

December 9, 2025

A meeting of the Finance Committee of the City of Eagle River was called to order at 5:15PM by Mayor Deb Brown.

Roll Call: Dan Dumas, Kim Schaffer, Vic Washelesky and Jerry Burkett. Also in attendance: Robin Ginner, Cory Hoffmann and Becky Bolte.

Treasurer confirmation that all bank accounts are reconciled: Hoffmann reported that accounts are balanced through November 2025.

Treasurer report of any and all late payments and penalties. Hoffmann confirmed none.

Treasurers monthly update: None

November 2025 Financial Review: Hoffmann provided budget status reports for the City and Golf Course through 11-30-25. Budget comparisons at 11-30-2024 vs 11-30-2025 for both City and Golf Course were also provided.

Review and approval of Accounts Payable for City and Golf Course: *Motion by Burkett, 2<sup>nd</sup> by Washelesky, to recommend payment of presented City and Golf Course payables to City Council. Carried on a roll call vote, all.*

*Motion by Burkett, 2<sup>nd</sup> by Schaffer to adjourn at 5:30PM. Carried, all.*

Becky Bolte - Clerk

December 9, 2025

A meeting of the Common Council of the City of Eagle River was called to order at 6:00PM by Mayor Deb Brown.

The Pledge of Allegiance was led by Police Chief Christine Dobbs and was recited by all present.

Roll Call: Jerry Burkett, Vic Washelesky, Kim Schaffer and Dan Dumas. Also in attendance: Robin Ginner, Becky Bolte, Mike Sanborn, Chris Dobbs, Tyler Salvinski, and Brad Adamovich.

*Motion by Burkett, 2<sup>nd</sup> by Dumas to approve the agenda in any order. Carried, all.*

*Motion by Burkett, 2<sup>nd</sup> by Dumas to approve the minutes of 11-11-2025 Finance Committee and Common Council meetings. Carried, all.*

2026 Budget Public Hearing: The 2026 Budget Public Hearing was opened by Mayor Brown at 6:01PM. No public comments. The public hearing was closed at 6:02PM. Mayor Brown reported on the City of Eagle River mill rate of \$6.61/1000 and overall mill rate estimated at \$11.17/1000. Mill rates were affected by the TID valuation following the 2024 revaluation. *Motion by Schaffer, 2<sup>nd</sup> by Washelesky to adopt resolution 1068 – Adopting the 2026 budget and authorizing the City of Eagle River 2025 tax levy of \$2,031,253.02. Carried on a roll call vote, all.*

Approval and Recognition of the Retirement of the Following Employees:

Resolution 1069 - Cindy Franz, Utility Clerk, 5/9/1994 through 1/13/2026: *Motion by Burkett, 2<sup>nd</sup> by Schaffer to adopt resolution 1069 in recognition of Cindy Franz and her 33 years of service to the City of Eagle River Light and Water Department. Carried on a roll call vote, all.*

Resolution 1070 - Robert Mignon, Electric Foreman, 11/17/2014 through 1/13/2026: *Motion by Dumas, 2<sup>nd</sup> by Washelesky to adopt resolution 1070 in recognition of Bob Mignon and his 11 years of service to the City of Eagle River Light and Water Department. Carried on a roll call vote, all.*

Resolution 1071 - Christine Dobbs, Chief of Police, 9/11/1992 through 12/31/2025: *Motion by Burkett, 2<sup>nd</sup> by Washelesky to adopt resolution 1071 in recognition of Chris Dobbs and her 31 years of service to the City of*

*Eagle River Police Department.*

a) Fire Department Ice Castle Report by Michael Anderson: Fire Chief Michael Anderson reported the 2025-2026 ice castle is in honor of 25<sup>th</sup> Anniversary of September 11 attack on the Twin Towers. The twin towers will be replicated and Anderson notified Council of safety and potential liability.

b) MSA Monthly Updates: John Promer was present and presented MSA provided, written update including updates on the Silver Lake Road project and McFaul Ln, we are down to retainage for grass restoration.

c) Eagle River Light and Water: Mike Sanborn presented proposed sewer rate increase of 12%, effective 1/1/26. Supporting documentation was made available to Council. Discussion on reasons for increase and potential for further increases. Council and audience collaborated on potential money saving avenues to lower expenses. *Motion by Washelesky to table until January, no second, motion dies. Motion by Burkett, 2<sup>nd</sup> by Dumas to approve sewer rate increase of 12% effective 1-1-2026. Carried on a roll call vote. Ayes: Burkett, Dumas, Schaffer. Nays: Washelesky*

*Motion by Burkett, 2<sup>nd</sup> by Schaffer to re-appoint David Eibner for a new four-year term on the Light and Water Utility Commission, September 2025 – September 2029. Carried, all.*

d) United Lower Eagle River Chain of Lakes Commission – 2025 Final Project Cost \$1720.82. 2025 Budget approval at \$1532.89, final number at \$1720.82. Discussion on the website re-do charges. *Motion by Dumas, 2<sup>nd</sup> by Washelesky to approve payment of \$1,720.82 to United Lower Eagle River Chain of Lakes Commission to cover final 2025 project costs. Carried on a roll call vote, all.*

e) Ordinance 601 – Updates to winter parking ordinance. Ginner presented the Ordinance stating the Chief of Police recommends changing the 12:00AM start to 2:30AM to account for bar closing. Discussion on the presented Ordinance being complicated for enforcement. Adamovich presented public works plowing concerns as related to the presented ordinance. Jim Holperin, who requested the change, wants to see a monetary fine included in ordinance to encourage compliance. *Motion by Burkett, 2<sup>nd</sup> by Dumas to table item until January meeting to amend the existing Ordinance language to include only the addition of a fine. Carried on a roll call vote, all.*

f) Street Closing/display of goods/event food trucks/temporary sign/amplification permits:

World Championship Derby Complex LLC – 1311 N Railroad:

*Motion by Dumas, 2<sup>nd</sup> by Schaffer to approve the World Championship Derby Complex permits as listed:*

1) *Vintage World Championship Snowmobile Derby – Street Closing/Amplifying Device/Temp Signs – January 7-11, 2026, set-up January 7, racing 8AM – 8PM January 8, 10,11, racing January 9 8AM – 11PM, road closure on south end of Pleasure Island Rd beginning at 9AM on January 8, road closure on Friday, January 9 at Hwy 45 and road at the north end of track 8AM- 10PM, Barricades and cones fee \$4.00. Laura Campbell*

2) *World Championship Snowmobile Derby – Street Closing/Amplifying Device/Temp Signs – January 14 – 18 2026, set-up January 14, racing 8AM – 8PM January 15,17,18, January 16 – 8AM – 11PM, road closure on south end of Pleasure Island Rd beginning at 9AM on January 15, road closure on Friday, January 16 at Hwy 45 and road at the north end of track 8AM- 10PM, Barricades and cones fee \$4.00. Laura Campbell*

3) *World Series of Snowmobile Racing – Street Closing/Amplifying Device/Temp Signs February 12 -15, 2026, set-up February 12,13, racing 8AM – 8PM February 14,15, road closure on south end of Pleasure Island Rd beginning at 9AM on February 13, Barricades and cones fee \$4.00. Laura Campbell. Motion carried, all.*

Sno-Eagles Trailside BBQ at Farmers Market location:

*Motion by Schaffer, 2<sup>nd</sup> by Washelesky to approve the Sno-Eagles permit as listed:*

*Display of Goods/Temporary Signs/Usage of Farmers Market Shed on Michigan/Railroad St. - Trailside BBQ Event, ERFD approval to place burn barrel at site to be used as warm-up location. Dates to be determined, estimating two or three Saturdays during the snowmobile season with time approximations*

of 11AM – 3PM. Dan Dumas. Motion carried. Ayes: Schaffer, Washelesky, Burkett. Nays: None. Dumas abstained from vote.

g) Liquor Licenses: Motion by Burkett, 2<sup>nd</sup> by Schaffer to approve a Class “B” Beer license and “Class C” Wine license for Aiello’s on Wall Street LLC, Premises – Eastern 30’ of 207 E Wall Street - anticipated to be given the address of 209 E Wall Street due to split, Tina Aiello Agent, Term of 12/10/25 – 6/30/26. Carried, all.

h) Operators Licenses: Motion by Schaffer, 2<sup>nd</sup> by Washelesky to approve Regular Operators Licenses to: Shelby Dewitt and Terri McGovern. Carried, all.

i) Direct Sales: Motion by Washelesky, 2<sup>nd</sup> by Dumas to approve a Food Truck Direct Sales permit to Los Tres Magueyes Inc., Food Truck, one-year term, 1000 N Railroad, Julio Herrera Manrique Seller contingent on applicant providing PRAT number to the Clerk. Carried, all.

j) Bike Wisconsin – Robert Layton; Riverview Park Pavillion Rental, June 14, 2026, Fee reduction: Discussion on fee consistency. Motion by Schaffer, 2<sup>nd</sup> by Dumas to approve reservation at the standard rental price of \$200 plus \$50 refundable deposit to Bike Wisconsin for the 7:00AM – 12:30PM rental of Riverview Park Pavillion on June 14, 2026. Carried, all.

k) Community Square Reservation Contract: Motion by Dumas, 2<sup>nd</sup> by Schaffer to approve presented Community Square Reservation Contract as presented, limiting reservation of the facility to non-profit or community event organizers as approved by Council, creating a \$100 refundable deposit requirement for use. Carried on a roll call vote, all.

l) Resolution 1067 - Appointment of 2026-2027 Election Inspectors: Motion by Schaffer, 2<sup>nd</sup> by Washelesky to approve Resolution 1067 – Appointment of 2026-2027 Election Inspectors as presented. Carried, all.

m) Discussion regarding implementation of Impact Fees on large developments: Ginner researched the process to implement development impact fees and provided written documentation of the lengthy process. Ginner stated it would take up to six months to implement and would require outside consulting possibly with MSA or NW Regional Planning Commission to assist with implementation requirements. Discussion on cost, need, and options including negotiating with developers.

n) Approval of Employee Manual Updates: Ginner presented updates to the employee manual. Motion by Dumas, 2<sup>nd</sup> by Burkett to approve employee manual updates, effective 1-1-2026, as follows:

- i. Addition of definitions to clarify department separation between City and Utility
- ii. Update to HRA policy per 2026 plan approved 10/28/2025
- iii. WRS information per WRS manual
- iv. Updates to FMLA designating Administrator as the employee in charge of FMLA documentation. Carried on a roll call vote, all.

o) Motion by Schaffer, 2<sup>nd</sup> by Washelesky to approve payment of the bills for the city and the golf course recommended by the Finance Committee. Carried on a roll call vote, all.

p) Motion by Schaffer, 2<sup>nd</sup> by Washelesky to grant approval to close Nicolet Bank account 0001 earning 1.90% and transfer funds from closure to previously approved account with Nicolet Bank earning 4.02%. Carried on a roll call vote, all.

q) Police Department: Assistant Police Chief Tyler Salvinski and Office Manager Danelle Moran prepared a monthly update on current departmental activities.

r) Administrator's monthly update on activities of all departments: Ginner provided a written update adding the State and Local Cybersecurity Grant Program excludes anything that is part of an existing agreement but would cover services beyond the original agreement. The LWM Cyber Security Grant will cover \$4,800.

s) Clerk's monthly update: None

*Motion by Washelesky, 2<sup>nd</sup> by Dumas to adjourn to Closed Session at 7:20PM according to Wisconsin State Statute: 19.85(1)(b) Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; Review of Operators License Applications – Nathan Olkonen and Andrew Wells. Carried on a roll call vote, all.*

*Motion by Burkett, 2<sup>nd</sup> by Washelesky to Reconvene in Open Session at 7:30PM according to Wisconsin State Statute 19.85 (2) with possible action on closed session agenda items.*

*Motion by Burkett, 2<sup>nd</sup> by Dumas to deny issuance of Operators License to Nathan Olkonen. Carried on a roll call vote, all.*

*Motion by Burkett, 2<sup>nd</sup> by Schaffer to approve issuance of Operators License to Andrew Wells. Carried on a roll call vote, all.*

*Motion by Washelesky, 2<sup>nd</sup> by Schaffer to adjourn at 7:32PM. Carried, all.*

Becky J Bolte - Clerk