

September 9, 2025

A meeting of the Finance Committee of the City of Eagle River was called to order at 5:15PM by Mayor Deb Brown.

Roll Call: Dan Dumas, Kim Schaffer, Vic Washelesky. Jerry Burkett arrived at 5:30PM. Also in attendance: Robin Ginner, Cory Hoffmann and Becky Bolte.

Treasurer confirmation that all bank accounts are reconciled: Hoffmann reported that accounts are balanced through July 2025.

Treasurer report of any and all late payments and penalties. Hoffman confirmed none.

Treasurers monthly update: Hoffman reported a 2024 Civil Air Patrol check has been voided and reissued as they reported the check was lost.

August 2025 Financial Review: Hoffmann provided budget reports for the City and Golf Course through August 31, 2025, as well as a budget comparison at August 31, for 2024 and 2025 by department. Mayor Brown requested that all money transactions be provided for review beginning next month, including ACH and payroll reports.

Review and approval of Accounts Payable for City and Golf Course: *Motion by Burkett, 2nd by Schaffer, to recommend payment of presented City and Golf Course payables to City Council with posting account correction to Norvado check #4046. Carried on a roll call vote, all.*

Motion by Burkett, 2nd by Washelesky to adjourn at 5:55 PM. Carried, all.

Becky Bolte - Clerk

September 9, 2025

A meeting of the Common Council of the City of Eagle River was called to order at 6:00PM by Mayor Deb Brown.

The Pledge of Allegiance was led by Karen Margelofsky and was recited by all present.

Roll Call: Dan Dumas, Kim Schaffer, Vic Washelesky and Jerry Burkett. Also in attendance: Robin Ginner, Becky Bolte, Cory Hoffmann, Chris Dobbs, Brad Adamovich, Mike Sanborn, and John Laszczkowski.

Motion by Schaffer, 2nd by Burkett to approve the agenda in any order. Carried, all.

Motion by Dumas, 2nd by Schaffer to approve the minutes of the August 12, 2025, Finance Committee and Common Council meeting and August 26, September 2, and September 4 Special Common Council meetings. Carried, all.

a) MSA Monthly Updates: Phil Kriesel of MSA provided a written update including updates to the Silver Lake Road project and McFaul Ln along with updates on MSA services that have been provided and those that are available.

Motion by Burkett, 2nd by Washelesky to approve Change Order #1 for Silver Lake Road Project, \$52,936. Carried on a roll call vote, all.

Motion by Washelesky, 2nd by Schaffer to approve Payment Application #1 for Silver Lake Road Project, \$258,473.96. Carried on a roll call vote, all.

Discussion of converting the Sheridan/Silver Lake Road intersection to a 3-way stop. Washelesky felt it was not warranted, Chief Dobbs not in favor. No interest in pursuing.

b) Clifton Larsen Allen CPA:

Scott Sternhagen, Senior CPA with CLA, presented the 2024 audit findings and financial statements. Sternhagen reported both the City and Utility were given a clean audit opinion.

Motion by Burkett, 2nd by Dumas to retain CLA for audit services and approve audit quote for Fiscal Years 2025-2028 for both City of Eagle River and Eagle River Light & Water Department as presented. Carried on a roll call vote, all.

c) Republic Services - Presentation of current updates at facility – Kathy Linville, Municipal Sales Manager: Linville reported on services provided to non-profits for the community and the donation of funding for the bleachers at the Eagle River Pickleball Courts. Republics Eagle River recycling facility processes and sends out between 110 -140 tons of recyclables every single day. Republic has built the first of its kind Polymer Center & Blue Polymer Recycling Center in North America, located in Indianapolis. Linville explained that Blue Polymer is the collecting and processing of mixed plastics into high-quality recycled resin pellets for use in sustainable packaging. The Indianapolis Polymer Center produces more than 175 million pounds annually of recycled plastics for use in food-grade packaging and other applications. Linville reported that Republic has reinvested in the Eagle River facility with over \$1.5 million in upgrades. The highlight of these improvements is a \$1 million optical eye machine—a state-of-the-art system that can detect and sort specific recyclables as they move along the conveyor line. This Optical sorter was installed in July 2025. Linville stressed Republic Services dedication to the area.

d) Eagle River Revitalization Program:

Motion by Schaffer, 2nd by Dumas to adopt Resolution #1062 Recognizing and Honoring Karen Margelofsky for Her Service to the Eagle River Revitalization Program and The City of Eagle River. Carried on a roll call vote, all.

e) Department of Public Works

Motion by Burkett, 2nd by Washelesky to adopt Ordinance #599 to Amend the Code of Ordinances of The City of Eagle River, Wisconsin, to Create Section 74-35 Entitled “City of Eagle River Yard Waste Disposal Facility.” Carried on a roll call vote, all.

f) Golf Course:

Golf Pro Tony Sable provided a written report including a marketing report. Sable reported revenues are up from 2024.

g) Planning Commission:

Jen/Craig Tucci is seeking a conditional use permit to install a drive-thru at 708 E Wall St, per Ordinance 106-473(1)(a): Drive-in establishments, restaurants. This property is described as, Lot 4 & E ½ Lot 5 Blk 2 of the J F Habrich First Add, .0207 acres, Sec 33, T40N, R10E. Schaffer provided a verbal report on the Planning Commission recommendation including public comments received, traffic flow plan going around the building, entering and exiting on Wall St, usage of the alley and reporting that the Wall Street entrance is on Tucci’s property. Snow removal to be kept up by Tucci’s. Discussion. *Motion by Schaffer, 2nd by Dumas to accept the Planning Commission recommendation to approve a conditional use permit to Jen/Craig Tucci, to install a drive-thru at 708 E Wall St, per Ordinance 106-473(1)(a): Drive-in establishments, restaurants. Carried on a roll call vote, all.*

Tappy Rentals LLC, Todd Tappy – TNT Nutrition, is seeking a conditional use permit for an electronic sign unit installed on the exterior, and protruding from, the building at 104 E. Wall Street. The parcel, computer number 221-591, is described as W41' OF E107' LOT 2 BLK 3 PLAT NE NW F14. Ginner reported that the sign programming has already been adjusted by the Tappys to comply with ordinance. Schaffer provided a verbal report on the Planning Commission recommendation. *Motion by Burkett, 2nd by Schaffer to accept the Planning Commission recommendation to approve a conditional use permit to Tappy Rentals, LLC, Todd Tappy-TNT Nutrition for an already installed electronic sign protruding from the building at 104 E Wall St with the conditions that the sign be programmed to follow City of Eagle River Code Sec 106-691 and all applicable ordinances. Carried on a roll call vote, all.*

An Ordinance Amending Chapter 106 - Zoning regulations related to minimum lot size for originally platted residential and office-residential development, adding exceptions to lot size requirements in Section 106-562. Schaffer provided a verbal report on the Planning Commission recommendation. Discussion. *Motion by Schaffer, 2nd by Dumas to accept the Planning Commission recommendation and adopt Ordinance 600 amending Chapter 106 – Zoning regulations related to minimum lot size for originally platted residential and office-residential development, adding exceptions to lot size requirements in Section 106-562. Carried on a roll call vote, all.*

Karen Margelofsky, Eagle River Revitalization Program director presented design plans for the proposed Highway 45 Crossing at Bridge and Spruce Street. Option A retains the current angled location of the crossing beginning south of Spruce Street to Riverview and Option B has a perpendicular placement beginning from Spruce Street crossing to Riverview. Discussion that Option B extending straight across at Spruce Street is a big safety concern. *Motion by Washelesky, 2nd by Dumas to accept the Planning Commission recommendation and approve design plan, Option A, retaining the current angled crossing location for DOT submission for approval for the Eagle River Revitalization Program Bicycle and Pedestrian Crossing Project. Carried on a roll call vote, all.*

h) Street Closing/temporary sign/amplification/display of goods permits:

Motion by Burkett, 2nd by Schaffer to approve Temporary sign/Amplification/Animals to be kept for exhibition or amusement permit to Christ Evangelical Lutheran Church, Living Nativity, 201 N 3rd Street, signs by Farmers Market on Mill St side, on poles by fairground, banners on school fence, and smaller signs on Wall St and Hwy 45, sound system for narration, one each of a donkey, horse, and sheep, December 5 and 6, 2025 from 6pm – 8pm. Rebekah Meier. Carried, all.

Motion by Dumas, 2nd by Schaffer to approve a Street Closure permit to Todd Tappy closing alley south of Wall St between Railroad and Main, 9/11/2025 from 8AM – 9:30AM for the delivery of goods. Tappy to give notification of closure to all affected neighbors. Carried, all.

i) Operator's licenses: Julia Cohen, Mitchell Popp. *Motion by Schaffer, 2nd by Dumas to approve operator's licenses listed as presented. Carried, all.*

j) River Trail Commission resolution of support: Ginner reported that the Town of Cloverland has passed a resolution in support of the River Trail concept. Mayor Brown noted that with some changes to the Council members, the trail proposal should be brought back before the Council for review.

Washelesky expressed full support for the trail and the proposed Highway 70 location.

Burkett emphasized that the City is not contiguous with Cloverland and that 22 easements would need to be obtained in the Town of Lincoln for the project to connect to the City of Eagle River. He stressed that the City should not incur costs either now or in the future for trail maintenance citing levy limit constraints. Burkett clarified that he is not opposed to the trail concept but does not support the Highway 70 route, favoring instead a Highway G trail placement, which he believes is a safer alternative.

Dumas voiced support for the trail concept and the importance of trail connectivity but agreed that discussions with the Town of Lincoln should occur first. He also raised concerns about property owners who could be affected by the easements, including potential impacts of pedestrian and bicycle traffic near their residences.

Schaffer stated opposition to the Highway 70 route due to vehicle speeds and the proximity of the proposed trail to the roadway. She also supported Highway G as the safer option.

Comments were provided by Laura VanValkenberg of the Great Headwaters Trails Foundation, Jim Swenson of the River Trail Commission, Karen Margelofsky of Eagle River Revitalization, Police Chief Dobbs, and Chris Stark.

It was agreed that a joint meeting between the City and the Town of Lincoln will be scheduled for further discussion before Council would consider adopting a resolution of support for the project.

k) Approve payment of the bills for the City and the Golf Course: *Motion by Burkett, 2nd by Schaffer to approve payment of the bills for the city and the golf course with posting account correction to Norvado check #4046 as recommended by the Finance Committee. Carried on a roll call vote, all.*

l) Police Department: Chief Dobbs provided a current activity report.

m) Administrator's monthly update on activities of all departments: Ginner provided a written update. Ginner added the 2026-2027 LRIP award for the City is \$8200 and that she and Chief Dobbs had a meeting with the League of WI Municipalities endorsed IT provider, VC3.

n) Clerk's monthly update: Bolte provided a written report.

Motion by Burkett, 2nd by Washelesky to adjourn to Closed Session at 8:20PM according to Wisconsin State Statute: 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Patrol Sergeant/Assistant Police Chief Contract Review and Negotiation. Carried on a roll call vote, all.

Motion by Washelesky, 2nd by Dumas to Reconvene in Open Session at 8:41PM according to Wisconsin State Statute 19.85 (2) with possible action on closed session agenda items.

Motion by Burkett, 2nd by Washelesky to appoint Tyler Salvinski as new Assistant/Interim Chief of Police effective September 10, 2025, subject to City Attorney approval. Carried on a roll call vote, all.

Motion by Burkett, 2nd by Washelesky to adjourn at 8:43PM. Carried, all.

Becky J Bolte - Clerk