

July 8, 2025

A meeting of the Finance Committee of the City of Eagle River was called to order at 5:15PM by Mayor Deb Brown.

Roll Call: Dan Dumas, Kim Schaffer, and Vic Washelesky. Jerry Burkett was absent. Also in attendance: Cory Hoffmann and Becky Bolte.

Treasurer confirmation that all bank accounts are reconciled: Hoffmann confirmed accounts are balanced through May.

Treasurer report of any and all late payments and penalties. Hoffman confirmed none.

Treasurers monthly update: Hoffman provided a written budget report as of June 30, 2025 along with printouts of bank account current balances.

June 2025 Financial Review: Hoffmann provided budgets reports for the City and Golf Course through June 30, 2025, as well as a comparison of Jan – June from 2024 and 2025.

Review and approval of Accounts Payable for City and Golf Course: *Motion by Washelesky, 2<sup>nd</sup> by Dumas, to recommend payment of presented City and Golf Course payables to City Council. Carried on a roll call vote, all.*

*Motion by Schaffer, 2<sup>nd</sup> by Dumas to adjourn at 5:40 PM. Carried, all.*

Becky Bolte - Clerk

July 8, 2025

A meeting of the Common Council of the City of Eagle River was called to order at 6:00PM by Mayor Deb Brown.

The Pledge of Allegiance was led by Kim Schaffer and was recited by all present.

Roll Call: Dan Dumas, Kim Schaffer, Vic Washelesky and Jerry Burkett. Also in attendance: Becky Bolte, Cory Hoffmann, Chris Dobbs, Adam Ross, Mike Adamovich, Brad Adamovich, and Mike Sanborn.

*Motion by Burkett, 2<sup>nd</sup> by Washelesky to approve the agenda in any order. Carried, all.*

*Motion by Washelesky, 2<sup>nd</sup> by Dumas to approve the minutes of the 6/10/25 Finance Committee and Common Council meeting and 6/16/25 Special City Council meeting. Carried, all.*

a) MSA Monthly Updates: Phil Kriesel of MSA provided a written update including updates to the Silver Lake Road project. Drainage corrections near the end of McFaul Lane were added to the Silver Lake Road project, adding sewer inlets and piping to the East connecting to the existing storm sewer system to prevent standing water at the existing electrical transformers. The Pre-construction meeting is scheduled for 7/24/25. A Temporary Construction Easement and Permanent easement between Jonathan C Cook Irrevocable Trust and the City of Eagle River Easements for the Silver Lake Road project were presented.

*Motion by Washelesky, 2<sup>nd</sup> by Schaffer to approve temp construction easement between Jonathan C Cook Irrevocable Trust and the City of Eagle River. Carried on a roll call vote, all.*

*Motion by Schaffer, 2<sup>nd</sup> by Dumas to approve permanent easement between Jonathan C Cook Irrevocable Trust and the City of Eagle River. Carried on a roll call vote, all.*

b) Eagle River Light & Water: ERLW Manager Mike Sanborn presented an update on the water tower reconditioning project that began on July 1, 2025. Sanborn presented an update on wastewater; Aqualis has provided ERLW with a list of recommended sanitary sewer pipe and manhole repairs. There appears to be some discrepancies with the manhole numbers that were on the list provided. The problems with the list will be rectified and brought back to Council for quote approval at the August City Council meeting. Sanborn

reported BIO solids, the sludge in wastewater, came back with a PFAS detection. Sanborn confirmed this was not found in our wells, and that a possible primary source is being investigated.

c) Department of Public Works: Mike Adamovich/Brad Adamovich presented problems of misuse of the Elm Drive stump dump stating they have video of residents hauling in full large trees, stressing the dump is for yard waste. Discussion on potential fines for illegal and/or contractor dumping. Brad Adamovich is following up with current violators, giving a one-time warning and explanation of the rules. Chief Dobbs added the current fine structure for illegal dumping was \$173.50. Town of Lincoln Chairman/Board to be contacted to open up a conversation on how best to enforce the rules of what is/isn't accepted at the site.

*Motion by Washelesky, 2<sup>nd</sup> by Dumas to approve the purchase of a stand-alone desktop computer for DPW Foreman, HP- Pavillion Desktop – 16GB Memory – 1TB SSD for up to \$700.00. Carried on a roll call vote, all.*

d) Golf Course:

Golf Pro Tony Sable provided a written report including a marketing report. Revenues are up from 2024 despite rainy conditions.

Grounds Superintendent Kyle Anderson provided a written report. Anderson reported that the crew has been working on irrigation and redoing wiring in some areas due to lightning strikes. The number two cart path will be completed with gravel.

Blaze Champeny of Turkeys Clubhouse restaurant provided a written report. Champeny expressed concerns over lack of adequate air conditioner.

*Motion by Burkett, 2<sup>nd</sup> by Dumas to approve the Meyer Yamaha quote to install new windshields on the 66 golf carts for \$205 a cart for a total of \$13,530. Discussion on how to pay for it. Motion amended by Burkett, 2<sup>nd</sup> by Dumas to approve the Meyer Yamaha quote to install new windshields on 66 golf carts at a cost of \$205 a cart for a total of \$13,530, how/whose budget pays for it, will be at the discretion of the Mayor. Carried on a roll call vote, all.*

*Motion by Burkett, 2<sup>nd</sup> by Schaffer to actively seek additional bids, minimum of three total, for the golf course clubhouse furnace/air conditioner replacement, taking the lowest bid with earliest turn around as determined by and at the discretion of the Mayor. Carried on a roll call vote, all.*

*Motion by Washelesky, 2<sup>nd</sup> by Dumas to actively seek additional bids for the clubhouse attic insulation project, taking the lowest bid with the earliest turn around as determined by and at the discretion of the Mayor, not to exceed \$12,000. Carried on a roll call vote, all.*

e) Discussion on Veteran's Resource Center request for the City of Eagle River to assume possession of the military helicopter and lease back to the VRC at \$1/year. Rusty Wolf presented for the VRC explaining that with the restructure of the VFW/American Legion into the 501(3)(c), non-profit Veteran's Resource Center, the military will no longer allow them to have the helicopter to display but as a governmental entity, the city could. VRC requests a letter stating the following: The City of Eagle River will accept full responsibility to display the AH-1 helicopter that was displayed at the American Legion Post 114 at 418 W Pine St, the city would lease the helicopter to display at the VRC for \$1 per year, the VRC must maintain and display the helicopter as a proper military monument, the VRC would main insurance coverage on the helicopter. Matt Becker, League Insurance CEO, recommended that the following be incorporated into the lease: VRC is responsible for insuring the helicopter from a property standpoint, be responsible for any maintenance and snow removal, hold the city harmless from any damage or injuries, and carry liability insurance that names the city as an additional insured. Discussion on what happens when/if the VRC no longer wants helicopter display as it would need to be returned to the military, with Rusty Wolf stating the next entity on the list for a helicopter display would pay to get it to them. Burkett and Dumas stressed that the display is an honor and thanked those that served. Jerry Burkett offered to personally pay for the fees associated with lease creation by Attorney Garbowicz. *Motion by Burkett, 2<sup>nd</sup> by Dumas to proceed with the acquisition of the AH-1 helicopter. Carried on a roll call vote, all. Motion by Burkett, 2<sup>nd</sup> by Dumas to instruct the city attorney to draft a \$1/year lease incorporating: VRC is responsible for insuring the helicopter from a property standpoint,*

*be responsible for any maintenance and snow removal, hold the city harmless from any damage or injuries, and carry liability insurance that names the city as an additional insured. Once the lease is executed the Mayor shall draft a letter to the military stating the city will take on the responsibility to display the AH-1 helicopter at the Veterans Resource Center located at 418 W Pine. Carried on a roll call vote, all.*

f) Reconsideration of conditions requiring connection to municipal sewer, approved in January 2025 for Abundant Life Church conditional use permit for youth center annex building. Request withdrawn.

g) Street Closing/temporary sign/amplification/display of goods permits:

*Motion by Schaffer, 2<sup>nd</sup> by Dumas to approve Street Banner/Amplification permit – Jessicas Cucina LLC – Bortolotti's Cin Cin- Stomp into History, Live music, Live Auction, July 20, 2025, 2:00PM – 9:00PM, 1114 N Bluebird Rd, Fund Raiser for Eagle River Historical Society and Northland Pines High School Music Boosters - Jessica Bortolotti. Carried on a roll call vote, all.*

*Motion by Burkett, 2<sup>nd</sup> by Washelesky to approve Temp Signs – Dynamic Lifestyle Innovations – 3rd Annual Recycling Extravaganza – August 23, 2025, 9:00AM – 1:00PM (done earlier if trucks are full) - Northland Pines Elementary School parking lot, 1700 Pleasure Island Rd, signs at both ends of Pleasure Island Road - Bob Blaus. Discussion on the great importance and impact of this recycling program. Carried on a call vote, all.*

h) Operator's licenses: Kathryn Boyer, June Clure, Gunder D'hondt, Kali Evert, Jay Johnstone, Eric Jovanovic, Kyle Krampitz, Joslyn Pappas, Larry Raddatz, Todd Starling, Jeffrey Vollenweider, Nicholas Weight. *Motion by Schaffer, 2<sup>nd</sup> by Washelesky to approve operator's licenses listed as presented. Carried, all.*

i) *Motion by Dumas, 2<sup>nd</sup> by Washelesky to approve Taxi Drivers License to Michael L Gray, Allisons Bar Car and Limo LLC, term ending 4/30/26. Carried, all.*

j) Direct Sellers Permit: *Motion by Schaffer, 2<sup>nd</sup> by Washelesky to approve direct sellers permit to promoter, Zurko Enterprises Inc., Flea Market at Vilas County Fairgrounds, August 30-31, 2025, 7:00AM – 4:00PM, Robert Zurko. Carried, all.*

*Motion by Washelesky, 2<sup>nd</sup> by Dumas to approve direct sellers to Penney Korotka – Sweet Corn and Vegetables at Eagle Lanes parking lot, 534 W Pine, Mon, Wed, Fri, Sat, one month term, renewable for additional month(s) with payment. Carried, all.*

k) *Motion by Schaffer, 2<sup>nd</sup> by Washelesky to adopt Ordinance #596 - Ordinance Amending the Zoning Map of the City of Eagle River for Parcels 221-1080-12 and 221-1080-13, amending zoning classification from Highway Commercial (C-2) to Multi-Family Residential (R-3) as originally approved by City Council on August 15, 2024. Carried on a roll call vote, all.*

l) *Motion by Dumas, 2<sup>nd</sup> by Washelesky to adopt Ordinance #597- Ordinance Creating Section 86-220 of the Municipal Code of the City of Eagle River to Authorize the Towing of Illegally Parked Vehicles. Carried on a roll call vote, all.*

m) Approve payment of the bills for the City and the Golf Course: *Motion by Washelesky, 2<sup>nd</sup> by Schaffer to approve payment of the bills for the city and the golf course as recommended by the Finance Committee. Carried on a roll call vote; Ayes: Washelesky, Schaffer, Dumas Nays: None Abstained: Burkett.*

n) Police Department:

Chief Dobbs provided a current activity report, and a monthly report was provided by Assistant Chief Ross. Dobbs gave an update to the need to establish IT services for networking as the City of Eagle River Police Department will no longer be on the Vilas County network system as of June 2026. Chief Dobbs has been in contact with the League of WI Municipalities and has reached out to the Leagues preferred providers. Dobbs is working with the City to come up with a plan that best serves the city as a whole. Mayor Brown suggested we do a comprehensive review. Dobbs reported the 4<sup>th</sup> of July parade and summer in general is going well.

o) Administrator's monthly update on activities of all departments: Ginner provided a written report.

p) Clerk's monthly update: Bolte provided a written report.

*Motion by Washelesky, 2<sup>nd</sup> by Burkett to adjourn at 7:10PM. Carried, all.*

Becky J Bolte - Clerk