

December 17, 2024

President Jeff Hyslop called the monthly meeting of the Eagle River Light, Water and WWTP Commission to order at 1:00 p.m.

Roll Call: David Eibner, Dan Dumas, Dan Grosskopf and Walt Gander.

Others in attendance: Mike Sanborn, Robin Ginner and John Laszczkowski.

Motion by Dan Dumas, second by Walt Gander to approve the agenda. Carried.

Motion by Walt Gander, second by Dan Grosskopf to approve the minutes of the previous meeting. Carried.

Motion by Dan Grosskopf, second by Walt Gander to approve payment of the accounts payable bills. Roll call vote: Dan Grosskopf, aye; Walt Gander, aye; Dan Dumas, aye; David Eibner, aye; Carried.

Motion by Walt Gander, second by Dan Grosskopf to approve November electronic payments/manual checks. Roll call vote: Walt Gander, aye; Dan Grosskopf, aye; Dan Dumas, aye; David Eibner, aye; Carried.

President Jeff Hyslop opened for comments on any correspondence included in the agenda package: Mike Sanborn further explained the error that caused the necessity for a billing insert to be included in next month's bills. No additional comments or discussion.

President Jeff Hyslop opened for discussion of staff reports:

Jesse Roberts was not present; however, Jesse provided the Focus on Energy report for 2024. John briefly updated the Commission on the selection process for the utility getting chosen for a low-income audit for our public benefit activity that occurred this past year.

John Laszczkowski briefly discussed financial activities through November. Our customer aging continues to be in great shape. This month we have all three 2025 budgets listed for approval and we will have further detailed discussions on the 2024 financial activity.

Mike Sanborn discussed his operational report in additional detail, including an overview on potential project upgrades for 2025 and an emphasis on the needed electrical work for wells #1 and #2.

Motion by Dan Grosskopf and second by Walt Gander to adjourn to Closed Session according to Wisconsin State Statute 19.85 (1) (c); Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- i. Approval of 2025 employment contract for Mike Sanborn/Utility Manager.

Motion by Dan Grosskopf and second by Walt Gander to return to open session to act on matters

discussed in closed session if any action is needed. Roll call vote: Grosskopf, aye; Gander, aye; Dumas, aye; Eibner, aye. Carried.

Motion by Dan Grosskopf and second by Walt Gander to approve the 2025 employment contract for Mike Sanborn, as presented and with a wage increase of 3%. Roll call vote: Grosskopf, aye; Gander, aye; Dumas, aye; Eibner, aye. Carried.

Approval of wage increase for the Light & Water Employees.

Motion by Dan Grosskopf and second by Dan Dumas to approve a wage increase of 3% for the Light & Water Employees, as presented. Roll call vote: Grosskopf, aye; Dumas, aye; Gander, aye; Eibner, aye. Carried.

Review and approval of Electric Utility Budget for 2025.

After a detailed discussion, motion by Walt Gander and second by Dan Dumas to approve the Electric Utility Budget for 2025, as presented. Roll call vote: Gander, aye; Dumas, aye; Grosskopf, aye; Eibner, aye. Carried.

Review and approval of Water Utility Budget for 2025.

After a detailed discussion, motion by Dan Grosskopf and second by Walt Gander to approve the Water Utility Budget for 2025, as presented. Roll call vote: Grosskopf, aye; Gander, aye; Dumas, aye; Eibner, aye. Carried.

Review and approval of Sewer Utility Budget for 2025.

After a detailed discussion, motion by Walt Gander and second by Dan Dumas to approve the Sewer Utility Budget for 2025. Roll call vote: Gander, aye; Dumas, aye; Grosskopf, aye; Eibner, aye. Carried.

Approval to have EPS Engineering install and test the current transformers in the Nicolet Substation on the ER1 recloser for a maximum cost of \$11,243.43.

After an update and discussion, motion by Dan Dumas and second by Dan Grosskopf to approve having EPS Engineering install and test the current transformers in the Nicolet Substation on the ERI recloser for a maximum cost of \$11,243.43. Roll call vote: Dumas, aye; Grosskopf, aye; Gander, aye; Eibner, aye. Carried.

Approval to transfer our Debt Service Reserve Account for the USDA Revenue Bonds of \$135,158.05 from BMO to Nicolet National Bank,

After a brief discussion, motion by Dan Grosskopf and second by Dan Dumas to approve the transfer of our Debt Service Reserve Account funds of \$135,158.05 to Nicolet National Bank. Roll call vote: Grosskopf, aye; Dumas, aye; Gander, aye; Eibner, aye. Carried.

Motion by Dan Dumas, second by Dan Grosskopf to adjourn at 1:45 P.M. Carried.

John Laszczkowski
Recording Secretary
