

June 10, 2025

A meeting of the Finance Committee of the City of Eagle River was called to order at 5:15PM by Mayor Deb Brown.

Roll Call: Dan Dumas, Kim Schaffer, and Vic Washelesky. Jerry Burkett arrived at 5:20PM.. Also in attendance: Becky Bolte, Cory Hoffmann and Robin Ginner.

Treasurer confirmation that all bank accounts are reconciled: Hoffmann confirmed accounts are balanced through May.

Treasurer report of any and all late payments and penalties. Hoffman confirmed none.

Treasurers monthly update: Hoffman provided a written report.

May 2025 Financial Review: Hoffmann provided budgets reports for the City and Golf Course through May 31, 2025.

2024 Final Year End City Budget: Hoffman provided a final end of 2024 budget report that includes all adjusting entries supplied by CLA following 2024 audit.

Review and approval of Accounts Payable for City and Golf Course: *Motion by Burkett, 2nd by Dumas, to recommend payment of presented City and Golf Course payables to City Council. Carried on a roll call vote, all.*

Motion by Burkett, 2nd by Schaffer to adjourn at 5:40 PM. Carried, all.

Becky Bolte - Clerk

June 10, 2025

A meeting of the Common Council of the City of Eagle River was called to order at 6:00PM by Mayor Deb Brown.

The Pledge of Allegiance was led by Becky Bolte and was recited by all present.

Roll Call: Dan Dumas, Kim Schaffer, Vic Washelesky and Jerry Burkett. Also in attendance: Robin Ginner, Becky Bolte, Cory Hoffmann, Chris Dobbs, Adam Ross, Mike Adamovich, Brad Adamovich, Mike Sanborn, Tony Sable, and Kyle Anderson.

Motion by Burkett, 2nd by Schaffer to approve the agenda in any order. Carried, all.

Motion by Dumas, 2nd by Burkett to approve the minutes of the 5/13/25 Finance Committee and Common Council meeting. Carried, all.

a) Protect and Serve Award Presentation –ERPD Patrol Officer, Dustin Wichmann: Assistant Police Chief Adam Ross presented Green Bay Packer Protect and Serve award stating Dustin Wichmann, who was not available to attend this meeting, had received this award based on his 2024 record. Wichmann was second in most traffic stops and tied for most OWI arrests in the county last year. He also retrieved a suspect and his drugs from the Eagle River after suspect jumped off of the bridge last summer. The Packers awarded him with a plaque and the award comes with a \$2,000 grant for the police department.

b) Ordinance #595 - Amending Chapter 74 – Solid Waste, Article II – Collection & Disposal, Division 2 – License, Sec 74-64 License Fee: Removing set licensing fee and adding fee to be set by Council Resolution. *Motion by Schaffer, 2nd by Washelesky to adopt Ordinance 595, Amending Chapter 74 – Solid Waste, Article II – Collection & Disposal, Division 2 – License, Sec 74-64 License Fee: Removing set licensing fee and adding fee to be set by Council Resolution. Carried on a roll call vote, all.*

c) MSA Monthly Updates: Phil Kriesel of MSA provided a written report including updates to the Silver Lake Road project, and information on MSA moving from their current GIS program to ESRI's Experience Builder program and the city's plan to move ahead with this conversion.

i. Change order for Silver Lake Road Project to add storm sewer and street rising on McFaul Lane for \$37,980, plus additional engineering up to \$4,000: Ginner explained this change order is to address a standing water problem off McFaul Lane and the need to protect electrical transformers at that location. Funding will be provided for in approved 2025 Capital Improvement funding package. Burkett confirmed this is not Burkett owned property. *Motion by Schaffer, 2nd by Dumas to approve change order for Silver Lake Road Project to add storm sewer and street rising on McFaul Lane for \$37,980, plus additional engineering up to \$4,000. Carried on a roll call vote, all.*

ii. MSA 2025 Safe Streets 4 All grant re-application contract, \$2,000: Ginner presented that the city was not successful in 2024 with this grant but was optimistic with new changes for 2025. The grant has potential for 90% funding coverage/10% match grants. *Motion by Burkett, 2nd by Schaffer to approve MSA 2025 Safe Streets 4 All grant re-application contract, \$2,000. Carried on a roll call vote, all.*

d) Eagle River Light & Water: Resolution #1059 – 2024 Compliance Maintenance Annual Report: The 2024 DNR Compliance Maintenance Annual Report was presented and reviewed by Council. The report shows a total Grade Point Average of 4.00 with total points being awarded in all sections. *Motion by Schaffer, 2nd by Dumas to adopt resolution 1059 – 2024 Compliance Maintenance Annual Report. Carried on a roll call vote, all.*

e) Golf Course:

Golf Pro Tony Sable provided a written report including a marketing report. Sable reported the season is going well so far but rain has been a factor. The possibility of extending cart life with windshield replacement on all golf carts was presented. Sable to supply Council with an estimate for windshield replacement on the 66 golf carts. Sable reported the Golf Association is recognizing the Ladies Golf League as having the most members in the league in the State of Wisconsin.

Grounds Superintendent Kyle Anderson reported that the flowers have been planted and there is a new flower bed and statue erected on Hole 13 from the ladies' league dedicated to Lou Gremban. 80 tons of sand will be added to the course bunkers. The Greens Department crew will be putting down gravel on the cart paths from the 1st green to the 2nd t-box and from the 2nd green to the 3rd t-box.

f) Request for change of date for pre-approved fireworks permit from July 4 to July 5, 2025: Kenny Body presented that in working in conjunction with Land O'Lakes – fireworks on the 3rd, and Phelps – fireworks on the 4th, he would like to change the Eagle River fireworks date as to not compete with neighboring displays. Bolte confirmed Airport Manager Rob Hom and Police Chief Dobbs were ok with the change. Fire Chief Michael Anderson spoke against the fireworks for safety and liability. Anderson provided documentation, summarizing court cases involving municipalities and fireworks liability, showing cases where there was a lack of liability coverage for fireworks claims. The City of Eagle River is insured through League of WI Municipalities. Anderson confirmed there would be three fire fighters on call for July 5. *Motion by Burkett, 2nd by Dumas to approve Kenny Body requested change of date for 4th of July fireworks, location off Bolte Road, from Friday July 4, 2025 to Saturday July 5, 2025 upon compliance with all previously required stipulations as motioned with the applications original approval at the 10-8-2024 City Council meeting. Carried on a roll call vote. Ayes: Burkett, Dumas, Washelesky Nays: Schaffer*

g) Street Closing/temporary sign/amplification/display of goods permits:

Motion by Schaffer, 2nd by Dumas to approve Abundant Life Church – Temporary Signs, Wonder Junction - Vacation Bible School, July 29 – August 1, 2025, 5:30PM – 8PM, signs at intersection of Capich Drive and Wall St, Marissa Dixon, as presented. Carried on a roll call vote all, all.

Motion by Washelesky, 2nd by Dumas to approve Bortolotti's Cin Cin – Amplifying Device, 2025 Live Music on patio/garage, Wednesdays, June – September from 6-9pm and Saturday June 28, 6-9pm, Jessica Bortolotti, as presented. Carried on a roll call vote, all.

Motion by Dumas, 2nd by Washelesky to approve Eagle River Historical Society and Hawks Nest – Food Trucks/Amplifying Device/Rental and Reservation of Riverview Park - Eagle River Historical Society Canoe Race at Riverview Park – July 8, 10:00am – 2:00pm, Vito Bortolotti, as presented. Carried on a roll call vote, all.

Motion by Burkett, 2nd by Washelesky to approve WRJO Street Dances – Street Closure/Display of Goods/Amplifying Device: Thursdays from July 10 – August 14, 2025, event 7:00PM – 9:00PM, Street Closure on event dates 5:30PM – 9:30PM: Wall St from Railroad to First St and Main Street from alley north of Wall to alley south of Wall, VFW - trailer, Boy Scouts – food, Bands/Music, Trish Keeley, as presented. Carried on a roll call vote, all.

h) Liquor Licenses:

Class B Beer and Class C Wine, Bar Alchemy LLC, 114 E Wall St – Andrew J Miskell – agent for a pro-rated term of 6/18/25 – 6/30/25: Motion by Schaffer, 2nd by Dumas to approve Class B Beer, Class C Wine license to Bar Alchemy LLC as presented. Carried on a roll call vote, all

Class B Beer and Class C Wine, Offshoot Books and Vinyl LLC, 117 E Wall St – Mark Pinski agent for a pro-rated term of 6/19/25 – 6/30/25: Application withdrawn for presentation on the current meeting agenda.

i) Liquor License Renewals- 7/1/25 to 6/30/26 Term:

Name	DBA	Physical Address	Agent
<u>Class A Combination Liquor and Fermented Malt Beverages:</u>			
CMAJ Co	Arrow Gift Shop	201 E Wall St	Mary Kate Hayes
Dolgencorp LLC	Dollar General Store 9967	1060 E Pine St	Jessica M Allen
Indianhead Oil Co LLC	Circle K #2746049	226 S Railroad St	Deborah Clemens
Indianhead Oil Co LLC	Circle K #27446257	928 N Railroad St	Phyllis Clate
Krist Oil Co	Krist Food Mart	114 W Pine St	Stacy Oas
Kwik Trip Inc.	Kwik Trip 131	201 W Wall St	Jennifer M Framnes
T.A. Solberg Co Inc.	Trigs Food and Drug	925 E Wall St	Angela D Miller
T.A. Solberg Co Inc.	Trigs Shell Eagle River	1005 E Pine St	Angela D Miller
Ultra Mart Foods LLC	Pick-n-Save #6351	711 N Railroad St	Gregory Butler
Walgreen Co	Walgreens #12545	108 W Wall St	Melissa Upchurch
<u>Class B Combination Liquor and Fermented Malt Beverages:</u>			
Blaze Champeny	Turkey's Clubhouse	457 E McKinley Blvd	Blaze Champeny
Dantam1985 LLC	LP's Pizza & Pasta	207 E Wall St	Daniel G Ullsperger
Edy B's Inc	The White Spruce	419 N Railroad St	Clarence E Blankenship
Erins Pub & Grub LLC	Erins Pub & Grub	933 N Railroad St	Erin Dreger
Riverstone Brewing Co	Riverstone Brewing Co	219 N Railroad St	Stephen J Skotzke
Hodag Hospitality Holdings LLC	Eagle Lanes	534 W Pine St	Michael A Kocourek
Smugglers LLC	Smuggler's	123 S Railroad St	Renee Holman
Jessica's Cucina LLC	Bortolotti's Cin Cin	1114 N Bluebird Rd	Jessica Bortolotti-Johnstone
The Craftsman American Tav	The Craftsman American Tavern	118 S Main St	Danny Goodrich
The Tiny Tap LLC	The Tiny Tap	127 S Railroad St	Mark J Vanden Boom
The Warehouse Inc.	The Warehouse	107 S Railroad St	Kim M Adamovich
Veterans Resource Center Inc	Veterans Resource Center	418 W Pine St	Dennis Geiseman
WCD Complex LLC	WCD Complex	1311 N Railroad St	Thomas M Anderson
Williams Supper Clubs LLC	Williams Pine Gables Supper Club	1002 W Pine St	Gregory B Williams
Mary Kate's Wine Bar LLC	Mary Kate's Wine Bar	205 E Wall St	Mary Kate Hayes
<u>Class B Beer:</u>			
Hodag Hospitality Holdings LLC	Hi Pines Campground LLC	1919 Hwy 45 N	Michael A Kocourek
<u>Class B Beer and Class C Wine:</u>			
ER Walkers LLC	Leifs Café	904 N Railroad St	Raul Torres
Dirty Kidz Crew LLC	Toad in the Hole	121 S Railroad St	Beth C Millin
Trees for Tomorrow Inc.	Trees for Tomorrow	519 E Sheridan St	Amanda Gingerich
Andy's Up North LLC	Andy's Pontoon Saloon	220 E Wall St	Andrew Lichtfuss

Motion by Schaffer, 2nd by Washelesky to approve all Class A Combination Liquor and Fermented Malt Beverages liquor license renewals as listed for the 7/1/25 – 6/30/26 term. Carried on a roll call vote, all.

Motion by Washelesky, 2nd by Dumas to approve all Class B Combination Liquor and Fermented Malt Beverages liquor license renewals as listed for the 7/1/25 – 6/30/26 term. Carried on a roll call vote, all

Motion by Dumas, 2nd by Washelesky to approve Class B Beer liquor license renewal as listed for the 7/1/25 – 6/30/26 term. Carried on a roll call vote, all

Motion by Washelesky, 2nd by Dumas to approve Class B Beer and Class C Wine liquor license renewals as listed for the 7/1/25 – 6/30/26 term, excluding Offshoot Books and Vinyl LLC as the original application was withdrawn by applicant. Carried on a roll call vote, all

j) Operator's licenses: Vito Bortolotii, Jade Conway, Erin Dreger, Taylor Garrison, Brenda Habernicht, Robert Hallisy, John Hletko, Kristine Jones, Jacqueline Lefevre, Kristine Lovas, Matthew Lovas, Rebecca McFaul, Brian Mesenberg, Beth Millin, Gail Newitt, Mike Osborne, Larissa Pasciak, Meghaben Patel, Cortnee Pinski, Laura Rich, Jerry Robish, Roger Rosenthal, Madeleine Schad, Michele Stapleton, Laura Trammell, Kate Villalba, Robert Wise, Victoria Wusterbarth. *Motion by Burkett, 2nd by Schaffer to approve operators licenses listed as presented. Carried on a roll call vote, all.*

k) Direct Sellers Permit: Direct Sellers Permit: Yort's Sips & Scoop LLC, Troy Ernst Seller, Mobile Food Truck – Ice Cream, Lemonades, lotus and custards. 6-month permit – June 11 to December 12, 2025. Location permissions TBD. *Motion by Burkett, 2nd by Schaffer to approve direct sellers permit to Yort's Sips & Scoops as presented. Carried on a roll call vote, all.*

l) Parade Application: NPHS Student Council – Homecoming Parade – September 19, 2025 beginning at 4:15PM- Road Closure from ERPD to Silver Lake Rd to West on Wall St – Amber Tilley. *Motion by Burkett, 2nd by Schaffer to approve September 19, 2025, Homecoming Parade permit to NPHS Student Council, beginning at 4:15PM from City Hall. Carried all.*

m) Planning Commission:
Ordinance #594 Amending Chapter 106 – Zoning, Article VI – Districts, Division 6 – Downtown Commercial District, Section 106-443 Uses Permitted By Conditional Grant, and Division 7 – Highway Commercial District, Section 106-473 Uses Permitted By Conditional Grant of the City of Eagle River Municipal Code to allow laundromats and dry cleaners. *Motion by Schaffer, 2nd by Burkett to accept the Planning Commission's recommendation and adopt Ordinance #594 Amending Chapter 106 – Zoning, Article VI – Districts, Division 6 – Downtown Commercial District, Section 106-443 Uses Permitted By Conditional Grant, and Division 7 – Highway Commercial District, Section 106-473 Uses Permitted By Conditional Grant of the City of Eagle River Municipal Code to allow laundromats and dry cleaners. Carried on a roll vote, all.*

n) Golf Course Restaurant:
Ginner presented recommended repairs from Camtech Services on the bar cooler with the following estimates: Installation Everest Refrigeration model EBC80, slide top bottle cooler to replace the unit on the south end of the bar \$3,963.79 and installation of a completely new refrigeration system for the south bar built in cooler \$4,565. Blaze Champeny, lessee of clubhouse restaurant, weighed in on the inefficiency of the current setup and asked Council to consider changing the design. Ginner to reach out to Camtech to get estimate on a redesign. *Motion by Burkett, 2nd by Schaffer to authorize Robin Ginner and Mayor Brown to spend up to \$14,000 to repair/replace/renovate the cooling system at the bar located at the clubhouse. Carried on a roll call vote, all.*

Turkey's Clubhouse: Discussion on invoice responsibility for equipment repairs and unpaid bills at the Golf Course restaurant for 2024-2025. Discussion on lease requirements and lack of communication between lessee and city. Discussion on who is responsible for ordering/performing repairs, who is responsible for blowing out the lines for winterization at the clubhouse, who is responsible for hiring professional services needed and who is responsible for paying. Ginner provided Council with documentation of invoices and correspondence relating to invoice/payment responsibility.

Champeny presented payment to the Clerk for outstanding Republic Services garbage invoices in the amount of \$1,663.14. Ginner will facilitate a conversation with Republic Services General Manager to get the Republic promised credit, all of which is to be applied towards Champeny 2025 garbage bill.

The City has paid and will not seek reimbursement from Champeny for a 2025 Pat Crum Plumbing invoice totaling \$449.00 for the repair of dishwasher lines.

Champeny presented that the \$721.00 ERLW electric bill increase from July, Aug, Sept 2023 and July, Aug, Sept 2024 was the result of having plywood window coverings for those months with less insulating power, due to broken windows caused by a vandalism incident and time it took for the windows to be replaced. The city will take off \$721 from the 2025 lease payment due from Champeny.

Motion by Burkett, 2nd by Dumas to reimburse Champeny for the difference between the \$990, May 6, 2025, Northland Fire & Safety invoice N-35892, and an estimate to be provided by Champeny for equal professional hood cleaning services. Carried on a roll call vote. Ayes: Burkett, Dumas, Schaffer Nays: Washelesky

Motion by Burkett, 2nd by Washelesky to split Camtech repair invoices, resulting from not shutting down restaurant properly at the end of the 2024 season, totaling \$2,006.45, evenly between Champeny and City. Champeny is responsible for \$1,003.22. Carried on a roll call vote, all.

Motion by Burkett, 2nd by Washelesky to split \$530.25, June 12, 2024, Camtech, Invoice 5069, for the repair of coolers. Champeny is responsible for \$265.12. Carried on a roll call vote, all.

A special City Council meeting was scheduled for Monday, June 16, 2025, at 4:45PM to discuss lease updates and options for kitchen/food.

o) Approve payment of the bills for the City and the Golf Course: *Motion by Burkett, 2nd by Schaffer to approve payment of the bills for the city and the golf course as recommended by the Finance Committee. Carried on a roll call vote, all.*

p) Police Department:

Chief Dobbs provided a current activity report, and a monthly report was provided by Assistant Chief Ross. A new officer hire was reported; the hire is graduating from the Police Academy at the end of the week and has three years of experience as a jailer.

q) Administrator's monthly update on activities of all departments: Ginner provided a written report.

r) Department of Public Works

Motion by Burkett, 2nd by Washelesky to approve the hiring of three Department of Public Works Employees:
• Brad Adamovich, DPW Foreman, • Karl Gaffron, Operator, •Anthony DuValle, Operator, beginning the week of June 9, 2025. Pay rate for Foreman \$36.00/hour increasing to \$37.90/hour after 90 days. Pay rate for operators \$33.00/hour increasing to \$35.20/hour after 90 days. Carried on a roll call vote, all.

Motion by Burkett, 2nd by Dumas to approve three weeks of vacation for Foreman Brad Adamovich. Carried on a roll call vote, all.

Motion by Burkett, 2nd by Washelesky to regretfully and respectfully accept Mike Adamovich's notification of

retirement effective August 26, 2025. Carried on roll call vote. Ayes: Burkett, Washelesky, Schaffer Nays: Dumas

s) Clerk's monthly update: Bolte provided a written report.

Motion by Dumas, 2nd by Washelesky to adjourn at 8:22PM. Carried, all.

Becky J Bolte - Clerk