



525 E. Maple Street • P.O. Box 1269 • Eagle River • WI  
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## AGENDA

### EAGLE RIVER LIGHT & WATER COMMISSION

The monthly meeting of the Eagle River Light, Water, and WWTP Commission will be held on Tuesday, December 17, 2024 at 1:00 P.M. at City Hall located at 525 East Maple Street to act on the following agenda:

1. Call to order.
2. Roll Call.
3. Approve agenda in any order.
4. Approve previous minutes.
5. Approve payment of the accounts payable bills.
6. Approve November listing of electronic payments/manual checks.
7. Discussion pertaining to:
  - A. Correspondence included in package:
    - Mike Sanborn's operational report dated December 16, 2024.
    - Notice of Failure to Complete Required Inventory of all Water Service Lines.
    - Focus on Energy Report through December 10, 2024.
    - 2025 Project Upgrade List.
  - B. Staff Reports:
    - Customer service report on WPPI/Energy Programs-verbal.
    - Financial activities updates, including recent financials & cash flow updates.
    - Operations report on departmental activities-verbal.
8. Adjourn to Closed Session according to Wisconsin State Statute:
  - a. 19.85 (1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
    - i. Approval of 2025 employment contract for Mike Sanborn/Utility Manager.
9. Return to open session to act on matters discussed in closed session if any action is needed.
10. Discussion and Possible Action on the following Agenda Items:
  - A. Approval of wage increase for the Light & Water Employees.
  - B. Review and approval of Electric Utility budget for 2025.
  - C. Review and approval of Water Utility budget for 2025.
  - D. Review and approval of Sewer Utility budget for 2025.

- E. Approval to have EPS Engineering install and test the current transformers in the Nicolet Substation on the ER1 recloser for a maximum cost of \$11,243.43.
- F. Approval to transfer our Debt Service Reserve Account for the USDA Revenue Bonds of \$135,158.05 from BMO to Nicolet National Bank.

11. Adjourn.

Mike Sanborn, Utility Manager

**Posted: December 16, 2024**

Notice sent to: All Commission Members, Vilas County News Review, WERL, WRJO Radio Station, Vilas County Courthouse Bulletin Board, Eagle River City Hall Bulletin Boards, City Clerk, Council members. Please note that upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 715-479-8682 ext. 222, 525 E. Maple Street, P.O. Box 1269, Eagle River.