

December 10, 2024

A meeting of the Finance Committee of the City of Eagle River was called to order at 5:15 PM by Council President Kim Schaffer.

Roll Call: Dan Dumas, Vic Washelesky, Jerry Burkett, and Kim Schaffer. Also in attendance: Becky Bolte and Robin Ginner. Cory Hoffmann arrived at 5:30PM. Absent: Mayor Hyslop

Treasurer confirmation that all bank accounts are reconciled: Hoffmann reported the city operating accounts are reconciled through October. The golf course account is still being reconciled.

Treasurer report of any and all late payments and penalties. None

November Financial Review: Hoffmann provided a written November 2024 Budget report for both the City and the Golf Course that was included in the City Council packet for the regular City Council meeting.

Review and approval of Accounts Payable for City and Golf Course: *Motion by Burkett, 2nd by Washelesky, to recommend payment of presented City and Golf Course payables to City Council. Carried on a roll call vote, all.*

Motion by Burkett, 2nd by Dumas to adjourn at 5:45 PM. Carried, all.

Becky Bolte - Clerk

December 10, 2024

A meeting of the Common Council of the City of Eagle River was called to order at 6:00PM by Council President Kim Schaffer.

The Pledge of Allegiance was led by Jerry Burkett and was recited by all present.

Roll Call: Jerry Burkett, Vic Washelesky, Dan Dumas, Kim Schaffer. Also in attendance: Robin Ginner, Becky Bolte, Cory Hoffmann, Chris Dobbs, Adam Ross, Mike Sanborn, and Kyle Anderson. Absent: Mayor Hyslop

Motion by Burkett, 2nd by Washelesky to approve the minutes of the 11/12/2024 Finance Committee and Common Council meetings. Carried, all

A) 2025 Budget Hearing: President Schaffer opened the 2025 Budget Hearing at 6:00PM. Administrator Ginner presented the 2025 budget summary and reviewed debt information. Schaffer called for public comments, none heard, and closed the 2025 Budget Hearing at 6:05PM.

Discussion about possibility of change in budget after closed session with Ginner reporting there is room for a budget amendment of line items.

Item C on the agenda was then motioned.

C) Resolution 1051: Adoption of 2025 Budget, authorization for 2024 tax levy: *Motion by Burkett, 2nd by Washelesky to approve Resolution 1051, to adopt the 2025 City of Eagle River budget and authorize the City of Eagle River tax levy as presented. Carried on a roll call vote, all.*

Returned to item B on the agenda.

B) Borrowing Resolution 1050: *Motion by Washelesky, 2nd by Dumas to approve End of Year Borrowing Resolution 1050 for \$295,768, for a 13-month term, at 5.39% from Nicolet Bank, with no prepayment penalty. Carried on a roll call vote, all.*

D) 2024 Budget Amendments: Ginner provided document supporting \$50,955 in 2024 budget amendments. Line items were adjusted between accounts to cover repainting of the Depot bathrooms, gravel for the Maple Street project, and the televising of the storm sewers on Spruce/Third. *Motion by Dumas, 2nd by Burkett to accept the 2024 budget amendments as presented. Carried on a roll call vote, all.*

E) Operator's licenses: Regular: Nicole Adams, Erin Beles, Genevieve Borich Coady, Deette Eckes, Olivia Eddy, Madisyn Fiebiger, Stephen Skotzke, Olivia Stone, Gage Testini. *Motion by Burkett, 2nd by Dumas to approve all regular operators licenses as presented. Carried, all.*

F) Liquor Licenses:

Motion by Burkett, 2nd by Dumas to approve Change of Agent on Class B Liquor License for Riverstone Brewing Company LLC – Successor Agent - Stephen Skotzke for license term ending 6-30-2025. Carried, all.

Motion by Burkett, 2nd by Washelesky to approve Change of Agent on Class A Liquor License and Cigarette, Tobacco and Electronic Vaping Device for T.A. Solberg Co. Inc., DBA Trigs Eagle River Grocery Store and Trigs Eagle River Shell Station, Successor Agent – Angela D Miller for license terms ending 6-30-2025. Carried, all.

G) Eagle River Pickleball Association request for court construction behind City Hall: No discussion, no action. Agenda item scheduled for February 2025 City Council meeting agenda.

H) Golf Course Updates from Golf Pro and Greens Superintendent: Greens Superintendent Anderson presented concerns over private citizen demands to the Greens Superintendent regarding the golf course responsibilities/maintenance of the golf course property abutting Aquila Court. *Motion by Burkett, 2nd by Dumas to have City staff direct residents to call the City Attorney, Steve Garbowicz, with complaints regarding this issue. Carried on a roll call vote. Ayes: Burkett, Dumas, Schaffer Nays: Washelesky*

Motion by Burkett, 2nd by Dumas to approve Zmek Excavating quote for beam support/leveling of the club house kitchen for a total of \$13,675.00. Carried on a roll call vote, all.

i) City of Eagle River Employee Manual Update to Section 4, Compensatory Time/Overtime/Pager-Standby Time/Personal/Other, paragraph 13: Response Time Residency – The City and Utility require all employees to live within a 30-mile radius of the City of Eagle River corporate limits. *Motion by Dumas, 2nd by Washelesky to approve employee manual update as presented. Carried, all.*

J) Approve payment of the bills for the City and the Golf Course. *Motion by Burkett, 2nd by Washelesky to approve payment of the bills for the city and the golf course as recommended by the Finance Committee. Carried on a roll call vote, all.*

K) Treasurers monthly update: Hoffmann provided a written report. Hoffmann added she has done audit work on the balance the golf course owes the city. Hoffmann also reported that the County will no longer be folding/stuffing/posting tax bills for the city.

L) Police chief monthly update on departmental activities. A written report was provided by Chief Dobbs.

M) Administrator's monthly update on activities of all departments. A written report was provided by Ginner that included departmental activities and 2024 project updates. Ginner gave a summary of the current status of Act 10, stating that it has been ruled to be unconstitutional. However, there is a stay in effect until all appeals are exhausted. ACT 10 effects the ability of public workers to unionize.

S) Clerk's monthly update: Bolte provided a written report/Clerk position procedural update for review.

Motion by Burkett, 2nd by Washelesky to adjourn to Closed Session at 6:55PM according to Wisconsin State Statute: 19.85(1)(b) Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; Liquor License Complaint,

AND 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

i. *Police Chief, Chris Dobbs, Annual Review/Compensation*

ii. *Assistant Police Chief, Adam Ross, Assistant Chief/Union Relationship*

- iii. Cory Hoffmann, City Treasurer, Annual Review
 - iv. Becky Bolte, City Clerk, Annual Review
 - v. Robin Ginner, City Administrator, Annual Review
- Motion carried, all.*

Motion by Burkett, 2nd by Dumas to reconvene in Open Session at 8:40PM according to Wisconsin State Statute 19.85(2) with possible action on closed session agenda items.

No action on liquor license complaint.

No action on Assistant Police Chief, Adam Ross, Assistant Chief/Union Relationship.

Motion by Burkett, 2nd by Washelesky to proceed with Police Chief salary adjustment. Carried on a roll call vote, all.

Motion by Burkett, 2nd by Washelesky to approve a salary increase of 7.92% from 2024 salary for Police Chief Dobbs, effective January 1, 2025. Carried on a roll call vote, all.

Annual Reviews of Treasurer, Clerk, and Administrator rescheduled to Thursday December 19 when Mayor Hyslop would be available.

Motion by Burkett, 2nd by Washelesky to adjourn the meeting at 8:45PM. Carried, all.

Becky Bolte – Clerk