

November 11, 2025

A meeting of the Finance Committee of the City of Eagle River was called to order at 5:15PM by Mayor Deb Brown.

Roll Call: Kim Schaffer, Vic Washelesky and Jerry Burkett. Absent: Dan Dumas. Also in attendance: Robin Ginner, Cory Hoffmann and Becky Bolte.

Treasurer confirmation that all bank accounts are reconciled: Hoffmann reported that accounts are balanced through October 2025.

Treasurer report of any and all late payments and penalties. Hoffmann confirmed none.

Treasurers monthly update: Discussion on moving a portion of city monies into a money market or LGIP account for higher yields.

Motion by Burkett, 2nd by Schaffer to recommend City Council approval to move funds from city surplus account into a local bank with a higher yield account structure. Carried on a roll call vote, all.

October 2025 Financial Review: Hoffmann provided budget reports for the City and Golf Course through 10-31-25. Budget comparisons at 10-31-2024 vs 10-31-2025 for both City and Golf Course were also provided.

Review and approval of Accounts Payable for City and Golf Course: *Motion by Burkett, 2nd by Schaffer, to recommend payment of presented City and Golf Course payables to City Council. Carried on a roll call vote, all.*

Motion by Burkett, 2nd by Schaffer to adjourn at 5:45PM. Carried, all.

Becky Bolte - Clerk

November 11, 2025

A meeting of the Common Council of the City of Eagle River was called to order at 6:00PM by Mayor Deb Brown.

The Pledge of Allegiance was led by PD Office Manager Danelle Moran and was recited by all present.

Roll Call: Dan Dumas, Kim Schaffer, Vic Washelesky and Jerry Burkett. Also in attendance: Robin Ginner, Becky Bolte, Cory Hoffmann, Mike Sanborn, Chris Dobbs, Tyler Salvinski, Danelle Moran, and Brad Adamovich.

Motion by Burkett, 2nd by Schaffer to approve the agenda in any order. Carried, all.

Motion by Burkett, 2nd by Dumas to approve the minutes of 10-14-2025 Finance Committee and Common Council meetings and 10-28-2025 Budget Workshop. Carried, all.

Mayor Brown skipped to item c) followed by item f).

c) MSA Monthly Updates: John Promer was present and presented MSA provided, written update including updates on the Silver Lake Road project and McFaul Ln. *Motion by Washelesky, 2nd by Schaffer to approve Payment Application #3 for Silver Lake Road Project in the amount of \$355,888.70. Carried on a roll call vote, all. * Payment application #3 amount amended to \$172,005.44 as pay application #2 was not credited to balance.*

f) Liquor Licenses: *Motion by Burkett, 2nd by Washelesky to approve a Class "B" Beer, "Class B" Liquor Combo, Brothermanz LLC, DBA Brothermanz Bar, Westerly 17.5' portion of 207 E Wall St, Term - 11-21-2025 to 6-30-2026, Crystel L Prather Agent. Carried on a roll call vote, all.*

a) 2026 Budget Workshop:

Motion by Washelesky, 2nd by Dumas to approve Kozar quote for Panic button installation at City Hall workstations, \$5,102.95. Carried on a roll call vote, all.

Motion by Schaffer, 2nd by Burkett to approve 2026 Aspirus Ambulance Appropriation Subsidy in the amount of \$128,615.15. Carried on a roll call vote, all.

Motion by Schaffer, 2nd by Dumas to approve the use of Retained Earnings in lieu of borrowing in the amount of \$125,000. Carried on a roll call vote, all.

Motion by Washelesky, 2nd by Burkett to approve Borrowing Resolution #1065: End of Year borrowing from Nicolet Bank, \$124,379 with a 366-day term, no prepayment penalty, at a rate of 4.89% APR. Carried on a roll call vote, all.

Motion by Burkett, 2nd by Washelesky to approve Borrowing Resolution #1066: 2026 Capital Improvement Loan from Incredible Bank, \$856,404 with a 15-year term, no prepayment penalty, at a rate of 6.00% APR. Carried on a roll call vote, all.

Motion by Burkett, 2nd by Schaffer to accept the recommendation of the Finance Committee to transfer Surplus Sweep Account to a higher yield account structure. Carried on a roll call vote, all.

Motion by Dumas, 2nd by Burkett, to approve the IT Strategies quote of \$26,832/year with \$4,800 set-up fee for managed IT services. Carried on a roll call vote, all.

Motion by Washelesky, 2nd by Schaffer to move ahead with Frontier for internet and phone service as presented. Carried on a roll call vote, all.

b) Eagle River Revitalization Program: Introduction of Jo Ann Simons as the new Executive Director. Simons gave a verbal review of the Eagle River Revitalization monthly happenings.

Allen Wallner of Becher Hoppe Engineering was present via Zoom and presented version 2 of a plan for the joint project with Great Headwaters/River Trail Commission, trail Highway 45 crossing at Riverview Park to be submitted to DOT. Wallner explained the reasons for WisDOT denial of version 1 of the plan and how version 2 addressed WisDOT concerns that led to denial. Discussion on effects of proposed crossing on grooming of the snowmobile trail. *Motion by Washelesky, 2nd by Burkett to approve presented plan version 2 for the trail Highway 45 crossing at Riverview Park for re-submission to the Dept of Transportation after review by SnoEagles for groomer implications. Carried on a roll call vote, all.*

d) Department of Public Works:

Motion by Burkett, 2nd by Dumas to approve the hiring of Mike Adamovich to perform snow removal training in late 2025 and early 2026 at his 2025 rate of pay. Carried on a roll call vote, all.

Motion by Burkett, 2nd by Schaffer to approve the listing of the DPW 1996 Elgin Sweeper on WI Surplus Auction. Carried on a roll call vote, all.

e) Golf Course: Discussion on presented Camtech Services estimates for the replacement of two coolers in the bar area of the golf course restaurant. *Motion by Burkett, 2nd by Dumas to approve Camtech estimate for (2) cooler replacements in bar area as presented, totaling \$14,938.36. Carried on a roll call vote, all.*

g) Operators Licenses: *Motion by Dumas, 2nd by Schaffer to approve Regular Operators Licenses to: Thalia Davis, Carley Coffen, Crystal Ellertson, Paul Killion, Patrick Kuhn, Andrew Reid, Abigail Wentz, Kurt Kristiansen and Temporary Operators Licenses for the Wi-Does Wine Walk: Jerrod Aiello, Janis Gill. Carried on a roll call vote, all.*

h) Picnic Licenses:

Motion by Burkett, 2nd by Washelesky to approve Picnic Licenses for Eagle River Chamber of Commerce/Wi-Does Wine Walk – Temporary “Class B” Wine, November 22, 2025, Kim Emerson Agent: Breakaway Sports – 206 E Wall St. Carried, all.

Motion by Burkett, 2nd by Washelesky to approve Picnic License to Eagle River Historical Society for Temporary “Class B” Beer and Wine, Mistletoe Magic, December 13, 2025, Vito Bortolotti Agent at the Depot 116 S Railroad. Carried, all.

i) Policy and Certification of Verification of Citizenship or Legal Residency Status for Contractors for the City of Eagle River: Ginner presented the purpose of the policy is to ensure compliance with all applicable federal immigration and employment laws. Attorney Garbowicz has reviewed the policy and certification presented and find both to be appropriate and has no objection to enacting the policy. Discussion. Washelesky asked who would administer this policy with Ginner responding she would. *Motion by Dumas, 2nd by Burkett to approve Policy on Verification of Citizenship or Legal Residency Status for Contractors for the City of Eagle River and accompanying Certification of Compliance with Immigration Laws form as presented. Carried on a roll call vote, all*

j) Discussion of Impact Fees on large developments: Ginner provided a written overview and provided ordinance language examples and suggested this process be added to the updating of the Comprehensive Plan. Discussion on how to implement and possible alternatives. Item will continue to be investigated and return to future agendas. Discussion on Park Street and sewer mains.

k) Approve establishing new TID specific account for annual TID increment: No action

l) *Motion by Washelesky, 2nd by Schaffer to approve payment of the bills for the city and the golf course recommended by the Finance Committee. Carried on a roll call vote, Ayes: Washelesky, Schaffer, Burkett, Nays: None Dumas Abstained*

m) Police Department: Assistant Police Chief Tyler Salvinski and Office Manager Danelle Moran prepared a monthly update on current departmental activities. Salvinski reported life saving measures were provided by Officer Benes and Burkett requested a plaque of recognition be presented for that act to Officer Benes.

Motion by Dumas, 2nd by Schaffer to approve a change in AKC ownership of Donut from former Mayor Jeff Hyslop to Office Manager and Donuts handler, Danelle Moran. Carried

n) Administrator’s monthly update on activities of all departments: Ginner provided a written update adding the garage door spring at the PD broke and is being repaired. Ginner is working with Vilas County Highway Commissioner Troy Schalinske and MSA to get the Silver Lake Road MSID grant reimbursement moving with the DOT.

o) Clerk’s monthly update: Bolte stated the 2026 Budget Public Hearing is scheduled for December 9, 2025 at 6:00PM at the start of the Regular Common Council meeting at Eagle River City Hall.

Motion by Schaffer, 2nd by Dumas to adjourn at 7:40PM. Carried, all.

Becky J Bolte - Clerk