

February 11, 2025

A meeting of the Finance Committee of the City of Eagle River was called to order at 5:15 PM by Mayor Jeff Hyslop.

Roll Call: Dan Dumas, Jerry Burkett, and Kim Schaffer. Absent: Vic Washelesky. Also in attendance: Becky Bolte, Robin Ginner, and Cory Hoffmann.

Treasurer confirmation that all bank accounts are reconciled: Hoffmann reported the city and golf course operating accounts are reconciled through December 2024.

Treasurer report of any and all late payments and penalties. None

December/January Financial Review: Hoffmann provided the following written reports: December 31, 2024 and January 31, 2025 budget reports for both the City and the Golf Course.

Review and approval of Accounts Payable for City and Golf Course: *Motion by Burkett, 2nd by Dumas, to recommend payment of presented City and Golf Course payables to City Council. Carried on a roll call vote, Ayes: Burkett, Dumas, Schaffer Nays: None.*

Motion by Burkett, 2nd by Schaffer to adjourn at 5:50 PM. Carried, all.

Becky Bolte - Clerk

February 11, 2025

A meeting of the Common Council of the City of Eagle River was called to order at 6:00PM by Mayor Jeff Hyslop.

The Pledge of Allegiance was led by Dan Dumas and was recited by all present.

Roll Call: Jerry Burkett, Dan Dumas, Kim Schaffer. Vic Washelesky present via Zoom. Also in attendance: Robin Ginner, Becky Bolte, Cory Hoffmann, Chris Dobbs via Zoom, Adam Ross, and Mike Adamovich.

Motion by Burkett, 2nd by Dumas to approve the agenda in any order. Carried, all.

Motion by Dumas, 2nd by Burkett to approve the minutes of the 1/14/25 Finance Committee and Common Council meetings and minutes of the 1/17/25 Special City Council meeting. Carried, all.

a) Street Closing/temporary sign/amplification/display of goods permits: Eagle River Revitalization Program: Eagle River Farmers Market – May 7 – October 8, 2025, Wednesdays and Sundays 8:30AM – 1PM; Direct Sellers permit fee waiver, sandwich boards, porta-potty, busking, and food trucks. *Motion by Burkett, 2nd by Schaffer to approve Eagle River Revitalization Farmers market permit with waiver of direct sellers permit fee, as presented. Carried on a roll call vote, all.*

b) Operator's licenses: Regular: Melissa Gauthier, Hillary Marsh, Guy Mickelson, Rebecca Nyman *Motion by Schaffer, 2nd by Dumas to approve all regular operators licenses as presented. Carried, all.*
Pending: Jill Delcorps *Motion by Schaffer, 2nd by Dumas to approve all pending operators licenses upon approval from the Eagle River Police Chief/Assistant Police Chief. Carried, all.*

c) MSA Monthly Updates: Phil Kriesel of MSA presented a written report including an update to the Silver Lake Road project with discussion on start/end of construction and detours for resident access during the construction. 2025 Professional Services Agreement with MSA rate schedule was presented by Kriesel. The agreement allows for assisting City staff with small projects throughout the year without the need for separate contracts. *Motion by Burkett, 2nd by Schaffer to approve the 2025 MSA Professional Services Agreement as presented. Carried on a roll call vote, all.*

d) Silver Lake Beach Discussion on closing Silver Lake Beach to all during the construction of the road and halting of swim lessons due to the construction of the road. Burkett/Mayor Hyslop presented aversions to

close Silver Lake Beach during summer months citing its importance to the community. *Motion by Burkett not to start Silver Lake Road construction until the Monday before Labor Day. No second, motion died.* Discussion on start date scenarios that would work for the anticipated six-week project. Washelesky gave information on how paving in cold weather creates problems with final product. Discussion. Beach to remain open until road construction begins and swim lessons will be offered for the 2025 summer season. *Motion by Washelesky, 2nd by Dumas to start Silver Lake Road project on August 4, 2025, closing Silver Lake Beach during road construction. Discussion. Motion was amended by Washelesky, 2nd by Dumas to change the construction start date to August 11, 2025. Carried on a roll call vote, all. Motion by Washelesky, 2nd by Dumas to start the Silver Lake Road project August 11, 2025, closing Silver Lake Beach during road construction. Carried on a roll call vote, all.* Summer 2025 swim lessons will be offered for the 2025 summer season.

e) RW Baird: Ginner presented July 2024 Debt Management Policy and Proposed Procurement Policy: *Motion by Burkett, 2nd by Schaffer to approve the City of Eagle River Procurement Policy as presented. Carried on a roll call vote, all.*

Motion by Schaffer, 2nd by Dumas to approve changes to the July 2024 Debt Management Policy, moving Financial Advisor and supporting paragraphs verbiage from the Debt Management Policy to the Procurement Policy. Carried on a roll call vote, all.

Ginner presented a BAIRD General Consulting Services agreement. *Motion by Burkett, 2nd by Schaffer to approve BAIRD General Consulting Services Agreement for up to 40 hours at \$200/hour, with Mayor approval required for an additional 40 hours at \$200/hour. Carried on a roll call vote, all.*

f) Report from Eagle River Historical Society Executive Director, Vito Bortolotti: Executive Director Vito Bortolotti presented and supplied a written report of Historical Society programs, work performed in the community, and collaborations over the course of 2024. The director was thanked by all for a job well done.

Agenda order was changed, addressing Item m) next.

m) Eagle River Fire Department – Fire extinguisher inspection agreement for City buildings: Deputy Fire Chief, Steve Burr presented for the Eagle River Fire Department. Discussion on cost savings, with no charge for inspections at City Hall and the Eagle River Police Department. Burr reported the fire department would also be able to service the Class K extinguisher at the golf course. *Motion by Burkett, 2nd by Dumas to enter into agreement with the Eagle River Fire Department for fire extinguisher inspections for City buildings. Carried on a roll call vote, all.*

g) Proposal by the Landover ATV/UTV Club to request an ordinance change designating All-Terrain Vehicle (ATV) and Utility-Terrain Vehicle (UTV) Routes on Wisconsin State Highway 70 from the west City limits to Forrest Street/W Division Street and Sundstein Road. Route to originate in the Town of Lincoln at Highway H/State Hwy 70: Presentation by Roger Flaherty, President of the Landover ATV/UTV club, requesting ATV/UTV routes on Wisconsin State Hwy 70 from the west City limits to Forrest Street/W Division Street and Sundstein Road, allowing ATV/UTV highway usage in the above section, from the point of 35mph zone, allowing travel in right lane only, with no left turns allowed. Flaherty presented that the main point of this arrangement is it allows ATV/UTV access from Oneida County to Eagle River. Discussion on safety and enforcement. Assistant Police Chief provided statistical traffic data and safety records. Discussion on ATV/UTV usage of snowmobile trails. Rusty Wolf presented his research on ATV/UTV snowmobile trail usage, stating Association of WI Snowmobile Clubs says ATV/UTV's can be on snowmobile trails. Wolf presented that the clubs are working together with Vilas County on reimbursements to cover costs of rut repair and grooming. Mayor Hyslop asked if existing landowner agreements, allowing snowmobile trail crossing of private property, would extend to ATV/UTV proposal with Wolf stating the agreements would not apply outside of open snowmobile trail timeframe. Wolf expressed concerns about safety on use on narrow areas of the snowmobile trails. Flaherty presented economic benefits of ATV/UTV access to the City. Gary Lagueux Jr, Landover Trail Boss and Conover Firefighter, reported he has seen very few EMS calls on the trails/roads involving ATV/UTV's. Concerns were presented via a letter provided to Council from the River Trail Commission. Rivertrail Chairman, Jim Swenson, via Zoom, added Rivertrail would welcome collaboration with

all clubs involved in the planning and development of trails and routes entering the city to ensure all perspectives are considered in the planning and development of the trails. Dumas confirmed the route would be using trails and road. Burkett/Schaffer – The majority of the route to get into the City is in Town of Lincoln and their approval would be required first. Washelesky reported he is in support of collaboration between groups but has safety concerns. More discussion on safety and concerns of inexperienced ATV/UTV operators. *Motion by Burkett, 2nd by Schaffer to deny the Landover ATV/UTV Club request for an ordinance change designating ATV/UTV routes on WI State Hwy 70 from the west city limits to Forrest St/W Division and Sundstein Rd. Carried on a roll call vote, all.*

h) Proposal for updates to SnoEagles lease of DPW buildings for groomer and equipment storage. Dumas, acting in the capacity of Director of SnoEagles club and Grooming Operations Manager, presented for the organization. Roger Rosenthal, SnoEagles President and Rusty Wolf, former SnoEagles President, were also present. Dumas presented that although the lease is appreciated, it is antiquated and needs updating. The two buildings are outdated and falling apart and they cannot maintain their equipment in the current buildings. Dumas presented they are asking for a 50- or 100-year lease with the City and SnoEagles would put investment into buildings. Burkett suggested selling to the SnoEagles for an affordable amount with a reversionary clause that it could never be sold to anyone but City. Ginner reported Zoning classification would allow it, and a survey would have to be done for conveyance. Discussion. Mayor Hyslop recommended that if Council wishes to proceed with proposed restricted sale to SnoEagles club, proposal should be brought to the Planning Commission first.

i) Eagle River Pickleball Association request for court construction behind City Hall: Council was provided a layout map of what they are proposing including 12 courts, covered pavilion with storage area for trailers, Bocce ball court, and Cornhole and 2025 Pickleball club requested court reservations for Riverview Park courts. Ginner provided document copies of the Pickleball ad hoc committee October 2024 presentation to Council, along with a written list of concerns compiled by DPW Foreman and City Administrator. Dennis Ragan of Eagle River Pickleball Association presented, stating that there would be no costs to the City, all expenses would be through donations and grants. Ragan stated the club has talked with the Lions Club on working together. Discussion. DPW Foreman, Mike Adamovich stressed this property is an integral part of City snow removal. Dumas asked if the Vilas County owned Fairgrounds would be a possible alternate location. Darrin Gremban spoke for the Lions Club, stating they are happy to collaborate with the club to share expenses in making improvements to the existing Lions Club Park behind City Hall. Discussion on space limitations with Washelesky bringing up concerns about space for parking. Discussion. Burkett – Pickleball isn't going away and asked for a Public Hearing to find out what the people want. *Motion by Burkett, 2nd by Dumas to refer the Pickleball Association proposal to the Planning Commission with a public hearing to discuss the future and fate of the park. Carried on a roll vote, all.*

j) Planning Commission Recommendations: Burkett abstained from discussion. Schaffer updated Council on the Planning Commission recommendations for Premier Eagle River LLC conditional use permit to begin Phase II of their development, adding four more buildings of up to 12 units each to the first phase of three buildings of up to 12 units each for a total of 84 units at the development. Schaffer relayed concerns expressed by Michael Navine, representing the White Pine Drive neighborhood, that pedestrians from the complex would trespass on their private property to cut through to get to neighboring bar/restaurant/hair salon, with Schaffer stating the complex would have a near full-time housing development manager and all issues would be addressed immediately by the manager if problems arise.

Motion by Dumas, 2nd by Schaffer to accept Planning Commission recommendation and approve conditional use permit to Premier Eagle River, LLC for Phase II of a their development: building an additional four buildings in the multi-family housing complex consisting of up to 48 units total, pursuant to Zoning Section 106-393 Uses permitted by conditional grant: (6) Multi-family housing in excess of two units on Parcel #221-1060-05, described as NW-NE, Sect. 34, T40N, R10E, PRT NW NE EXC 507081,547546,593411. The parcel is located at the northeast corner of US Highway 45/East Pine Street, Wall Street, and State Highway 70 East. Carried on a roll call vote, Ayes: Dumas, Schaffer, Washelesky Nays: None Abstaining: Burkett

Schaffer updated Council on the Planning Commission recommendations for the potential sale of City land located at the corner of N Indiana and E Hospital, parcel 221-995. The golf course has no use for the land nor does Public Works.

Motion by Dumas, 2nd by Burkett to accept the Planning Commission recommendation, granting approval to sell Parcel #221.995 at the southeast corner of N. Indiana Street and E. Hospital Road. .82 acres, zoned Office Residential, and described as SE-NW, Sect. 28, T40N, R10E, PRT SE NW EXC 430-5 with the following conditions: The parcel must be developed with 12 months of purchase, asking price of \$60,000, and deed restriction requiring exterior of building to be complete within one year of starting construction. Carried on a roll vote, all.

Ginner updated Council on the proposed temporary construction easement and the ROW easement for Silver Lake Road, along the property line of parcel 221-982, owned by the Cook family. Ginner reported that a letter was received from Jeremy Cook and Sean Jindrich with easement concerns on the day of the Council meeting and will need to bring proposed easements back to Council at the March meeting after connecting with the Cook family.

k) Golf Course: Ginner reported that the kitchen floor is being raised at the golf course restaurant.

l) Department of Public Works: *Motion by Burkett, 2nd by Schaffer to approve the listing of the no longer used 2008 Chevy Silverado pick-up truck on the Wisconsin Surplus Auction site. Carried on a roll call vote, all.*

n) Approve payment of the bills for the City and the Golf Course: *Motion by Schaffer, 2nd Burkett to approve payment of the bills for the city and the golf course as recommended by the Finance Committee. Carried on a roll call vote, all.*

o) Treasurer's monthly update: Hoffmann provided budget reports for December 31, 2024 and January 31, 2025 along with a written report. Hoffmann stated that the golf course will need to be fronted money from the City to cover expenses until Spring as club house building repairs have depleted their balance. Ginner reported that golf course pass fees will begin to come in soon.

p) Police chief monthly update on departmental activities: Chief Dobbs provided a written 2024 Annual Activities Report along with monthly reports from Assistant Chief Ross and Chief Dobbs.

q) Administrator's monthly update on activities of all departments: Ginner provided a written report. *Motion by Dumas, 2nd by Washelesky to approve the purchase of tablets for Council/Mayor/City Staff use with subsequent IT requirements, to replace paper Council packet, not to exceed \$2700 for hardware and \$700 annually for software. Carried on a roll call vote, all.*

r) Clerk's monthly update: Bolte provided a written report.

Motion by Burkett, 2nd by Dumas to Adjourn to Closed Session at 8:27PM according to Wisconsin State Statute 1985 (1):

Subsection (f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

i. Decision on reinstatement of golf course annual pass privileges

Subsection (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- ii. *Decision on status of offers submitted to the City for the purchase of Parcel #221-457 on the west side of Bond Street south of the T-Docks boat landing, zoned single-family residential and described as SECT. 28, T40N, R10E, PRT OUTLOT D LAKE PARK ADDN.*

AND Subsection (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and

- iii. *Succession Planning for the Eagle River Golf Course Golf Pro Position.*
- iv. *Administrative Employment Agreements & Amendments for Administrator, Clerk and Treasurer*

Motion carried on a roll call vote, all.

Motion by Burkett, 2nd by Dumas to Reconvene in Open Session at 9:15pm according to Wisconsin State Statute 19.85 (2) with possible action on closed session agenda items. Carried on a roll call vote, all.

Motion by Schaffer, 2nd by Burkett to approve presented administrative employment agreement for Clerk Bolte as presented. Carried on a roll call vote, all.

Motion by Schaffer, 2nd by Dumas to approve presented administrative employment agreement for Treasurer Hoffmann as presented. Carried on a roll call vote, all.

Motion by Dumas, 2nd by Burkett to approve presented administrative employment agreement amendment for City Administrator Ginner as presented. Carried on a roll call vote, all.

No other action taken.

Motion by Burkett, 2nd by Dumas to adjourn at 9:20PM. Carried, all.