

City of Eagle River - Department of Public Works

Excavating Permit Process

Updated 1/8/2025

To cross any City owned property, streets, alleys, right-of-ways for construction, the applicant/property owner contractor, must submit proof of insurance/workman's comp before any permit will be issued.

Excavation Permit Fee \$50.00

Sewer Tap Fee \$350.00

Site Address _____ Permit # _____

Applicant Name _____ Phone #'s _____

Mailing Address _____ Email _____

Intended Purpose of Application _____ Project Date: _____

Contractor Name _____ Phone #'s _____

Sewers:

New Existing Abandoned Pipe Size: _____ Type: _____

Distance to sewer main: _____ feet

Gravity Pumped Is there exiting sewer main in the area? Yes No

Will sewer flow into City Lift Station Yes No Impact on Lift Station: _____ GPM

Type of Discharge: _____

Sewer Usage: Industrial Commercial Residential

Assessments: Sewer Lateral agreement signed? Yes No

Will new sewer main be required? Yes No

If new main is required: Distance _____ linear feet; Size required _____ inches, Cost per foot \$ _____

Existing Sewer: Will existing sewer be of adequate size? Yes No

Abandoned Sewers: Capping procedure: Concrete Hydro-Plug PVC Other

If Other, please specify: _____

Department of Public Works needs to be present and notified 3 days prior to work.

Grease Interceptors: Size of Tank: _____ gallons

After installation Department of Public Works requires proof of pumping/cleaning be-annually.

Department of Public Works requires State approved sewer plans if new construction will be for Industrial/Commercial or for any public use.

Road Repair: Has street excavating permit been signed & approved Yes No

Size of road cut: _____ feet Depth of excavation: _____ feet

Compaction Method: _____ (95% compaction required)

Parking Lots:

Impact of water flow on surrounding area _____

Direction of flow: _____ Will there be catch basins? Yes No

Number of catch basins: _____ Size of catch basin(s) _____

Size of discharge pipe: _____ Concrete PVC Other (specify): _____

Will discharge pipe be connected to City Storm Sewer? Yes No

Final elevation of parking lot above: City Street: _____ feet _____ inches

Alley: _____ feet _____ inches

Curb: _____ feet _____ inches

Curbs:

Will curb cuts be required? Yes No Length of curb to be removed _____ L.F.

Method of removal: _____

Method of disposal: _____

Procedure used for safe traffic control: _____

Procedure used for safe pedestrian traffic: _____

Curb replacement: Bag mix: _____ Air %: _____ Slump Inches: _____

Concrete test results: _____ P.S.I.

Method of Assessment if applicable: Tax roll Direct billing Other (specify): _____

Sidewalks: New Existing

Elevation above existing curb: _____ Street: _____ Surrounding ground: _____

New or replacement: Length: _____ feet, Width: _____ feet, Thickness: _____ inches

Replacement: Method of removal: _____

Measures of safety for traffic control & pedestrians: _____

Concrete test results: Bag mix _____ Air % _____ Slump _____ P.S.I. _____

Method of Assessment if applicable: Tax roll Direct billing Other (specify): _____

Diggers Hotline MUST be contacted prior to the start of the excavation 1-800-242-8511. _____ (Initials)

Signed _____ Date _____

Applicant

Signed _____ Date _____

Zoning Administrator

For Office Use Only:

Permit distribution/notification: Clerk (w/check) Light & Water Dept of Public Works File

Payment: \$ _____ Cash Check # _____ Date: _____

Admin: _____ Date: _____