

March 11, 2025

A meeting of the Finance Committee of the City of Eagle River was called to order at 5:15 PM by Mayor Jeff Hyslop.

Roll Call: Dan Dumas, and Kim Schaffer. Vic Washelesky present via Zoom. Absent: Jerry Burkett. Also in attendance: Becky Bolte and Robin Ginner.

Treasurer confirmation that all bank accounts are reconciled: Hoffmann was absent

Treasurer report of any and all late payments and penalties. Hoffmann was absent

February Financial Review: Hoffmann provided the following written reports: February 28, 2025, budget reports for both the City and the Golf Course.

Review and approval of Accounts Payable for City and Golf Course: *Motion by Schaffer, 2<sup>nd</sup> by Dumas, to recommend payment of presented City and Golf Course payables to City Council. Carried on a roll call vote. Ayes: Schaffer, Dumas, Washelesky Nays: None.*

*Motion by Dumas, 2<sup>nd</sup> by Schaffer to adjourn at 5:40 PM. Carried, all.*

Becky Bolte - Clerk

March 11, 2025

A meeting of the Common Council of the City of Eagle River was called to order at 6:00PM by Mayor Jeff Hyslop.

The Pledge of Allegiance was led by Dan Dumas and was recited by all present.

Roll Call: Dan Dumas, Kim Schaffer. Vic Washelesky and Jerry Burkett were present via Zoom. Also in attendance: Robin Ginner, Becky Bolte, Adam Ross, Mike Adamovich, Tony Sable, and Mike Sanborn. Chris Dobbs present via Zoom.

*Motion by Schaffer, 2<sup>nd</sup> by Dumas to approve the agenda in any order. Carried, all.*

*Motion by Burkett, 2<sup>nd</sup> by Schaffer to approve the minutes of the 2/11/25 Finance Committee and Common Council meetings, with correction to Finance Committee Financial Review title: corrected to include December AND January. Carried, all.*

a) Street Closing/temporary sign/amplification/display of goods permits:

Eagle River Lions Club: Sausage Fest: Amplifying Device/Temporary Signs/ No parking areas, Aug 31, 2025 11:00AM – 4:00PM with setup and breakdown from August 27 – September 2, 2025. *Motion by Dumas, 2<sup>nd</sup> by Washelesky to approve the Eagle River Lions Club Sausage Fest permit as presented. Carried, all.*

Eagle River Area Chamber of Commerce: 2025 Events

Memorial Day Arts and Crafts Show and Sidewalk Sales - May 25 / Up North Beer Fest – June 13-14 / Sip-N-Suds Shop and Stroll – June 21 / 4th of July Parade – July 4 / Parade Application / 4th of July Party in the Street – July 4/ Burger Bash - July 19 / National Championship Musky Open – August 14 – 17 / Eagle River Car and Truck Show – August 23 / Labor Day Arts and Crafts Show and Sidewalk Sales – August 31 / September Timber Ride – September 13 / Cranberry Fest – Farmers Market & Antique Sale – Downtown - October 4 / Cranberry Fest – Vilas County Fair Grounds – October 1-5 / Halloweenfest – October 25 / Wi-Does Wine Walk – November 22/ Christmas Kick-Off - December 6.

*Motion by Dumas, 2<sup>nd</sup> by Schaffer to approve the 2025 event permits as presented for the Eagle River Chamber of Commerce. Carried, all.*

Request to waive the direct sales fees for the Eagle River Area Chamber: Memorial Day Arts and Crafts Show, 4th of July Party in the Street, Burger Bash, The National Championship Musky Open, Eagle River Car and Truck Show, Labor Day Arts and Crafts Show, Cranberry Fest and Cranberry Fest Farmers Market & Antiques.

*Motion by Schaffer, 2<sup>nd</sup> by Dumas to waive the direct sellers permit fees for the Eagle River Area Chamber of Commerce 2025 events as listed. Carried on a roll call vote, all.*

Vilas County Land & Water Conservation: Clean Boats Clean Waters Training – T-docks 5-1-25 and Citizen Lake Monitoring Refresher Training – Silver Lake Beach/dock area 6-20-25.

*Motion by Dumas, 2<sup>nd</sup> by Washelesky to approve permits for Vilas County Land & Water Conservation as presented. Carried, all.*

Preslie's Pay it Forward Cancer Ride and Toy Drive, Thomas Mantsch – Blocked off street parking on Wall Street and First for a couple hours, time TBD, for motorcycle parking at Grandmas Toybox August 16, 2025.

*Motion by Schaffer, 2<sup>nd</sup> Washelesky to approve parking block as determined by the Police Chief for Preslie's Pay it Forward Cancer Ride and Toy Drive as presented. Carried, all.*

Vilas County Agricultural Society – Kenny and Jess Body:

Eagle Days: Amplifying Device/Food Trucks, Vilas County Fairgrounds 5/17, 6/21, 7/19, 08/23, and 9/20/2025, 9:00am – 5pm, flea market setting – arts, crafts, clothing, baked goods, produce, candles, jewelry, and miscellaneous.

Zen Fest: Amplifying Device/Food Trucks, Vilas County Fairgrounds June 20-22, 2025, June 20 5pm – 10pm, June 21 8am – 10pm, June 22 8am – 5pm

*Motion by Dumas, 2<sup>nd</sup> by Washelesky to approve Eagle Days - Vilas County Fairgrounds 5/17, 6/21, 7/19, 08/23, and 9/20/2025 and Zen Fest - Vilas County Fairgrounds June 20-22, 2025, June 20 5pm – 10pm, June 21 8am – 10pm, June 22 8am – 5pm as presented. Carried, all.*

b) Picnic Licenses:

Eagle River Lions Club – Jerry Robish Agent - Class B Beer – Sausage Fest – August 31, 2025

*Motion by Dumas, 2<sup>nd</sup> by Schaffer to approve Class "B" Temporary Beer alcohol license to Eagle River Lions Club, Sausage Fest, August 31, 2025, Jerry Robish Agent. Carried, all.*

Eagle River Chamber of Commerce 2025 Events – Kim Emerson Agent

1) Class "B" Beer - Memorial Day Arts & Crafts – May 25, 2025

2) Class "B" Beer - National Championship Musky Open – August 14 – 17, 2025

3) Class "B" Beer – Eagle River Car and Truck Show – August 23, 2025

4) Class "B" Beer – Labor Day Arts & Crafts Show – August 31, 2025

5) Class "B" Beer/Class "B" Wine – Cranberry Fest – October 4-5, 2025

*Motion by Washelesky, 2<sup>nd</sup> by Burkett to approve Class "B" Temporary Beer alcohol license to Eagle River Chamber of Commerce, Memorial Day Arts & Crafts – May 25, National Championship Musky Open – August 14 – 17, Eagle River Car and Truck Show – August 23, Labor Day Arts & Crafts Show – August 31, and Class "B" Beer/Class "B" Wine Cranberry Fest – October 4-5, Kim Emerson Agent. Carried, all.*

c) Regular Operator's licenses: Heidi Borlick, Shayna Wehe-Hood. *Motion by Schaffer, 2<sup>nd</sup> by Dumas to approve regular operators licenses as presented. Carried, all.*

d) MSA Monthly Updates: Phil Kriesel of MSA presented a written report including an update to the Silver Lake Road project.

e) Resolution #1053 Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$1,750,000 General Obligation Promissory Notes. Brad Viegut present via zoom. BAIRD provided a timeline and breakdown of the GO Promissory note that consists of: Fire Truck replacement city portion \$64,400, Golf Course Sprayer and Range Picker \$71,105, Light and Water Bucket Truck, Wall Project, and Water Tower \$1,011,000, Police Department Garage Furnace, Pickup, Squad with accessories, and Body Cams \$160,000, Street Project Silver Lake Road \$373,590. Viegut presented that while this is presented as a 20-year note, the Golf Course and Levy portion will be paid in 10 years while the Light and Water Utility portions will have a 20-year payoff, beginning with payments in March of 2026. *Motion by Burkett, 2<sup>nd</sup> by Schaffer, to adopt*

*Resolution #1053 Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$1,750,000 General Obligation Promissory Notes. Carried on a roll call vote, all. Ayes: Burkett, Schaffer, Washelesky, Dumas Nays: None*

f) Eagle River Revitalization Program: Resolution #1054: A Resolution in Support of a Joint Project Between the Eagle River Revitalization Program and Great Headwaters Trails to Enhance the Bike/Pedestrian/Snowmobile Trail Crossing at Bridge Street Leading to Riverview Park: Margelofsky presented that City support Resolution is needed to apply for a grant for a flashing crossing at Riverview Park. Ginner added that Alternative #1 in the provided packet is what is being proposed. *Motion by Washelesky, 2<sup>nd</sup> by Dumas to adopt Resolution #1054: A Resolution in Support of a Joint Project Between the Eagle River Revitalization Program and Great Headwaters Trails to Enhance the Bike/Pedestrian/Snowmobile Trail Crossing at Bridge Street Leading to Riverview Park. Carried on a roll call vote. Ayes: Washelesky, Dumas, Schaffer, Burkett Nays : None*

g) Planning Commission:

Ordinance 592 - Annexing Territory: Tammy Rabenberg and Kyle Schnieder are requesting annexation of property, consisting of 1.46 acres located at 4412 East Wall Street, from the Town of Lincoln into the City of Eagle River, Vilas County, Wisconsin. The parcel number is 14-1804. Legal Description: All that part of the NE 1/4 of the NW 1/4, Section 34, Township 40 North, Range 10 East, Town of Lincoln, Vilas County, Wisconsin, lying North of the centerline of Highway; which Highway is a continuation of Wall Street East, the Town of Lincoln, Vilas County, Wisconsin; EXCEPTING THEREFROM those parcels of land conveyed in the following: Volume 73 Deeds, page 520; Volume 78 Deeds, page 483; Volume 64 Deeds, page 574; Volume 115 Records, page 278; Volume 372 Micro Records, page 584; Volume 372 Micro Records, page 585; Volume 421 Micro Records, page 295 and Volume 433 Micro Records, page 678. After disclosing that she has researched this property at her job at Northwoods title with no objections, Schaffer presented the Planning Commission recommendations. *Motion by Schaffer, 2<sup>nd</sup> by Burkett to adopt Ordinance 592, Annexing territory, Tammy Rabenberg and Kyle Schnieder, 1.46 acres located at 4412 East Wall Street from the Town of Lincoln into the City of Eagle River, Vilas County, Wisconsin as recommended by the Planning Commission. Carried on a roll call vote. Ayes: Schaffer, Burkett, Washelesky, Dumas Nays: None*

Premier Eagle River, LLC architectural plans to construct Phase 2 of a multi-family housing complex consisting of up to 48 units, on Parcel #221-1060-05, described as NW-NE, Sect. 34, T40N,R10E, PRT NW NE EXC 507081,547546,593411. Conditional Use Permit approved February 11, 2025. Burkett abstained from discussion. Schaffer presented the Planning Commission recommendation. *Motion by Washelesky, 2<sup>nd</sup> by Dumas to approve Premier Eagle River, LLC presented architectural and lighting site plans for Phase 2 of a multi-family housing complex consisting of up to 48 units, on Parcel #221-1060-05 as recommended by the Planning Commission. Carried on a roll call vote. Ayes: Washelesky, Dumas, Schaffer Nays: None Abstaining: Burkett*

Request from the Eagle River Revitalization Program to amend Farmers Market shed placement approved in September 2024: Margelofsky was present and reported the previously approved location of a new farmers market shed infringed on the snowmobile trail and presented a new location. *Motion by Schaffer, 2<sup>nd</sup> by Dumas to accept the Planning Commission recommendation and approve amendment to September 2024, Farmers Market shed placement, to the area where the existing sign is located, on City property across from 606/622 N Michigan pending the moving of the Farmers Market sign to the city property used for the farmers market at the end of Ohio Street. Carried on a roll call vote, all.*

Approval to sell Parcel #221-457 on the west side of Bond Street at the T-Docks boat landing, zoned Single-Family Residential, and described as Sect. 28, T40N, R10E, PRT OUTLOT D LAKE PARK ADDN. Schaffer presented the recommendation by the Planning Commission, reporting 635 N Bond has been purchased with a March 31, 2025 confirmation. The buyer has intentions to separate Lot 13 and Lot 14 and build on the vacant lot and would like to purchase city parcel #221-457, connected to each lot as an extension, allowing for one pier on each improved lot. The parcel for sale would be for single family residential intention not commercial use. Mayor Hyslop reported that Council would be approving the concept presented for selling

but would come back to the Council after the March 31 confirmation of sale of 635 N Bond. *Motion by Schaffer, 2nd by Dumas to accept the Planning Commission recommendation and approve the selling concept of city parcel #221-457 after confirmation of sale, in two parts, functioning consistent with Single Family Residential, and with each part functioning as an extension of lots 13 and 14 respectively of the Lake Park Addition subdivision and each part shall not be sold independently or function independently of lots 13 and 14. Discussion. Carried on a roll call vote, all.*

h) Golf Course: Golf Pro Tony Sable presented a written report on staffing and upcoming need for cart replacement. The golf course is gearing up for the season. Burkett asked about the lifting of the clubhouse with Ginner stating that the lift is completed. Electrical and fans/vents on roof are still to be addressed.

i) Deed Restriction for Indiana/Hospital Road Parcel approved for sale February 11, 2025. Ginner presented a letter from Attorney Garbowicz stating that enforcement of a restriction violation could be a costly process. Hyslop stated deed restrictions have ramifications. Burkett responded that he thinks the restrictions should be part of the sale so the buyer knows the city intent and we could adjust it if necessary. No action to remove the previously approved restrictions.

j) Approve payment of the bills for the City and the Golf Course: *Motion by Schaffer, 2<sup>nd</sup> by Dumas to approve payment of the bills for the city and the golf course as recommended by the Finance Committee. Carried on a roll call vote. Ayes: Schaffer, Dumas, Washelesky. Nays: None Abstaining: Burkett*

k) Treasurer's monthly update: Hoffmann provided a written report.

l) Police Department:

Chief Dobbs provided a current activity report and monthly reports were provided by Assistant Chief Ross and Chief Dobbs.

Police Department Purchasing/Financing of Squads and cameras. Chief Dobbs presented quotes for capital equipment/vehicle purchasing in 2025 if vehicles are available. The PD would be trading a 2014 squad and a 2015 pickup. Dobbs updated that USDA grant funding is not available this year. Discussion on lack of availability of squads. Dumas confirmed with Chief Dobbs that body cams would be provided for all officers. Ginner explained that the total of the combined quotes is currently included in the 2025 Capital Improvement loan as presented on adopted Resolution 1053. *Motion by Schaffer, 2<sup>nd</sup> by Dumas to approve up to \$160,000 for the replacement of patrol vehicles, vehicle equipment, equipment installation, squad mounted cameras, and body cams. Carried on a roll call vote, all.*

Approval of Traffic Safety Class – Chief Dobbs presented, providing a written document explaining the eligibility requirements and conditions of the proposed Traffic Education Class. Dobbs reported Attorney Garbowicz, Vilas County Judge Milanowski and Vilas County Judge Overbey support the alternative to traffic fines and court appearances, promoting education, rather than fines. *Motion by Dumas, 2<sup>nd</sup> by Washelesky to approve the implementation of traffic education classes as an alternative to court appearances for those offences that meet eligibility requirements and conditions. Carried on a roll call vote, all.*

Letter of Understanding regarding deficit hours grievance. *Motion by Schaffer, 2<sup>nd</sup> by Washelesky to approve Letter of Agreement as presented between the City of Eagle River and the Eagle River Professional Police Association, regarding the annual base hours and eighty hour pay periods as presented. Carried on a roll call vote, all.*

m) Administrator's monthly update on activities of all departments: Ginner provided a written report adding Norvado was at City Hall to do an audit of the phone system, reporting the city's phone system is no longer supported and we are looking at the 2026 budget cycle for replacement. Ginner also reported that the Eagle River Pickleball Association has withdrawn their request for property use behind City Hall for pickleball courts.

n) Clerk's monthly update: Bolte provided a written report.

o) City Facilities Cleaning Contract – Mary Wick: Ginner reported Mary Wick requested a contract for city cleaning services. Ginner drafted a ten-year contract for city facility cleaning for Mary Wick. *Motion by Burkett, 2<sup>nd</sup> by Dumas to approve presented city facilities cleaning contract for Mary Wick. Carried on a roll call vote, all.*

*Motion by Schaffer, 2<sup>nd</sup> by Dumas to adjourn at 7:20PM. Carried, all.*

Becky J Bolte - Clerk