

September 9, 2025

President Debra Brown called the monthly meeting of the Eagle River Light, Water and WWTP Commission to order at 1:00 p.m.

Roll Call: Dan Dumas, David Eibner, Dan Grosskopf and Walt Gander.

Others in attendance: Mike Sanborn, Robin Ginner and John Laszczkowski.

Motion by Walt Gander, second by David Eibner to approve the agenda. Carried.

Motion by Walt Gander, second by David Eibner to approve the minutes of the previous meeting. Carried.

Motion by Dan Grosskopf, second by Walt Gander to approve payment of the accounts payable bills. Roll call vote: Dan Grosskopf, aye; Walt Gander, aye; Dan Dumas, aye; David Eibner, aye; Carried.

Motion by Walt Gander, second by Dan Grosskopf to approve August's electronic payments/manual checks. Roll call vote: Walt Gander, aye; Dan Grosskopf, aye; Dan Dumas, aye; David Eibner, aye; Carried.

President Debra Brown opened for comments on any correspondence included in the agenda package: Mike Sanborn discussed the budgetary item listed in his report. John Laszczkowski mentioned the updated water rates and our process of informing our customers through a billing insert next month. No additional comments or discussion.

President Debra Brown opened for discussion of staff reports:

Jesse Roberts was not present. John Laszczkowski mentioned that Public Power Week is coming up and our last billing included raffle entries. In the past, this has been popular with our customers and it has provided us updated contact information for our billing system.

John Laszczkowski discussed financial activities through August. Due to the early nature of this meeting, August financials were not available. Summer sales continued to be strong in the electric and water utilities. The electric revenue jumped because of a season high power cost adjustment – this is not uncommon in the summer with higher demand. The water utility benefitted from the annual AT&T water tower rental payment of \$44,431, which included a yearly 2% escalator. The sewer utility remains a significant challenge, especially without any future landfill revenue and a growing list of PFAS-related expenses. Our receivables continue to have a very low past due percent of just under 1% and our cash position has improved in 2025. The winter moratorium is fast approaching and is effective November 1. Lastly, Jennifer Kennedy started on Monday and will be working closely with Cindy Franz.

Mike Sanborn discussed his operational report in additional detail, including the completion of the water tower refurbishing project. Despite the delayed start, the project went smoothly. We are actively working with Vilas County to recover the additional expenses that were incurred due to their delays. The remaining topics will be discussed as listed action items.

Approval of recommendation to the City Council to accept the 4-year proposal of audit services by CLA (CliftonLarsonAllen LLP) dated August 29, 2025 for the City of Eagle River Utilities.

After a discussion, regarding our positive working relationship with CLA over the last 3 years, motion by David Eibner and second by Dan Grosskopf to approve the recommendation to the City Council to accept the 4-year proposal of audit services by CLA. Roll call vote: Eibner, aye; Grosskopf, aye; Gander, aye; Dumas, aye; Carried.

Approval for Crane Engineering to replace the shaft seal on influent pump number #3 for \$6,847.00 at the wastewater plant.

After a brief discussion motion by David Eibner and second by Dan Dumas to approve Crane Engineering to replace the shaft seal on influent pump number #3 for \$6,847.00 at the wastewater plant. Roll call vote: Eibner, aye; Dumas, aye; Gander, aye; Grosskopf, aye; Carried.

Approval to purchase four Motorola Pagers from Northway Communication for \$498.00 each, totaling \$1,992.00.

After a discussion regarding the need for a fifth pager, motion by Dan Grosskopf and second by Walt Gander to approve the purchase of five Motorola pagers from Northway Communication for a total of \$2,490.00. Roll call vote: Grosskopf, aye; Gander, aye; Dumas, aye; Eibner, aye; Carried.

Motion by Dan Grosskopf, second by Walt Gander to adjourn at 1:35 P.M. Carried.

John Laszczkowski
Recording Secretary
