



525 E. Maple Street • P.O. Box 1269 • Eagle River • WI  
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## **AGENDA EAGLE RIVER LIGHT & WATER COMMISSION**

The monthly meeting of the Eagle River Light, Water, and WWTP Commission will be held on Tuesday, November 18, 2025, at 1:00 P.M. at City Hall located at 525 East Maple Street to act on the following agenda:

1. Call to order.
2. Roll Call.
3. Approve agenda in any order.
4. Approve previous minutes.
5. Approve payment of the accounts payable bills.
6. Approve October listing of electronic payments/manual checks.
7. Discussion pertaining to:
  - A. Correspondence included in package:
    - Mike Sanborn's operational report dated November 17, 2025.
  - B. Staff Reports:
    - Customer service report on WPPI/Energy Programs-verbal.
    - Financial activity and cash flow updates.
    - Operations report on departmental activities.
8. Adjourn to Closed Session according to Wisconsin State Statute:
  - a. 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
    - i. Succession planning for various utility positions.
      - Foreman position – retirement and approval of a replacement.
      - Hiring of an apprentice lineman.
9. Return to open session to act on matters discussed in closed session if any action is needed.
10. Discussion and Possible Action on the following Agenda Items:
  - A. Review sewer rates and propose a recommendation to the City Council.
  - B. Transfer partial funds from the sewer replacement account for the repair invoice from New Restoration and Recovery Services of \$75,757.40.
  - C. Review cost options and accept a proposal from Caselle software to convert from Microsoft Dynamics SL. A signed Master Service Agreement is required to confirm an implementation timeline.
  - D. Approval for Kozar Technologies to install and maintain a panic button system in the L&W office for \$2,126.20, along with the annual monitoring cost of \$43 each for five units (\$215 annually).

E. Approval of disposal of aged equipment:

- Two military generators.
- Electric wire windup rig.
- Other miscellaneous items.

11. Adjourn.

Mike Sanborn, Utility Manager

**Posted: November 17, 2025**

Notice sent to: All Commission Members, Vilas County News Review, WERL, WRJO Radio Station, Vilas County Courthouse Bulletin Board, Eagle River City Hall Bulletin Boards, City Clerk, Council members.

Please note that upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 715-479-8682 ext. 224, 525 E. Maple Street, P.O. Box 1269, Eagle River.