

Room Tax Commission
March 12, 2025
Meeting Minutes

1. Call to order at 9:30 am
2. Roll call – Sue Saxhaug, Ron Van Dusen, Crystal Loppnow, Justin Behling, Robin Ginner. Absent: Vic Washelesky. Guests present: Holly Tomlanovich
3. **Motion/Second, Crystal Loppnow/Justin Behling, to approve the meeting minutes from the December 2024 Room Tax Commission meeting. Motion passed.**
4. Discussion and possible action on the following agenda items
 - a. Treasurer's Report – General account balance at the beginning of this quarter was \$437,808.36, Grant fund balance \$5,128.89 for a total of \$442,937.25. Receipts of \$88,675.75 were received from the three municipalities. Dividends received from Ripco for a total of \$151.51 (\$133.02 general, \$18.49 in grants). Disbursements – vouchers in the amount of \$162,455.77 were paid. Balance as of February 28th in the general account is \$364,161.36, grant account is \$5,147.38 for a total of \$369,308.74 under Room Tax Commission control. **Motion/Second, Loppnow/Behling, to accept the March Treasurer's report. Motion passed.**
 - b. Review and approval of vouchers for Fourth Quarter 2024 (December 2024-February 2025) in the amounts of: \$163,434.82. **Motion/Second, Sue Saxhaug/Loppnow, to approve payment of the Fourth Quarter vouchers in the amount of \$163,434.82. Motion passed.**
 - c. No outstanding grants for payment. \$282,125 in grants awarded to date. 2024 saw \$682,996 brought in from Room Tax revenue, with an approved budget from the Ad & Promo committee for \$700,000. We need to make sure there's enough to pay their vouchers before further funding the grant program. **Motion/Second Ron Van Dusen/Behling, to fund the grant account at \$35,000.** We will re-visit full funding of the grant account later this summer after contributions come in from the three municipalities.
 - Discussion regarding funding of the ERRP/Farmers Market Expansion Project Grant Application for \$15,000. **Motion/Second, Crystal/Justin, to approve the ERRP/Farmers Market Grant for \$15,000. Motion passed.**
5. **Motion/Second, Loppnow/Behling, to adjourn at 9:45 am. Motion passed.**

Next meeting is scheduled for June 11, 2025 at 9:30 am.