



Snowmobile Capital of the World ★ ATV/UTV Capital of Wisconsin ★ Hockey Capital of Wisconsin

### *AGENDA NOTICE*

THE FINANCE COMMITTEE OF THE CITY OF EAGLE RIVER WILL HOLD A MEETING ON TUESDAY, MAY 13, 2025, 5:15 P.M. AT CITY HALL, 525 E. MAPLE STREET IN EAGLE RIVER.

- 1) Call To Order.
- 2) Roll Call.
- 3) Treasurer confirmation that all bank accounts are reconciled.
- 4) Treasurer report of any and all late payments and penalties.
- 5) April Financial Review.
- 6) Review & Approval of Accounts Payable.
- 7) Adjourn.

*Please note that, upon reasonable notice at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services or provide a video link for meetings. For additional information, or to request this service, please contact the City Clerk's Office at 715-479-8682 ext. 224, 525 E. Maple Street, P.O. Box 1269, Eagle River WI 54521.*

*Date of posting 5/12/25*



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### *AGENDA NOTICE*

THE COMMON COUNCIL OF THE CITY OF EAGLE RIVER WILL HOLD A MEETING ON  
TUESDAY, MAY 13, 2025, 6:00 PM AT CITY HALL, 525 E. MAPLE STREET IN EAGLE RIVER.

*The meeting will be available via Zoom at the following link:*

<https://us06web.zoom.us/j/81145375663?pwd=bQHgovHJVhqsra1q3yEoGUXFGtmf.1>

**Meeting ID: 811 4537 5663**

**Passcode: 064873**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approve the agenda in any order
5. Approve Minutes of Previous Meetings
6. Discussion and Possible Action on the Following Agenda Items:
  - a) Department Heads at City Council meetings
  - b) Electoral term staggering for Council and Mayor
  - c) Vilas County Boat Patrol Agreement for Dock Space and Annual Payment.
  - d) Request by Landover ATV/UTV Club to extend of ATV/UTV trail on City property from Trackside north.
  - e) MSA Monthly Updates
  - f) Eagle River Light & Water
    - i. Water Tower rehab project updates
    - ii. Permission for water tower contractor to park an RV (with one person staying overnights) at the tower site to provide security for the duration of the project.
  - g) Golf Course
    - i. Golf Pro Report
    - ii. Grounds Superintendent's Report and request for further assistance regarding the ongoing yard debris issue along the 12<sup>th</sup> fairway.
    - iii. Discussion on the creation of Golf Course Committee
  - h) Street Closing/temporary sign/amplification/display of goods permits:
    - i. City of Eagle River National Night Out – Aug 5, 2025, 3PM – 6PM, City Hall back parking lot and field, Cones to close parking lot during event, Mike Sanborn
    - ii. Praise in the Pines Inc: Food Trucks/Amplifying Device/Temp Signs – July 19, 2025, 1PM to 10PM, Northland Pines High School Fieldhouse, Mike Bishop
    - iii. Eagle River Rotary 64<sup>th</sup> Annual Antique Show – Temporary Signs/DOT Banner Permit, Aug 1, 2025, 9AM – 5PM, and Aug 2, 2025, 9AM – 4PM, Northland Pines High School, Jim Mulleady
    - iv. No Kings Rally and Protest: Amplifying Device – June 14, 2025, 11AM – 1PM, The Square – Kathryn Craffey and Quita Sheehan

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# CITY OF EAGLE RIVER *Wisconsin*

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- i) Liquor Licenses: Original Class B Beer/Class B Liquor, Mary Kate's Wine Bar LLC, 205 E Wall St, Mary Kate Hayes Agent, Term 5/14/25 – 6/30/25
  - j) Operator's licenses: Jessica Allen, Michael Amber, Linda Bellman, Bruce Britt, Marie Champeny, Dustin Ehster, Kim Emerson, JoAnn Errington, Roxanne Fortin, Sandra Franciskovich, John Gabriel, Margaret Gerdes, Dawn Giese, Jessica Goulet, Jeri Harbenski-Plese, Brian Hartwig, Mary Kate Hayes, Meg Hayes, Deborah Hock, Cheyenne Johnson, William Krueger, Diane Kuntz, Carly McGovern, Kelsy Mohr, Elizabeth Phillipich, Joseph Romdenne, Michelle Rubo, Kyla Schneider, Terri Schenck, Jesse Schoonover, Vicki Schuerr, Christopher Seyfert, Kimberly Smith, Brielle Tauer, Ashley Tessmer, Mackenzie Truttmann, Melissa Upchurch, Sara Valiga, Debra Vermoch, Wendy Walker, Peter Walls, Carrie Zachow
  - k) Direct Sellers Permit:
    - i. Scott D. Brandenburg, Three Lakes Cheese Haus – Todd Brandenburg Seller, Nelsons Ace Parking Lot – May 14 – Nov 13, 2025
    - ii. Pine Cone Café – DBA Pine Cone Express, Food Truck, Donna Barth Seller, SELLER/AGENT update only
    - iii. Dana Valeria, DBA Sloppy D's, Food Truck, Dana Valeria Seller, authorization for multiple private property locations received – May 14 – Nov 13, 2025
  - l) Garbage Haulers Permit: AKAR Disposal
  - m) Gary's Garbage and Recycling LLC, Gary Baumetz, request to rent City property to park a trash trailer
  - n) Planning Commission
    - i. Ordinance #593 - Amending the City of Eagle River Sign Ordinance to Exclude Public Art Murals from Permitting Fee Requirements and Allow Limited Sponsor Recognition
  - o) Request by Taryn Britt to have 10 chickens at 1290 White Pine Dr, Eagle River.
  - p) The Vilas County Sheriff's Department and Vilas County Mapping Department request re-naming a private driveway off Silver Lake Road serving 1427 and 1429 Silver Lake Road to improve emergency response and addressing. Proposed Name: Madison Hill
  - q) Approve payment of the bills for the City and the Golf Course
  - r) Treasurer's monthly update.
  - s) Police chief monthly update on departmental activities
  - t) Administrator's monthly update on activities of all departments
    - i. For information only: Silver Lake EWM Monitoring Report from Onterra
  - u) Clerk's monthly update
- 7. Adjourn to Closed Session according to Wisconsin State Statute:**
- a) 19.85(1)(b) Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter;

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# CITY OF EAGLE RIVER *Wisconsin*

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- i. Operators License
- b) 19.85 (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
  - i. Considering an offer to purchase parcel #221-457 on Bond Street. Sale approved by the City Council on March 11, 2025.
8. Reconvene in Open Session according to Wisconsin State Statute 19.85 (2) with possible action on closed session agenda items.
9. Adjourn.

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*Date of posting 5/12/25*



April 8, 2025

A meeting of the Finance Committee of the City of Eagle River was called to order at 5:15PM by Mayor Jeff Hyslop.

Roll Call: Dan Dumas, Kim Schaffer and Vic Washelesky. Jerry Burkett arrived at 5:25PM. Also in attendance: Becky Bolte and Robin Ginner.

Treasurer confirmation that all bank accounts are reconciled: Hoffmann provided a written report stating she has February City accounts balanced.

Treasurer report of any and all late payments and penalties. Hoffmann was absent, no report provided.

February Financial Review: Hoffmann was absent, no report provided.

Review and approval of Accounts Payable for City and Golf Course: *Motion by Burkett, 2<sup>nd</sup> by Washelesky, to recommend payment of presented City and Golf Course payables to City Council. Carried on a roll call vote, all..*

*Motion by Burkett, 2<sup>nd</sup> by Washelesky to adjourn at 5:52 PM. Carried, all.*

Becky Bolte - Clerk

April 8, 2025

A meeting of the Common Council of the City of Eagle River was called to order at 6:00PM by Mayor Jeff Hyslop.

The Pledge of Allegiance was led by Becky Bolte and was recited by all present.

Roll Call: Dan Dumas, Kim Schaffer. Vic Washelesky and Jerry Burkett. Also in attendance: Robin Ginner, Becky Bolte, Chris Dobbs, Adam Ross, Mike Adamovich, and Mike Sanborn.

*Motion by Burkett, 2<sup>nd</sup> by Schaffer to approve the agenda in any order. Carried, all.*

*Motion by Burkett, 2<sup>nd</sup> by Schaffer to approve the minutes of the 3/11/25 Finance Committee and Common Council meetings. Carried, all.*

a) Street Closing/temporary sign/amplification/display of goods permits:

Vilas County Veterans Service Office: Amplifying Device – Veterans Memorial Day Program, Vilas County Courthouse, 5/26/25 11AM – 12PM

Veterans Resource Center: Street Closing/Amplifying Device/Temp Signs – Come to the Coop to Support our Troops, 8/20/25 at the Square 6AM – 7PM

Eagle River Revitalization Program: Street Closing/Display of Goods/Food Trucks/Amplifying Device/Temp Signs – Young Entrepreneur Market (YEM) 6/20, 7/11, 8/1,8/29, and 10/3/2025 at the Square 11AM – 2PM with setup 9AM - 4PM

Vilas County Ag Society: Food Trucks/Amplifying Device/Temp Signs/Street Banners/Animals to be Kept for exhibition or amusement – Vilas County Fair, 8/7 – 8/10/2025 at Vilas County Fairgrounds 511 W Pine St, Noon – 11:00PM

Vilas County Ag Society: Amplifying Device/Temp Signs/Animals to be kept for exhibition or amusement – Culpepper & Merriweather Circus -7/4/25 at Vilas County Fairgrounds 511 W Pine St, Two shows: 2:00PM and 4:30PM

*Motion by Washelesky, 2<sup>nd</sup> by Dumas to approve all event permits as listed. Carried, all.*

b) Picnic Licenses:

Vilas County Agricultural Society – Dale Ayers Agent  
Class B Beer/Class B Wine – Zen Fest – June 20-22, 2025  
Class B Beer/Class B Wine – Vilas County Fair – August 7 -10, 2025

Veterans Resource Center – Dennis Geiseman Agent  
Class B Beer – WRJO Street Dances – Thursdays 7-10 thru 8-14-25  
Class B Beer – Come to the Coop to Support our Troops – 8-20-25  
Class B Beer – 4th of July Party in the Streets 7-4-25  
Class B Beer – Burger Bash 7-19-25.

*Motion by Schaffer, 2<sup>nd</sup> by Washelesky to approve Vilas County Ag Society and Veterans Resource Center picnic licenses as listed. Carried, all.*

c) Operator's licenses: REGULAR: Joy Jenkins, Laura Madl, Melissa McDonald, David Thoms, Jeremy Schmidt. *Motion by Schaffer, 2<sup>nd</sup> by Dumas to approve regular operators licenses as presented. Carried, all.*  
PENDING: Chelsea Rodriguez, Bradley Goska, Jonathon Braaten. *Motion by Burkett, 2<sup>nd</sup> by Washelesky to approve all pending operators licenses subject to final approval from the Chief/Asst Chief of Police. Carried, all.*

d) *Motion by Washelesky, 2<sup>nd</sup> by Burkett to approve Direct Sellers Permit to R&R Trailside Dogs LLC – Randal Eichhorst, Food Truck, one-year permit, term ending April 8, 2026, location approved for Tractor Supply, 709 N Railroad. Carried, all.*

e) *Motion by Burkett, 2<sup>nd</sup> by Schaffer to approve Garbage Haulers Licenses to Gas Distribution Systems Inc – DBA Eagle Dumpster, GFL Environmental Holdings Inc, Republic Services III LLC, Lakeland Disposal & Recycling LLC, Howard Disposal LLC, and WM- Advanced Disposal LLC for a one-year term ending April 30, 2026. Carried, all.*

f) *Motion by Washelesky, 2<sup>nd</sup> by Dumas to approve Taxi Business Licenses to Allison's Bar Car, LLC – Kenneth Allison and Allison's Bar Bus, LLC – Marianne Allison, for a one-year term ending April 30, 2026. Carried all.*

*Motion by Burkett, 2<sup>nd</sup> by Washelesky to approve Taxi Business License to John Barnes & Company Corp – John Barnes, for a one-year term ending April 30, 2026, subject to final approval from the Chief/Asst Chief of Police. Carried all.*

*Motion by Dumas, 2<sup>nd</sup> by Schaffer to approve Taxi Drivers Licenses to Kenneth Allison – Allison's Bar Car & Limo and Allison's Bar Bus, Marianne Allison – Allison's Bar Car, and Timothy Crow – Allison's Bar Car & Limo and Allison's Bar Bus, for a one-year term ending April 30, 2026, Carried all.*

*Motion by Burkett, 2<sup>nd</sup> by Washelesky to approve Taxi Driver License to John Barnes – John Barnes & Company Corp, for a one-year term ending April 30, 2026, subject to final approval from the Chief/Asst Chief of Police. Carried all.*

g) MSA Monthly Updates: Phil Kriesel of MSA presented a written report including an update to the Silver Lake Road project and presented the only bid received for the project came from Pitlik and Wick, \$628,635.70. MSA recommends awarding the project to Pitlik and Wick. Washelesky confirmed easements were in order with Ginner responding she is working on finalizing. *Motion by Burkett, 2<sup>nd</sup> by Schaffer to accept the Pitlik & Wick bid for the Silver Lake Road Project in the amount of \$628,635.70. Carried on a roll call vote, all.*

h) *Motion by Washelesky, 2<sup>nd</sup> by Dumas to approve Great Headwaters/Three Eagle Trails (GHT) request to have DPW paint crossing at Wall Street between Bridge and Railroad Streets, and the extending trail lines through the parking lot between Wall and Pine Streets west of Railroad Street, with GHT reimbursing the City of Eagle River for any time and materials expense related to painting. Carried on a roll call vote, all.*

i) Karen Margelofsky, Executive Director of the Eagle River Revitalization Program, presented a 2024 recap of the program including 2024 statistics of downtown visitors, community and city partnerships, historic designations, Main Street awards and grants announcements. Eagle River Revitalization Program, under Margelofsky as Executive Director, was named Wisconsin Main Street of the Year for 2024.

j) *Motion by Burkett, 2<sup>nd</sup> by Dumas to approve the disallowance of claim for a 7-10-23 trip and fall at the Eagle River Union Airport claim of Ilene Davis, per recommendation from Statewide Services, League of Wisconsin Municipalities Mutual Insurance. Carried on a roll call vote, all.*

k) Discussion on existing Deed Restrictions for parcel #221-995 on the southeast corner of E. Hospital Road and N. Indiana Street. Sale was approved by the Council on February 11, 2025. Ginner reported that upon review of the existing deed, deed restrictions are in place on the parcel from the 2001 sale from Eagle River Memorial Hospital to the City. Burkett believes existing deed restrictions will be easily removed by contacting Aspirus. Until the restrictions are removed, sale is on hold. Ginner to work with Aspirus to try to remove the existing restrictions from the deed.

l) Golf Course: Groundskeeper Matt Buettell presented for Superintendent. Buettell reported that the weather drives opening day. The 3/29 ice storm didn't pull down full trees but there will be a lot of branch cleanup. Buettell also reported that the covered greens appear to be doing well.

Discussion on cost of the golf course marketing contract with Kim Swisher Communications. Ginner presented the contract previously had gone out for bid in 2024 with competing bids coming in almost double. Swishers proposed contract has a \$50 per month increase to the monthly fee for the April to September period with a total presented contract not to exceed \$13,200. *Motion by Schaffer, 2<sup>nd</sup> by Washelesky to approve April 2025 – March 2026 Marketing Contract for Kim Swisher Communications LLC, not to exceed \$13,200. Carried on a roll call vote. Ayes: Schaffer, Washelesky, Burkett Nays: None Abstained: Dumas, reporting Swisher is his sibling.*

Ginner presented the need for electrical upgrades at the clubhouse and presented a bid document for review/approval before release. Motion by Schaffer, 2<sup>nd</sup> by Dumas to approve the bid document as presented, Discussion. Motion withdrawn by Schaffer/Dumas. Washelesky to work with Ginner to address concerns of vagueness in the scope of work portion of the document. An updated bid document will be brought back to Council at May Council meeting for approval.

m) Department of Public Works: Ginner reported the retirement of Mike Adamovich, DPW Foreman the end of August 2025, and succession planning upon his retirement. The Council directed Ginner to place the job opening(s)/description(s) on the city website with the top three candidates to be brought back to committee to interview.

n) The Dog Park Construction bid document to be updated by Washelesky/Ginner and brought back to Council at May Council meeting for approval.

o) Approve payment of the bills for the City and the Golf Course: *Motion by Schaffer, 2<sup>nd</sup> by Dumas to approve payment of the bills for the city and the golf course as recommended by the Finance Committee. Carried on a roll call vote, all.*

p) Treasurer's monthly update: Ginner presented a written request by Treasurer Hoffmann to allow her to go into a deficit on her sick pay hours to be made up by the end of 2025. Burkett questioned if discussion should be in closed session with Ginner stating Attorney Garbowicz advised her to put line item in open session, Burkett disagreed. *Motion by Burkett, 2<sup>nd</sup> by Washelesky to allow Treasurer Hoffmann to carry a deficit sick time balance of 20 hours, to be made up by the end of 2025. Carried, all.*

q) Police Department:

Chief Dobbs provided a current activity report and monthly reports were provided by Assistant Chief Ross and Chief Dobbs. *Motion by Washelesky, 2<sup>nd</sup> by Burkett, giving approval to the police department to open the hiring process for an officer to replace position vacancy. Carried on a roll call vote, all.*

r) Administrator's monthly update on activities of all departments: Ginner provided a written report adding the carpets at City Hall are being repaired, the final payment has been made to Cornerstone on the Square building, and the landscaping committee and Rotary are finalizing the rest of the Square project.

s) Clerk's monthly update: Bolte provided a written report, adding the DPW Surplus Auction lot brought in \$16,749.

t) Resolution #1055 Confirming DOR Requirements for TID2 and TID3: Deb Brown questioned if funds that the City advanced to the TIDs were going to be repaid back to the City with Ginner confirming that those funds were part of the corrective amortization schedule, and the presented Resolution would not prohibit repayment. Mayor Hyslop stated that he confirmed the repayment when the reallocation of funds/loan conversion was done, correcting the accounting of TID expenses. *Motion by Schaffer, 2<sup>nd</sup> by Washelesky to adopt Resolution #1055, A Resolution Confirming the Wisconsin Department of Revenue's Requirements for City of Eagle River's Distressed and Severely Distressed Tax Incremental Financing Districts 2 and 3 as presented by Ginner.* Discussion. Burkett requested that Mayor Hyslop draft a letter to WIPFLI, auditors during the TID accounting period in question, asking for an explanation or a check to the City of Eagle River for the damage caused to the City due to the accounting adjustments and loan restructuring that was required to bring TID accounting into compliance with the DOR, stating the damage and distress caused by their lack of reporting any compliance problems was unacceptable from a paid auditing firm. Burkett stated WIPFLI was paid, they provided a product and the product was not right. *Motion carried on a roll call vote, all.*

u) Official Oath of elected officials for term of April 15, 2025 - April 19, 2027 was recited by Alderpersons: Washelesky, Burkett, Schaffer, and Dumas and notarized by Bolte. Ceremonious Oath was recited by Debra A Brown who was officially sworn in on April 7, 2025 for the next Mayoral term of April 15, 2025 – April 19, 2027.

*Motion by Washelesky, 2<sup>nd</sup> by Schaffer to Adjourn to Closed Session at 7:15pm according to Wisconsin State Statute 19.85(1)(b) Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter;*

- *Liquor License June 30, 2025 Renewal*

*AND 19.85 (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.*

- *Considering an offer to purchase parcel #221-457 on Bond Street. Sale approved by the City Council on March 11, 2025.*
- *Considering an offer to purchase parcel #221-995 on the southeast corner of E. Hospital Road and N. Indiana Street. Sale was approved by the Council on February 11, 2025.*

*Motion by Burkett, 2<sup>nd</sup> by Washelesky to Reconvene in Open Session at 7:50pm according to Wisconsin State Statute 19.85 (2) with possible action on closed session agenda items.*

No action taken.

*Motion by Schaffer, 2<sup>nd</sup> by Dumas to adjourn at 7:50PM. Carried, all.*

April 15, 2025

An organizational meeting of the Common Council of the City of Eagle River was called to order at 4:45 P.M. by Mayor Debbie Brown.

Roll Call: Dan Dumas, Kim Schaffer, Vic Washelesky and Jerry Burkett. Also in attendance: Becky Bolte, Robin Ginner, Cory Hoffmann, Mike Adamovich, Adam Ross, and Kyle Anderson

- 1) Designate depositories for City Funds: Incredible Bank, Nicolet Bank, and Peoples Bank: *Motion by Burkett, 2<sup>nd</sup> by Washelesky to designate Incredible Bank, Nicolet Bank, and Peoples Bank as depositories for City funds. Carried on a roll call vote, all.*
- 2) Designate depositories for Eagle River Light and Water: Peoples Bank and Nicolet Bank: *Motion by Burkett, 2<sup>nd</sup> by Schaffer to designate Peoples Bank and Nicolet Bank depositories for Eagle River Light and Water funds. Carried on a roll call vote, all.*
- 3) Resolution #1058: Signatures required for all withdrawals or disbursements from local treasury: *Motion by Burkett, 2<sup>nd</sup> by Schaffer to adopt Resolution 1058: Signatures required for all withdrawals or disbursements from local treasury as presented. Carried on a roll call vote, all.*
- 4) Designate official newspaper: Vilas County News Review: *Motion by Burkett, 2<sup>nd</sup> by Washelesky to designate Vilas County News Review as the official newspaper for the City. Carried, all*
- 5) Designate official radio station: WERL/WRJO: *Motion by Washelesky, 2<sup>nd</sup> by Dumas to designate WERL/WRJO as the official radio station for the City. Carried, all*
- 6) Appointment of Council President: *Motion by Washelesky, 2<sup>nd</sup> by Burkett to appoint Schaffer as Council President. Carried, all*
- 7) Committee on Finance Chairman and Members: *Motion by Schaffer, 2<sup>nd</sup> by Dumas to appoint Mayor Brown Chair and Schaffer, Washelesky, Burkett and Dumas members of the Committee of Finance. Carried, all.*
- 8) Committee on Public Works Chairman and Members: *Discussion on this increasing frequency of Committee meetings. Motion by Burkett, 2<sup>nd</sup> by Schaffer, to appoint Mayor Brown Chair, Washelesky, Burkett and Dumas, members to the Committee on Public Works. Carried, all*
- 9) Committee on Public Welfare Chairman and Members: *Motion by Burkett, 2<sup>nd</sup> by Washelesky to appoint Schaffer as Chair, Washelesky and Dumas members to the Committee on Public Welfare. Carried, all*
- 10) Appointment of Committee on Citizen Participation: *Motion by Schaffer, 2<sup>nd</sup> by Burkett to appoint Mayor Brown as Chair, Schaffer as Council representative to the Committee on Citizen Participation. Carried, all*
- 11) Appointment of Council representatives and members to Plan Commission: *Motion by Burkett, 2<sup>nd</sup> by Washelesky to appoint Mayor Brown Chair, Schaffer as Council representative to the Plan Commission. Carried, all.*  
*Motion by Washelesky, 2<sup>nd</sup> by Dumas to appoint Mary Horant and John Hletko to new 3-year terms and appoint Alex Forer to fill vacant Planning Commission seat. Carried, all.*
- 12) Appointment of Council representative to Joint Municipal Fire Commission: *Motion by Burkett, 2<sup>nd</sup> by Schaffer to appoint Washelesky as City of Eagle River representative to the Joint Municipal Fire Commission. Carried, all*
- 13) Appointment of Council representative to the Joint Ambulance Commission: *Motion by Schaffer, 2<sup>nd</sup> by Dumas to appoint Burkett to the Joint Ambulance Commission as Council representative and Becky Bolte as staff representative. Carried, all*
- 14) Appointment of Council representative to Light & Water Commission: *Motion by Burkett, 2<sup>nd</sup> by Schaffer to appoint Dumas as Council representative on the Light and Water Commission. Carried, all*

- 15) Appointment of Council representative to Room Tax Commission: Motion by Schaffer, 2<sup>nd</sup> by Dumas to appoint Washelesky to the Room Tax Commission as Council Representative and Robin Ginner as Secretary. Carried, all
- 16) Appointment of Council representative to the Airport Commission: Motion by Schaffer, 2<sup>nd</sup> by Washelesky to appoint Burkett as the Council representative of the Airport Commission. Carried, all
- 17) Appointment of Council representative to Landfill Venture Group: Motion by Washelesky, 2<sup>nd</sup> by Dumas to appoint Burkett as Council representative to the Landfill Venture Group. Carried, all
- 18) Appointment of City of Eagle River representative to River Trail Commission: Motion by Schaffer, 2<sup>nd</sup> by Washelesky to appoint Robin Ginner as City of Eagle River representative to the River Trail Commission. Carried, all
- 19) Appointment of Business Improvement District Board Chair: Motion by Schaffer, 2<sup>nd</sup> by Dumas to appoint Robin Ginner as Mayor appointed Chair of the Business Improvement District. Carried, all
- 20) Appointment of Council representative to Eagle River Revitalization Board of Directors: Motion by Schaffer, 2<sup>nd</sup> by Washelesky to appoint Dumas as Council representative the Eagle River Revitalization Board of Directors. Carried, all
- 21) Appointment of Council representative Joint Review Board: Motion by Schaffer, 2<sup>nd</sup> by Washelesky to appoint Dumas as Council representative to the Joint Review Board. Carried, all
- 22) Appointment of Council representative to Unified Lower Eagle River Chain of Lakes Commission: Motion by Burkett, 2<sup>nd</sup> by Washelesky to appoint Dumas as Council representative of the Unified Lower Eagle River Chain of Lakes Commission. Carried, all
- 23) Appoint City of Eagle River representative to the Walter E. Olson Library Board: Motion by Schaffer, 2<sup>nd</sup> by Dumas to appoint Kathy Patten as Eagle River representative to the Walter E. Olson Library Board. Carried, all
- 24) Approve members of the governing body to appear via phone or digital communication platforms: Motion by Schaffer, 2<sup>nd</sup> by Dumas approving members of the governing body to appear via phone or digital communication platforms. Carried, all
- 25) Approve other board and committee members to appear via phone or digital communication platforms upon approval of the Chairperson. Motion by Dumas, 2<sup>nd</sup> by Schaffer to approve other board and committee members to appear via phone or digital communication platforms. Carried, all
- 26) Resolution #1056 to increase the salaries for City Council members and Mayor following 2027 Spring Election: No action taken.
- 27) Ordinances and Resolutions must be introduced by one member of the governing body: No action taken.
- 28) Anonymous correspondence will not be included in Council meeting packets: Motion by Burkett, 2<sup>nd</sup> by Dumas that all complaints, correspondence, and comments do not exist if they are not signed. Carried, all
- 29) Cell phone acquisition for Mayor Brown: Ginner presented Mayor Brown had requested a city cell phone to be used for city business. Ginner stated the city is in a government program with Verizon to get physical phones at a reduced price. Mayor Brown replied that she is willing to pay for the phone and monthly costs associated with it. Brown also stated she has purchased a 17" Laptop, wireless keyboard, printer and printer ink for use and donated them to the City. Motion by Washelesky, 2<sup>nd</sup> by Schaffer to allow Mayor Brown to obtain a cell phone and plan on the Verizon governmental program with Brown paying for the phone and all associated charges. Carried, all.
- 30) Resolution #1057 and Presentation of Plaque in appreciation of Mayor Jeffrey A. Hyslop: Resolution #1057 was recited by Council President Schaffer and Mayor Brown read the plaque and presented it to Mayor Jeffrey A. Hyslop. Motion by Burkett, 2<sup>nd</sup> by Schaffer to adopt Resolution #1057 as presented, entering it into the official records of the City of Eagle River as a testament to Hyslop's



*outstanding contributions and lasting legacy. Carried on a roll call vote. Ayes: Burkett, Schaffer, Washelesky, Dumas Nays: None*

*Motion by Schaffer, 2<sup>nd</sup> by Dumas to adjourn the meeting at 5:20PM. Carried all.*

Becky J Bolte - Clerk

DRAFT

# Boat Patrol

insurance, Burkett asked if the City had looked into the State Health Insurance Plan. City HR manager/Treasurer stated that the State Health Insurance options listed with WRS had limited options in Vilas County and would not recommend. Vilas County HR Director will be contacted for information on the Counties experience with the State Plan for 2024. *Motion by Burkett seconded by Schaffer to contract with Security Health Insurance for city employee health insurance coverage at a 2023 increase of 12.5% from 2022. Carried on a roll call vote all.*

- v) 2023 Ambulance Subsidy: The 2023 Aspirus ambulance subsidy of \$122,654 for the City of Eagle River was discussed. This is a 44.38% increase from 2022. The Aspirus budget values were questioned by all present, especially the revenue less deductions values. The option of the City taking on ambulance service was talked about with Burkett requesting speaking to those municipalities that provide their own ambulance services for information. Staffing was discussed as the biggest hurdle to internalize the service. Burkett reiterated that levy limits prevent the City from taxing to pay for increase. *Motion by Burkett to grudgingly approve the 2023 ambulance subsidy in the amount of \$122,654 although he has no idea how Aspirus came up with it and he's not happy but the City needs ambulance service in the future, seconded by Ron Kressin. Carried on a roll call vote all.*
- vi) 2023 Donations: Mayor Hyslop stated that, with the 2023 budget increases, the \$5,000 discretionary spending for 2023 has to be cut, including the \$2,500 firework donation. Burkett stated no action on all donation requests. All existing requests will have rejection letter citing city budget constraints to be sent. Contractual contributions will not be affected as they are not discretionary donations.

Budget line items were reviewed page by page. Mayor Hyslop explained the change of chart of accounts, as it has been updated to align with the Wisconsin uniform chart of accounts and financial reporting on Form C. Changes have been made to payroll expenses to reflect union contract obligations for police deputies and Law Enforcement Clerk pay scale as discussed in agenda item A (iii). *Motion by Burkett, 2<sup>nd</sup> by Kressin to approve an increase of only 5% for the Walter E. Olson Memorial Library, totaling \$52,857. Carried on a roll call vote.* ~~Kressin questioned boat patrol expense of \$1,000. It was removed as it was deemed that with changes that have been made, including having their own dock, it is no longer necessary.~~ Wishlist of mini excavator, to be shared between DPW and ERLW, for ditching and brushing at an estimated cost of \$95,000. Burkett asked about mini excavator financing options, Hanneman to inquire on rates. Ginner reported that our debt ratio has come down to about 33%. Ginner also reported we will be looking at \$160,000 year end borrowing for 2022, payable 2023, with a borrowing resolution to be presented at one of the next Council meetings. Hyslop confirmed with Bolte that budget numbers comply with the 2023 Levy Limit and Expenditure Restraint program.

- vii) Scheduling of Public Budget Hearing: To comply with 15-day publishing requirements, the Budget Hearing is set for 4:45 on Monday December 5<sup>th</sup>.

11-9-22  
Minutes

**LEASE AGREEMENT  
BETWEEN THE CITY OF EAGLE RIVER  
AND VILAS COUNTY**

This Lease, made this 27th day of February 2020, by and between Vilas County, Wisconsin hereinafter referred to as "Lessee", and the City of Eagle River, Wisconsin hereinafter referred to as "Lessor", replaces all prior Lease Agreements pertaining to the property that is subject to this Lease and any and all prior verbal agreements between these parties regarding the property subject to of this Lease.

**WITNESSETH**

The Lessor, for and in consideration to the covenants, conditions, agreements, and stipulations contained herein, hereby leases to the Lessee, and the Lessee hereby rents from the Lessor, the following described property on the following terms:

1. The property subject to this Lease is attached:
2. The property will be used for the purpose of docking the Vilas County Sheriff's Boat for its Boat Patrol. Any other uses require prior written consent of Lessor.
3. **The term of this Lease shall be for 10 years, commencing on 04/01/2020 and ending on 03/30/2030.**
4. Lessee agrees to pay as rent for the premises \$1.00, payable upon the signing of this Agreement.
5. The Lessee accepts the property in its present condition and agrees to maintain and repair same at the Lessee's own expense. The Lessor shall not be liable for any damages by the failure of the Lessee to keep the property maintained.
6. The Lessee is responsible for all utilities, including but not limited to public services for sewer, water, and electric charged against the premises during the term of this Lease.
7. Signs, postings, and other markers erected by Lessee shall be consistent with all state, county, and federal signing standards.
8. The Lessee agrees that it will keep the property in as good repair as at the commencement of the term of the Lease, will keep the property free from debris, and will observe all county and city ordinances which in any way may affect the property, and upon termination of this Lease will return the property to the Lessor in as good condition as at the commencement of the term of this Lease, excepting ordinary wear and tear to the property. The Lessee further agrees to reimburse the Lessor for any damage to the property which may arise from construction on the property.
9. The Lessee shall indemnify, and hold the Lessor, its agents and employees, free and harmless from all liability for injury to any person or persons, firm or corporation, or for the result of any injury to any person or persons, firm or corporation occurring on the property, or arising out of any accident or other occurrences on the property, including the use and occupancy of said property, or the construction, placement of objects on the property, or maintenance of the property by any person or persons, firm or corporation whatsoever, when due directly or indirectly to the use of the property or any part thereof by the Lessee. Municipal Liability Limits. No provision of this Agreement is intended or shall be

construed to be a waiver for any purpose by the Lessor of the provisions of Wis. Stats. 893.80 and 895.52 or any other applicable limits on municipal liability. Any indemnification the Lessor gives Lessee under this Agreement is specifically limited by this Paragraph, as the Lessor shall not be liable to Lessee in indemnification or contribution for an amount greater than the recoverable limits for claims against municipalities established by Wisconsin law.

10. The Lessee agrees to carry at its own expense public liability insurance in the minimum amount of \$1,000,000.00, and agrees to deliver to the Lessor, each year, the usual certificate issued by the insurance carrier certifying that such insurance is in force, at least 5 days prior to the beginning of the lease year.
11. The Lessee's activities in the development and maintenance of the property as described in this Lease are not done as an employee or agent of the Lessor. The Lessor agrees that the Lessee shall have sole control of the method, hours worked, time and manner of any performance of activities and reimbursement for the cost of same to any party providing services. The Lessor reserves the right to inspect the site or premises for the purpose of examining that there is compliance with all provisions of the Lease.
12. If the Lessor determines, for any reason whatsoever, that the use of this land by the Lessee is not for the stated purpose as described, this Lease may be canceled by written notice from the Lessor to the Lessee. Within thirty (30) days subsequent to the termination of this Lease, the Lessee shall remove all materials associated with the use as described to the Lessor's satisfaction, provided that said removal will not deface or damage the premises. If any materials remain after the thirty (30) day period, it shall be deemed abandoned and thereby divesting the Lessee of all right, title, and interests to any materials. At Lessee's expense, the Lessor may remove the abandoned property and restore the above-described property to the Lessor's satisfaction.
13. The Lessee is responsible for all financial obligations associated with their use of the property.
14. This lease is non-transferable.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2020.

BY: \_\_\_\_\_  
Mayor

City of Eagle River, a municipal corporation

BY: \_\_\_\_\_  
County Board Chair

Vilas County, Wisconsin body corporate

# Vilas County Sheriff's Office

330 Court St  
Eagle River, WI 54521  
715-479-4441

## Invoice # 2021ERBoat1

Date: April 1, 2022

### Bill To

City of Eagle River - Becky Bolte City Clerk  
PO Box 1269  
Eagle River WI 54521

### For

2021 Boat Patrol

Item Description	Amount
2021 Total Patrol Costs = \$16,445.54	\$822.27
WDNR Reimbursed Vilas County 75% = \$12,334.16	
Total 2021 Boat Patrol Expense = \$822.27	

Subtotal

\$822.27

Tax Rate

Other Costs

**Total Cost**

\$822.27

Remit Payment to: Vilas County Sheriff's Office

Thank you and stay safe!

Vilas County Sheriff's Office  
330 Court St  
Eagle River WI 54521  
715-479-4441

INVOICE # 2023ERBOAT1

DATE 05/07/2024

BILL TO

City of Eagle River  
Becky Bolte City Clerk  
PO Box 1269  
Eagle River, WI 54521

FOR

2023 Boat Patrol

DESCRIPTION	AMOUNT
2023 Total Patrol Costs = \$	\$29,743.62
WDNR Reimbursed Vilas County 57.85% = \$	\$17,207.03
Total 2023 Boat Patrol Expense = \$	\$2507.32

OUTSTANDING

2025 - \$1727.55

SUBTOTAL	\$2507.32
SALES TAX	
SHIPPING & HANDLING	
TOTAL COST	\$2507.32

Remit Payment to: Vilas County Sheriff's Office



Vilas County Sheriff's Office  
330 Court St  
Eagle River WI 54521  
715-479-4441

INVOICE # 2024ERBOAT1

DATE 05/01/2025

BILL TO

City of Eagle River  
Cory Hoffmann - Treasurer  
PO Box 1269  
Eagle River, WI 54521

FOR

2024 Boat Patrol

DESCRIPTION	AMOUNT
2024 Total Patrol Costs = \$	\$20,074.59
WDNR Reimbursed Vilas County 56.97% = \$	\$11,436.82
Total 2024 Boat Patrol Expense = \$8637.77/5	\$1727.55

SUBTOTAL	\$1727.55
SALES TAX	
SHIPPING & HANDLING	
TOTAL COST	\$1727.55

Remit Payment to: Vilas County Sheriff's Office

## Robin Ginner

---

**From:** COER Mayor  
**Sent:** Tuesday, May 6, 2025 2:07 PM  
**To:** Robin Ginner  
**Subject:** Fw: Request to be on agenda.  
**Attachments:** MAP.jpeg; MAP WITH NOTES.jpg

Thanks,

*Debbie*

**Debra A. Brown, Mayor**  
**City of Eagle River**  
**P.O. Box 1269**  
**525 E. Maple Street**  
**Eagle River WI 54521**  
**E-mail: COERMayor@eagleriverwi.gov**  
**City Hall phone: 715-479-8682 ext. 225**  
**Cell phone: 715-617-7587**

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**From:** LANDOVER ATV CLUB <LANDOVERATVCLUB@outlook.com>  
**Sent:** Monday, May 5, 2025 10:24 PM  
**To:** COER Mayor <COERMayor@eagleriverwi.gov>; Gary Lagueux Jr. #2 <gary.lagueux@hotmail.com>; Ron De Bruyne Jr. <mjcomanche@hotmail.com>  
**Subject:** Request to be on agenda.

Dear Mrs. Mayor,

Per our conversation I am requesting to be on the agenda for the May meeting to request the use of the trail from Track Side to County Rd G. I am adding a link that leads to Vilas Mapping as well as two screenshots, one with notes. With Eagle River being ATV/UTV friendly, it would be nice to add a few more actual trails in the area, and this is a good one to add as we just have to extend from where we already are traveling.

Thanks for your consideration,

Gary Lagueux Jr.  
Trail Boss  
Landover ATV/UTV Club

Link to Vilas Map  
<https://arcg.is/O0r1L0>

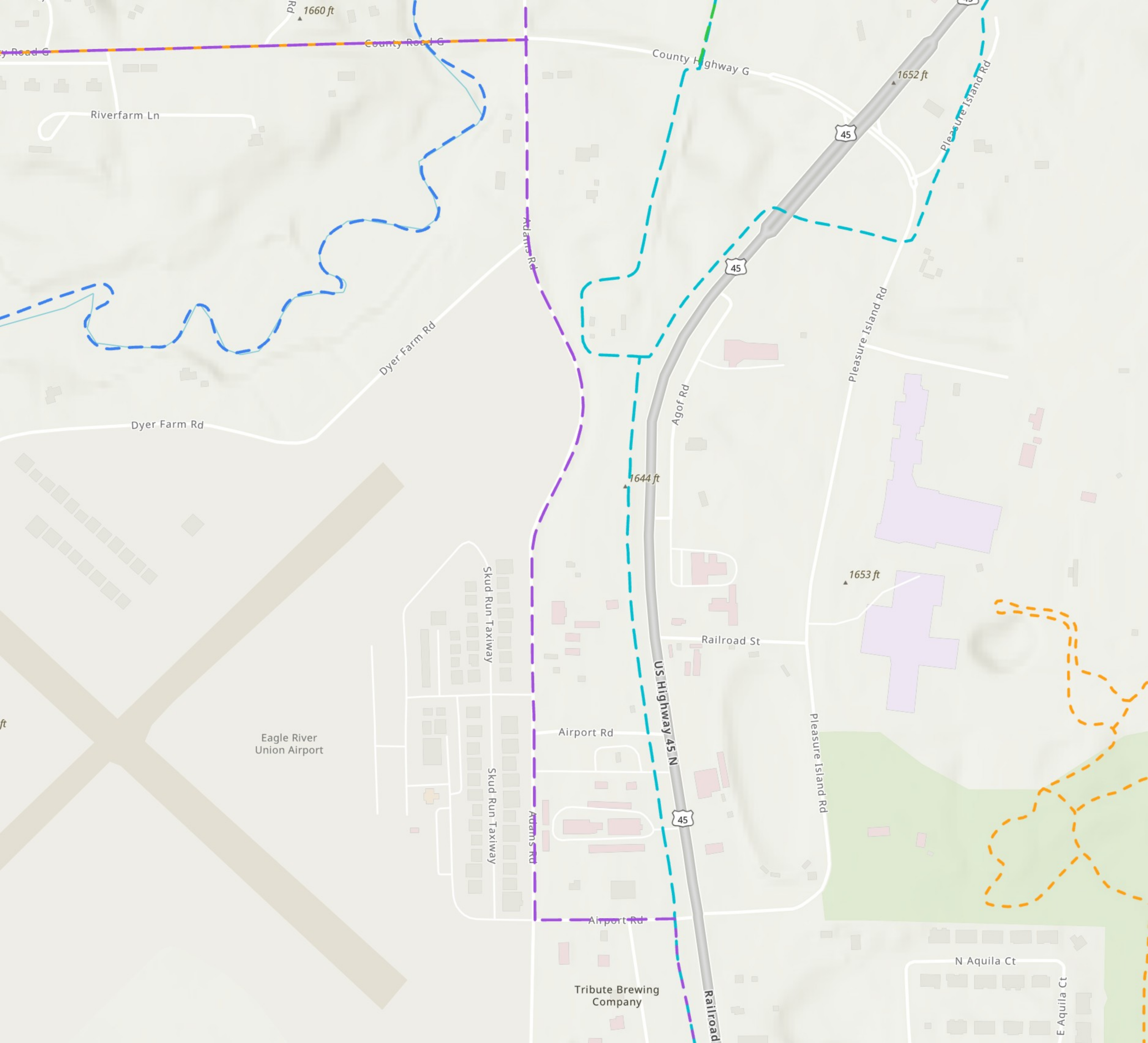
Landover ATV/UTV Club  
P.O. Box 116  
Conover, WI. 54519

Physical  
348 N. USH 45  
Conover, WI. 54519

(715) 891-1205

[www.landoveratv.com](http://www.landoveratv.com)

[www.facebook.com/landover.atvclub](https://www.facebook.com/landover.atvclub)







ADDED  
TRAIL  
TO G

TRACK  
SIDE



## City of Eagle River

### CLIENT LIAISON:

Phil Kriesel

Phone: 715-362-3244

Cell: 715-482-0238

pkriesel@msa-ps.com

### DATE:

May 13, 2025



### SILVER LAKE ROAD (R00088117)

The project is waiting for the August 11<sup>th</sup> start date to arrive. The project will remain idle until late July when a preconstruction meeting will be held.

- Project contractor Pitlik and Wick
- Bid amount \$628,635.70

The City of Eagle River was awarded a \$320,971.32 MSID grant from WISDOT for the reconstruction of Silver Lake Road from the intersection of Sheridan Street and Silver Lake Road to the City limits near the swimming beach. Our estimate at the time of the bid was \$670,244. The planned project is to include replacement of the pavement and provisions for a sidewalk on the south side of the project.

Preconstruction meeting	Late July 2025
Construction Begins	No earlier than August 11 <sup>th</sup>
Construction Substantial Completion	September 30 <sup>th</sup> , 2025
Construction Final Completion	October 15 <sup>th</sup> , 2025

### NON TID SERVICES 2025 (R00088139)

- MSA was approved to use this item to review bid packages for the dog park and the electrical upgrades for the golf course.
- The Non TID services contract allows MSA to respond quickly to small engineering service requests as they come up.

### GIS UPDATE (R00088098)

The City met with MSA to discuss moving their GIS to ESRI's new software platform called Experience Builder. The current version called Web AppBuilder will be retiring this year. The City plans to move forward with the upgrade to Experience Builder in 2025. The current GIS apps will continue to work until the upgrade is complete.



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**WDNR INTENT TO APPLY – CLEAN WATER FUND AND SAFE DRINKING WATER LOAN PROGRAMS**

In October MSA again submitted ITA's for projects the City will consider over the next year. There is no fee for this service. It is important to think about what possible projects could come up in the next year to apply for. This should be looked at like a wish list. Funding changes will happen over the next year, and this is the required first step in using DNR loan and grant programs.

## Report to the Eagle River City Council – opening through May 7, 2025

Submitted by Anthony Sable, PGA

Dear Council Members,

We are underway! The superintendent opened the front nine holes on Monday, April 28, and the entire course opened Friday, May 2. The greens came through very nicely, while the fairways need some more sunshine. But overall, the course is in good shape for this time of year and people are enjoying the experience.

The following is a comparison between the opening of the course in 2024 through May 7<sup>th</sup>, 2024, to the same period this year.

### RANGE

The range generated \$2422 thus far, this year compared to the same time last year, which was \$2825.

### MERCHANDISE

2024 merchandise sales were \$4,106 compared to this year at \$1,982.

### MEMBERSHIPS

So far, in 2025, we have sold 148 memberships and passes of all types, totaling \$75,848. More will certainly be sold as our regulars return later this month. In 2024, 140 were sold by this time, totaling \$65,614. The cost of all memberships went up a bit this year, which is the main reason for the increase in revenue.

### TOTAL REVENUE

Up to May 7<sup>th</sup> of 2024, our total revenue was \$87,183. This year, so far, we are at \$95,713.

### LABOR

So far, we have enough hourly workers staffed inside and outside. Hopefully, they will all stay on through the entire season. Almost all are returning employees but we also hired some new people to help out.

Respectfully,

- Anthony Sable, PGA Golf Professional/General Manager  
Eagle River Golf Course

## Eagle River Golf Course Marketing Report & Proposed Facebook Posts

April 15, 2025

### Facebook Page:



As of today, the page has 2,650 followers.  
On March 18th, the page had 2,648 followers.















### Facebook Insights:

Views	
Views ⓘ	12,861
3-second views ⓘ	56
1-minute views ⓘ	1
Watch time ⓘ	11m 59s
Reach ⓘ	12,118
Interactions	
Content interactions ⓘ	137
Link clicks ⓘ	61
Audience	
Follows ⓘ	8

## Eagle River Golf Course Marketing Report & Proposed Facebook Posts

April 15, 2025

### Facebook Insights (continued):





	It's almost time to dust off those clubs and get ready for another season of great rounds and even better company. 🌳	Views 445	Reach 277	Interactions 15
	We'll post our anticipated Opening Date as soon as Mother Nature lets us know. This is one of the most beautiful courses you will ever play – wooded, watered, carefully groomed, and totally in keeping with the unspoiled beauty of Wisconsin's Northwoods. But don't let the beauty overwhelm you. This is also one of the most challenging courses in...	Views 355	Reach 214	Interactions 9
	They say love makes you do crazy things... that explains why I keep waking up at dawn, spending hours in the sand, talking to myself, and chasing a little white ball around. Golf — it's not just a hobby; it's a committed relationship. ❤️ 🌳	Views 266	Reach 175	Interactions 6
	As we continue our countdown to our Spring opening, enjoy a bird's-eye view of Hole 18 and stay on par! 🏌️ 🌳	Views 185	Reach 117	Interactions 5
	The 2025 Masters Tournament begins Thursday, April 10th, and there's no better way to kick off golf season than watching the best battle it out at Augusta National! 🌳 🏌️ <a href="https://www.masters.com/index.html">https://www.masters.com/index.html</a>	Views 243	Reach 155	Interactions 6
	As we continue our countdown to our Spring opening, enjoy a bird's-eye view of Hole 17 and stay on par! 🏌️ 🌳	Views 276	Reach 175	Interactions 9
	The wait is almost over! We are gearing up for an incredible golf season! 🏌️ ✨	Views 237	Reach 165	Interactions 10
	As we continue our countdown to our Spring opening, enjoy a bird's-eye view of Hole 16 and stay on par! 🏌️ 🌳	Views 222	Reach 139	Interactions 6
	🔥 Starting today, all golf balls are now replaced with beach balls! 🏌️ 🌳 April Fools! But hey, wouldn't that be fun? 😄	Views 249	Reach 178	Interactions 7
	As we continue our countdown to our Spring opening, enjoy a bird's-eye view of Hole 15 and stay on par! 🏌️ 🌳	Views 191	Reach 119	Interactions 6
	Golf: where you aim for perfection and settle for... 'well, at least I found the ball!' 🏌️ 🌳 🏌️	Views 213	Reach 148	Interactions 5
	As we continue our countdown to our Spring opening, enjoy a bird's-eye view of Hole 14 and stay on par! 🏌️ 🌳	Views 219	Reach 128	Interactions 11
	Get Ready for an epic 2025 Golf Season! While the course is resting, we're getting ready to welcome you back.	Views 450	Reach 305	Interactions 13
	As we continue our countdown to our Spring opening, enjoy a bird's-eye view of Hole 13 and stay on par! 🏌️ 🌳	Views 173	Reach 110	Interactions 5











# Eagle River Golf Course Marketing Report & Proposed Facebook Posts

April 15, 2025

## Facebook Insights (continued):

	<b>Get ready for the 2025 Golf Season and purchase your Season Pass today!</b> Thu, Mar 20	Views <b>466</b>	Reach <b>277</b>	Interactions <b>10</b>
	<b>It's the first day of Spring, the forecast is calling for birdies and sunshine!</b> Thu, Mar 20	Views <b>224</b>	Reach <b>139</b>	Interactions <b>10</b>
	<b>As we continue our countdown to our Spring opening, enjoy a bird's-eye view of Hole 12 and stay on par! 🏌️🌈</b> Wed, Mar 19	Views <b>221</b>	Reach <b>132</b>	Interactions <b>11</b>
	<b>Happy Saint Patrick's Day! May your drives be long and your putts be lucky.</b> Mon, Mar 17	Views <b>209</b>	Reach <b>131</b>	Interactions <b>9</b>

## Facebook Videos:

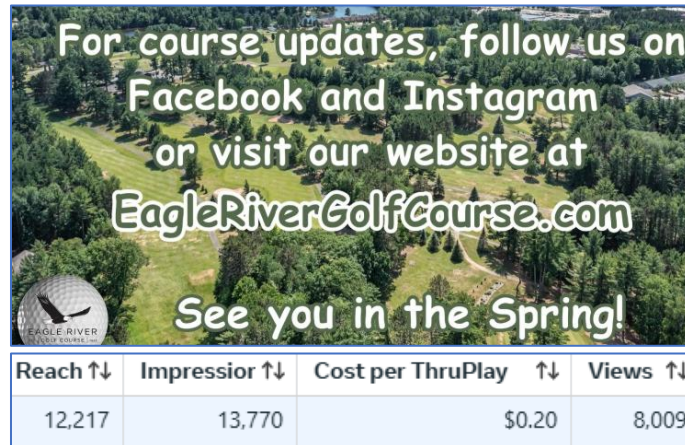
 <p>For course updates, follow us on Facebook and Instagram or visit our website at <a href="http://EagleRiverGolfCourse.com">EagleRiverGolfCourse.com</a></p> <p>See you in the Spring! 0:13</p> <p>For course updates, follow us on Facebook and Instagram or visit our... 14 weeks ago · 3.9K views 5</p>	 <p>WELCOME TO EAGLE RIVER GOLF COURSE</p> <p>See You Next Year! 22 weeks ago · 1.2K views 6</p>	 <p>Learn more about our golf course at <a href="http://EagleRiverGolfCourse.com">EagleRiverGolfCourse.com</a></p> <p>With strategically bunkered greens, narrow forested fairways, and prevale... 36 weeks ago · 808 views 4</p>
 <p>Book your tee time today at <a href="http://EagleRiverGolfCourse.com">EagleRiverGolfCourse.com</a></p> <p>Eagle River Golf Course 37 weeks ago · 70.1K views 151</p>	 <p>WHAT ARE YOU WAITING FOR? BOOK YOUR TEE TIME TODAY!</p> <p>Opening Day is Monday 0:07</p> <p>Opening Day is Monday 51 weeks ago · 1K views 13</p>	 <p>WELCOME TO EAGLE RIVER GOLF COURSE</p> <p>Eagle River Golf Course 4 years ago · 79.2K views 24</p>
 <p>Eagle River Golf Course's Video 7 years ago · 483 views</p>	 <p>Eagle River Golf Course's Video 7 years ago · 26 views</p>	

Video Link - <https://www.facebook.com/EagleRiverGolfCourse/videos>

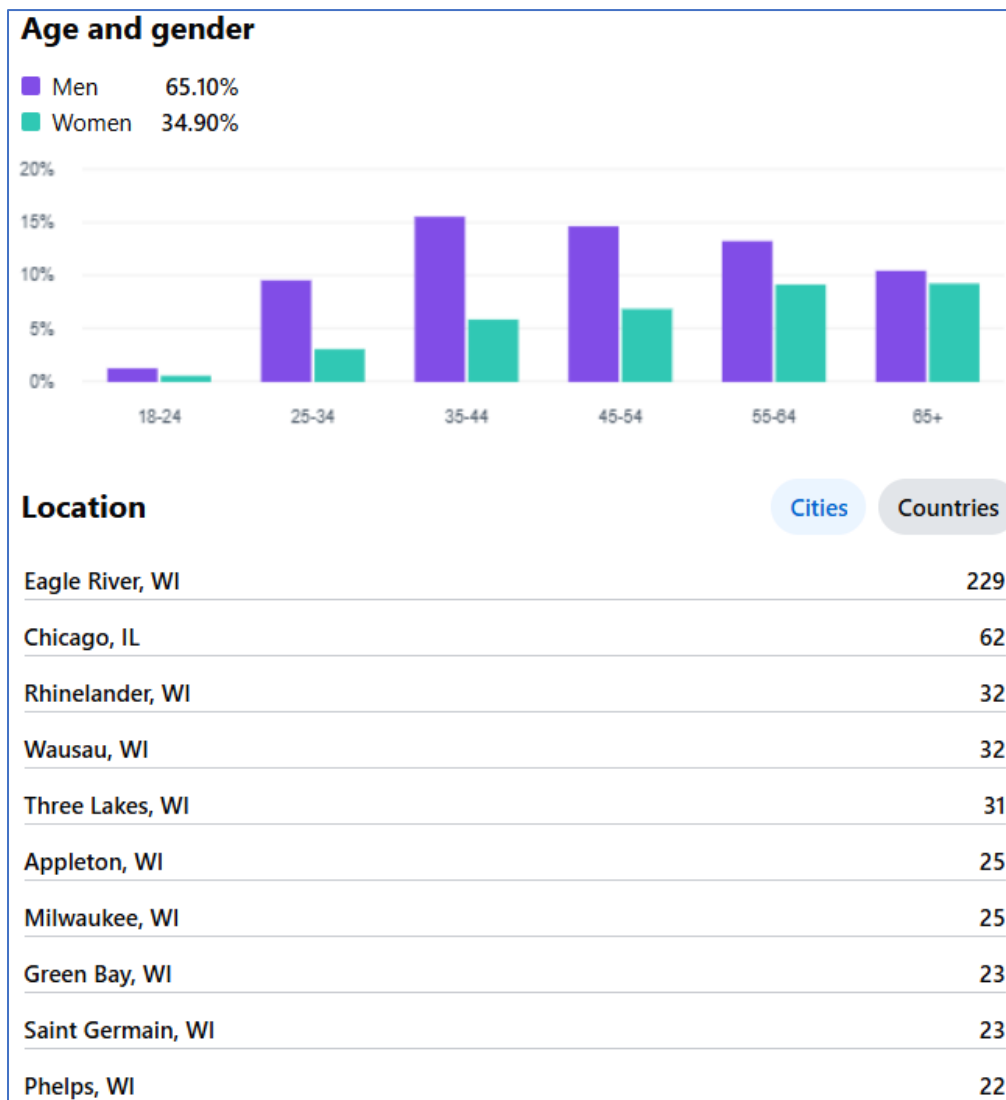
## Eagle River Golf Course Marketing Report & Proposed Facebook Posts

April 15, 2025

### Facebook Ads:




### Facebook Audience Demographics:





Instagram Page

Note...



eaglerivergolfcourse

Edit profileView archive

535 posts545 followers60 following

Eagle River Golf Course

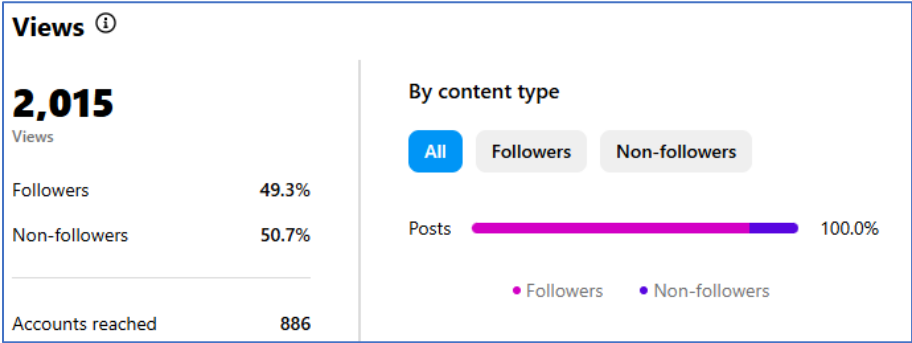
Golf Course & Country Club

Our course is wooded, watered and totally in keeping with the beauty of the Northwoods - and one of the most challenging... more

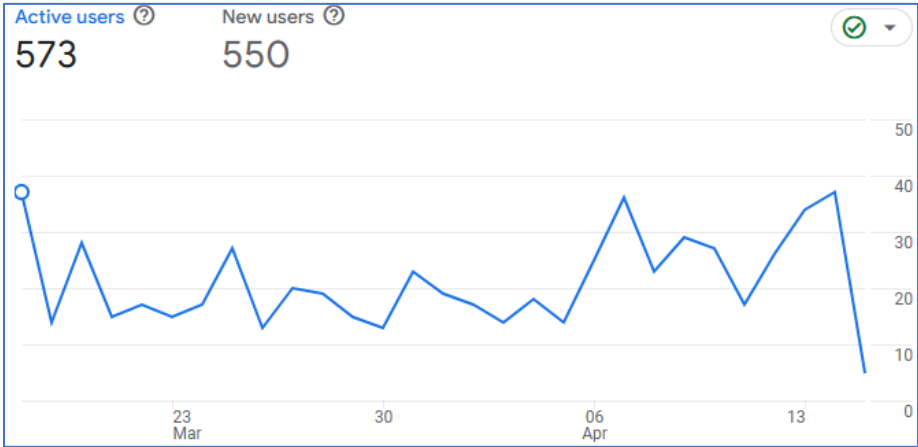
457 McKinley Blvd, Eagle River, Wisconsin 54521

www.eaglerivergolfcourse.com

Instagram Insights:



Google Analytics:

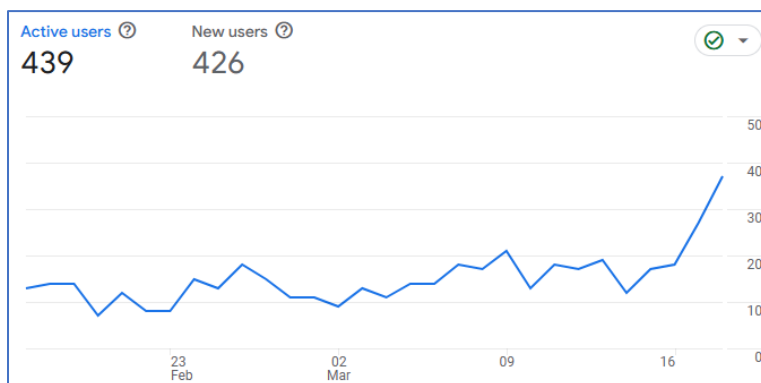


March 18th through April 15th

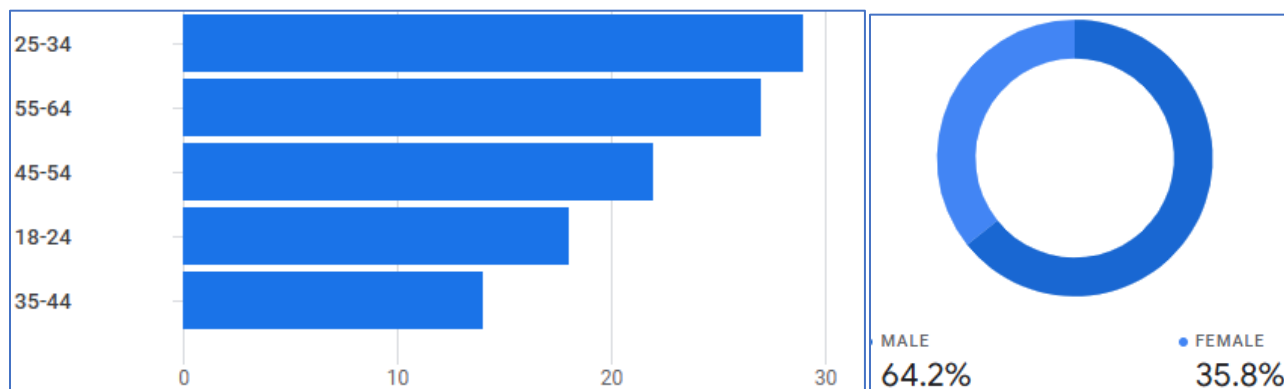
## Eagle River Golf Course Marketing Report & Proposed Facebook Posts

April 15, 2025

### Google Analytics (continued):



### Visitor Demographics:



*The primary age range of website visitors in this period was 25-34. Males comprised 64.2% of page visitors.*

### Website Pages Visitors are Viewing:

Total		1,685
		100% of total
1	Eagle River Golf Course - Eagle River Golf Course	705 (41.84%)
2	Rates - Eagle River Golf Course	239 (14.18%)
3	Tee Times - Eagle River Golf Course	160 (9.5%)
4	View Our Course - Eagle River Golf Course	89 (5.28%)
5	News - Eagle River Golf Course	54 (3.2%)
6	Contact Us - Eagle River Golf Course	47 (2.79%)
7	Lessons - Eagle River Golf Course	46 (2.73%)
8	Men's League - Eagle River Golf Course	41 (2.43%)
9	Staff - Eagle River Golf Course	39 (2.31%)
10	About Us - Eagle River Golf Course	37 (2.2%)

## Eagle River Golf Course Marketing Report & Proposed Facebook Posts

April 15, 2025

### Location of Website Visitors:

Total	573 100% of total
1 Wisconsin	149 (26%)
2 Illinois	99 (17.28%)
3 Texas	45 (7.85%)
4 Minnesota	39 (6.81%)
5 Florida	28 (4.89%)
6 Iowa	21 (3.66%)
7 Ohio	16 (2.79%)
8 (not set)	15 (2.62%)
9 California	15 (2.62%)
10 Alabama	13 (2.27%)

State

Total	573 100% of total
1 Chicago	56 (9.77%)
2 (not set)	46 (8.03%)
3 Minneapolis	20 (3.49%)
4 Wausau	19 (3.32%)
5 Eagle River	16 (2.79%)
6 Milwaukee	15 (2.62%)
7 Rhinelander	12 (2.09%)
8 Madison	11 (1.92%)
9 Columbus	8 (1.4%)
10 Three Lakes	7 (1.22%)

City

### **Proposed Facebook and Instagram Posts:**

5/2 – Everyone seems to have advice when it comes to golf! What’s the one tip that made a difference in your game?



## Eagle River Golf Course Marketing Report & Proposed Facebook Posts

April 15, 2025

5/5 – It's Par-Tee time! 🏌️🇲🇽 Celebrate Cinco de Mayo with good times, great friends and unforgettable memories!



5/8 - Can you feel it? The warmth of the sun, the fresh air and the excitement of the 2025 Spring Golf Season!

<https://eaglerivergolfcourse.com/>



5/11 – Cheers to the moms who always keep life under par. Happy Mother's Day! 🌸🏌️



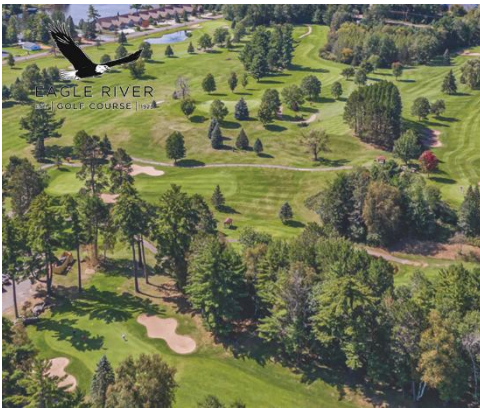
## Eagle River Golf Course Marketing Report & Proposed Facebook Posts

April 15, 2025

5/15 – Enjoy our large practice facility including a grass tee range, practice green, chipping area and practice bunker. <https://www.eaglerivergolfcourse.com>



5/18 - Whether you're looking to perfect your game or just enjoy a fun day with friends, we've got everything you need for a great day on the course. Reserve your tee time! <https://www.eaglerivergolfcourse.com/teetimes/>



5/20 – Your technique may be on par, but how is your mental game? These tips can help! <https://stix.golf/blogs/rough-thoughts/golf-psychology-12-tips-to-level-up-your-mental-game>





## Eagle River Golf Course Marketing Report & Proposed Facebook Posts

April 15, 2025

5/23 – Why don't golfers wear wrinkled shirts? Because they always iron out their problems! Swing by our pro shop to keep yourself looking sharp.



5/26 – This Memorial Day we honor those who made the ultimate sacrifice in service to our country and to their families. ❤️💙🇺🇸



5/29 – Need to make some adjustments to your practice routine? Find great ideas inspired by the pros!  
<https://www.golfwrx.com/757330/how-well-do-you-practice-really-inspiration-from-the-masters/>



## Eagle River Golf Course Marketing Report & Proposed Facebook Posts

April 15, 2025

6/2 - The course is in fantastic shape, and we've got some beautiful weather ahead. Book your tee time now and enjoy the start of an incredible season! <https://eaglerivergolfcourse.com/>



We welcome your comments or questions and will schedule these posts upon your approval.

Respectfully submitted,

***Team Swisher***

Kassie Bellin, Dina Casso and Kim Swisher

Office: 715-437-0090

Email: [dina@kimswisher.com](mailto:dina@kimswisher.com)

Email: [kassie@kimswisher.com](mailto:kassie@kimswisher.com)

Email: [kim@kimswisher.com](mailto:kim@kimswisher.com)



Subject: Request for Permission to Park Trailer for Community Trash Removal Initiative

Dear Eagle River City Board,

I am writing to formally request permission to park a trailer on town property as part of a proposed partnership with Eagle River to continue providing an efficient trash removal option for the community.

My Eagle River Trash Truck has been up and running for over a year with a very positive response from community members. They appreciate having an in town, convenient, 24/7 option for disposal. I'm seeking a new location for the Eagle River Trash Trailer because the response has been so positive.

My goal is to provide Eagle River residents with an accessible and convenient solution for disposing of waste, ultimately helping to keep the town cleaner and more environmentally friendly. The trailer serves as a designated collection point for trash disposal and would be maintained in accordance with all town regulations to ensure cleanliness and safety. The Trash Trailer service is especially helpful for tourists who need to dispose of their garbage over the weekends and keeps them from abusing other businesses and town dumpsters.

Please let me know the next steps for obtaining approval or if there are any specific requirements I need to meet. I'm also open to paying rent. I appreciate your time and consideration and look forward to the opportunity to collaborate with the town on this beneficial project. My idea is the gravel lot behind Leif's off of Bluebird Road. I'm open to other ideas as well.

Thank you for your attention to this request.

Sincerely,

A handwritten signature in black ink that reads "Gary Baumetz".

Gary Baumetz  
Gary's Garbage & Recycling, LLC  
715-972-4279  
PO BOX 222  
Three Lakes, WI 54562

Serving 25 Mile Radius of Eagle River

**JUNK REMOVAL & RECYCLING**

An illustration of two dump trucks, one white and one black, both with their beds raised as if dumping. They are positioned side-by-side.

Appliances, furniture, scrap metal,  
brush, mattresses, tires, electronics,  
and much more!  
Dumpster Rentals Now Available!  
One call, I haul it all!  
715.972.4279

The logo for Gary's Garbage & Recycling, featuring the word "GARY'S" in a large, bold, sans-serif font, with "garbage & recycling" in a smaller font below it, and a stylized recycling symbol to the right.

[garysgarbageandrecycling.com](http://garysgarbageandrecycling.com)





## ORDINANCE NO. 593

### **AN ORDINANCE AMENDING THE CITY OF EAGLE RIVER SIGN ORDINANCE TO EXCLUDE PUBLIC ART MURALS FROM PERMITTING FEE REQUIREMENTS AND ALLOW LIMITED SPONSOR RECOGNITION**

WHEREAS, the City of Eagle River recognizes the cultural, economic, and aesthetic value of public art murals; and

WHEREAS, the existing sign ordinance does not currently distinguish between commercial signage and artistic murals; and

WHEREAS, the City desires to encourage artistic expression while providing limited opportunities for corporate sponsorship recognition in a manner that does not detract from the artistic integrity of the murals;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EAGLE RIVER:

#### SECTION 1. Amendment to the Sign Ordinance

The City of Eagle River's existing sign ordinance is hereby amended to include the following provision:

#### **Sec. 106-692 Public Art Mural Exemption**

- a) Definition: A "public art mural" is a hand-painted, spray-painted, or otherwise applied work of visual art displayed on an exterior wall and intended for public viewing. Murals that include commercial messages, logos, or advertisements, except as provided for sponsor recognition below, shall not qualify for this exemption.
- b) Exemption from Sign Permit Fee Requirement: Public art murals are exempt from the sign ordinance's permitting fee requirements, and must meet the following conditions:
  1. The mural content is approved by the Zoning Administrator and property owner, and complies with all applicable zoning and building codes.
  2. The mural does not contain direct commercial advertising, business logos, or promotional content, except as provided for sponsor recognition below.
- c) Corporate Sponsor Recognition
  1. Corporate sponsorship recognition may be included in a mural but shall be limited to:

- a. A maximum size of two (2) square feet or ten percent (10%) of the total mural area, whichever is smaller.
- b. Text limited to the sponsor's name only. Addresses, phone numbers, slogans, website URLs, or other contact information shall not be permitted.
- c. Placement in a manner that does not detract from or dominate the artistic elements of the mural.

#### SECTION 2. Severability

If any section, subsection, sentence, clause, or phrase of this ordinance is held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

#### SECTION 3. Effective Date

This ordinance shall take effect immediately after its passage, approval, and publication as required by law.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2025

\_\_\_\_\_  
DEBRA A. BROWN, MAYOR

\_\_\_\_\_  
BECKY BOLTE, CLERK

Date adopted: \_\_\_\_\_

Date published: \_\_\_\_\_

Date effective: \_\_\_\_\_

**Robin Ginner**

---

**From:** Taryn Britt <tstefonek@gmail.com>  
**Sent:** Thursday, May 1, 2025 7:57 PM  
**To:** Robin Ginner  
**Subject:** Chicken request

Hi! We are looking to set up a chicken coop on our property at 1290 White Pine Dr, Eagle River. We are considered within city limits but are right on the border of Lincoln county. Our coop setup would be a 8x10 storage shed with a fully enclosed fence attached for the run.

You had mentioned the max amount of chickens we could have may be 6, however with our location being outside of town we were hoping to be considered for a max of 10. I also wanted to mention that our next door neighbor is immediate family (brother and sister in-law). Thank you so much for your help with this request! Please let me know if you have any questions.

Taryn Britt  
715-891-3043

## Robin Ginner

---

**From:** Kyle Larson <kylars@vilascountywi.gov>  
**Sent:** Wednesday, April 30, 2025 8:56 AM  
**To:** Robin Ginner  
**Subject:** RE: Road Name Change

Good morning Robin,

Sorry I have not gotten back to you sooner, but Adam and myself were out on fieldwork last Thursday to look at the Scharf properties and I was out of the office last Friday.

The winning road name selection for the private road off Silver Lake Rd is “**Madison Hill**” (Hill being the road suffix and spelled out, not abbreviated).

The selection is acceptable to the County, if the City of Eagle River approves the road name selection please let me know.

Once I have heard from you on the new road name approval from the City and from the Town of Lincoln, I will proceed to add the road into our databases and readdress the structures currently addressed off Silver Lake Rd.

Sincerely,

### Kyle Larson

Addressing Coordinator | Vilas County

**phone** 715.479.3755

**email** [kylars@vilascountywi.gov](mailto:kylars@vilascountywi.gov)

**website** [maps.vilascountywi.gov](https://maps.vilascountywi.gov)

Land Information Office

330 Court St, Eagle River, WI 54521

\*\*\*NOTE: Any maps within this email are provided courtesy of Vilas County and are to be used for reference purposes only. Vilas County makes every effort to produce and publish the most accurate and current information possible. No warranties, expressed or implied, are provided for the data provided, its use, or its interpretation. Vilas County does not guarantee the accuracy of the material contained herein and is not responsible for any misuse or misrepresentation of this information or its derivatives. Unless otherwise indicated, this map does not represent a survey.\*\*\*

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**From:** Robin Ginner <rcginner@eagleriverwi.gov>  
**Sent:** Thursday, April 24, 2025 12:38 PM  
**To:** Kyle Larson <kylars@vilascountywi.gov>  
**Subject:** Road Name Change

Hi Kyle –

I'm just getting the agenda ready for our next Planning Commission meeting next Thursday. I was wondering if there's been any update on the road name change for that private road off Silver Lake? Or should we push this off until June?

Kindest regards,

*Robin*

Robin Ginner

City Administrator

City of Eagle River

525 E. Maple Street, PO Box 1269

Eagle River, WI 54521

**Note my new email address:** [rcginner@eagleriverwi.gov](mailto:rcginner@eagleriverwi.gov)

Office: 715-479-8682, Ext 227

Cell: 715-525-2666



Snowmobile Capital of the World ★ ATV/UTV Capital of Wisconsin ★ Hockey Capital of Wisconsin

**Elected Officials and Members of City Committees:** *In order to comply with Open Meetings Act Requirements, please limit any reply to only the sender of this electronic communication. Please be aware that written communication, emails and faxes are generally considered open public records.*

## FROM THE DESK OF CORY HOFFMANN, TREASURER/DEPUTY CLERK

### APRIL 2025 CITY COUNCIL MEETING REPORT

- All Bank Statements are reconciled up to April 2025 statements.
- Accounts payable check sent out weekly.
- Daily printing and distributing invoices to departments for approval of payment.
- Tracking due to expenses and processing invoices to departments. This daily activity will be changed once the journal entries are received and entered from the auditors. This will include changing the GL accounts that have been used for posting. CLA will be working with me with this.
- CLA also noticed that the account number used for posting in Workhorse for WRS, Health Insurance, etc for the golf course was incorrect and that will also be corrected. This was set up by Workhorse at the beginning of the program use.
- It was suggested by Scott Sternhagen of CLA that we combine the golf course with the city GL accounts to eliminate the due to and due from accounts. We would still have the golf course account numbers in the city GL so that we can keep track of the profit and loss, etc. This will be discussed in detail when Scott comes to the city council meeting with the audit.
- Payroll and reports processed every other week.
- Processed 1<sup>st</sup> quarter payroll reports
- Monthly Sales and PRAT Tax reports to the WI Dept of Revenue for golf course sales. This is done monthly even if there are no revenues.
- Issues with not receiving invoices from departments:
  1. Kwik Trip Invoice given to PD on April 4<sup>th</sup> but was not approved until April 30<sup>th</sup>. Due April 20<sup>th</sup>.
  2. Attorney invoice given to PD on April 1<sup>st</sup> but was not approved until April 30<sup>th</sup>.
  3. Did not receive statement from Eagle River NAPA – found they had sent to old email address.
- Room Tax payments – will be trained in this once life settles down!!
- Weekly bank deposits for regular business
- Worked on monthly credit card statement, separating invoices and charging to correct accounts
- 2022 W-2's discrepancies– I have not been able to work on these at this time.
- Processed required reports for police department wellness grant for reimbursement
- Data entry for ETF to help with new website – once I had done this, the state decided to wait until 2026 to proceed with the new website!!
- Performed wire transfer to JP Morgan for Eagle River Light and Water loan. I perform the wire transfer to pay it and Light and Water reimburses us for this.
- Processed EMMA report for the GO Promissory Note
- Sent out delinquent personal property invoices. 2022 thru 2023
- I was off on vacation April 23<sup>rd</sup> thru 28<sup>th</sup> out of state, worked Tuesday the 29<sup>th</sup> and ½ of Wednesday the 30<sup>th</sup> and then went to the Spring WI Municipal Treasurers Association conference on Thursday and Friday May 1<sup>st</sup> and 2<sup>nd</sup>. Please see attached conference agenda.

Was informed at the conference that I was selected to receive a \$250 scholarship from the League of Wisconsin Municipalities to attend the 2025 Clerks and Treasurers Institute with UW Green Bay. Total price of institute is \$499.00.



SEND INQUIRIES TO:  
ATTN: CREDIT DEPT  
KWIK TRIP INC  
PO BOX 1597  
LA CROSSE WI 54602-1597  
WWW.KWIKTRIP.COM

Customer Service: (800) 305-6666

Hours: 7am to 7pm Monday - Friday

Fax#: (608) 781-7517

Page: 1

Account#: 00355153 CITY OF EAGLE RIVER

Full Balance Due By 4/20/2025: 813.48

Amount Enclosed \$ \_\_\_\_\_

### EAGLE RIVER POLICE DEPARTMENT

CITY OF EAGLE RIVER  
ATTN CHRISTINE DOBBS  
PO BOX 1269  
EAGLE RIVER WI 54521

ACCT # 52100-233  
DESCRIPTION Fuel  
INITIALS AJR DATE 4-30-25



Please indicate any address or phone number changes above.

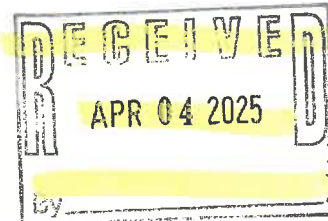
PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

Page: 1

Account#: 355153 CITY OF EAGLE RIVER

#### Account Features: Contract

Date	Invoice#	Store	Product	PPG	Gallons	In-Store	Amount
3/05	7061742	131	OXY 87	3.07900	7.552		23.25
3/08	7069167	131	OXY 87	3.02900	13.595		41.18
3/09	7072689	131	OXY 87	2.98800	4.210		12.58
3/12	7078724	131	OXY 87	2.97900	3.777		11.25
3/19	7099276	131	OXY 87	3.29900	10.534		34.75
3/23	7110518	131	OXY 87	3.25900	9.846		32.09
ADAM ROSS			Card	4 Totals	49.514		155.10 *
3/02	7055062	131	OXY 87	2.91900	8.216		23.98
3/15	7089190	131	OXY 87	2.93900	8.714		25.61
3/26	7117899	131	OXY 87	3.19900	1.891		6.05
TYLER SALVINSKI			Card	5 Totals	18.821		55.64 *
3/13	7083134	131	OXY 87	2.95900	11.419		33.79
3/17	7095918	131	OXY 87	2.92900	12.469		36.52
RYAN ROSSING			Card	7 Totals	23.888		70.31 *
3/07	7066451	131	OXY 87	3.02900	17.492		52.98
3/21	7105118	131	OXY 87	3.28000	9.416		30.88
3/31	7128390	131	OXY 87	3.29900	14.350		47.34
3/31	4644188	472	OXY 87	3.19900	15.017		48.04
CHRISTINE DOBBS			Card	8 Totals	56.275		179.24 *
3/04	7061336	131	OXY 87	3.07900	10.714		32.99
3/08	7068683	131	OXY 87	3.02900	11.791		35.71
3/11	7075994	131	OXY 87	2.98900	8.091		24.18
3/16	7092752	131	OXY 87	2.92900	5.938		17.39
3/16	4448069	1118	OXY 87	2.91900	11.003		32.12
3/19	9169106	241	OXY 87	3.29900	10.691		35.27
3/22	7109369	131	OXY 87	3.25900	10.109		32.95
3/24	7111135	131	OXY 87	3.23900	4.393		14.23
3/30	7127781	131	OXY 87	3.17900	6.844		21.76
DUSTIN WICHMANN			Card	10 Totals	79.574		246.60 *
3/01	7050536	131	OXY 87	2.91900	5.779		16.87
3/13	7081585	131	OXY 87	2.97900	6.562		19.55
3/14	7084629	131	OXY 87	2.95800	5.912		17.49
3/19	7101192	131	OXY 87	3.30000	5.085		16.78
3/26	7118142	131	OXY 87	3.19900	7.090		22.68
3/28	7123780	131	OXY 87	3.17900	9.431		29.98
3/29	7126362	131	OXY 87	3.17900	9.283		29.51



COPY

City of Eagle River  
P.O. Box 1269  
Eagle River WI 54521

Page: 1  
04/01/2025  
ACCOUNT NO: 4297-20M

EAGLE RIVER POLICE DEPARTMENT

ACCT # 52100-210

Re: City of Eagle River Police Department

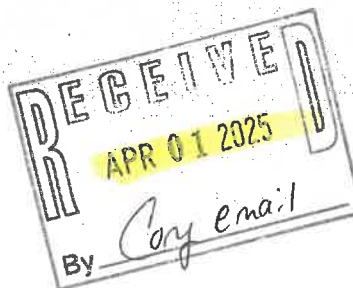
DESCRIPTION Legal

INITIALS AJC DATE 4.30.25

PREVIOUS BALANCE

\$3,740.00

		HOURS	
03/03/2025	Re: Carbol - Receipt and Review of correspondence from Judge Overbey's Judicial Assistant; Correspondence to Judge Overbey's Judicial Assistant; Correspondence to Attorney Cirilli	0.20	40.00
	Re: Stephan - Correspondence to Attorney Fred Melms	0.20	40.00
	Conference with Adam Ross	0.20	40.00
03/04/2025	Receipt and Review of correspondence and documents from Chris Dobbs; Correspondence to Chris Dobbs	0.20	40.00
	Re: Sadek - Receipt and Review of proposed Stipulation; Correspondence to Attorney Al Moustakis	0.20	40.00
	Re: Sadek - Receipt and Review of correspondence from ADA Emily Ecklund; Correspondence to Emily Ecklund	0.20	40.00
03/06/2025	Re: Sadek - Review another draft of proposed Stipulation and Order; Review file; Correspondence to Attorney Al Moustakis	0.30	60.00
	Correspondence to Randy Ingram; Correspondence to Chris Dobbs	0.20	40.00
03/10/2025	Re: Sadek - Receipt and Review of latest draft of Stipulation; Correspondence to Attorney Al Moustakis	0.20	40.00
	Re: Stephan - Correspondence to Judge O'Melia and Attorney Fred Melms	0.20	40.00
	FOR CURRENT SERVICES RENDERED	2.10	420.00
03/06/2025	PAYMENT RECEIVED		-2,340.00
03/31/2025	PAYMENT RECEIVED		-1,400.00
	TOTAL PAYMENTS		-3,740.00
	PAY THIS AMOUNT		<u>\$420.00</u>



COPY

PLEASE WRITE THE ACCOUNT NUMBER ON YOUR CHECK!



# Spring 2025 Wisconsin Municipal Treasurer's Conference Agenda



## Thursday, May 1, 2025

- ✓ 7:30-8:30 Registration & Breakfast  
*Sunrise Classic - Seasonal Fruit, Breakfast Breads & Pastries, Fruit Juice, Coffee & Assorted Teas*
- ✓ 8:30-8:45 Welcome – Kathleen Eickhoff, Executive Director Elkhart Lake Tourism
- ✓ 8:45-10:00 Employee Trust Funds Updates - Nathan Mack, Employee Trust Funds
- ✓ 10:00-10:30 Break/Vendor – Cookies and Coffee
- ✓ 10:30-12:00 Tax Incremental Financing and ACT 12 Impacts – Brian Roemer, Ehlers, Inc.
- ✓ 12:00-1:30 Lunch (Annual Meeting & Awards Presentation & New Website Presentation)  
*Choice of Smoked Turkey BLT Wrap, Ham & Cheddar Sandwich, or Quinoa Black Bean Salad*
- ✓ 1:30-3:00 Internal Controls and Fraud Prevention in a Small Office - Amanda Blomberg, Baker Tilly
- ✓ 3:00-3:30 Break/Vendor – Popcorn and Soda  
Door Prizes
- ✓ 3:30-5:00 Exercise of Reconciliation – Justin Nelson, Workhorse
- ✓ 5:30-7:00 Dinner  
*Choice of Chicken Piccata, Rigatoni, or Vegetable Ragout*
- ✓ 7:00-10:00 Evening Reception & Entertainment featuring  
*Vegas on Wheels; Featuring Blackjack Table, Texas Hold EM, Roulette, 10-foot Craps*

## Friday, May 2, 2025

- ✓ 7:30-8:30 Registration & Breakfast  
*Breakfast Buffet - Scrambled Eggs w/ Cheddar, Bacon, Seasonal Fruit, Breakfast Breads & Pastries, Fruit Juice, Coffee & Assorted Teas*
- ✓ 8:30-9:45 Legislative Updates – League of Wisconsin Municipalities Government Affairs Staff
- 9:45-10:00 Break
- 10:00-12:00 Department of Revenue Updates including Innovation Grants, Maintenance of Effort, ERIP Reporting, MyDORGov Website Enhancement Update - State and Local Finance Division Staff
- Noon Door Prizes



# CITY OF EAGLE RIVER MONTHLY POLICE CHIEF'S REPORT

May 2025

**Presented to: Mayor Debbie Brown and the City of Eagle River Common Council**  
**Prepared by: Chief of Police Christine Dobbs**

## CURRENT ACTIVITY:

During the month of April our officers investigated 114 offenses. A total of 8 cases were cleared by arrest or referred for prosecution. A total of 2 new cases were added to our active investigation caseload. A total of 0 cases were placed in inactive status and 0 incidents unfounded. The remaining cases have been closed without arrest or referred for review to the District Attorney, Juvenile Intake or another agency. Our active investigation caseload is presently 49 cases under continued investigation. In addition to calls with sufficient detail to report below, the following reflects the numbers and types of calls for service:

Assault, Intimidation	1	Lost or Found Property	4
Alarm	2	Probation/Parole Violation	2
Ambulance or Medical Assist	3	Suspicious Person/Circumstance	11
Animal Problem	9	Resisting/Interfering w/Police	1
Bail Jumping	1	Sex Offense	1
Citizen Dispute	2	Search Warrant	3
Citizen Assist	10	Traffic Accident, Hit and Run	2
Communications Offense	3	Traffic Accident, Non Rep	1
Computer Crimes	1	Traffic Accident, Prop Damage	5
Disorderly Conduct	6	Traffic Hazard	1
Domestic Violence Offense	1	Threatening	1
Fraud/Swindle/Confidence Game	2	Traffic Offense	9
Failure to Appear	3	Trespass of Real Property	1
Information	8	Unsecure Premises	1
Intoxicated Person	2	Utility Problem	1
Juvenile Problem	11	Destruct/Damage/Vandalize Prop	2
		Welfare Check	10

A total of 30 traffic stops were conducted resulting in a total of 15 citations or warnings being issued. The following reflects the numbers and types of citations or warnings being issued:

Dog at Large	2
Exceed zones and posted limits	5
Minor Possess Tobacco	1
Non-registration auto	3
Operate MV w/o insurance	2
Operate w/o valid license	1
Tail lamp violation	1

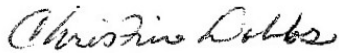
Our department took 2 people into custody and booked them into the Vilas County Jail.

We are currently in the midst of interviewing applicants on a continuing basis. We did have one qualified applicant, and an offer was extended with negative results. We are continuing the process.

We have received our new body cam/squad cam system and are currently working on the implementation of the new system.

Gearing up for a safe summer season here in the city!

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Christine Dobbs".

Christine Dobbs  
Chief of Police

#### Assistant Chief Report

At the start of April, Adam completed his last academic week of Command College. Classes included budgeting, how to measure performance, fair and impartial policing, and the class went over some critical incidents. He is on track to graduate the program in June.

Sgt. Salvinski completed Firearms Instructor which also includes the new red dot sight instructor certification for handguns as well. He will be taking on some of the firearms training responsibilities come fall.

The department's big project for this month was getting the hiring process going. For our first round of interviews we had 6 applicants, so we offered them all interviews. 5 accepted the invitation and 2 stood out. The top candidate's background check is wrapping up with all references having nothing but good things to say. At the time of this writing 1 candidate has a conditional job offer extended to them but has not followed up with us yet. A response is due May 7<sup>th</sup>.

## *City Administrator's Report*

May 2025

Submitted by Robin Ginner

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### *Admin/General*

Norvado returned to continue the equipment audit for the City. Our representative confirmed that they will continue to honor our existing equipment through the end of 2025 so we can put any changes on the budget for 2026. That said, if we are able to go with the same brand of phones, we can get them through the State Purchasing program at a significant discount. When we get the equipment recommendations from Norvado, I will see if the model on their quote is available through the state. The phone transition and IT related updates will be on the 2026 budget.

### *Departments/Committees/Commissions*

**Golf Course** – We had substantial damage to the dishwasher and ice machine over the winter because they were not shut down correctly. We also had one refrigerator that was not shut down properly and needed to be sanitized upon start up. We have a hefty bill from CamTech (\$4,270) for getting the equipment back up and running. The restaurant proprietor feels this is not necessarily his responsibility (I disagree as maintenance and care of the equipment is stated in the lease). He is supposed to be submitting something for the Council to review and discuss. To date, I haven't received anything.

The course is off to a good start. We did have one raucous group in the first week that drove across the greens with their carts and lost a brand-new driver from the rental clubs they took out. Unfortunately, the clubs were not checked in correctly by the evening desk help, so the missing driver was not discovered until a day later. We have been trying to contact the individuals, but to no avail.

DPW will be borrowing a greens employee to assist Jared with buoy placement on the Chain this year. The Towns are having trouble getting employees/volunteers to help with buoy placement, so Jim Egan sought out an estimate for a service to do it going forward. The cost per municipality will be approximately \$3,000/annually – this includes placement and removal. We will discuss this when we get to budget time this fall. In the meantime, we are getting one individual from Washington, and Lincoln will pay the day wages for the golf course employee to help.

The issues with yard debris along the #12 fairway continue to be a problem. At least one (perhaps more?) individual is still blowing yard debris into the wooded area between the homes and the fairway. When Kyle's crew attempted to clean the area on a breezy day, at the homeowners request the day prior, some of the leaves blew back onto the property from which they originated. As a result, Kyle received a call from the resident, who was verbally abusive, including spewing inappropriate language.

In accordance with the direction provided by the Council at the December 11, 2024 meeting, I gave Kyle Steve Garbowicz's contact information and advised him that any complaints regarding yard debris should be directed to the City Attorney by the homeowner.

It is important to note that similar issues do not occur in other areas where homes border the course, such as along holes #8 and #17. This problem remains isolated to the 12th fairway and the homes along North Aquila Court. Given the ongoing problems, perhaps it is time to consider installing

a fence along the fairway to help avoid future conflicts? The length of the fence would be approximately 625 feet.

Kyle is requesting a continuation of this discussion with the Council at the 5/13/25 meeting. We have a yard debris pick up scheduled three times a year for all residents, at no cost to them – once in the spring and twice in the autumn. The greens crew also cleans up that forest between #12 and the Aquila Court homes twice a year in spring and autumn. Our staff's priority is to tend the golf course, not provide landscaping and yard waste removal for homeowners.

**Public Works** – Moe and I have done the first round of interviews for the Foreman and Operator 1 positions with DPW. We feel we have a strong field of candidates to recommend to the Public Works Commission. Any of the gentlemen we will be recommending will be an asset to the City and the department. I'll work with the members of that commission to find a date that will work for everyone in the coming week to line up interviews. I think it would be most efficient to line them up, one after another, and get the process completed as soon as possible. But I will work with the commission on that.

DPW report on April activities attached to this report (**Appendix A**)

**River Trail Commission** – The Landover ATV/UTV Club accepted the RTC's invitation to hold a joint meeting with both the ATV club and the Sno-Eagles to discuss shared trail usage and explore opportunities to collaborate on future trail improvements and additions in the region.

During the meeting, we reviewed the proposed ATV/UTV route and discussed necessary measures to ensure the safety of cyclists and pedestrians, as well as to protect the integrity of the trail infrastructure from motorized use. At the RTC's request, the Landover Club agreed to have their engineers overlay the proposed ATV/UTV route onto the existing trail plan and present that at a follow-up joint meeting.

A representative from the Sno-Eagles was also in attendance and expressed support for a more refined and clearly defined route layout. The next RTC meeting is scheduled for early June. Landover will notify the RTC once the engineering overlay is complete, and the topic will be added to the agenda for continued discussion.

**Zoning** – Now that the weather is warming up, my office has been inundated with permit requests. I'm on par with the number of permit applications received last year. I have heard no complaints about the increase in fees this year.

I had a request from an individual interested in purchasing the property at 210 north 7<sup>th</sup> Street to keep two cows on the parcel. I do not feel this is compatible with the City, and this property in particular, because the property is largely wetland that drains toward Silver Lake. With the beach on the lake, and being in a single-family residential neighborhood, I'm not sure this is the place for cows. I would worry about the bacterial contamination of the lake, and the bovine odor in the area. I have a call in to Quita Sheehan, the conservation specialist for Vilas County, for her professional opinion regarding the water health.

A local realtor called regarding the old Paint Bucket building on S. Railroad Street, with an interested individual wanting to put in a new laundromat. As I looked through the zoning code, I realized that when the code was re-written, any mention of laundromats or dry cleaners was omitted. Our current laundromat and dry cleaner are both situated in the Downtown Commercial district. After a call to Steve Garbowicz, it was determined that an amendment is needed to allow for these

businesses by conditional use. I will be presenting this to the Planning Commission at the June meeting to amend both Downtown and Highway Commercial to allow for both by conditional use.

Kim Schaffer and I attended a Zoning training workshop in early May. The outcome of the workshop was that she and I both realized there are a number of things missing in our current zoning code. We spoke with the presenter from UW afterward, and their recommendation is to hire a consultant to tackle both our zoning code updates and the comprehensive plan to get them to where they should be. There are several ordinances that need to be added or dramatically amended, and the comprehensive plan is too basic to provide any real vision for the City. I will look at drawing up an RFP (request for proposal) for professional services, and we can potentially put that into the budget for 2026.

## 2025 Projects

**Property Sales**– I was finally able to get in touch with an attorney for Aspirus regarding the property at the corner of Indiana and Hospital. I forwarded him the deed documents from when the lot was purchased in 2001. He will be out of the office until the 21<sup>st</sup> but will respond with an outcome for the requested changes after he returns.

We received an updated offer for the property on Bond Street and will be presenting that to the Council in closed session at the May meeting.

**Silver Lake Road**– I’ve scheduled a meeting with Steve Garbowicz, Phil Kreisel and the trustees from the Cook property to finalize the details of the easement for the project beginning in August.

**Dog Park** – I received suggested edits from both Vic and Phil for the dog park bid packet. With the short turnaround since receiving the edits, I will work on getting those in place for the May meeting. If I can’t get it completed for May, I will present the updated bid packeted in June. I’m also waiting for a call back, and a quote, from a company that builds pavilion kits for parks. Depending on the estimate, we may consider just building the parking lot and the enclosure portion this year, then fundraising for the pavilion to be installed in a year or two.



## Appendix A – Public Works Department for April

D.P.W.

APRIL

1. Clean up snow down town - snow Blower
2. Push up snow dumps
3. SNOW sidewalks - TRACKless
4. SALT streets
5. Council Room BACK Together from election
6. Grader - Wing BACK snow BANKS Along streets
7. Wash Equipment + Vehicles
8. Locates
9. Clean off Top of STORM DRAINS
10. GOT STUFF from Auction to Be Picked up
11. Cut Tree up on Capich by Cemetery
12. Put up Way Finder Signs on Wall street
13. Police Dept. → Fix Water Faucet
14. City Hall → Screws P.D. sign backup on Front of City
15. Pickup Branches + Tree's from ICE storm
16. Parks - open Bathrooms up + Clean up Grounds
17. MoE Sand/salt Patrol Truck
18. Patching streets
19. Put up New street sign + post at Tuss street (Knocked over)
20. Helped mechanic from McQueen put planetary in SMO 60 Blower
21. City Hall → Desk in Mayors office from Basement
22. Sewer Call - BRIGGS Landing - smelled sewer gas - Not City Problem. Drains were dry in Building - Told them put Water in them
23. Pulled stumps from Christmas Tree's @ Riverview + Square

24. Worked on TRACKLESS Auger (Snowblower) + TRACKLESS Broom  
Ready for Brooming off sidewalks
25. Met with CONTRACTORS and FARMERS MARKET for New Sign
26. Moved FARMERS MARKET sign with L+W
27. Met with Tall Pines Plumbing at Old Gee's for sewer  
Lateral Location (For New Restaurant)
28. SKUNK TRAPS out
29. Put Picnic TABLES, GARBAGE Cans, Benches etc. for FARMERS  
MARKET
30. Took wing & plow off loader - Put on 4 in 1 Bucket
31. Fix Way Finder sign by VFW
32. Pressure Wash Patrol TRKS
33. Sewer Call - 136 N. 7th Ran Main OK
34. Haul  $\frac{3}{4}$ " stone for L+W Water Main Break on HIRZEL ST.
35. Push up STUMP Dump on ELM
36. GOT Chain SAWS + Equipment Ready for ICE STORM
37. PARKS - Sharpen Lawn Mower Blades + Equipment Maintenance
38. ICE & WIND STORM Damage Cleanup - Tree's + Branches
39. Try To Set Timer at Depot To LOCK DOORS
40. STREET sweepers out
41. Swept PARKING AREA at Northland Pines Schools on  
Pleasure Island Rd - Charged for 3 hrs
42. More Patching But Ran out of Cold Patch and  
ATLIK did not MAKE any yet.



## 1.0 INTRODUCTION

Silver Lake is an approximate 57-acre, oligo-mesotrophic, deep headwater drainage lake located in Eagle River (Vilas County), Wisconsin (Figure 1.0-1). Water from Silver Lake flows north through an unnamed outlet into Yellow Birch Lake of the Eagle River Chain of Lakes. Silver Lake's watershed encompasses an area of approximately 217 acres. The lake has a shoreline perimeter of 1.4 miles, a maximum depth of 19 feet, and a mean depth of 8 feet.

The conservation and management of Silver Lake has largely been undertaken by a partnership between the City of Eagle River, Town of Lincoln, and the Eagle River Silver Lake Association (ERSLA). A comprehensive management plan was completed for Silver Lake in 2013 and focused primarily on the management of Eurasian watermilfoil (EWM).

The City of Eagle River along with the ERSLA and Town of Lincoln were awarded a Wisconsin Department of Natural Resources (WDNR) Lake Management Planning Grant to aid in funding the creation of an updated management plan (LPL-175821). The goal of this management plan update was to evaluate the management actions taken since the original plan development, their outcomes, and to create updated management goals and actions. The updated *Comprehensive Management Plan* was finalized in May 2023 and provides a framework for the conservation and enhancement of the Silver Lake ecosystem. The management plan development included a comprehensive assessment of Silver Lake through baseline studies designed to evaluate the lake's water quality, watershed, shoreland condition, and aquatic plant community.



Figure 1.0-1. Silver Lake, Vilas County.

### 1.1 EWM Management & Planning

Goal #3 within the ERSLA's Comprehensive Management Plan is to "monitor AIS in the ecosystem and conduct management based on results". The fourth action under this goal is to "conduct management actions towards EWM". The Plan includes guidance for when hand harvesting strategies would be utilized as well as when considerations for herbicide use would be made. The Plan outlines that the ERSLA will use the data from the whole-lake point-intercept survey to select a "trigger" for when they would begin discussions relating to considering a whole-lake herbicide treatment strategy. The ERSLA would reserve this management approach for when the EWM population reaches a level where the population comprises a larger portion of the lakes littoral zone. The ERSLA set the following "trigger" for initiating conversations leading towards pursuing a whole-lake treatment: "*Whole-lake point-intercept survey indicates an EWM littoral frequency of occurrence of 15% or greater*"

At the time the trigger was created during the management planning process, the 15% trigger represented an EWM occurrence that was higher than had been documented to date in Silver Lake. The occurrence

of EWM exceeded this threshold in 2023 at 19.4%. The 19.4% occurrence represents the highest occurrence to date in Silver Lake dating back to 2005 when annual point-intercept surveys began on the lake. This prompted the ERSLA to begin discussions for a potential 2024 herbicide treatment strategy and subsequently led to the application for a WDNR AIS-Control grant during the fall 2023 cycle which was unsuccessful. A late-season EWM mapping survey was completed in 2023 without the aid of state funds to delineate the beds of EWM for use in designing a management strategy for the following year. This survey indicated the EWM population was widespread within the lake with several particularly dense colonies that were surface matting and impacting recreational uses (Map 1). The ERSLA and local partners elected to move forward with the 2024 treatment strategy without the aid of state funding.

## 1.2 2024 EWM Monitoring & Management Strategy Development

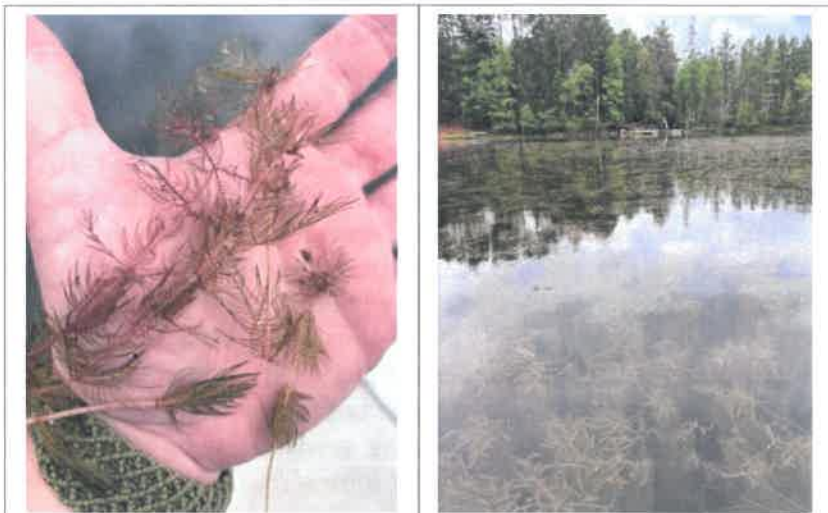
The 2024 ProcellaCOR treatment was designed to target all EWM colonies with direct application of the chemical, reaching meaningful concentrations when uniformly mixed within the entire lake (epilimnetic zone). This treatment would be conducted following best management practices and designed to result in a lake-wide concentration of approximately 0.79 ppb (Map 2). Minimum success criteria for successful treatment would be such that little to no EWM is detected in the lake through the year after treatment before a gradual rebound in population in subsequent years. Longevity of control measured through a reduced EWM population compared to pretreatment levels would ideally span approximately five years. The ERSLA would consider conducting an integrated pest management strategy, primarily through hand pulling efforts, in the years after the whole-lake treatment in an effort to slow EWM expansion and delay the need for future use of herbicides.

The ERSLA, in partnership with the City of Eagle River, and Town of Lincoln applied for and was awarded a WDNR planning grant in the fall 2024 cycle which provides funds to assist in monitoring aspects to be completed during 2025 which correspond to the year-after-treatment. These monitoring components include replication of the whole-lake point-intercept survey and late-season EWM mapping survey.

## 1.3 Pretreatment Confirmation and Refinement Survey

Onterra ecologists completed the pretreatment confirmation and refinement survey on June 4, 2024. Parameters such as plant growth stage, water temperature, and water depth were investigated to confirm the final treatment strategy. During this visit, Onterra staff delivered the equipment and monitoring supplies related to the herbicide concentration monitoring efforts being completed by volunteers.

Samples were collected for pH, with an average of 8.8 within the site sampled, which was the dense



**Photo 1.3-1. EWM plants observed during June 4, 2024 pretreatment survey on Silver Lake. Photo by Onterra, LLC**

*surface matted* EWM area in the cove on the south end of the lake. The higher near-surface pH is related to greater amounts of photosynthetic activity at those depths. Native plant species that were observed in moderate abundance included large-leaf pondweed, flat-stem pondweed, and spatterdock among others.

This survey was conducted using a combination of survey methods (visual, rake tows), but largely consisted of visual observations as most of the EWM was visible from the surface. EWM plants were observed with green growth at the tips (apical meristems) indicating a sufficient growth stage for herbicide absorption (Photo 1.3-1). Based upon the condition of the plants, Onterra indicated that the treatment was ready to take place as soon as applicator logistics allow and final approval from WDNR is obtained. The herbicide application was completed by Schmidt's Aquatic, LLC on June 10, 2024. The applicator noted 1-3 mph winds during application and no adverse conditions present.

## 2.0 2024 MONITORING RESULTS

It is important to note that two types of aquatic plant surveys are discussed in the subsequent materials: 1) point-intercept surveys and 2) EWM mapping surveys. Overall, each survey has its strengths and weaknesses, which is why both are utilized in different ways as part of this project.

The point-intercept aquatic plant survey provides a standardized way to gain quantitative information about a lake's aquatic plant population through visiting predetermined locations and using a rake sampler to identify all the plants at each location (Photograph 2.0-1). The survey methodology allows comparisons to be made over time, as well as between lakes. The point-intercept survey is most often applied at the whole-lake scale. The whole-lake point-intercept survey has been conducted on Silver Lake annually since 2005, excluding 2006 and are discussed in Section 2.1.



**Photograph 2.0-1. Point-intercept survey on a WI lake.** Photo credit Onterra.



**Photo 2.0-2. EWM/EWM mapping survey on a Wisconsin lake.** Photo credit Onterra.

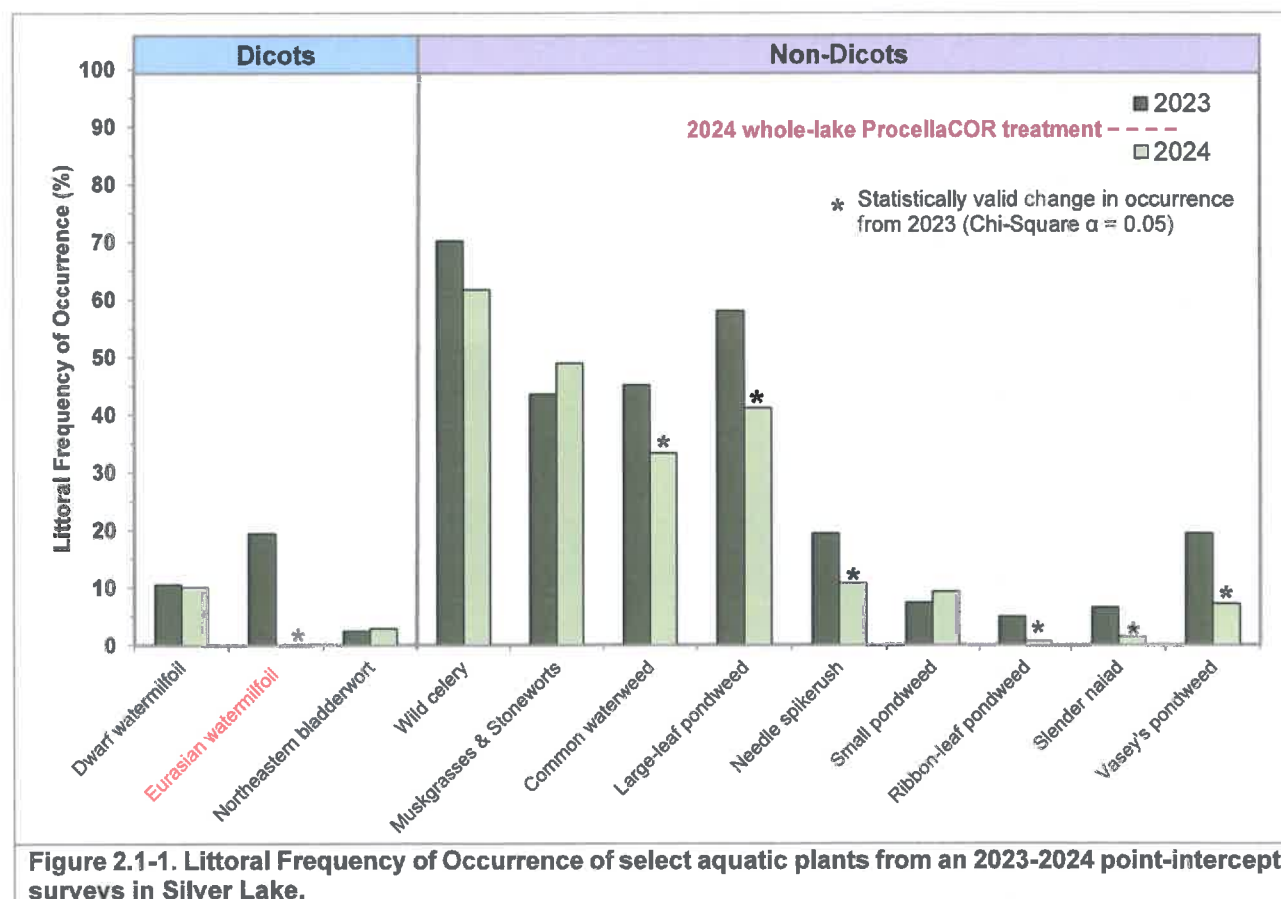
While the point-intercept survey is a valuable tool to understand the overall plant population of a lake, it does not offer a full account (census) of where a particular species exists in the lake. EWM grows high in the water column, which can cause recreation and navigation impediments. This factor allows it to typically be mapped through surface observation. During an EWM mapping survey, the entire littoral area of the lake is surveyed through visual observations from the boat (Photograph 2.0-2). Field crews may supplement the visual survey by deploying a submersible camera along with periodically doing rake



tows. The EWM population is mapped using sub-meter GPS technology by using either 1) point-based or 2) area-based methodologies. Large colonies >40 feet in diameter are mapped using polygons (areas) and are qualitatively attributed a density rating based upon a five-tiered scale from *highly scattered* to *surface matting*. Point-based techniques were applied to EWM locations that were considered as *small plant colonies* (<40 feet in diameter), *clumps of plants*, or *single or few plants*.

## 2.1 Quantitative Monitoring: Whole-lake Point-Intercept Survey

Point-intercept aquatic plant surveys have been completed on Silver Lake since 2005 by a combination of the WDNR, UWSP and Onterra staff. Whole-lake point-intercept surveys are used to quantify the abundance of individual species within the lake. Figure 2.1-1 compares the littoral frequency of occurrence of common aquatic plant species from the 2023 and 2024 point-intercept surveys which both took place in late July on Silver Lake. Less common species are not included in Figure 2.1-1 but are listed in the following paragraph and the occurrence of all species from point-intercept surveys are compiled within Appendix A.

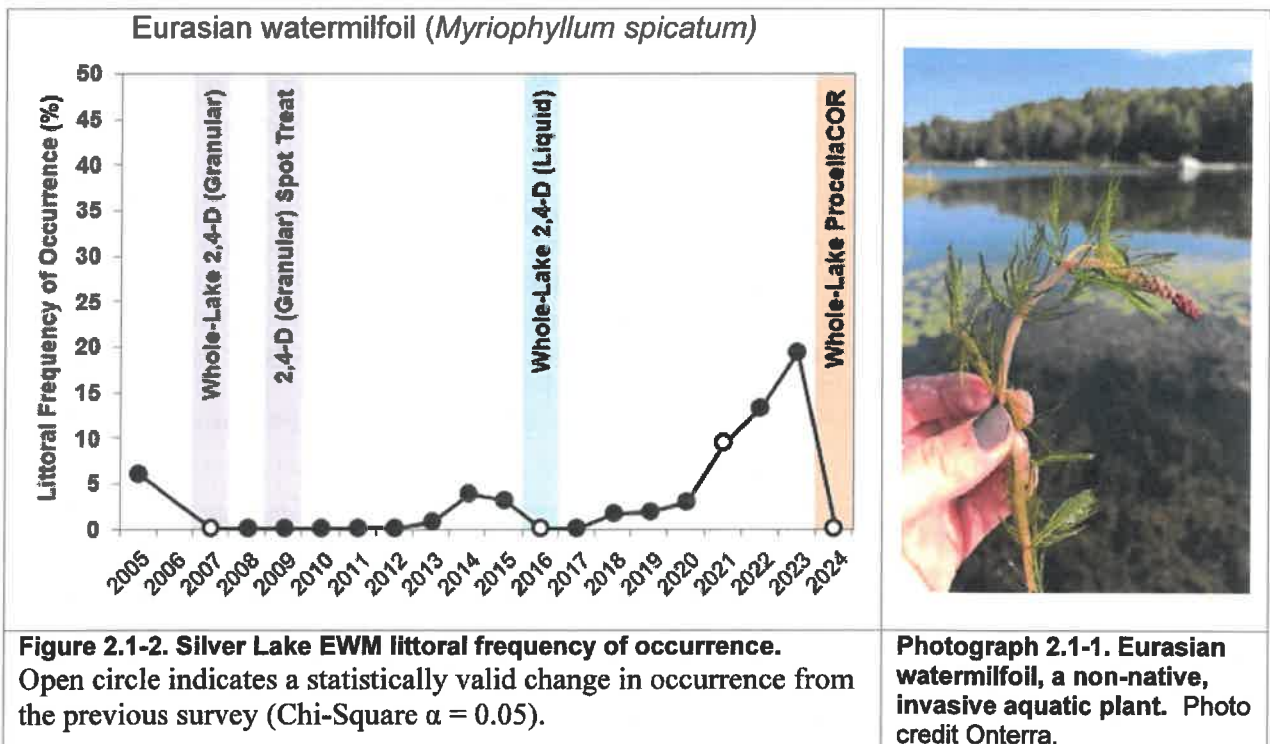


Dicot (broadleaved) plant species are generally more impacted by herbicides with similar chemistry to ProcettaCOR. Of the dicot species found on the 2024 point intercept survey, only EWM saw a statistically valid decrease in littoral frequency of occurrence, while the other native species remained relatively the same as in 2023 (Figure 2.1-1). Six commonly sampled non-dicot species that experienced statistically valid changes can be viewed in Figure 2.1-1. All six of these changes were statistically valid decreases in occurrence, with three of the six species being native pondweeds; one being Vasey's

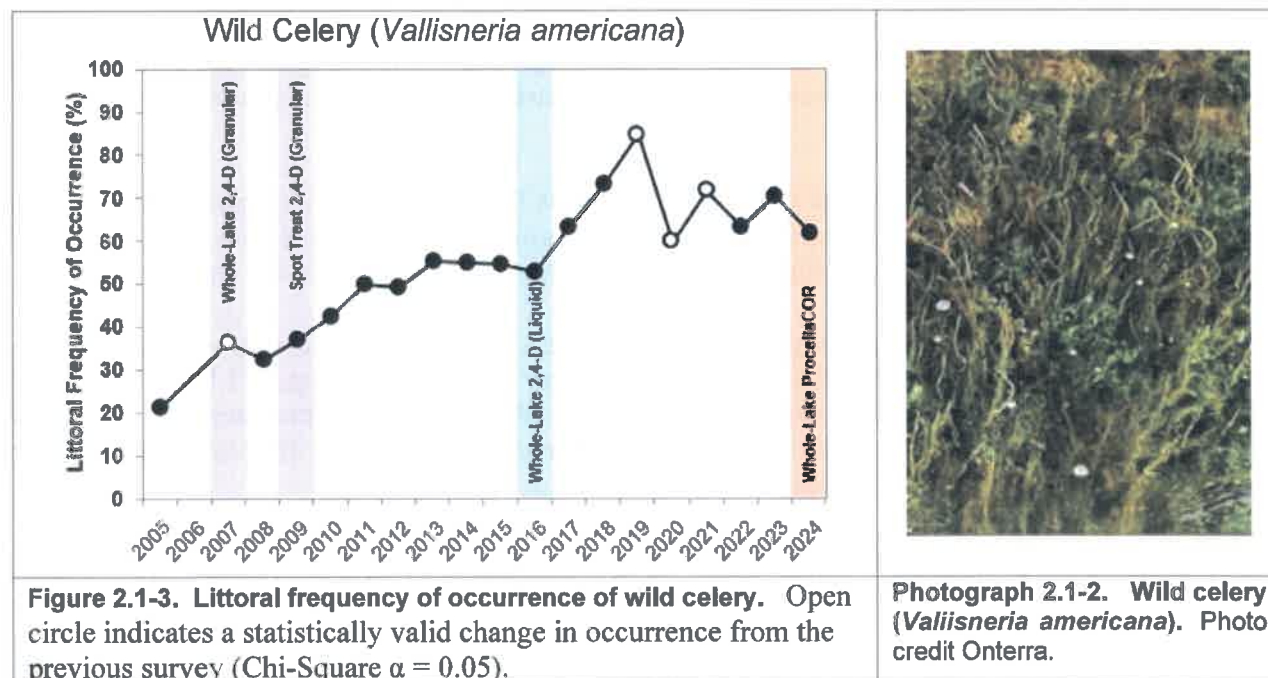
pondweed, which is a special concern plant within Wisconsin due to its scarce population in the state. Although pondweeds in general are not found to be overly sensitive to ProcellaCOR treatments, this species has been known to be vulnerable to other chemistries so continued population monitoring is warranted.

Figures 2.1-2 to 2.1-5 investigate the population dynamics of select common aquatic plant species in Silver Lake. These figures also contain reference to past herbicide management events. For comparison purposes, the occurrences of morphologically similar species are lumped within the analysis.

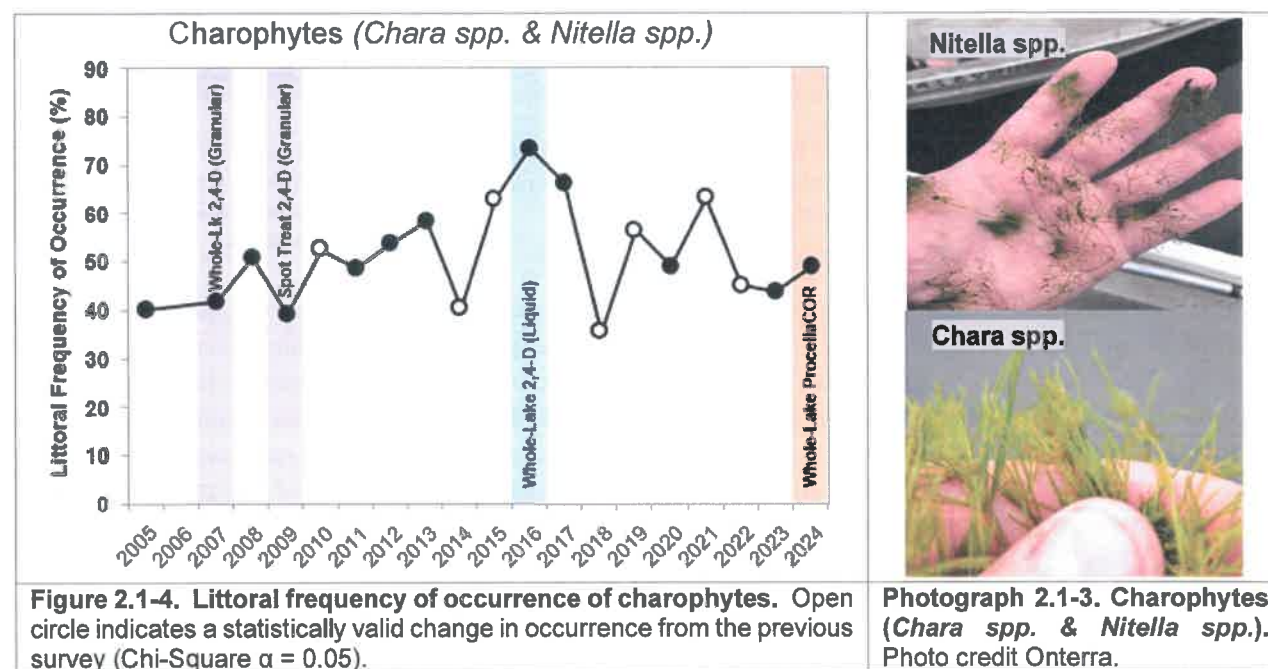
During the year before the treatment point-intercept survey, EWM was found at 19.4% of the littoral sampling locations and was reduced to 0% during the year of treatment (Figure 2.1-2). This 100% decrease in occurrence aligns with expectations for whole-lake ProcellaCOR treatments for the year of treatment. The figure shows the rapid increase in occurrence of EWM from 2020-2023 to levels not documented in any prior surveys dating back to 2005.



Wild celery was most frequently encountered aquatic plant species in Silver Lake in 2024 with a littoral occurrence of 61.7% (Figure 2.1-1). Wild celery, or tape grass, produces long linear leaves which originate from a basal rosette. Later in summer, numerous seeds are produced which serve as an important source of food for migratory waterfowl and other wildlife. The plants extensive network of rhizomes stabilizes bottom sediments. The occurrence of wild celery in Silver Lake has increased markedly over the time period between 2005 and 2024, increasing from an initial occurrence of around 20% to between 60-85% in the most recent six years (Figure 2.1-3). Wild celery had been increasing between 2005 and 2021, but since 2021 the LFOO has remained somewhat stable. The occurrence of wild celery was not statistically different between 2023-2024.

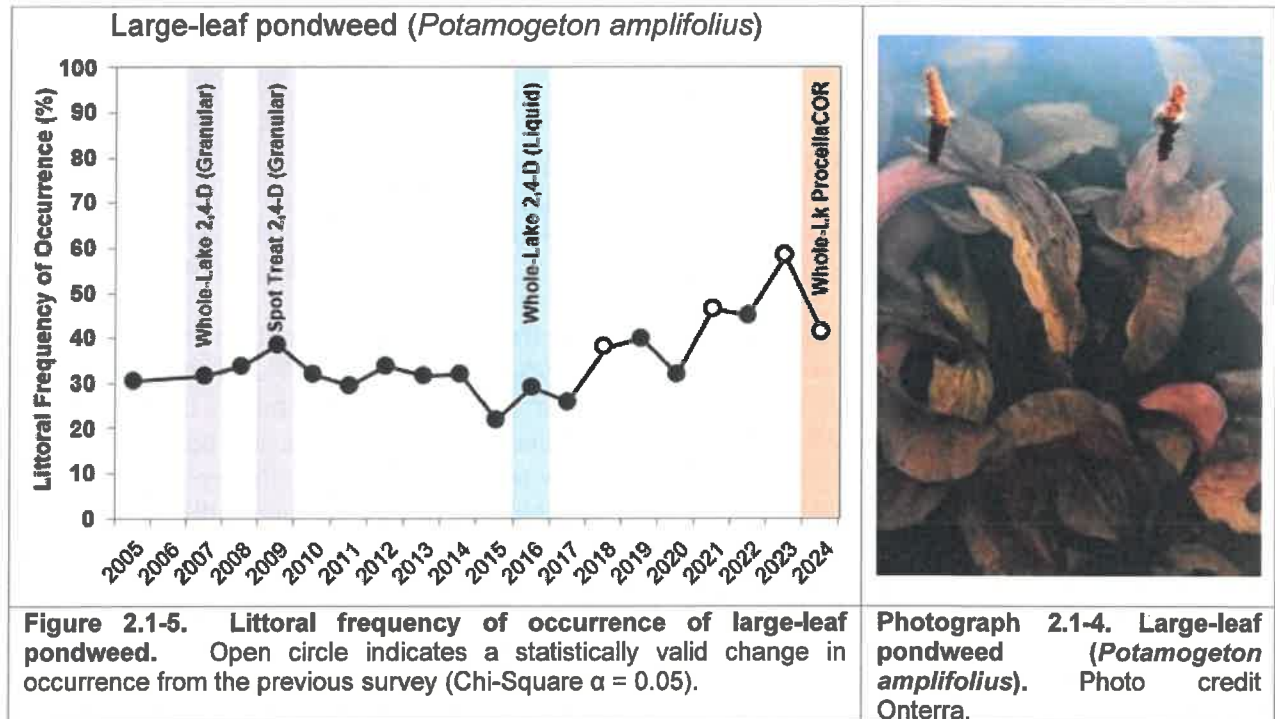


The second-most frequent non-dicot species in the 2024 point-intercept survey were a lumped group of charophytes which consist of muskgrasses and stoneworts. Muskgrasses typically do well in systems with good water clarity. Their large beds help to stabilize bottom sediments. Studies have also shown that muskgrasses sequester phosphorous in the calcium carbonate incrustations which form on these plants, aiding in improving water quality by making the phosphorus unavailable to phytoplankton (Coops 2002). Populations of charophytes have exhibited significant changes, up and down since the beginning of monitoring (Figure 2.1-4). These species are not susceptible to herbicides used to control EWM.

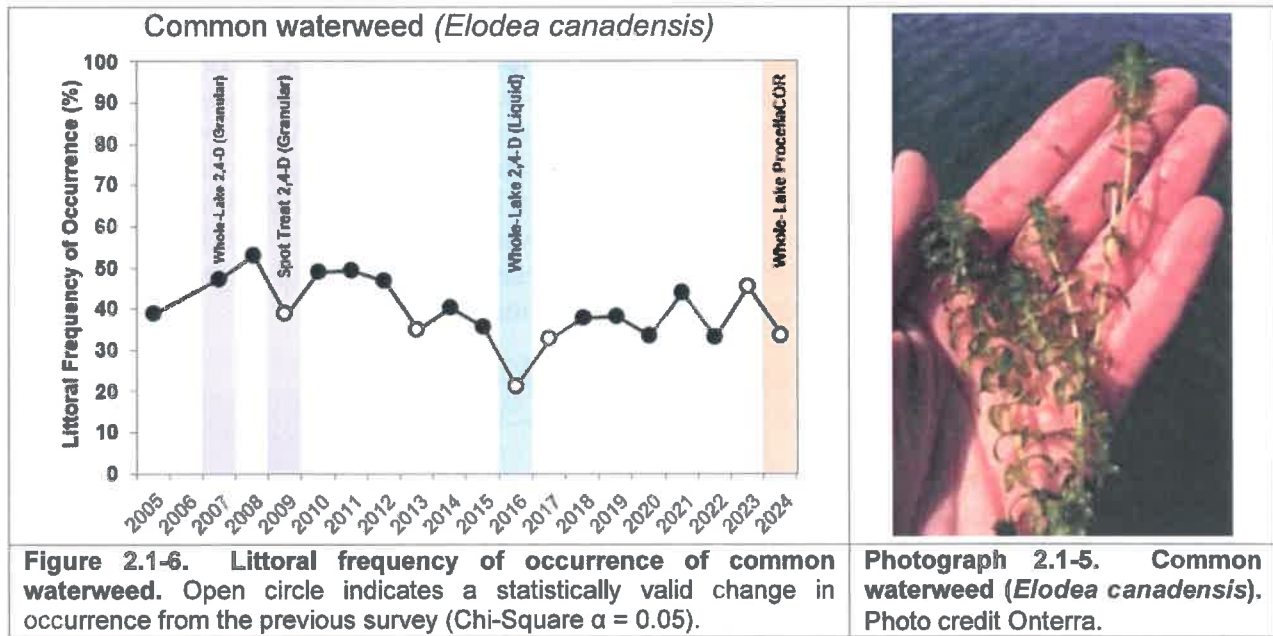




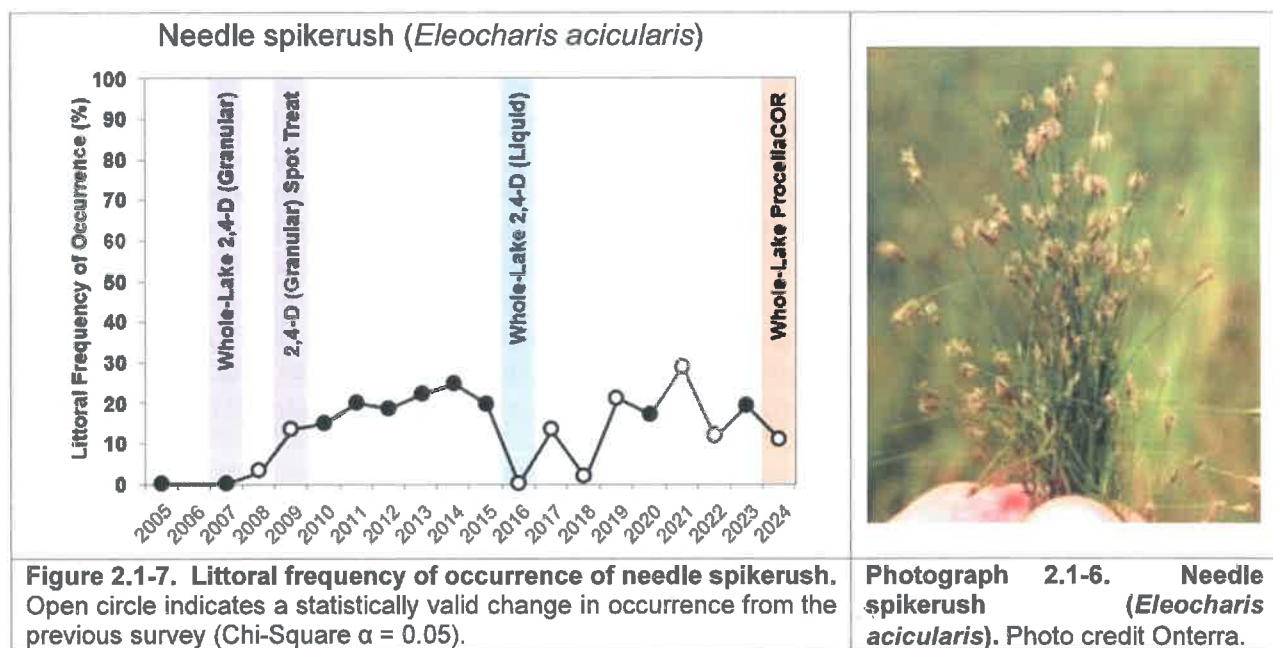
Large-leaf pondweed, the largest pondweed species found in Wisconsin, was the third-most frequently encountered aquatic plant in Silver Lake in 2024 with a littoral occurrence of 41.1% (Figure 2.1-5). While the leaves of this species are large, colonies of large-leaf pondweed create habitat that provides both structure and larger spaces for apex fish predators to access and search for prey. This species is usually found growing in organic substrates. While the occurrence of large-leaf pondweed has fluctuated somewhat from 2005-2021, it reached its highest occurrence in Silver Lake in 2023 at 58.1%. Large-leaf pondweed exhibited a valid decrease in occurrence between 2023 and 2024. Pondweed species are not known to be particularly sensitive to ProcellaCOR treatments based on monitoring to-date; however, additional study, particularly in whole-lake treatment scenarios, is warranted.



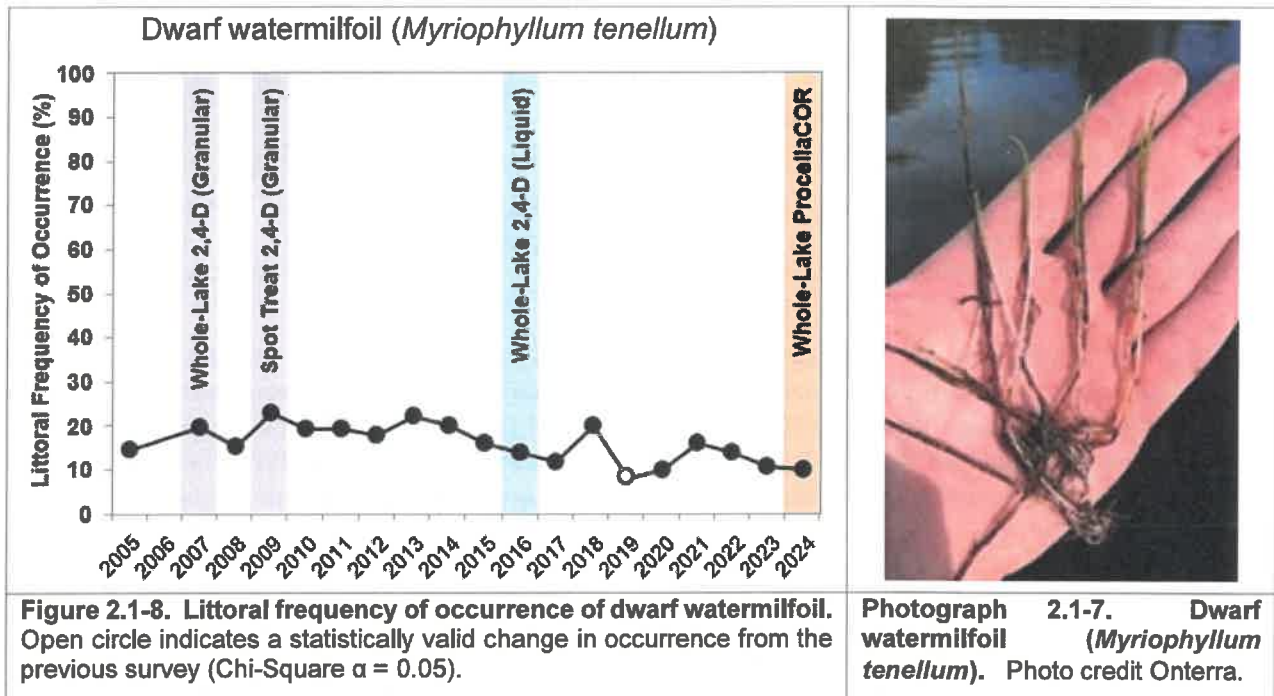
Common waterweed was the fourth-most frequently encountered aquatic plant in Silver Lake in 2024 with a littoral occurrence of 33.3% (Figure 2.1-6). Common waterweed can be found in waterbodies across Wisconsin, obtains much of its nutrients directly from the water, and provides valuable structural habitat. The occurrence of common waterweed in Silver Lake declined slightly over the period from 2005-2016. Common waterweed saw a steep decline following the 2016 whole-lake 2,4-D treatment, and this species has been shown to be sensitive to this type of herbicide treatment strategy. However, its occurrence rebounded to pre-treatment levels in 2017, one year following the treatment. Common waterweed exhibited a statistically significant decrease in occurrence between 2023-2024. Common waterweed is not known to be particularly susceptible to ProcellaCOR spot-treatments, with more cases studies indicating no change or increases in occurrences.



Needle spikerush, a small aquatic sedge, was the fifth-most frequently encountered aquatic plant species in Silver Lake in 2024 with a littoral occurrence of 10.6% (Figure 2.1-7). Needle spikerush is an inconspicuous plant which produces short, grass-like stems, colonies of which form a carpet along the lake bottom. This plant is generally found growing in sandier substrates, but can also be found growing in organic sediments in areas where it is not out-shaded by taller plants. Like other spikerush species, needle spikerush produces a spike of flowers or fruits at the apex of the plant, but needle spikerush will only flower during periods of lower water levels when the plants are exposed. In Silver Lake, the occurrence of needle spikerush has seen larger fluctuations from year to year, ranging from undetected in some years to nearly 30% like in 2021. Needle spikerush saw a valid decrease between 2023-2024.



Dwarf watermilfoil, a milfoil species more similar in appearance to needle spikerush than the other milfoil species found in Wisconsin, was the sixth-most frequently encountered aquatic plant in Silver Lake in 2024 with a littoral occurrence of 9.9% (Figure 2.1-8). Like needle spikerush, dwarf watermilfoil is inconspicuous, producing small stems with reduced, scale-like leaves. Dwarf watermilfoil is typically found in lakes with lower nutrients in sandy substrates; however, it can also be found in more organic substrates if taller plants are not present to out-shade it. This plant will produce small pink flowers when water levels recede and it becomes exposed. In Silver Lake, there has been a slight decreasing trend in the occurrence of dwarf watermilfoil from 2005-2024 and the occurrence between 2023-2024 was not statistically different.



Vasey's pondweed, a native species listed as special concern in Wisconsin as discussed earlier, was the seventh-most frequently encountered aquatic plant in Silver Lake in 2024 with a littoral occurrence of 7.1% (Figure 2.1-9). Vasey's pondweed is a submersed aquatic plant which produces hair-like leaves along a very slender stem. Upon reaching the surface, small floating-leaves no larger than a fingernail are produced which subtend a small spike of flowers above the water's surface. Vasey's pondweed was not detected in Silver Lake until 2016 and has been increasing in its occurrence through 2023 (Figure 2.1-9). It is possible that this species has always been present in Silver Lake and has become more abundant in recent years due to changes in environmental conditions. It is also possible that this species was introduced to Silver Lake via watercraft and it is becoming established. The nearby Eagle River Chain has a large population of Vasey's pondweed, and the population in Silver Lake could possibly have originated from here. The occurrence of Vasey's pondweed showed a statistically significant decrease between 2023 and 2024.



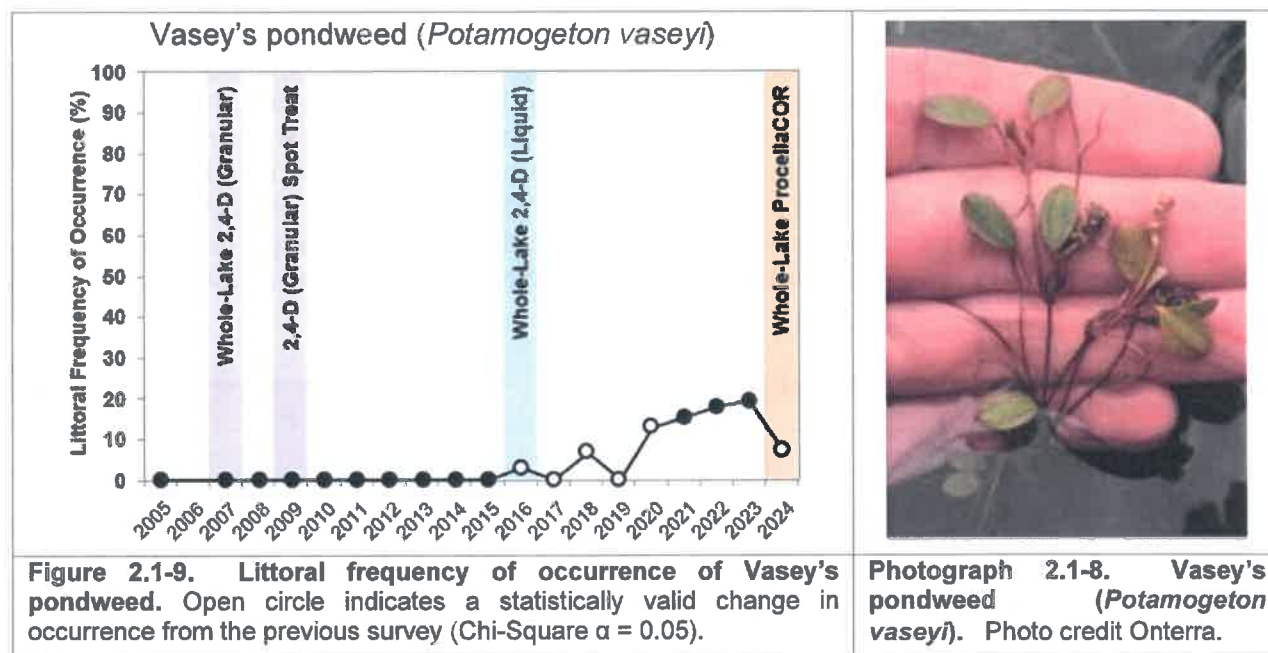
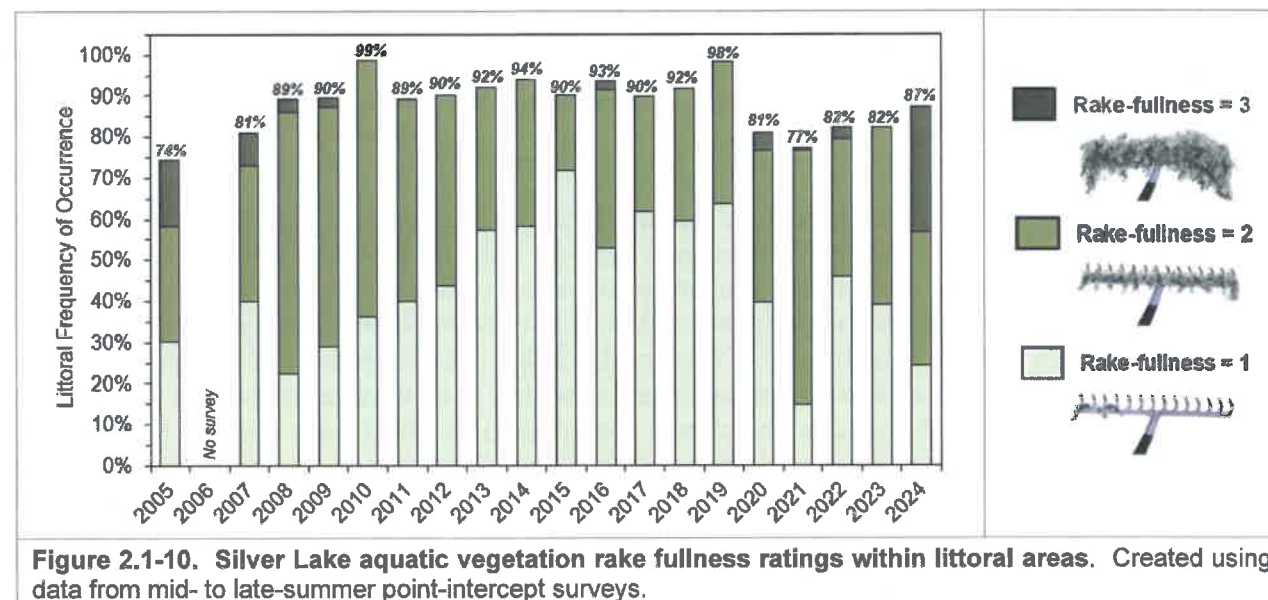
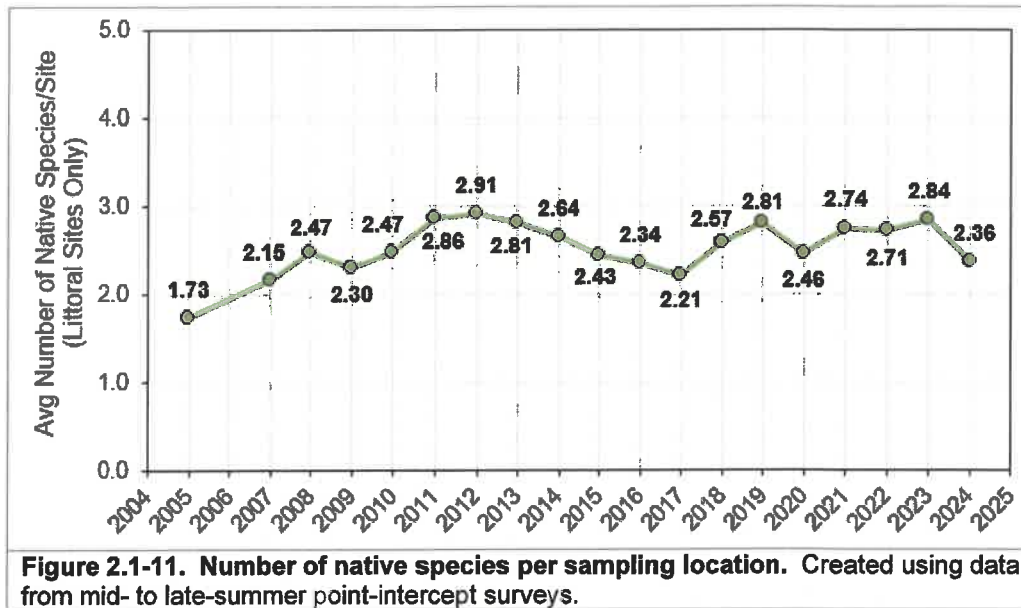


Figure 2.1-10 displays littoral frequency of occurrence of all aquatic plants from summer point-intercept surveys completed between 2005-2024 on Silver Lake. Aquatic plants have been found at 74-99% of the littoral sampling locations during this period, with 2024 falling right into that range. Rake-fullness is correlated with the biomass of plants in the lake. Despite the 2024 whole-lake ProcellaCOR treatment, there was an overall increase in the rake fullness ratings within littoral zones from 2023-2024.



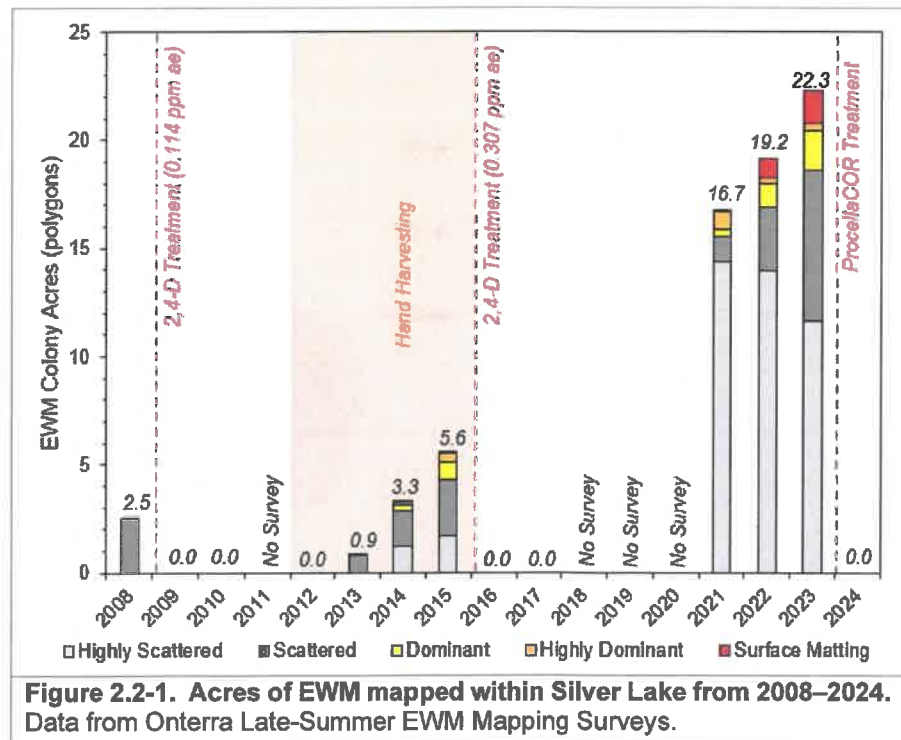
Another metric that assesses the native plant community in the lake over time is through comparing the average number of native plant species per sampling location from the point-intercept surveys. In some instances, higher species richness per sampling location can indicate complexity of the aquatic plant community, whereas other times it can indicate a high number of disturbance-tolerant species present.

This metric has fluctuated within a relatively narrow range over this monitoring period, with the 2024 value being 0.5 lower than in 2023, potentially being influenced by the 2024 treatment (Figure 2.1-11).



## 2.2 Qualitative Monitoring: EWM Mapping Surveys

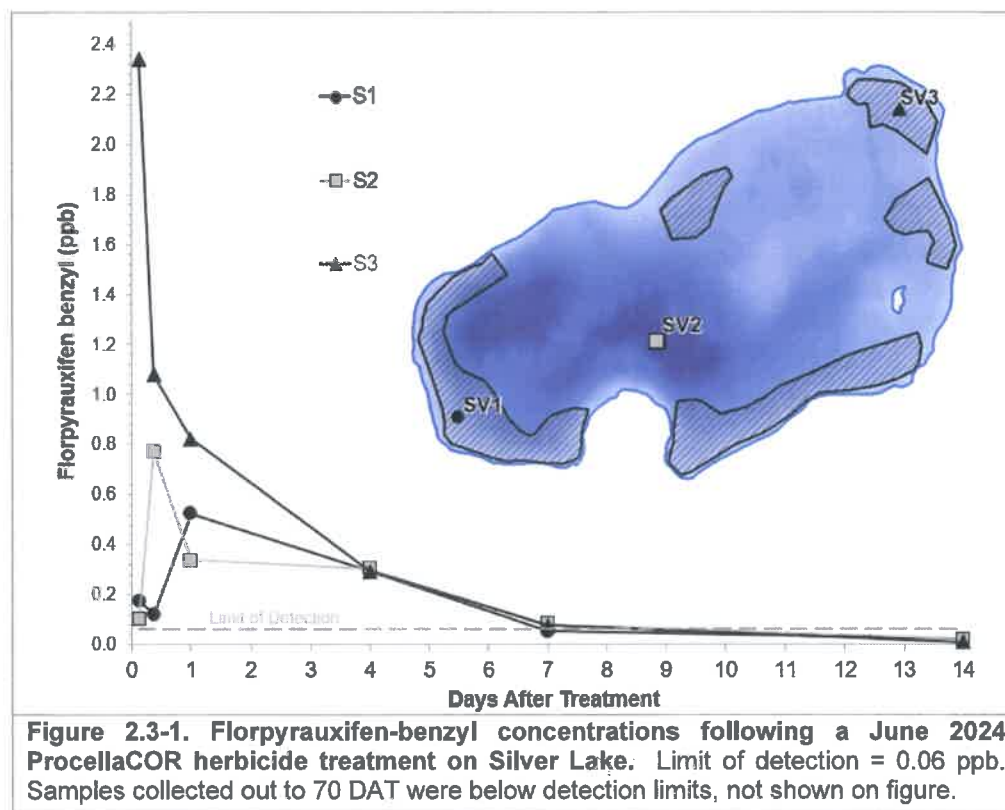
EWM has been monitored annually by Onterra through a late season mapping survey since 2008, with the exception of 2011 and 2018-2020. Various management techniques have been used since 2009. The 2023 mapping survey recorded the highest polygon acreage of EWM ever recorded in Silver Lake at over 22 acres. Onterra conducted the 2024 Late-Season EWM Mapping Survey on August 7, 2024. The field crew systematically meandered the entire littoral zone, tracking meanders in GPS to help ensure as full coverage of the lake surface area as possible. No EWM was located during the survey. Note that Figure 2.2-1 only accounts for EWM that is mapped with area-based mapping (polygons) and does not account for any occurrences mapped with point-based attributes such as *single plants*, *clumps of plants*, or *small plant colonies*.



## 2.3 Herbicide Concentration Monitoring

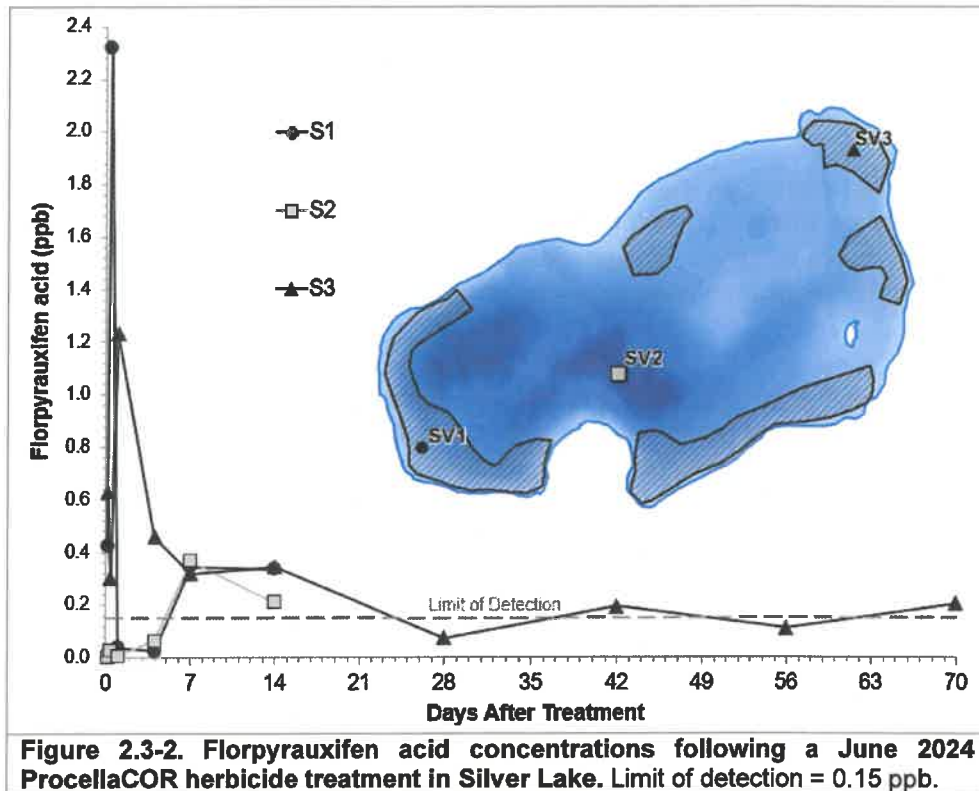
The herbicide concentration monitoring plan associated with the treatment was developed by Onterra and the WDNR, with the intent of gaining sufficient data to aid in understanding the concentrations of herbicide that were achieved after treatment. Samples were collected at three sites within Silver Lake following treatment – two within direct application areas (SV1 and SV3), and one site located at the deepest hole in the lake's center (SV2) where herbicide was not directly applied. Past herbicide concentration monitoring in the state has shown the primary active ingredient in ProcettaCOR, florpyrauxifen-benzyl, typically falls below detection limits by 14 days after treatment (DAT). However, the first breakdown product, florpyrauxifen acid, has been found to persist considerably longer in some case studies. Therefore, the monitoring for this project included samples to be collected at hours, days, and even weeks after treatment to gain further understanding on the persistence of florpyrauxifen acid. A copy of the herbicide concentration monitoring plan is included as Appendix B. All samples were collected by local volunteers and upon completion of the sampling, were shipped to EPL Bio Analytical Services in Niantic, Illinois for analysis. The EPL Lab reports the concentration in parts per billion (ppb) of florpyrauxifen-benzyl (FPB), as well as florpyrauxifen acid (FP acid).

The FPB concentrations were variable in the initial sample intervals before measuring more uniformly by 1 DAT and 4 DAT (Figure 2.3-1). Please note that each PDU/acre-ft is roughly 2 ppb, so the application rate of 2 PDU/acre-ft in application areas is 3.9 ppb. This level was most closely achieved at site SV3 at 3 hours after treatment (HAT) due to the site being highly contained by land on three sides. The other sites are more exposed, and dilution was acting as early as 3 HAT. By 4 DAT, mixing had occurred with uniform concentrations at all monitoring sites. The active ingredient was near detection limits at 7 DAT and was below detection limits in all samples collected after 7 DAT.





FPB degrades into several derivate chemicals including the acid metabolite (Florpyrauxifen acid – FPB acid). FPB acid has herbicidal properties and continues to impact EWM and other sensitive plant species which is why it is also studied. Early sample intervals show highly variable concentrations as the FPB converts into the acid. Near uniform acid metabolite concentrations were measured at 7 DAT at approximately 0.3ppb. After 14 DAT, only one location in the lake was measured as a representative of the similar data anticipated from the other sites. FPB acid was maintained right around the lower detection limits of 0.15 ppb through 70 DAT.



### 3.0 CONCLUSIONS & DISCUSSION

The 2024 EWM management and monitoring strategy was implemented as planned for Silver Lake. The initial result of the herbicide treatment shows a high level of EWM control with no EWM located during any of the professional monitoring efforts. While the *year of treatment* results are promising, the *year after treatment* results from 2025 are really needed to get a full understanding of treatment efficacy. Measured herbicide concentrations aligned with expectations for FPB and FPB acid. This treatment is one of only a few case studies that Onterra has monitored in which detectable levels of FPB acid persisted through 70 DAT. The role of FPB acid in treatment outcomes is not fully understood and is a topic of interest in future studies.

Several native species exhibited statistically significant decreases in occurrence from 2023-2024 including pondweeds that are not known to be particularly sensitive to this chemistry. The magnitude of decline of the native species that showed valid decreases was not particularly alarming as each species continues to have a significant presence within the lake, but the overall number of species that showed decline was more than expected. It is unclear whether population declines in these species are a result

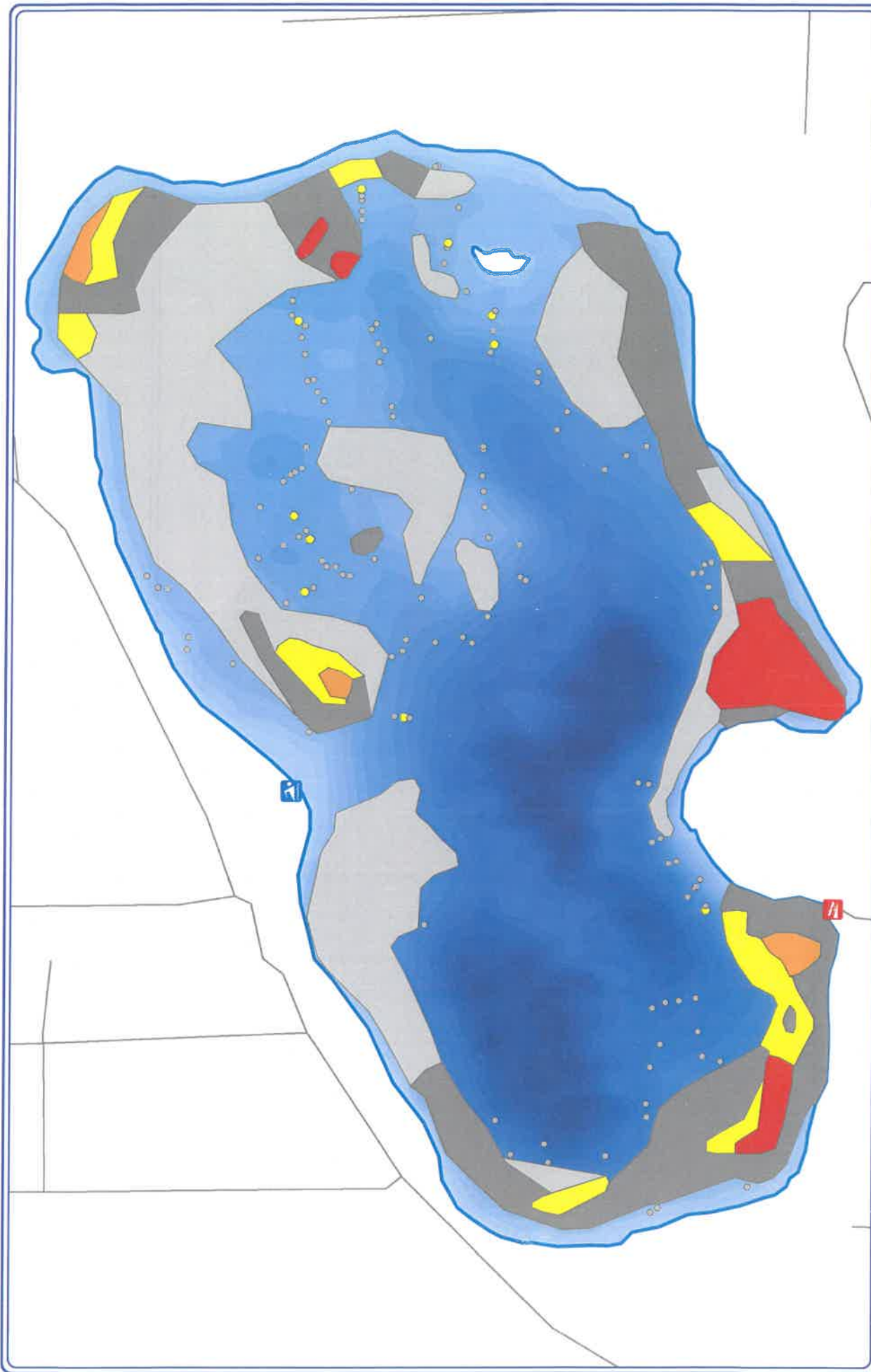
of the herbicide management that took place, natural population variability, or a combination of both. Continued monitoring in 2025 will be valuable in assessing the aquatic plant population dynamics in the expected absence of any substantial population of Eurasian watermilfoil.

### 3.1 2025 EWM Monitoring Strategy

Monitoring surveys are planned to occur during 2025 to assess the aquatic plant community during the *year after treatment*. The primary surveys conducted in 2025 will be the whole-lake point-intercept survey and the late-season EWM mapping survey. The aquatic plant community of Silver Lake will be assessed through a comparison of plant populations determined through the whole-lake point-intercept survey. The 2025 survey will be compared primarily to the 2023 (*pretreatment*) and 2024 (*year of treatment*) surveys to evaluate changes in the plant community surrounding the timeframe of the whole-lake treatment.

Based upon Onterra's experiences with successful whole-lake ProcettaCOR treatments, the first detected post treatment EWM occurrences typically occur during the late-summer of the *year after treatment*. A Late-Season EWM mapping survey is planned to take place in 2025 to determine the extent to which the herbicide treatment met control expectations of population reductions extending through the *year after treatment*.

Onterra encourages that local volunteers periodically search the lake during early summer 2025 such that if EWM is located, a hand removal effort can be considered. If any EWM is located by volunteers during the summer, they are encouraged to share the locations with Onterra in advance of Onterra's scheduled late-summer mapping survey.



**Map 1**  
**Silver Lake**  
 Vilas County, Wisconsin  
**2023 Late-Season**  
**Eurasian Watermilfoil**  
**Survey Results**

- Legend**
- EWM Survey (September 7, 2023)**
- Highly Scattered
  - Scattered
  - Dominant
  - Highly Dominant
  - Surface Matting
- Single or Few Plants
- Clumps of Plants
- Small Plant Colony
- Boat Landing
- Public Beach



275 Feet

**Onterra LLC**  
 Lake Management Planning  
 814 Progress Road  
 De Pere, WI 54115  
 920.338.8860  
 www.onterra-eco.com

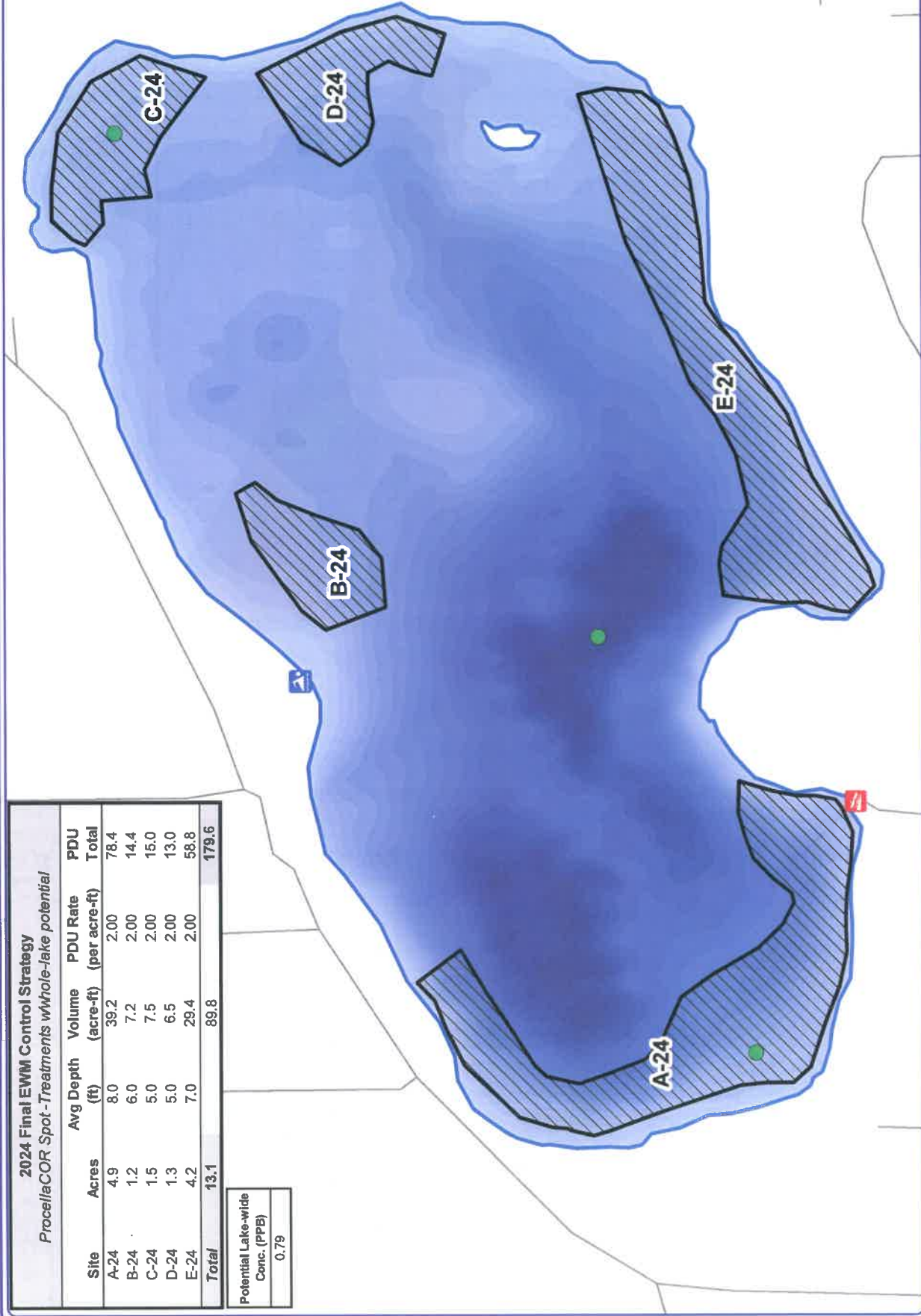
Sources:  
 Board Hydro: WDNR  
 Bathymetry: Onterra, 2015  
 Plant Survey: Onterra, 2023  
 Map Date: 9-8-23 - TWH



2024 Final EWM Control Strategy  
ProcellaCOR Spot - Treatments w/whole-lake potential

Site	Acres	Avg Depth (ft)	Volume (acre-ft)	PDU Rate (per acre-ft)	PDU Total
A-24	4.9	8.0	39.2	2.00	78.4
B-24	1.2	6.0	7.2	2.00	14.4
C-24	1.5	5.0	7.5	2.00	15.0
D-24	1.3	5.0	6.5	2.00	13.0
E-24	4.2	7.0	29.4	2.00	58.8
<b>Total</b>	<b>13.1</b>		<b>89.8</b>		<b>179.6</b>

Potential Lake-wide Conc. (PPB)
0.79



**Onterra LLC**  
Lake Management Planning  
815 Prosper Road  
Die Pore, WI 54115  
920.338.8860  
www.onterra-llc.com

Sources:  
Roads Hydro: WDNR  
Bathymetry: Onterra, 2015  
Plant Survey: Onterra, 2023  
Map Date: 6-5-2024 - TWH



Project Location in Wisconsin

- Legend**
- 2024 Herbicide Application Area
  - Herbicide Concentration
  - Monitoring Sample Site
  - Boat Landing
  - Public Beach

**Map 2**  
**Silver Lake**  
Vilas County, Wisconsin  
**Final 2024**  
**Herbicide Treatment Strategy**

# A

## APPENDIX A

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### Whole-Lake Point-Intercept Aquatic Plant Survey Data

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		LFOO (%)																		
Scientific Name	Common Name	2005	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
<i>Vallisneria americana</i>	Wild celery	21.2	36.2	32.3	37.0	42.2	50.0	49.2	55.1	55.0	54.5	52.9	63.2	73.1	84.5	59.6	71.4	63.2	70.2	61.7
<i>Chara</i> spp. & <i>Nitella</i> spp.	Muskgrasses & Stoneworts	40.2	41.7	50.8	39.3	52.6	48.5	53.8	58.3	40.3	62.9	73.2	66.2	35.3	56.4	48.9	63.0	44.9	43.5	48.9
<i>Elodea canadensis</i>	Common waterweed	38.6	47.2	53.1	38.5	48.9	49.2	46.9	34.6	40.3	35.6	21.0	32.4	37.8	38.2	33.3	43.7	33.1	45.2	33.3
<i>Potamogeton amplifolius</i>	Large-leaf pondweed	30.3	31.5	33.8	38.5	31.9	29.2	33.8	31.5	31.8	22.0	29.0	25.7	37.8	40.0	31.9	46.2	44.9	58.1	41.1
<i>Chara</i> spp.	Muskgrasses	0.0	15.7	15.4	16.3	22.2	23.8	19.2	57.5	27.1	59.1	65.2	60.3	35.3	56.4	9.9	0.0	44.9	18.5	43.3
<i>Nitella</i> spp.	Stoneworts	40.2	32.3	40.8	28.9	30.4	30.8	41.5	1.6	16.3	4.5	8.7	8.8	0.0	0.0	12.8	4.2	0.0	0.0	7.1
<i>Myriophyllum tenellum</i>	Dwarf watermilfoil	14.4	19.7	15.4	23.0	19.3	19.2	17.7	22.0	20.2	15.9	13.8	11.8	20.2	8.2	9.9	16.0	14.0	10.5	9.9
<i>Eleocharis acicularis</i>	Needle spikerush	0.0	0.0	3.1	13.3	14.8	20.0	18.5	22.0	24.8	19.7	0.0	13.2	1.7	20.9	17.0	28.6	11.8	19.4	10.6
<i>Potamogeton pusillus</i>	Small pondweed	5.3	0.8	3.1	3.0	8.1	18.5	18.5	15.0	20.2	15.2	13.8	2.2	1.7	1.8	1.4	5.0	16.2	7.3	9.2
<i>Potamogeton ephedrus</i>	Ribbon-leaf pondweed	0.0	0.8	6.2	9.6	10.4	12.3	21.5	11.8	5.4	3.0	8.0	1.5	1.7	2.7	11.3	5.9	2.2	4.8	0.7
<i>Fissidens</i> & <i>Fontinalis</i> spp.	Aquatic Moss	0.0	1.6	4.6	4.4	1.5	1.5	6.9	4.7	2.3	3.0	7.2	5.1	0.0	15.5	4.3	12.6	6.6	11.3	5.0
<i>Najas flexilis</i>	Slender naiad	2.3	1.6	16.2	7.4	7.4	16.2	4.6	4.7	3.1	4.5	2.2	0.0	1.7	6.4	3.5	8.4	0.7	6.5	1.4
<i>Potamogeton vaseyi</i>	Vasey's pondweed	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<i>Myriophyllum spicatum</i>	Eurasian watermilfoil	6.1	0.0	0.0	0.0	0.0	0.0	0.0	0.8	3.9	3.0	0.0	0.0	6.7	0.0	12.8	15.1	17.6	19.4	7.1
<i>Potamogeton diversifolius</i>	Water-thread pondweed	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<i>Isoetes</i> spp.	Quillwort spp.	0.8	2.4	4.6	6.7	3.7	3.8	3.1	3.1	0.0	0.8	0.0	1.5	3.4	4.5	2.1	0.0	0.0	2.4	2.1
<i>Utricularia resupinata</i>	Northeastern bladderwort	0.0	0.0	0.8	0.7	2.2	1.5	2.3	2.4	0.8	0.0	0.0	0.0	5.9	3.6	2.8	1.7	0.0	2.4	2.8
<i>Eleocharis robbinsii</i>	Robbins' spikerush	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<i>Lobelia dortmanna</i>	Water lobelia	6.8	0.0	0.8	0.0	0.0	0.8	1.5	0.8	1.6	0.8	1.4	0.7	3.4	2.8	1.4	0.8	0.0	0.8	0.7
<i>Potamogeton spirillus</i>	Spiral-fruited pondweed	3.8	0.0	3.1	0.0	0.0	1.5	0.0	0.8	0.0	0.0	0.0	0.0	0.0	3.6	0.0	0.8	8.8	0.0	0.0
<i>Sagittaria</i> spp.	Arrowhead spp.	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	5.9	8.1	5.6	0.0
<i>Sparganium angustifolium</i>	Narrow-leaf bur-reed	0.0	2.4	0.8	0.0	0.0	2.3	3.1	2.4	2.3	2.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.6	0.0
<i>Elodea nuttallii</i>	Slender waterweed	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	13.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<i>Sagittaria</i> sp. (rosette)	Arrowhead sp. (rosette)	0.0	0.0	0.0	1.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.4	5.9	0.0	0.0	0.0
<i>Juncus pelocarpus</i>	Brown-fruited rush	0.0	0.0	0.0	0.0	0.0	0.8	0.8	0.8	0.8	0.0	0.0	0.0	0.8	0.0	0.7	0.0	0.0	0.0	1.4
<i>Eleocharis palustris</i>	Creeping spikerush	3.0	0.0	0.8	0.0	0.7	0.8	0.8	0.0	0.0	0.0	0.0	0.0	0.0	0.9	0.0	0.0	0.0	0.0	0.0
<i>Sparganium eurycarpum</i>	Common bur-reed	4.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<i>Sagittaria rigida</i>	Stiff arrowhead	1.5	0.0	1.5	0.0	0.0	0.0	0.0	0.8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<i>Potamogeton robbinsii</i>	Fern-leaf pondweed	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.5	0.8	0.7
<i>Nuphar variegata</i>	Spatterdock	0.0	0.8	0.0	0.0	0.0	0.0	0.0	0.8	0.0	0.0	0.0	0.0	0.0	0.9	0.0	0.0	0.0	0.8	0.0
<i>Isoetes lacustris</i>	Lake quillwort	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<i>Potamogeton foliosus</i>	Leafy pondweed	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.1	0.0	0.0	0.0	0.0
<i>Lemna trisulca</i>	Forked duckweed	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<i>Elatine minima</i>	Waterwort	0.0	0.8	0.8	0.0	0.0	0.8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<i>Stuckenia pectinata</i>	Sago pondweed	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.7	0.0	0.0	0.0	0.0	0.0	0.0
<i>Sparganium</i> sp.	Bur-reed sp.	0.0	0.0	0.0	0.0	1.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<i>Sparganium fluitans</i>	Floating-leaf bur-reed	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.7
<i>Sagittaria graminea</i>	Grass-leaved arrowhead	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.8	0.0	0.0	0.0	0.0	0.0
<i>Potamogeton zosteriformis</i>	Flat-stem pondweed	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<i>Utricularia cornuta</i>	Horned bladderwort	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0



Scientific Name	Common Name	LFOO (%)																		
		2005	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
<i>Schoenoplectus subterminalis</i>	Water bulrush	0.8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<i>Potamogeton gramineus</i>	Variable-leaf pondweed	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.7	0.0	0.0	0.0	0.0
<i>Lemna minor</i>	Lesser duckweed	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.8	0.0
<i>Heteranthera dubia</i>	Water stargrass	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<i>Eriocaulon aquaticum</i>	Pipewort	0.0	0.8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<i>Ceratophyllum demersum</i>	Coontail	0.0	0.0	0.8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0

# B

## APPENDIX B

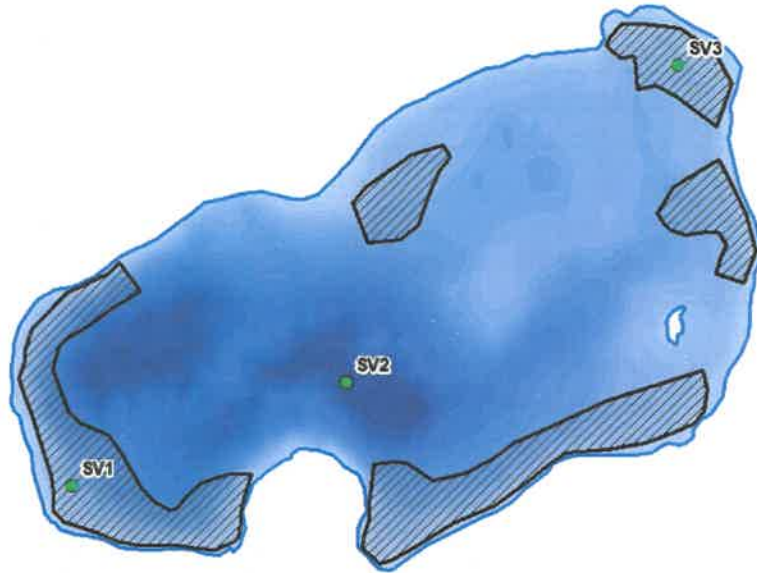
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### Herbicide Concentration Monitoring Sample Plan

- ProcellaCOR Sample Plan

**Silver Lake, Vilas County (WBIC: 1599800)**  
**2024 Herbicide Sample Plan**  
**Onterra, LLC**

Silver Lake, located in Vilas County, is a 57-acre headwater drainage lake that has a maximum depth of 19 feet. Florpyrauxifen-benzyl (commercially as ProcellaCOR™) is proposed to be applied to 13.1 acres in early-summer 2024 to control Eurasian watermilfoil. Herbicide concentration sampling will be conducted in order to monitor the herbicide concentrations in the days following the application.



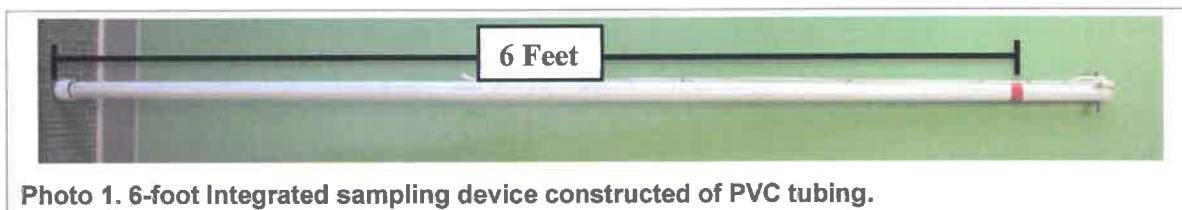
Water samples will need to be collected at the sites and depths listed below. Coordinates are in decimal degrees. Locations of each sampling site are displayed with green squares on the image above.

Silver Lake Lake Herbicide Sample Sites					
Site Label	Site Description	Station ID	Latitude	Longitude	Sample Depth
SV1	in application area, SW end	10058907	45.920026	-89.241981	Integrated (0-6 feet)
SV2	Deep Hole	10054821	45.920898	-89.238583	Integrated (0-6 feet)
SV3	in application area, NE end	10058908	45.923608	-89.234445	Integrated (0-6 feet)

Please note that a single sample is to be collected before the treatment as a ‘control’ for the lab analysis. Please collect the pre-treatment sample from site SV1 at a time that is most convenient for the volunteer but as close to the treatment date as possible. After the herbicide application is completed, 26 additional samples will need to be collected at eleven different time intervals throughout the project and are listed in the table below. Sample collection intervals are listed either as Hours After Treatment (HAT) or Days After Treatment (DAT). Direct communication between the water sample collector and the herbicide applicator is necessary to ensure the collector is prepared to begin three hours after treatment is completed. If a sample cannot be collected at the interval listed below, please collect the sample as soon as reasonably possible and record the change.

Sampling Interval Matrix (X indicates sample to be collected)			
Interval	Application Area		Deep Hole
	SV1	SV2	SV3
Pre-Treatment	X		
3 HAT	X	X	X
9 HAT	X	X	X
24 HAT	X	X	X
2 DAT	X	X	X
4 DAT	X	X	X
7 DAT	X	X	X
14 DAT	X	X	X
28 DAT			X
42 DAT			X
56 DAT			X
70 DAT			X
HAT = Hours After Treatment, DAT = Days After Treatment			

All water samples will be collected using a six-foot integrated sampler (Photo 1). A video tutorial demonstrating the proper sample collection methodology is available on Onterra's YouTube web page: [click here](#)



Due to the extremely low concentrations being measured at the laboratory (<1 part per billion), it is **very important to thoroughly rinse the integrated sampler device and the custom mixing bottle with the water from each sampling site upon arrival at the site.** Water is collected by pushing the integrated sampler straight down to a depth of six feet; or in water shallower than six feet, down to approximately one foot above the bottom sediment. The sampler is brought to the surface and emptied into a customized mixing bottle by pushing open the stop valve at the end of the integrated sampler (Photo 2). Water should be poured from the custom mixing bottle to triple rinse the clear glass bottle. After the clear glass bottle is triple rinsed, it is to be filled for a fourth time with the water from the custom mixing bottle and then carefully poured into the brown glass bottle which has a preservative solution already inside (Photo 3).

Please use a fine-tipped permanent marker to record the date and time the sample is collected on the sticker label of the brown glass bottle. The final sample (in the brown bottle) as well as the emptied clear glass bottle should be carefully placed back within the bubble wrapped pouch to protect from accidental breakage.

While the samples are being collected, they should be kept cold and out of direct sunlight by keeping them in a small cooler on the boat. After collection, all samples should be stored in a refrigerator until shipping.



**Photo 2. Emptying the water sample from the integrated sampler device into the custom mixing bottle.**

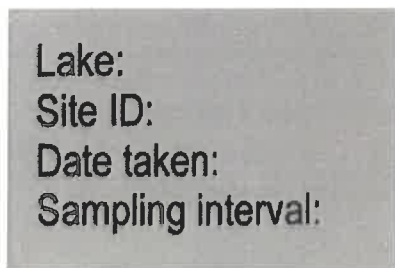


**Photo 3. Clear glass mixing bottle and final brown glass bottle.**

Onterra will provide all of the necessary supplies to complete the sampling and provide training to the volunteer(s) collecting the samples. Onterra has a supply of handheld GPS units and integrated sampler devices available to loan out for the duration of the sampling upon request. All other materials, including sampling bottles with labels, a customized mixing bottle and necessary paperwork will be provided.

The entries written on the Chain of Custody (COC) forms must be consistent with the label codes on the sample bottles so that the laboratory can clearly match each sample with its corresponding information on the COC forms. Please ensure that each sample that is collected is labeled consistently with entries listed on the COC form including “*client sample site I.D.*” Please fill out the following fields on the Chain of Custody forms (Photo 5):

- Sampler: (Volunteer Name)
- Client Sample Site I.D.: (example: A5 or A6)
- Date sample is collected



**Photo 4. Sticker label on final brown sample bottle.**

Client Sample Site I.D. (Required field)	Date(s) Treated	Date Sample Collected (Required field)
1.		
2.		
3.		

**Photo 5. Extracted section of Chain of Custody Form that must be filled to match the bottle sticker label.**

### **Shipping Instructions**

- 1) When all sampling is complete, make sure all sample vials are placed in bubble wrap within the provided soft cooler.
- 2) Put an ice pack into the soft cooler. This can also be a frozen water bottle (contained in an unlabeled zip lock bag). Do not place loose ice in the cooler.
- 3) Find a cardboard box that will fit the soft cooler for transport. If needed, pack empty space with packing material so the soft cooler is secure within the cardboard box.
- 4) Place the completed Chain of Custody forms in the cardboard box.
- 5) Only ship Monday - Thursday. The lab will not be open to receive the samples on a Saturday.
- 6) We recommend utilizing *FedEx Standard Overnight* so the samples can be received the next day by the lab before 4:30PM (when the lab closes).
- 7) Shipping costs are expected to be \$150-\$200 for next day delivery.
- 8) Ship the cardboard box containing the soft-sided cooler bag, water samples, and Chain of Custody forms to the address below:

EPL Bio Analytical Services  
9095 W. Harristown Blvd.  
Niantic, IL 62551

If you have any questions, please reach out to one of the contacts listed below.

Project specifics, logistics and sampling methods	
Todd Hanke Onterra, LLC <a href="mailto:thanke@onterra-eco.com">thanke@onterra-eco.com</a> Office Phone (920) 338-8860	



**Clerk's Report**  
**April/May 2025**

Elections: The April election has been balanced and closed. All notices/forms have been produced for all officials on the 4-1-25 ballot. 1<sup>st</sup> quarter mover cards were sent out with follow-up 30-day letters produced.

Licenses and Permits: Most of my month has been busy with licenses and permits with the April 30, 2025, deadline for the short-term rental licenses and the June 30, 2025, expiration date for all liquor licenses and operators licenses. The short-term rental licenses are in the maiden year, so we are still working with a few to get them in. Direct Sellers permit applications have been received for some of our regular summer vendors.

Liquor License Renewal Applications: Liquor licensing renewal packets were distributed to all licensees with a May 15, 2025, due back to me date for processing. I have quite a few already with more on the way. We had a Class B combo license surrendered and next in line was Mary Kate's Wine Bar. She has submitted an original license application and publication has been done.

Operators Licenses: It's been very busy with operator license renewals.

Events: Summer event licensing is in full swing. Along with application scans being shared with City Department heads, a list of ALL events/park reservations is updated monthly and shared with the ER Police Dept, Light and Water, DPW, Chamber Director, ERRP Director, Fire Chief to keep all in the know.

Special Assessment Requests: I have processed two special assessment requests since the previous council meeting.

Meetings: Following the April meetings, all licenses and permits were produced, mailed/emailed to the applicants. The Finance Committee, City Council, Organizational Meeting and Planning Commission meeting draft minutes were produced and a truncated version of the City Council meeting minutes, with all motions, was published in the VCNR. All Clerk items were added to the May City Council agenda with supporting documents provided for Robins meeting binder. All Eagle River agendas were posted onto the bulletin boards, sent to the email distribution list, and posted onto the website. All Vilas County, ERRP, NPSD, Airport, and LVG supplied agendas were posted on our bulletin board.

Taxes/Assessor: The tax roll has been balanced with Vilas County, and I have gone through the roll to compare to Zoning Permits issued. I completed the BOR training and logged training with the Department of Revenue for all who completed it before May 12, 2025, BOR two-hour first meeting. Assessor Justin Servin held Open Book on April 24, 2025, in person with no scheduled objections.

Annexation: The annexation of 4412 E Wall Street has now been accepted by the Department of Administration and recorded with the Vilas County Register of Deeds. I have continued working with the Vilas County Clerk on County Supervisory boundaries for recording the annexation with the Wisconsin Election Commission. I have submitted a request for Vilas County to amend their County Supervisory District to put this parcel in District 19 without having to create a new ward.

Garbage: Spring Yard Waste pickup has been scheduled for May 21 with Republic Services.

Training: I had a District 8 Clerks meeting in Woodruff this month. The Oneida County Clerk did a great presentation on the Local Board of Canvas/Municipal Board of Canvas, and we had a presentation on Public Records Requests. So many great people to continue learning from. Thank you for allowing me to attend.

City Hall: We've got dumpsters and porta potties where needed and a large toiletries order has been placed for stocking up for the summer season.

Becky J Bolte – WCMC Clerk  
City of Eagle River