agency, Peter has had a business relationship with GMIC for over 30 years.

Randee Hubbard, Society Insurance Company

Marketing Representative

(608) 515-3737

As the owner of Anderson Insurance Agency, Peter has had a business relationship with Society Insurance Company for over 30 years.

G. FINANCIAL REFERENCES

[REDACTED]

Both Peter and Michael bank here. Michael and Kathy Anderson own Financial Strategies Group, which also holds a commercial account here.

[REDACTED]

Both Peter and Michael bank here. Peter and Angie Anderson own Anderson Insurance Agency, which also holds a commercial account here that they have held for many years.

[REDACTED]

Peter and Michael have owned a real estate holding company, Tara Acres LLC, since 2007 and have banked here for the past three years; before that, we banked with [REDACTED]

John Hletko, (715) 891-0695, has been our banker for several years at [REDACTED] and [REDACTED] k. He also sits on the city planning commission. He currently works at Headwaters State Bank in Land O' Lakes.

H. CONFLICT OF INTEREST STATEMENT

No conflicts of interest exist.

I. PROPOSED LEASE

Proposed seasonal lease payment: \$1,500.

Security Deposit of \$2000

Request complimentary golf and cart use for Peter, Michael, Angie, and Kathy Anderson.

Startup Requirements (City Responsibility):

One-time ANSUL fire suppression inspection before June 1.

One-time draft beer line cleaning and system check before turnover. We will then continue with monthly service/cleanings and end-of-season shutdown service.

J. ATTACHMENT B

Non-collusion affidavit, certification, and ethics acknowledgment to be signed upon submission.

K. EXCEPTIONS

No exceptions requested.

L. ACKNOWLEDGMENT OF CITY CODE OF ETHICS

We agree to adhere to the City of Eagle River Code of Ethics. See signed document

M. SIGNATURE PAGE

Michael E. Anderson



Date

12/12/25

Peter Anderson IV



Date

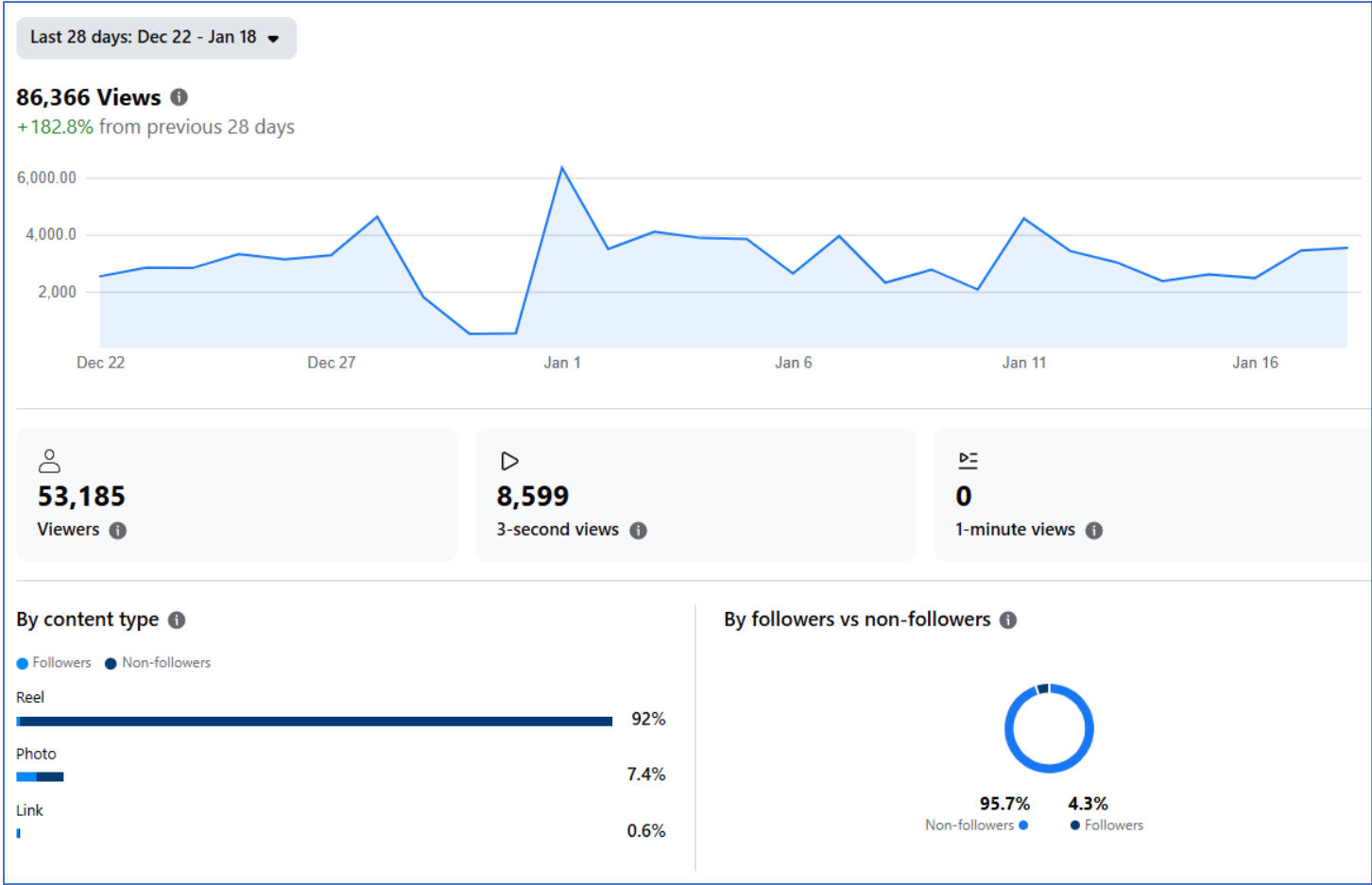
12/12/25

Facebook Page:



As of today, the page has 2,827 followers.
On December 15th, the page had 2,818 followers.




























Facebook Insights:



Eagle River Golf Course Marketing Report & Proposed Facebook Posts

January 19, 2026

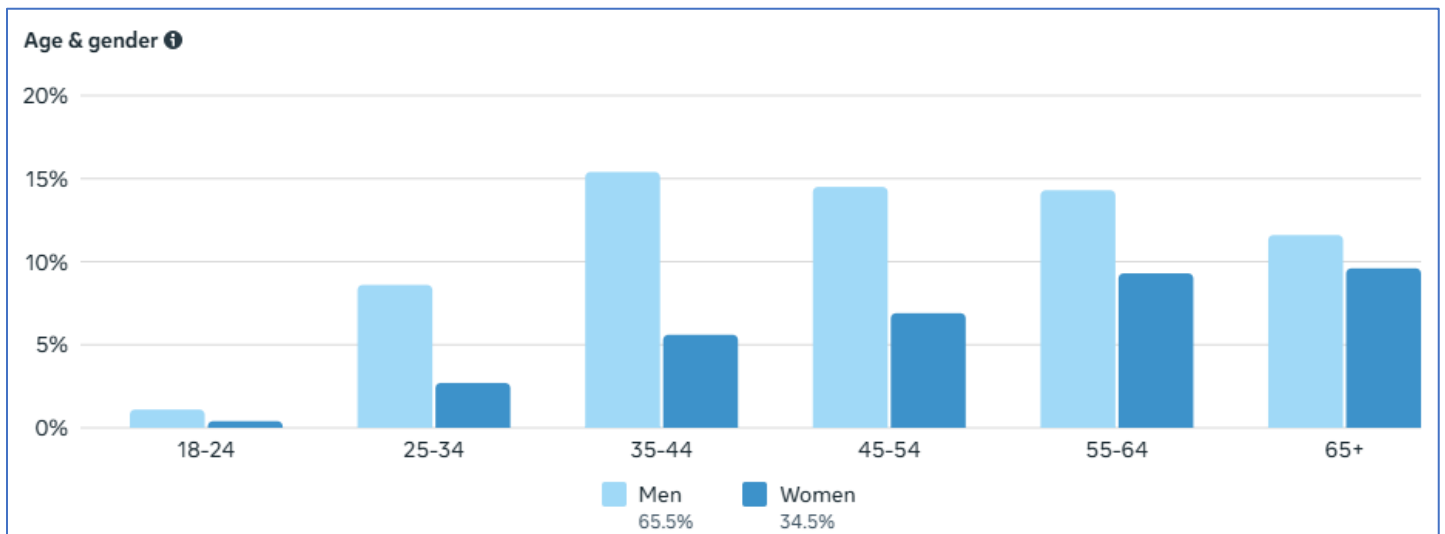
Facebook Insights (continued):

Preview 	Views  	Viewers  	Interactions  
 The record for most golf holes played by an in...  Published • Yesterday at 6:00 AM	... 415	288	7
 As we continue our countdown to opening da...  Published • Jan 15 at 6:00 AM	... 209	131	7
 Did you know the earliest golf balls were mad...  Published • Jan 11 at 6:00 AM	... 369	243	8
 We can't wait for Spring! Soar over Hole 1 and...  Published • Jan 8 at 6:00 AM	... 219	144	4
 Happy National Bird Day! 🐦 Here's a bird's...  Published • Jan 5 at 6:00 AM	... 805	620	13
 We can't wait to see you later this year!  Published • Jan 1 at 6:00 AM	... 2,296	1,739	38
 We're curious: how far have you traveled to te...  Published • Dec 28, 2025	... 1,291	937	16
 Merry Christmas!  Published • Dec 25, 2025	... 355	240	16
 Today is the first day of Winter. We promise g...  Published • Dec 21, 2025	... 490	305	16
 This time of year, we see a lot of birdies migra...  Published • Dec 18, 2025	... 333	220	4

Eagle River Golf Course Marketing Report & Proposed Facebook Posts

January 19, 2026

Facebook Audience Demographics:



Top cities

Eagle River, WI



8.4%

Chicago, IL

2.3%

Three Lakes, WI

1.9%

Rhineland, WI

1.4%

Milwaukee, WI

1.3%

Conover, WI

1.2%

Saint Germain, WI

1.2%

Wausau, WI

1%

Green Bay, WI

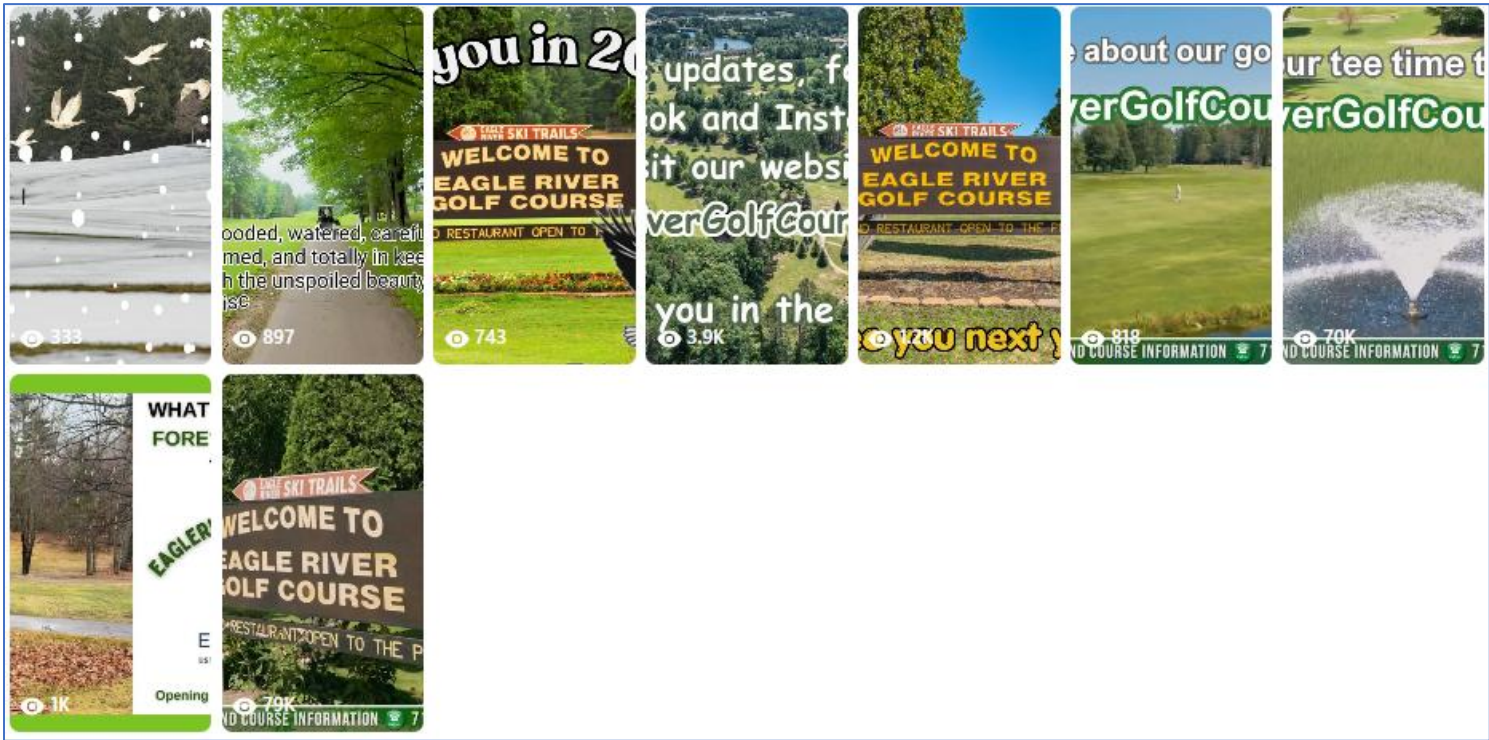
0.9%

Phelps, WI

0.9%



Eagle River Golf Course Marketing Report & Proposed Facebook Posts
January 19, 2026

Facebook Videos:



Video Link - <https://www.facebook.com/EagleRiverGolfCourse/reels/>

Facebook Ads

Ad ↕	Reach ↕	Post engagements...	Clicks (all) ↕	Amount spent ↓
 See You This Spri...	42,792	11,649	160	\$43.36
 Season Over End...	13,771	9,702	252	\$37.95

Instagram Page:



eaglerivergolfcourse

Eagle River Golf Course

637 posts 619 followers 59 following

Golf Course & Country Club

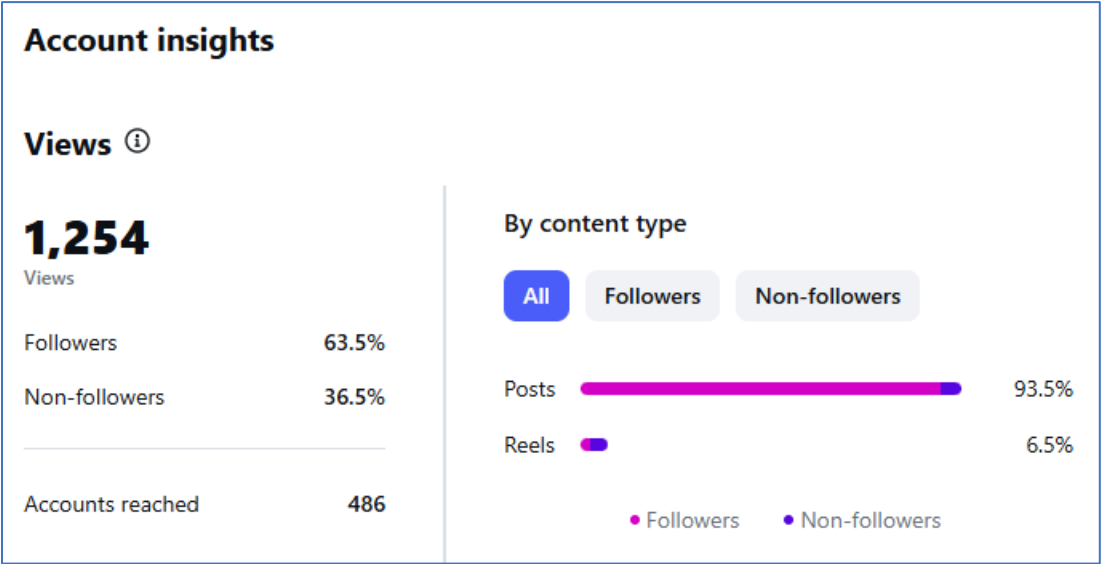
Our course is wooded, watered and totally in keeping with the beauty of the Northwoods - and one of the most challenging... more

457 McKinley Blvd, Eagle River, Wisconsin 54521

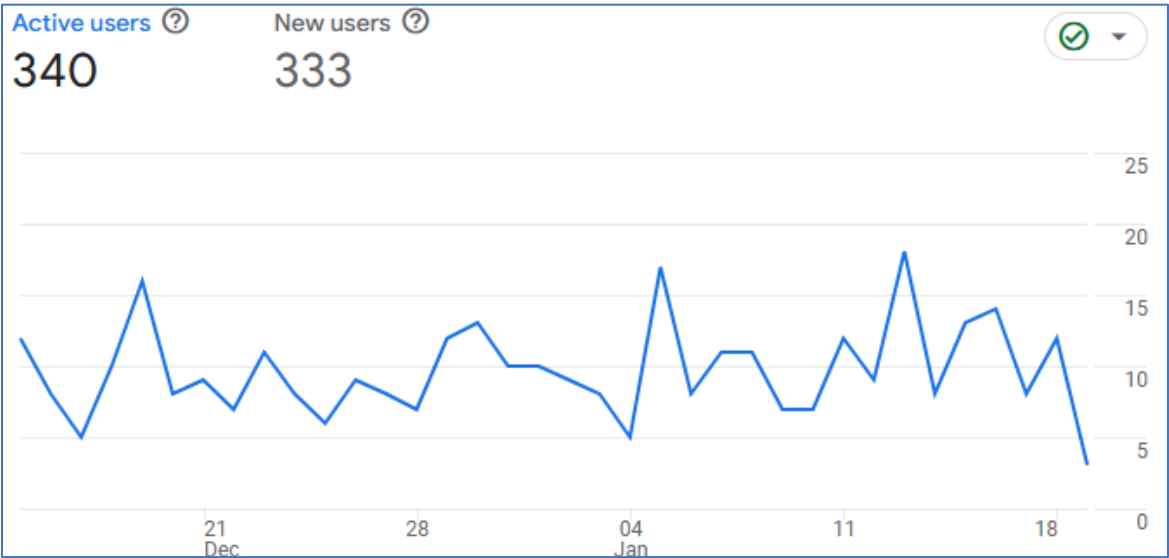
www.eaglerivergolfcourse.com

Followed by rhinelanderresorts and andyspontoonsaloon

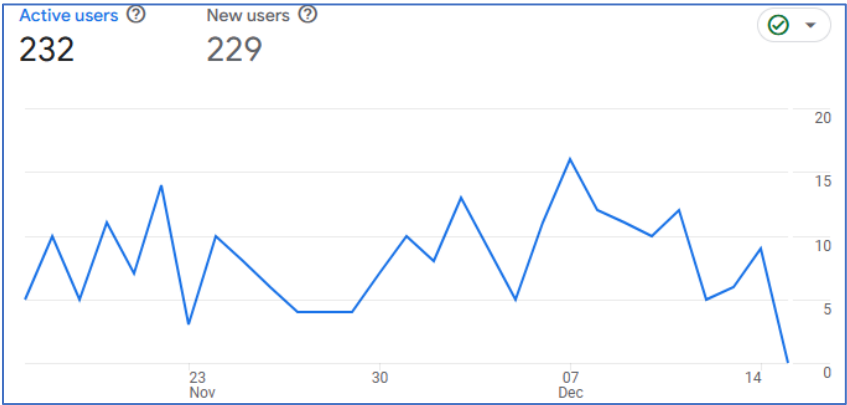
Instagram Page (continued):



Google Analytics:



December 15th through January 19th

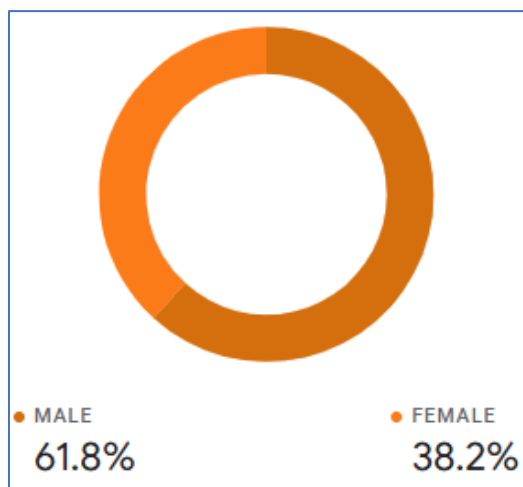


November 17th through December 15th

Eagle River Golf Course Marketing Report & Proposed Facebook Posts

January 19, 2026

Visitor Demographics:



Due to recent changes in audience mix, Google is temporarily hiding age demographics as the current sample does not meet privacy reporting thresholds. Males comprised 61.8% of page visitors.

Website Pages Visitors are Viewing:

Total		406 77.78% of total
1	/	262 (64.53%)
2	/about-us/rates	32 (7.88%)
3	/about-us/staff	14 (3.45%)
4	/teetimes	12 (2.96%)
5	/ladies-leagues	10 (2.46%)
6	/about-us/scorecard	9 (2.22%)
7	/about-us/view-our-course	8 (1.97%)
8	/about-us	6 (1.48%)
9	/turkeys-clubhouse-restaurant-now-open	6 (1.48%)
10	/contact-us	5 (1.23%)

Eagle River Golf Course Marketing Report & Proposed Facebook Posts
January 19, 2026

Location of Website Visitors:

Total	340
	74.73% of total
1 Wisconsin	93 (27.35%)
2 Illinois	40 (11.76%)
3 (not set)	29 (8.53%)
4 Texas	16 (4.71%)
5 Florida	14 (4.12%)
6 Minnesota	14 (4.12%)
7 California	13 (3.82%)
8 Michigan	10 (2.94%)
9 Virginia	10 (2.94%)
10 Colorado	9 (2.65%)

State

Total	340
	74.73% of total
1 (not set)	62 (18.24%)
2 Chicago	20 (5.88%)
3 Eagle River	7 (2.06%)
4 Milwaukee	7 (2.06%)
5 Rhinelander	7 (2.06%)
6 Wausau	6 (1.76%)
7 Forest City	5 (1.47%)
8 Madison	5 (1.47%)
9 Ashburn	4 (1.18%)
10 Aspen	4 (1.18%)

City

Google Ads:



Proposed Facebook and Instagram Posts:

2/2 – Déjà vu, brought to you by Winter. Happy Groundhog Day!



2/5 – Get ready for Spring and soar over Hole 5 with this bird's-eye view and keep your game on par. 🏌️🚩

<https://www.youtube.com/watch?v=074l3-UOL9A>



2/8 – It's Game Day! Who are you rooting for?



Eagle River Golf Course Marketing Report & Proposed Facebook Posts

January 19, 2026

2/12 – As we eagerly await Spring, take in this bird’s-eye view of Hole 6 and keep your game on par! 🏌️🚩
<https://www.youtube.com/watch?v=eD4o9zg3dwI>



2/14 – There is no love stronger than that of playing golf! 🏌️



2/15 – Happy National Wisconsin Day! Set among the unspoiled beauty of Wisconsin’s Northwoods, our course delivers scenic views and one of the most challenging rounds in the state! Learn more at eaglerivergolfcourse.com.



Eagle River Golf Course Marketing Report & Proposed Facebook Posts

January 19, 2026

2/19 – Why was 6 afraid of 7? Cause 7 8te 9! Soar over Hole 7 with this bird's-eye view and keep your game on par. 🏌️🏌️🏌️ <https://www.youtube.com/watch?v=yfOiYGaiHEo>



2/20 – Today is National Love Your Pet Day, and we couldn't let the sun set without calling out our favorite pup, BOB! 💖



2/24 – #TakeMeBackTuesday! Our course was originally built as 9 holes in 1923! In 1988, it was redesigned by architect Don Herfort, and features strategically bunkered greens, narrow forested fairways and prevalent water hazards. Learn more at eaglerivergolfcourse.com/about-us/.

Courtesy of the @Eagle River Historical Society.



Eagle River Golf Course Marketing Report & Proposed Facebook Posts

January 19, 2026

2/26 – As we continue our countdown to opening day, soar over Hole 8 with this bird’s-eye view and keep your game on par. 🏌️🏌️ <https://www.youtube.com/watch?v=Y9KcPEDKNGI>



3/1 – Are you new to golf and looking for some tips to help your swing? @Golf.com has you covered - <https://golf.com/instruction/11-fantastic-golf-tips-beginning-players-need-to-know/>.



We welcome your comments or questions and will schedule these posts upon your approval.

Respectfully submitted,

Team Swisher

Allison Burns, Kassie Bellin, Dina Casso, Karly Kolehouse and Kim Swisher

Office: 715-437-0090

Email: allison@kimswisher.com

Email: kassie@kimswisher.com

Email: dina@kimswisher.com

Email: karly@kimswisher.com

Email: kim@kimswisher.com

Trap–Neuter–Return (TNR) Program Overview

Since beginning my position in 2021, the City has received a number of calls from residents regarding concerns with feral, also referred to as community, cats. Until recently, the City did not have a viable or humane solution to offer.

Late last fall, these concerns became more pressing when resident Lisa Bodamer, residing on Wall Street, met with me to request action regarding a growing feral cat population in her neighborhood. Shortly thereafter, Councilman Dumas, who resides on McKinley, raised similar concerns regarding feral cats and the increasing number of kittens being produced. These conversations underscored the need for a coordinated, long-term solution.

Over the past several months, I have researched best practices and worked to develop a feasible program for the City of Eagle River. One of the key challenges identified is that our area does not have a low-cost spay and neuter option specifically suited for feral cats. I contacted Melissa McDonald, Executive Director of the Vilas County Humane Society, who provided guidance on effective and humane population-control strategies, including Trap–Neuter–Return (TNR) programs successfully used in other communities.

Following outreach to local veterinary clinics, Dr. Maureen Thornborrow, licensed veterinarian and owner of Northwoods Animal Hospital in Eagle River, expressed strong interest in partnering with the City on a TNR program. Dr. Thornborrow has generously agreed to donate her veterinary time and has offered a reduced cost to the City of \$50 for a spay or \$30 for a neuter, covering only her staff and supply costs.

We are now presenting a Resolution to formally implement a Trap–Neuter–Return program within the City of Eagle River. This program is designed to humanely address the feral cat population by stabilizing colonies and preventing further reproduction.

Under the proposed program:

- Cats will be trapped in identified and reported population areas.
- Trapping is anticipated to begin every other week on Fridays.
- Cats will be transported for an overnight hold to ensure they do not eat prior to surgery.
- On Saturdays, cats will be taken to Northwoods Animal Hospital for spay or neuter procedures and ear-tipping for identification.
- Cats will be returned to their original colony locations the same day following surgery.

Operational support will include:

- The Police Department, under Chief Tyler Salvinski, will have an officer notify homeowners in areas where traps will be set to inform them of the program.
- Small yard-style notification signs will be placed in trapping areas one week prior to trapping.
- The Department of Public Works, under Foreman Brad Adamavich, will assign staff on Fridays to place traps, monitor them, and retrieve trapped cats.

- Lisa Bodamer has also agreed to assist with transporting the cats to and from the veterinary clinic on Saturdays and returning them to their original colony locations following surgery. In order for her work to be covered under workers' compensation, I am requesting that, in addition to approval of the Resolution establishing the TNR policy, the City Council approve the hiring of Lisa Bodamer for limited-hours employment at an hourly rate of \$15.00 per hour. This expense would be charged to the program budget allowance as approved in the 2026 budget.

The TNR program is anticipated to operate every other week initially. As the feral cat population stabilizes and trapping activity decreases, the program would transition to once per month and eventually to an as-needed basis, subject to budget and veterinarian availability.

Trap–Neuter–Return is a proven, effective, and humane method for managing feral cat populations. Communities that have implemented TNR programs typically experience noticeable reductions in nuisance complaints, kitten births, and overall population growth within the first few years of operation.

Representatives from the Vilas County Humane Society and Northwoods Animal Hospital are present this evening to provide additional information and answer any questions Council may have. I respectfully request Council's consideration and approval of the Resolution to implement the Trap–Neuter–Return program for the City of Eagle River.

February 4, 2026

Dear City of Eagle River:

It is my pleasure to assist you as the attending veterinarian for the new trap, neuter and return program. Please see the following requirements:

1. There will be flat fee of \$30 for a feline neuter and \$50 for a feline spay to be charged to the City of Eagle River.
2. The animals will be sterilized, be given an injection of pain medication, have their ear tipped and returned to their home colony.
3. Any animals trapped whose quality of life is such that returning them to their colony would be cruel, humane euthanasia will be provided.
4. Any animal who appears neurologically abnormal prior to sedation will be euthanized and submitted to the public health department for rabies testing.

We will strive to complete clinics every other Saturday morning initially to try to care for as many cats as possible before spring breeding occurs. As the need decreases, we can adjust clinic schedules to a monthly or as needed basis.

Thank you for your support in this important matter.

Maureen Thornborrow, DVM

Northwoods Animal Hospital Eagle River



Snowmobile Capital of the World ★ ATV/UTV Capital of Wisconsin ★ Hockey Capital of Wisconsin

RESOLUTION #1074

A RESOLUTION APPROVING A TRAP-NEUTER-RETURN (TNR) POLICY FOR THE HUMANE MANAGEMENT OF THE FERAL/COMMUNITY CAT POPULATION

WHEREAS, the Common Council of the City of Eagle River finds it in the public interest to establish clear, humane, and effective rules for the management of the feral and free-roaming community cat population; and

WHEREAS, unmanaged feral/community cat populations may result in ongoing reproduction, nuisance complaints, and animal welfare concerns; and

WHEREAS, Trap-Neuter-Return (TNR) is recognized by animal welfare experts, veterinarians, and municipalities nationwide as the most effective and humane method for stabilizing and gradually reducing community cat populations; and

WHEREAS, the City of Eagle River desires to provide residents with structured, humane guidelines for managing community cats while protecting public health and safety; and

WHEREAS, the City has developed a formal Trap-Neuter-Return (TNR) Policy establishing procedures, responsibilities, and oversight for such activities;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Eagle River, Wisconsin, that:

Adoption of Policy

The **City of Eagle River Trap-Neuter-Return (TNR) Policy for Feral/Community Cats**, effective February 10, 2026, is hereby approved by reference as an official policy of the City.

Management of Feral/Community Cat Population Policy

(a) Definitions

For purposes of this Section, the following words and phrases shall have the meanings ascribed to them:

1. **Community Cat** means a cat that is abandoned, stray, lost, or feral and that may be cared for by a community cat caregiver, known or unknown, pursuant to this adopted policy.
2. **Community Cat Caregiver** means a person who provides food and/or medical care for a community cat in accordance with the Trap-Neuter-Return policy, without being deemed the owner, harbinger, or keeper of the cat.
3. **Trapper** means a person approved by the City to humanely trap community cats for the purpose of sterilization pursuant to the TNR policy.

4. **Ear-Tipping** means the removal of approximately one-quarter inch (¼”) of the left ear of a community cat while under anesthesia, performed by a licensed veterinarian, to identify the cat as sterilized.
5. **Trap-Neuter-Return (TNR)** means the humane process of trapping community cats, sterilizing them, ear-tipping for identification, and returning them to their original location in accordance with City policy.

(b) Permitted Acts

The following actions are permitted within the City of Eagle River when conducted in accordance with the adopted TNR policy and under the direction of the Animal Control Officer (ACO):

1. Humane trapping of community cats by approved trappers.
2. Transportation of trapped cats to licensed veterinarians for spay/neuter services.
3. Ear-tipping of sterilized cats for identification purposes.
4. Return of healthy cats to their original trapping location following spay/neuter.
5. Ongoing care, feeding, monitoring, and sheltering of community cats by community caregivers.
6. Issuance and use of City-authorized spay/neuter vouchers.
7. Oversight, coordination, and enforcement of the TNR program by the Animal Control Officer.

(c) Enforcement and Authority

All TNR activities within the City shall be subject to the oversight and approval of the City of Eagle River Animal Control Officer. Any trapping, relocation, or interference with ear-tipped community cats outside of the approved policy is prohibited.

(d) No Ownership Created

Participation in the TNR program or the provision of food or care to a community cat shall not be construed as ownership, harboring, or control of the animal.

Effective Date

This Resolution shall take effect upon passage.

CITY OF EAGLE RIVER

Debra A. Brown, Mayor

Date: _____

Becky J. Bolte, City Clerk

Date: _____



Snowmobile Capital of the World ★ ATV/UTV Capital of Wisconsin ★ Hockey Capital of Wisconsin



Trap–Neuter–Return (TNR) Program

Since 2021, the City of Eagle River has received ongoing reports from residents regarding concerns about feral, also known as community, cats. These concerns include growing cat populations, repeated litters of kittens, and neighborhood impacts. Until recently, the City did not have an effective or humane solution available.

Over the past several months, the City researched best practices for managing feral cat populations and consulted with local and regional animal welfare professionals. With guidance from the Vilas County Humane Society and in partnership with Northwoods Animal Hospital, the City is implementing a Trap–Neuter–Return (TNR) program.

What is TNR?

Trap–Neuter–Return is a widely used, humane method of managing feral cat populations. Cats are humanely trapped, spayed or neutered by a licensed veterinarian, ear-tipped for identification, and returned to their original outdoor colony. This process prevents further reproduction, reduces nuisance behaviors, and stabilizes the population over time.

How the program will work:

- Trapping will occur in identified areas with known feral cat populations.
- Trapping is expected to begin every other week, with adjustments as populations decline.
- Cats will be spayed or neutered at Northwoods Animal Hospital at a reduced cost.
- All cats will be returned to their original location following surgery.
- Yard-style notification signs will be placed in trapping areas in advance.
- Residents in affected areas will be notified prior to trapping activities.

Why this matters:

TNR is proven to reduce the number of feral cats, eliminate the birth of unwanted kittens, and improve overall community conditions. Communities using TNR typically see noticeable results within the first few years.

The City of Eagle River is committed to addressing this issue responsibly, humanely, and in partnership with residents and local organizations.

For questions or additional information, please contact:

City of Eagle River Clerk, Becky Bolte at 715-479-8682 x224, bbolte@eagleriverwi.gov.

City of Eagle River Community Cat

T-N-R

**Trap - Neuter - Return
Program In Progress**

For Information Call City Hall 715-479-8682

<https://eagleriverwi.gov>



- EAGLE RIVER -

CITY OF
EAGLE RIVER
Wisconsin



Snowmobile Capital of the World ★ ATV/UTV Capital of Wisconsin ★ Hockey Capital of Wisconsin

RESOLUTION NO. 1073
A RESOLUTION ADOPTING A PUBLIC PARTICIPATION PLAN (PPP)
FOR THE COMPREHENSIVE PLAN UPDATE

WHEREAS, the City of Eagle River is required under Wisconsin Statutes §66.1001 to maintain a Comprehensive Plan to guide future growth, development and land use decisions; and

WHEREAS, Wisconsin Statutes §66.1001(4)(a) requires that a local governmental unit adopt written procedures designed to foster public participation throughout the comprehensive planning process; and

WHEREAS, the City of Eagle River recognizes that meaningful public participation is essential to the development of a Comprehensive Plan that reflects community values, priorities and long-term goals; and

WHEREAS, the City Plan Commission has provided oversight of the Comprehensive Plan update process and has reviewed the proposed Public Participation Plan; and

WHEREAS, the Public Participation Plan outlines the methods by which the City will inform, engage and solicit input from residents, property owners, stakeholders and other interested parties throughout the planning process; and

WHEREAS, the Public Participation Plan includes provisions for public notice of meetings, access to plan materials, online availability of draft documents and maps, a public hearing and distribution of the adopted Comprehensive Plan in accordance with state statute; and

WHEREAS, the Public Participation Plan acknowledges that planning processes may evolve over time and allows for reasonable adjustments as circumstances warrant;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eagle River, Vilas County, Wisconsin, that:

1. The Public Participation Plan for the Comprehensive Plan update, as attached hereto and incorporated by reference, is hereby adopted and approved.
2. The Plan Commission and City staff are authorized to implement the Public Participation Plan as part of the Comprehensive Plan update process.
3. The Comprehensive Plan, once adopted, shall serve as a general policy guide for future land use, development and municipal decision-making and shall support the City’s existing zoning and regulatory framework.

Adopted this 10th day of February, 2026, by the Common Council of the City of Eagle River, Wisconsin.

Debra A Brown, Mayor

Becky Bolte, Clerk

Date adopted: _____
Date published: _____
Date effective: _____

City of Eagle River Public Participation Plan (PPP)

The City of Eagle River recognizes the importance of public participation in the planning process. As such, a goal during the comprehensive planning process will be to inform and involve the public in the planning process.

I. Plan Development:

Throughout the plan process, the Plan Commission will provide oversight for the update of the Comprehensive Plan. The Plan Commission will also recommend adoption of the Public Participation Plan to the City Council.

The public participation plan will incorporate the following:

1. All meetings for the planning process will be posted and open to the public.
2. Plan related materials will be available at the City Hall for review by the public.
3. The draft plan and maps will be available on a website for review by the public.
4. A public hearing will be held to solicit comment from the public.
5. The Comprehensive Plan will be distributed as outlined in state statute.

The Plan Commission will review and recommend adoption of the Comprehensive Plan to the City Council.

II. Implementation, Evaluation & Update:

The Comprehensive Plan will be used as a general guideline for development in the City. The plan will support the existing zoning and other regulations that the City has in place.

As with all plans, it is critical for the Comprehensive Plan to be maintained and updated on a regular basis to keep it current as things change.

Any planning process is subject to change, and this public participation plan is no different. Over the planning period the process may vary from that presented.

Cranberry Quilter Signs

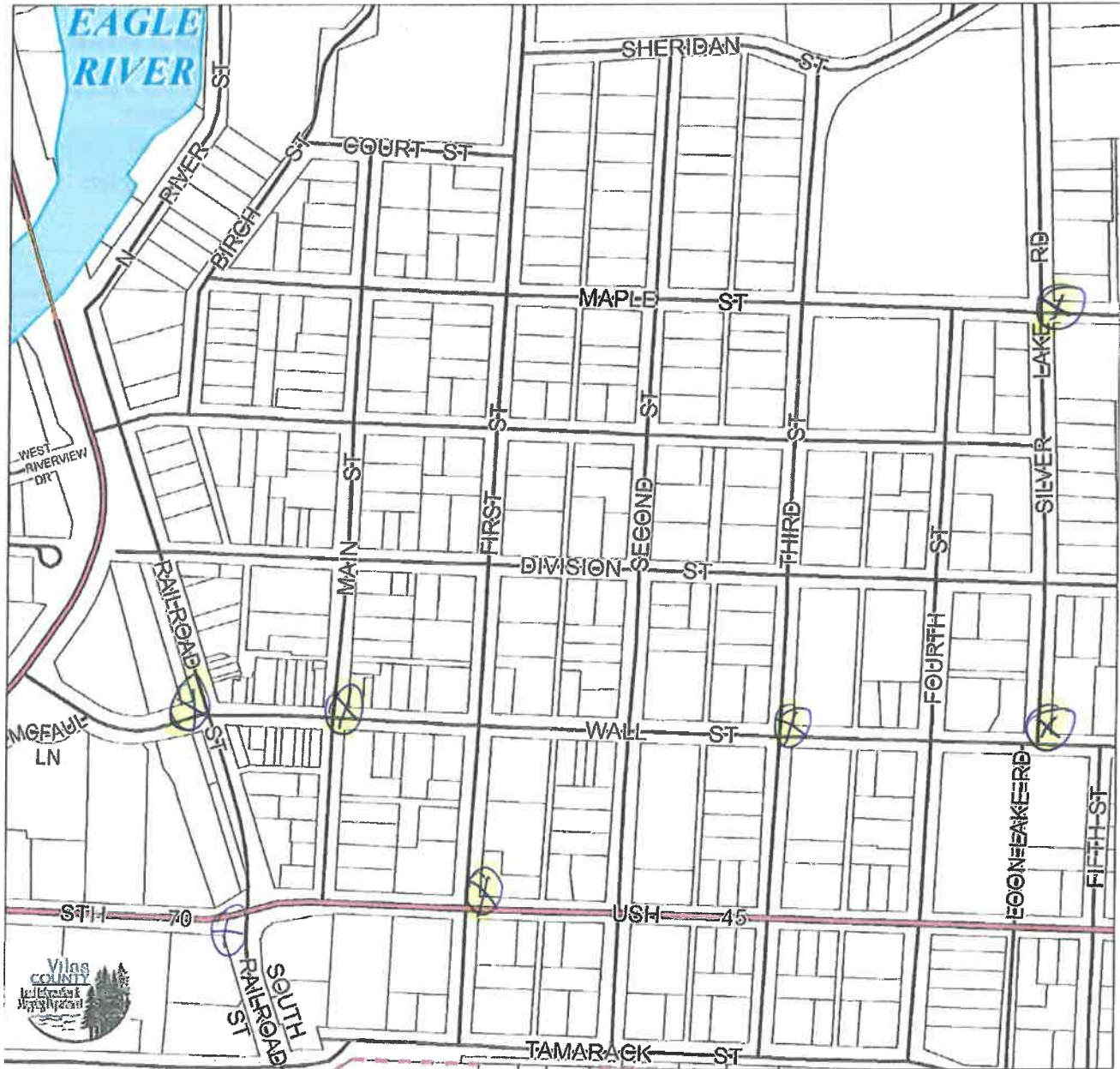
Permit for Street Banners and Portable Signs

A building permit is not required for street banners and/or portable signs advertising public entertainment or non-profit organizational events. However, prior approval must be obtained from the City Council specifying the banner/sign and the specific location. No sign may be erected for a period exceeding ten (10) days prior to the event or three (3) days following the event. Proof of liability insurance must be provided to the city clerk prior to erecting the banner/sign.

City of Eagle River must receive from the Organization or Wisconsin D.O.T. written permission from the Wisconsin Department of Transportation (note: attached application) before banner may be erected.

When applying for a permit for an Amplifying Device

In accordance with City ordinance 12.12 (1), this permit is issued to the below listed organization and/or individual. The below listed organization and/or individual agrees to abide by the restrictions and hours of use as set forth below and has been advised that this permit may be revoked for any violation of these restrictions or at such time deemed necessary for the preservation of public peace & good order.





Snowmobile Capital of the World ★ ATV/UTV Capital of Wisconsin ★ Hockey Capital of Wisconsin

ORDINANCE 602

AN ORDINANCE AMENDING MUNICIPAL CODE, ARTICLE III – OFFICERS AND EMPLOYEES, DIVISION I - GENERALLY, SECTION 2-101 ELECTED OFFICIALS

Alderpersons shall be divided into two classes, one class of alderpersons to be elected in odd years and one class to be elected in even years

WHEREAS, the City of Eagle River would like to stagger election terms for Alderpersons, and;

WHEREAS, the Alderpersons shall be divided into an even district number class and an odd district number class, and;

WHEREAS, the even district number class will run for a one-year term at the April 2027 election and the odd district number class will run for a two-year term at the April 2027 election, resulting in the staggering of terms going forward, and;

NOW, THEREFORE: The Eagle River Common Council does hereby adopt the following changes to City of Eagle River Municipal Code, Sec 2-101 – Elected Officials:

SECTION 1. AMENDMENT TO MUNICIPAL CODE

DELETE: Sec. 2-101 - Elected officials.

The elected officials of the city shall consist of the mayor and four aldermen, one from each aldermanic district, all of whom shall be elected in odd-numbered years for terms of two years.

ADD: Sec. 2-101 – Elected officials.

- (a) *Number.* The elected officials of the city shall consist of the mayor and four alderpersons, one from each aldermanic district.
- (b) *Election.* The mayor and alderpersons shall be elected for two year terms. The mayor to be elected in odd years. The alderpersons shall be elected by the electors residing within their District. Alderpersons shall be divided into two classes, odd District numbers in one class of alderpersons to be elected in odd years and even District numbers in one class of alderpersons to be elected in even years.

SECTION 2. EFFECTIVE DATE

This ordinance shall take effect upon its passage and publication as provided by law.

Adopted this ____ day of February, 2026.

Debra A Brown, Mayor

Date

Becky Bolte, Clerk

Date

Date adopted: _____
Date published: _____
Date effective: _____



Snowmobile Capital of the World ★ ATV/UTV Capital of Wisconsin ★ Hockey Capital of Wisconsin

ORDINANCE 602

AN ORDINANCE AMENDING MUNICIPAL CODE, ARTICLE III – OFFICERS AND EMPLOYEES, DIVISION I - GENERALLY, SECTION 2-101 ELECTED OFFICIALS

Alderpersons shall be divided into two classes, one class of alderpersons to be elected in odd years and one class to be elected in even years

WHEREAS, the City of Eagle River would like to stagger election terms for Alderpersons, and;

WHEREAS, the Alderpersons shall be divided into an even district number class and an odd district number class, and;

WHEREAS, the even district number class will run for a three-year term at the April 2027 election and the odd district number class will run for a two-year term at the April 2027 election, resulting in the staggering of terms going forward, and;

NOW, THEREFORE: The Eagle River Common Council does hereby adopt the following changes to City of Eagle River Municipal Code, Sec 2-101 – Elected Officials:

SECTION 1. AMENDMENT TO MUNICIPAL CODE

DELETE: Sec. 2-101 - Elected officials.

The elected officials of the city shall consist of the mayor and four aldermen, one from each aldermanic district, all of whom shall be elected in odd-numbered years for terms of two years.

ADD: Sec. 2-101 – Elected officials.

- (a) *Number.* The elected officials of the city shall consist of the mayor and four alderpersons, one from each aldermanic district.
- (b) *Election.* The mayor and alderpersons shall be elected for two year terms. The mayor to be elected in odd years. The alderpersons shall be elected by the electors residing within their District. Alderpersons shall be divided into two classes, odd District numbers in one class of alderpersons to be elected in odd years and even District numbers in one class of alderpersons to be elected in even years.

SECTION 2. EFFECTIVE DATE

This ordinance shall take effect upon its passage and publication as provided by law.

Adopted this ____ day of February, 2026.

Debra A Brown, Mayor

Date

Becky Bolte, Clerk

Date

Date adopted: _____
Date published: _____
Date effective: _____



Eagle River Police Department

Tyler Salvinski, Chief of Police

525 E. Maple Street • P.O. Box 1269 • Eagle River • WI 54521

Emergency # 715-479-4343 • Non-Emergency # 715-479-1941 • Fax # 715-477-2733

Eagle River Police Department Activity Report From 1/12/26 through 1/18/26

The Eagle River Police Department responded to a total of 24 incidents last week. In addition to calls with sufficient detail to report below, the following reflects the numbers and types of calls for service:

Alarm	2
Ambulance or Medical Assist	2
Bail Jumping	2
Citizen Assist	6
DUI Alcohol or Drugs	1
Information	1
Parking Problem	2
Traffic Accident NonRep	1
Traffic Offense	3
Theft, Property, Shoplifting	2
Welfare Check	2

2 Persons taken into custody and booked into the Vilas County Jail.
If you have any questions, please don't hesitate to contact me.

I have completed the New Chief's Training with the Department of Justice and have applied to UW Wisconsin's Command College.

The snowmobile championship and pond hockey have concluded with no major incidents.

The Chaplain's training was successful with 9 completing the full training and 16 total Chaplains attending

Our new squad is ready to be picked up at Belco and placed into service.

Respectfully submitted,

Tyler Salvinski
Chief of Police

City Administrator's Report

February 6, 2026

Submitted by Robin Ginner

Admin/General

I was notified by Carol Linn from the Town of Washington that they will be posting signs at the five main boat launches (including two in Eagle River) with the state statute "30.68 (12) Molesting or destroying aids to navigation and regulatory markers. No unauthorized person shall move, remove, molest, tamper with, destroy or attempt to destroy, or moor or fasten a boat (except to mooring buoys) to any navigation aids or regulatory markers, signs or other devices established and maintained to aid boaters." They will also be replacing 10-12 buoys before the summer season to replace those that have been damaged or are simply at the end of their useful life. This is approximately 10% of the buoys on the Chain.

I joined a number of municipal representatives in Madison to testify in front of the Legislative Committee about opposition to Assembly Bill 885 which would strip cities of some of their extraterritorial jurisdiction authority. A copy of my testimony is attached as Appendix B.

We've been receiving complaints about snowmobiles riding the sidewalks in town, most notably, the new sidewalk along Silver Lake Road. DPW will be putting barricades and sawhorses along the sidewalk to deter them until official signs can be put up. The Police Department is also aware, and Tyler will be communicating to the officers that they will need to keep an eye out for this and issue citations.

We continue to receive inquiries regarding Riverside Park. Per Steve Garbowicz, the City should not consider a change back to Park/Recreation zoning, or any additional zoning changes, until the County reaches a final decision on the future of the fairgrounds and Riverside Park. The County Board will appoint a committee to evaluate options for the property, which may or may not include future development. Because a park is a permitted use by right in Single- and Two-Family Residential zoning, the current zoning designation can remain in effect until the County makes a final determination.



Silver Lake Road & Sheridan Street Intersection - On January 20, a very serious traffic accident occurred on Sheridan Street at Tree Street. A vehicle traveling too fast for winter conditions struck a Trees For Tomorrow employee's car as she cautiously inched forward to see around a snowbank while exiting the property. The collision was severe. Her vehicle was totaled and she sustained a broken neck, a broken ankle, a broken knee and a facial laceration requiring seven stitches. Photos of the damage are attached.

This incident has prompted me to strongly recommend that we re-evaluate the intersection of Silver Lake Road and Sheridan Street for conversion to a three-way stop.

This crash occurred approximately 200 feet from the intersection and underscores broader safety concerns along this corridor. In winter, snowbanks can reduce visibility while vehicles continue to travel at unsafe speeds. In summer months, the same stretch becomes even more concerning due to increased pedestrian activity, including children, combined with regular heavy truck traffic using the corridor, creating year-round safety risks. I cannot stop thinking that this accident could just as easily have involved a Trees For Tomorrow transit van carrying

children. During the winter months, Trees frequently uses smaller vans when buses cannot access field trip locations. The outcome could have been catastrophic.

We were fortunate that this crash was not even more serious, and even more fortunate that it did not involve a van filled with kids. Relying on luck, however, is not a safety strategy. ***A three-way stop at Silver Lake Road and Sheridan Street would introduce reduced vehicle speeds and create a clearer, more predictable intersection for drivers, pedestrians and nearby facilities that serve children.***

Given the severity of this incident and the potential risk to young passengers, I believe this is an appropriate and responsible time to revisit this intersection and take proactive action to improve safety before a tragedy occurs.

IT & Phones/Internet – The application for the cyber security grant was submitted on January 29th. I worked with our IT contractor to find additional improvements to our infrastructure that need enhancement. This includes the servers for both the City and PD. I don't expect to hear anything for a couple of months, but I will keep the Council updated. We're requesting approximately \$55k in funding.

The internet switch over was completed on February 5th, and next up is the phone switch over. I've been in touch with Frontier to build the back-end of the VOIP system, and the installation tech will contact us for a firm switch over date and installation of the new equipment as soon as it has been received and programmed.

Departments/Committees/Commissions

Golf Course – One of the two interested applicants for the golf course restaurant has dropped their application. The Mayor and I met with the remaining applicant and will present the recommendation and draft contract to the Council in February. The contract/lease has been updated to be more clear and binding. It's been reviewed by Steve Garbowicz who approved the language.

The painters are beginning their work in the clubhouse, and I reminded them they need to be done by March 1st when the new restaurant lease begins. They will need to bring in space heaters because even with the T-stat turned up to 61 degrees, it doesn't seem to be getting any warmer than about 52 in the building.

I also called the electrician that did work in the clubhouse last year. There appears to be a light switch that they didn't finish behind the bar, and they also need to change out to outlets in the kitchen that are basically on the floor and right near the dishwasher. I'm asking them to raise them up at least a foot so that there's no danger if the dishwashers overflow.

CamTech will be installing the two new coolers in a few weeks. The units have been received and are currently sitting in the dining room until they can be installed.

Planning Commission/Comprehensive Plan – God's Gathering Place has requested a meeting with the Planning Commission to discuss any potential barriers to annexation of a parcel of land on which to build a future church. This would be a tax-exempt parcel, and they would like more information on whether the annexation would be approved, or if conditions would be required, before they move forward with the purchase of the property. This was a discussion meeting only.

U-Haul contacted me about the prospect of building a storage facility consisting of two buildings at the corner of Airport Road and N. Railroad Street. Storage buildings require a conditional use permit. I've sent the appropriate applications to them and am awaiting their return before scheduling the public hearing.

Our Comprehensive Plan update process will begin with the March Planning Commission meeting. In the meantime, the North Central Wisconsin Regional Planning Commission has requested that we pass a resolution for a Public Participation Plan, which is included in your packet. Our representative from NCWRPC will be at the March Planning meeting to kick off the process and explain next steps to the Commission.

Public Works – We are including a snow removal reminder flyer with all February Eagle River utility bills. After two relatively mild winters, some residents may need a reminder of their responsibility to clear sidewalks adjacent to their property. In addition, letters were sent to all properties that abut an alley. Garbage and recycling containers have been left in alleys due to recent weather conditions, which has hindered DPW's ability to properly remove snow. This has resulted in increasingly narrowed alleyways, affecting garbage truck access and potentially limiting emergency service access if needed.

On 2/3/26 there was a water main break behind Kwik trip on Willow St. L&W was completing the excavation through frost to find the break. During the excavation, they accidentally broke the sanitary sewer main which was in the direct vicinity of their dig. DPW was able to repair the main in a timely fashion, and it did not result in any disruption of sanitary service for our community. L&W then continued to excavate, and they were able to repair the water main break in a timely fashion as well.

DPW report on the previous month's activities attached to this report ([Appendix A](#))

River Trail Commission – The RTC voted to move \$4,000 into a higher yield CD so the Commission's available funds can start generating interest. The current bank account at Incredible Bank is not an interest-bearing account.

Regarding the easements/property use agreements, letters have gone out to all property owners where the easements would be required to build the trail, followed up with personal contact. Several property owners are on board with the trail development. Others have asked for more details on where the trail would be. GHT will reconvene in May with Becher Hoppe, the engineering firm, to develop next steps, and establish engineering details for each parcel.

2026 Projects

Safe Streets 4 All Grant – I have begun drafting the agreement with the U.S. Department of Transportation and am using our designated point of contact as a resource throughout the process. A Wisconsin-based nonprofit, Partners for Public Good, is able to assist the City at no cost with preparing the RFP for the engineering services needed to carry out the grant work. MSA is unable to participate in the bidding or RFP process due to required separation of roles. While they were able to assist with the grant application, they cannot both develop the RFP and perform the contracted engineering work under the grant. Accordingly, I will reach out to Partners for Public Good to request their assistance with the RFP development.

Appendix A – Public Works Department for January

Submitted by Brad Adamovich

The month of January brought a significant number of snow and ice events to the City which required constant monitoring of the streets and sidewalks. The types of precipitation and large temperature variations required utilization of several different techniques to maintain public safety within the City limits.

DPW received several sewer calls during the month. Upon investigation and after running the city main sewer lines with the jetting machine, it was found that one sewer call was the result of a frozen main line, with the remainder being found to be issues with the privately owned laterals or private sewer systems.

Broad overview of DPW work activity during the month:

- Maintenance and repairs on plows and snow removal equipment
- Plowed and removed snow from roads
- Snow blow and shovel the municipal sidewalks
- Apply sand and salt to roads and sidewalks when necessary
- Pushed up snow dump sites after storms
- Widened alleyways
- Pushed and hauled snow away from intersections for visibility
- Widened roadways
- Hauled snow out of municipal parking lots after storms
- Sign repairs to damaged road signs; temporary signage installed as necessary
- Maintenance on municipal buildings
- Picked up animal road kills
- Delivered and picked up signage and barricades for events held within the city
- Picked up Christmas trees from residences that left them by the curbline
- Monitored frost depth around shallow sanitary lines and made recommendations for running water to ER L&W.
- Assisted Revitalization with removal of items from office at city hall
- Maintenance on sewer jetting machine
- Prepped 1996 street sweeper for sale on WI surplus auction site [Sold for \\$12,075](#)

Appendix B – Legislative Committee Testimony AB 885

Good Afternoon. For the record, my name is Robin Ginner, and as City Administrator, I am speaking on behalf of the City of Eagle River. Thank you for the opportunity to address the committee on the City's position regarding the proposed legislation.

The City of Eagle River respectfully opposes Assembly Bill 885.

This bill would significantly weaken municipal extraterritorial plat approval authority. While that may sound technical, the practical effect is serious: it increases public safety risks, undermines coordinated land-use planning, and shifts long-term infrastructure and liability costs onto municipal taxpayers—without giving cities the authority to manage those risks.

Under current Wisconsin law, cities and villages are granted limited subdivision review authority in designated extraterritorial areas. This authority exists for one reason: to ensure that development occurring just outside municipal boundaries does not create safety hazards, infrastructure failures, or long-term costs that cities must later absorb.

Assembly Bill 885 would prohibit municipalities from denying subdivision approval in extraterritorial areas based on the proposed use of the land, public improvement specifications, land division design standards, or annexation considerations. In effect, it removes nearly every meaningful tool cities use to protect residents and plan responsibly.

This is not a hypothetical concern.

Extraterritorial authority is a critical public safety tool for the City of Eagle River. Without it, we would have had no ability to intervene in development decisions that posed clear and direct risks to the public.

One specific example involves aviation safety near the Eagle River Airport. Absent the City's extraterritorial jurisdiction, a communications tower would have been constructed directly in line with the jet runway approach. The developers planned to paint the tower white—reducing visibility—and build it just one foot below the maximum allowable height. While technically compliant under isolated standards, the placement would have created an unnecessary and dangerous obstruction for pilots and passengers, as well as risks to people on the ground. Extraterritorial review allowed the City to address that safety risk before it became a tragedy.

While I understand this example represents a land-use issue, other speakers on behalf of the Towns who support for this Bill have mention that there were other changes they want to make to this statute in the future. My concern is that Assembly Bill 885 sets a troubling precedent—a slippery slope that begins to erode our ability to protect public safety and prevent similar hazards in the future.

Beyond public safety, the bill has significant infrastructure and fiscal consequences. Development approved without municipal design standards often relies—directly or indirectly—on city roads,

emergency services, utilities, and stormwater systems. When cities are barred from applying standards at the development stage, the long-term costs do not disappear. They are simply shifted to existing taxpayers, who must pay for fixes after the fact.

The bill also undermines coordinated planning between cities and towns. Extraterritorial review supports collaboration on roads, emergency services, drainage, and future growth patterns. Assembly Bill 885 replaces coordination with fragmentation, increasing the likelihood of incompatible development and future disputes.

Finally, the bill creates a clear governance imbalance. It allows towns to recover attorney fees if they prevail in enforcement actions, while offering no comparable protection to municipalities defending public safety or absorbing downstream impacts. This structure incentivizes litigation over cooperation and weakens balanced local governance.

At its core, this bill reflects a broader and deeply concerning trend: decisions that are best made at the local level—by officials who understand their communities, infrastructure, and risks—are increasingly being dictated from Madison.

Much like levy limits that have already forced municipalities to cut essential services, and short-term rental legislation that has diminished affordable housing options for our residents and local workforce, Assembly Bill 885 further restricts local authority and impedes our ability to responsibly govern in the best interests of the people we represent.

Local governments are not asking for unchecked power. We are asking for the ability to govern responsibly, protect public safety, plan thoughtfully, and be accountable to our residents. For these reasons, the City of Eagle River urges legislators to oppose Assembly Bill 885, or at a minimum amend it to preserve meaningful municipal extraterritorial authority.

Thank you for the opportunity to address the committee, and we welcome continued dialogue on solutions that support responsible development while maintaining public safety and local accountability.

Appendix C – Accident Photos, Sheridan @ Tree Street

