



***EAGLE RIVER AREA ROOM TAX COMMISSION
AGENDA NOTICE (6/4/25)***

A MEETING OF THE EAGLE RIVER AREA ROOM TAX COMMISSION WILL BE HELD
WEDNESDAY, JUNE 11, 2025 AT 9:30 am AT THE EAGLE RIVER CITY HALL,
525 E. MAPLE STREET IN EAGLE RIVER

1. Call to order.
2. Roll call
3. Approval of March 2025 meeting minutes
4. Discussion and possible action on the following agenda items
 - a. Treasurer's Report
 - b. Review and approval of bills for First Quarter 2025
 - c. Grant Program Funding for 2025
 - Request by ERRP to reconsider full funding of their grant request due to increased expense of Farmers Market project.
 - d. Room Tax rate increase for the three municipalities versus the municipal grant program.
5. Adjourn

Submitted by: Robin Ginner, City Administrator

*Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 715-479-8682 ext. 222,
525 E. Maple Street, P.O. Box 1269, Eagle River WI 54521*

Room Tax Commission
March 12, 2025
Meeting Minutes

1. Call to order at 9:30 am
2. Roll call – Sue Saxhaug, Ron Van Dusen, Crystal Loppnow, Justin Behling, Robin Ginner. Absent: Vic Washelesky. Guests present: Holly Tomlanovich
3. **Motion/Second, Crystal Loppnow/Justin Behling, to approve the meeting minutes from the December 2024 Room Tax Commission meeting. Motion passed.**
4. Discussion and possible action on the following agenda items
 - a. Treasurer's Report – General account balance at the beginning of this quarter was \$437,808.36, Grant fund balance \$5,128.89 for a total of \$442,937.25. Receipts of \$88,675.75 were received from the three municipalities. Dividends received from Ripco for a total of \$151.51 (\$133.02 general, \$18.49 in grants). Disbursements – vouchers in the amount of \$162,455.77 were paid. Balance as of February 28th in the general account is \$364,161.36, grant account is \$5,147.38 for a total of \$369,308.74 under Room Tax Commission control. **Motion/Second, Loppnow/Behling, to accept the March Treasurer's report. Motion passed.**
 - b. Review and approval of vouchers for Fourth Quarter 2024 (December 2024-February 2025) in the amounts of: \$163,434.82. **Motion/Second, Sue Saxhaug/Loppnow, to approve payment of the Fourth Quarter vouchers in the amount of \$163,434.82. Motion passed.**
 - c. No outstanding grants for payment. \$282,125 in grants awarded to date. 2024 saw \$682,996 brought in from Room Tax revenue, with an approved budget from the Ad & Promo committee for \$700,000. We need to make sure there's enough to pay their vouchers before further funding the grant program. **Motion/Second Ron Van Dusen/Behling, to fund the grant account at \$35,000.** We will re-visit full funding of the grant account later this summer after contributions come in from the three municipalities.
 - Discussion regarding funding of the ERRP/Farmers Market Expansion Project Grant Application for \$15,000. **Motion/Second, Crystal/Justin, to approve the ERRP/Farmers Market Grant for \$15,000. Motion passed.**
5. **Motion/Second, Loppnow/Behling, to adjourn at 9:45 am. Motion passed.**

Next meeting is scheduled for June 11, 2025 at 9:30 am.