

April 8, 2025

A meeting of the Finance Committee of the City of Eagle River was called to order at 5:15PM by Mayor Jeff Hyslop.

Roll Call: Dan Dumas, Kim Schaffer and Vic Washelesky. Jerry Burkett arrived at 5:25PM. Also in attendance: Becky Bolte and Robin Ginner.

Treasurer confirmation that all bank accounts are reconciled: Hoffmann provided a written report stating she has February City accounts balanced.

Treasurer report of any and all late payments and penalties. Hoffmann was absent, no report provided.

March Financial Review: Hoffmann was absent, no report provided.

Review and approval of Accounts Payable for City and Golf Course: *Motion by Burkett, 2nd by Washelesky, to recommend payment of presented City and Golf Course payables to City Council. Carried on a roll call vote, all..*

Motion by Burkett, 2nd by Washelesky to adjourn at 5:52 PM. Carried, all.

Becky Bolte - Clerk

April 8, 2025

A meeting of the Common Council of the City of Eagle River was called to order at 6:00PM by Mayor Jeff Hyslop.

The Pledge of Allegiance was led by Becky Bolte and was recited by all present.

Roll Call: Dan Dumas, Kim Schaffer. Vic Washelesky and Jerry Burkett. Also in attendance: Robin Ginner, Becky Bolte, Chris Dobbs, Adam Ross, Mike Adamovich, and Mike Sanborn.

Motion by Burkett, 2nd by Schaffer to approve the agenda in any order. Carried, all.

Motion by Burkett, 2nd by Schaffer to approve the minutes of the 3/11/25 Finance Committee and Common Council meetings. Carried, all.

a) Street Closing/temporary sign/amplification/display of goods permits:

Vilas County Veterans Service Office: Amplifying Device – Veterans Memorial Day Program, Vilas County Courthouse, 5/26/25 11AM – 12PM

Veterans Resource Center: Street Closing/Amplifying Device/Temp Signs – Come to the Coop to Support our Troops, 8/20/25 at the Square 6AM – 7PM

Eagle River Revitalization Program: Street Closing/Display of Goods/Food Trucks/Amplifying Device/Temp Signs – Young Entrepreneur Market (YEM) 6/20, 7/11, 8/1,8/29, and 10/3/2025 at the Square 11AM – 2PM with setup 9AM - 4PM

Vilas County Ag Society: Food Trucks/Amplifying Device/Temp Signs/Street Banners/Animals to be Kept for exhibition or amusement – Vilas County Fair, 8/7 – 8/10/2025 at Vilas County Fairgrounds 511 W Pine St, Noon – 11:00PM

Vilas County Ag Society: Amplifying Device/Temp Signs/Animals to be kept for exhibition or amusement – Culpepper & Merriweather Circus -7/4/25 at Vilas County Fairgrounds 511 W Pine St, Two shows: 2:00PM and 4:30PM

Motion by Washelesky, 2nd by Dumas to approve all event permits as listed. Carried, all.

b) Picnic Licenses:

Vilas County Agricultural Society – Dale Ayers Agent

Class B Beer/Class B Wine – Zen Fest – June 20-22, 2025
Class B Beer/Class B Wine – Vilas County Fair – August 7 -10, 2025

Veterans Resource Center – Dennis Geiseman Agent
Class B Beer – WRJO Street Dances – Thursdays 7-10 thru 8-14-25
Class B Beer – Come to the Coop to Support our Troops – 8-20-25
Class B Beer – 4th of July Party in the Streets 7-4-25
Class B Beer – Burger Bash 7-19-25.

Motion by Schaffer, 2nd by Washelesky to approve Vilas County Ag Society and Veterans Resource Center picnic licenses as listed. Carried, all.

c) Operator's licenses: REGULAR: Joy Jenkins, Laura Madl, Melissa McDonald, David Thoms, Jeremy Schmidt. *Motion by Schaffer, 2nd by Dumas to approve regular operators licenses as presented. Carried, all.*
PENDING: Chelsea Rodriguez, Bradley Goska, Jonathon Braaten. *Motion by Burkett, 2nd by Washelesky to approve all pending operators licenses subject to final approval from the Chief/Asst Chief of Police. Carried, all.*

d) *Motion by Washelesky, 2nd by Burkett to approve Direct Sellers Permit to R&R Trailside Dogs LLC – Randal Eichhorst, Food Truck, one-year permit, term ending April 8, 2026, location approved for Tractor Supply, 709 N Railroad. Carried, all.*

e) *Motion by Burkett, 2nd by Schaffer to approve Garbage Haulers Licenses to Gas Distribution Systems Inc – DBA Eagle Dumpster, GFL Environmental Holdings Inc, Republic Services III LLC, Lakeland Disposal & Recycling LLC, Howard Disposal LLC, and WM- Advanced Disposal LLC for a one-year term ending April 30, 2026. Carried, all.*

f) *Motion by Washelesky, 2nd by Dumas to approve Taxi Business Licenses to Allison's Bar Car, LLC – Kenneth Allison and Allison's Bar Bus, LLC – Marianne Allison, for a one-year term ending April 30, 2026. Carried all.*

Motion by Burkett, 2nd by Washelesky to approve Taxi Business License to John Barnes & Company Corp – John Barnes, for a one-year term ending April 30, 2026, subject to final approval from the Chief/Asst Chief of Police. Carried all.

Motion by Dumas, 2nd by Schaffer to approve Taxi Drivers Licenses to Kenneth Allison – Allison's Bar Car & Limo and Allison's Bar Bus, Marianne Allison – Allison's Bar Car, and Timothy Crow – Allison's Bar Car & Limo and Allison's Bar Bus, for a one-year term ending April 30, 2026, Carried all.

Motion by Burkett, 2nd by Washelesky to approve Taxi Driver License to John Barnes – John Barnes & Company Corp, for a one-year term ending April 30, 2026, subject to final approval from the Chief/Asst Chief of Police. Carried all.

g) MSA Monthly Updates: Phil Kriesel of MSA presented a written report including an update to the Silver Lake Road project and presented the only bid received for the project came from Pitlik and Wick, \$628,635.70. MSA recommends awarding the project to Pitlik and Wick. Washelesky confirmed easements were in order with Ginner responding she is working on finalizing. *Motion by Burkett, 2nd by Schaffer to accept the Pitlik & Wick bid for the Silver Lake Road Project in the amount of \$628,635.70. Carried on a roll call vote, all.*

h) *Motion by Washelesky, 2nd by Dumas to approve Great Headwaters/Three Eagle Trails (GHT) request to have DPW paint crossing at Wall Street between Bridge and Railroad Streets, and the extending trail lines through the parking lot between Wall and Pine Streets west of Railroad Street, with GHT reimbursing the City of Eagle River for any time and materials expense related to painting. Carried on a roll call vote, all.*

i) Karen Margelofsky, Executive Director of the Eagle River Revitalization Program, presented a 2024 recap of

the program including 2024 statistics of downtown visitors, community and city partnerships, historic designations, Main Street awards and grants announcements. Eagle River Revitalization Program, under Margelofsky as Executive Director, was named Wisconsin Main Street of the Year for 2024.

j) *Motion by Burkett, 2nd by Dumas to approve the disallowance of claim for a 7-10-23 trip and fall at the Eagle River Union Airport claim of Ilene Davis, per recommendation from Statewide Services, League of Wisconsin Municipalities Mutual Insurance. Carried on a roll call vote, all.*

k) Discussion on existing Deed Restrictions for parcel #221-995 on the southeast corner of E. Hospital Road and N. Indiana Street. Sale was approved by the Council on February 11, 2025. Ginner reported that upon review of the existing deed, deed restrictions are in place on the parcel from the 2001 sale from Eagle River Memorial Hospital to the City. Burkett believes existing deed restrictions will be easily removed by contacting Aspirus. Until the restrictions are removed, sale is on hold. Ginner to work with Aspirus to try to remove the existing restrictions from the deed.

l) Golf Course: Groundskeeper Matt Buettell presented for Superintendent. Buettell reported that the weather drives opening day. The 3/29 ice storm didn't pull down full trees but there will be a lot of branch cleanup. Buettell also reported that the covered greens appear to be doing well.

Discussion on cost of the golf course marketing contract with Kim Swisher Communications. Ginner presented the contract previously had gone out for bid in 2024 with competing bids coming in almost double. Swishers proposed contract has a \$50 per month increase to the monthly fee for the April to September period with a total presented contract not to exceed \$13,200. *Motion by Schaffer, 2nd by Washelesky to approve April 2025 – March 2026 Marketing Contract for Kim Swisher Communications LLC, not to exceed \$13,200. Carried on a roll call vote. Ayes: Schaffer, Washelesky, Burkett Nays: None Abstained: Dumas, reporting Swisher is his sibling.*

Ginner presented the need for electrical upgrades at the clubhouse and presented a bid document for review/approval before release. Motion by Schaffer, 2nd by Dumas to approve the bid document as presented, Discussion. Motion withdrawn by Schaffer/Dumas. Washelesky to work with Ginner to address concerns of vagueness in the scope of work portion of the document. An updated bid document will be brought back to Council at May Council meeting for approval.

m) Department of Public Works: Ginner reported the retirement of Mike Adamovich, DPW Foreman the end of August 2025, and succession planning upon his retirement. The Council directed Ginner to place the job opening(s)/description(s) on the city website with the top three candidates to be brought back to committee to interview.

n) The Dog Park Construction bid document to be updated by Washelesky/Ginner and brought back to Council at May Council meeting for approval.

o) Approve payment of the bills for the City and the Golf Course: *Motion by Schaffer, 2nd by Dumas to approve payment of the bills for the city and the golf course as recommended by the Finance Committee. Carried on a roll call vote, all.*

p) Treasurer's monthly update: Ginner presented a written request by Treasurer Hoffmann to allow her to go into a deficit on her sick pay hours to be made up by the end of 2025. Burkett questioned if discussion should be in closed session with Ginner stating Attorney Garbowicz advised her to put line item in open session, Burkett disagreed. *Motion by Burkett, 2nd by Washelesky to allow Treasurer Hoffmann to carry a deficit sick time balance of 20 hours, to be made up by the end of 2025. Carried, all.*

q) Police Department:

Chief Dobbs provided a current activity report and monthly reports were provided by Assistant Chief Ross and Chief Dobbs. *Motion by Washelesky, 2nd by Burkett, giving approval to the police department to open the hiring process for an officer to replace position vacancy. Carried on a roll call vote, all.*

r) Administrator's monthly update on activities of all departments: Ginner provided a written report adding the carpets at City Hall are being repaired, the final payment has been made to Cornerstone on the Square building, and the landscaping committee and Rotary are finalizing the rest of the Square project.

s) Clerk's monthly update: Bolte provided a written report, adding the DPW Surplus Auction lot brought in \$16,749.

t) Resolution #1055 Confirming DOR Requirements for TID2 and TID3: Deb Brown questioned if funds that the City advanced to the TIDs were going to be repaid back to the City with Ginner confirming that those funds were part of the corrective amortization schedule, and the presented Resolution would not prohibit repayment. Mayor Hyslop stated that he confirmed the repayment when the reallocation of funds/loan conversion was done, correcting the accounting of TID expenses. *Motion by Schaffer, 2nd by Washelesky to adopt Resolution #1055, A Resolution Confirming the Wisconsin Department of Revenue's Requirements for City of Eagle River's Distressed and Severely Distressed Tax Incremental Financing Districts 2 and 3 as presented by Ginner.* Discussion. Burkett requested that Mayor Hyslop draft a letter to WIPFLI, auditors during the TID accounting period in question, asking for an explanation or a check to the City of Eagle River for the damage caused to the City due to the accounting adjustments and loan restructuring that was required to bring TID accounting into compliance with the DOR, stating the damage and distress caused by their lack of reporting any compliance problems was unacceptable from a paid auditing firm. Burkett stated WIPFLI was paid, they provided a product and the product was not right. *Motion carried on a roll call vote, all.*

u) Official Oath of elected officials for term of April 15, 2025 - April 19, 2027 was recited by Alderpersons: Washelesky, Burkett, Schaffer, and Dumas and notarized by Bolte. Ceremonious Oath was recited by Debra A Brown who was officially sworn in on April 7, 2025 for the next Mayoral term of April 15, 2025 – April 19, 2027.

Motion by Washelesky, 2nd by Schaffer to Adjourn to Closed Session at 7:15pm according to Wisconsin State Statute 19.85(1)(b) Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter;

- *Liquor License June 30, 2025 Renewal*

AND 19.85 (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- *Considering an offer to purchase parcel #221-457 on Bond Street. Sale approved by the City Council on March 11, 2025.*
- *Considering an offer to purchase parcel #221-995 on the southeast corner of E. Hospital Road and N. Indiana Street. Sale was approved by the Council on February 11, 2025.*

Motion by Burkett, 2nd by Washelesky to Reconvene in Open Session at 7:50pm according to Wisconsin State Statute 19.85 (2) with possible action on closed session agenda items.

No action taken.

Motion by Schaffer, 2nd by Dumas to adjourn at 7:50PM. Carried, all.

Becky J Bolte - Clerk