



525 E. Maple Street • P.O. Box 1269 • Eagle River • WI  
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## AGENDA

### EAGLE RIVER LIGHT & WATER COMMISSION

The monthly meeting of the Eagle River Light, Water, and WWTP Commission will be held on Tuesday, February 18, 2025 at 1:00 P.M. at City Hall's **Revitalization Program Office** located at 525 East Maple Street to act on the following agenda:

1. Call to order.
2. Roll Call.
3. Approve agenda in any order.
4. Approve previous minutes.
5. Approve payment of the accounts payable bills.
6. Approve January listing of electronic payments/manual checks.
7. Discussion pertaining to:
  - A. Correspondence included in package:
    - Mike Sanborn's operational report dated February 17, 2025.
    - Response to the DNR's 12/17/24 Water Sanitary Survey.
  - B. Staff Reports:
    - Customer service report on WPPI/Energy Programs-verbal.
    - Financial activities updates, including recent financials & cash flow updates.
    - Operations report on departmental activities-verbal.
8. Adjourn to Closed Session according to Wisconsin State Statute:
  - a. 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
    - i. Employee succession planning for billing/utility clerk– update/discussion/timeline.
9. Return to open session to act on matters discussed in closed session if any action is needed.
10. Discussion and Possible Action on the following Agenda Items:

- A. Approval of SEH Engineering change orders for the 2025 water tower project.
- Add isolation valves for the smooth end sample tap and pressure transducer. Cost of \$0.00 if we supply the material.
  - Modify the platform drain discharge to bring it up to current DNR standard. Cost of \$9,500.
  - Install new jacket on water tower stand pipe. Cost of \$10,200.
  - Bring the non-compliant water tower roof hatch up to DNR code. Cost of \$4,180.
  - Replace water tower mud valve (previously approved). Cost of \$5,775.
- B. Discuss/approval to donate cost of water for the fairgrounds skating rink.

11. Adjourn.

Mike Sanborn, Utility Manager

**Posted: February 17, 2025**

Notice sent to: All Commission Members, Vilas County News Review, WERL, WRJO Radio Station, Vilas County Courthouse Bulletin Board, Eagle River City Hall Bulletin Boards, City Clerk, Council members. Please note that upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 715-479-8682 ext. 222, 525 E. Maple Street, P.O. Box 1269, Eagle River.