

November 12, 2024

A meeting of the Finance Committee of the City of Eagle River was called to order at 5:15 PM by Mayor Hyslop.

Roll Call: Vic Washelesky, Dan Dumas, Kim Schaffer. Absent: Jerry Burkett. Also in attendance: Becky Bolte, Cory Hoffmann, and Robin Ginner.

Treasurer confirmation that all bank accounts are reconciled: Hoffmann reported the city operating accounts are reconciled through October. The golf course account is still being reconciled.

Treasurer report of any and all late payments and penalties. Hoffmann reported three vendors that were late due to Treasurer not receiving bills with one charging a service charge.

September Financial Review: Hoffmann provided a written October 2024 Budget report for both the City and the Golf Course that was included in the City Council packet for the regular City Council meeting.

Review and approval of Accounts Payable for City and Golf Course: *Motion by Schaffer, 2nd by Washelesky, to recommend payment of presented City and Golf Course payables to City Council. Carried on a roll call vote, all.*

Motion by Washelesky, 2nd by Dumas to adjourn at 5:47 PM. Carried, all.

Becky Bolte - Clerk

November 12, 2024

A meeting of the Common Council of the City of Eagle River was called to order at 6:00PM by Mayor Hyslop.

The Pledge of Allegiance was led by Kim Schaffer and was recited by all present.

Roll Call: Vic Washelesky, Dan Dumas, Kim Schaffer. Absent: Jerry Burkett. Also in attendance: Robin Ginner, Becky Bolte, Cory Hoffmann, Adam Ross, Mike Adamovich, Mike Sanborn, John Laszczkowski, Tony Sable and Kyle Anderson.

Motion by Washelesky, 2nd by Dumas to approve the minutes of the 10/8/2024 Finance Committee and Common Council meeting, 10/16/2024 Special City Council meeting, and 10/28/2024 Budget Workshop meeting. Carried, all

A) Operator's licenses: Regular: Carolyn Bush, Tasha Grabowski, Robert Leach, Shauna Lohrey, Lisa Pastorius, Jessica Pollack, Michael Robison, Amanda Smith, Gerald Stock, William Summers, Douglas Talbott, Andrew Tempesta. Temporary: Jacki Green, David Stauffacher, Megan Franke, Kurt Kristiansen
Motion by Washelesky, 2nd by Schaffer to approve all regular and temporary operators licenses as presented. Carried, all.

B) Temporary Class "B" Wine: Wi Does Wine Walk participant Class "B" licenses were presented. *Motion by Schaffer, 2nd by Dumas to approve all (14) Chamber of Commerce Wine Walk participants Class "B" licenses for 11/23/24 Wi-Does Wine Walk as listed on agenda. Carried, all.*

C) Taxi Drivers License: Timothy John Crow – Allisons Bar Car/Allisons Bar Bus: *Motion by Washelesky, 2nd by Schaffer to approve taxi driver's licenses to Timothy John Crow for Allisons Bar Car & Limo and Allisons Bar Bus. Carried, all.*

D) Direct Sellers Permits: *Motion by Schaffer, 2nd by Dumas to approve direct sellers permit to Tree-Ripe Fruit Co, Tanner Spaude seller, for a term of 11/16/24 – 11/15/25, retail Produce at 810 N Railroad. Carried, all.*
Motion by Dumas, 2nd by Washelesky to approve direct sellers permit to Pinecone Café Food Truck, Christopher Phelps seller, 11/13/24 – 11/12/25 for a food truck on private property with owner authorization, permit issuance pending Clerk receipt of PRAT DOR registration. Carried, all.

E) RW Baird TID Refunding Bond Presentation by Brad Viegut of Baird Financial: Viegut presented to Council via Zoom reporting the borrowing was a reallocation of debt from the TID's to the General Fund and the goal was to bring balance to unassigned General Fund balance. USDA is working with Baird in this process and agrees with this approach. This loan would convert USDA loans to general obligation loans and with closing scheduled for 12-9-24, and USDA loan payoffs scheduled for 12-17-24, the reallocation would eliminate the general fund deficit in 2024. Interest rates will be locked in on 11-18-24 with an estimated interest rate of 4.53% for a 20-year term. All coverage requirements are being met including the bond covenant with Rural Development. *Motion by Schaffer, 2nd by Dumas to adopt Resolution #1049 – RESOLUTION AUTHORIZING THE ISSUANCE AND ESTABLISHING PARAMETERS FOR THE SALE OF NOT TO EXCEED \$1,400,000 GENERAL OBLIGATION REFUNDING BONDS. Carried on a roll call vote. Ayes: Schaffer, Dumas, Washelesky Nays: None*

Motion by Schaffer, 2nd by Washelesky to accept Quarles & Brady Scope of Engagement agreement for the Sale of General Obligation Refunding Bond. Carried on a roll call vote. Ayes: Schaffer, Washelesky, Dumas Nays: None

F) Planning Commission:

Motion by Schaffer, 2nd by Dumas to accept the Planning Commission recommendation to allow Douglas Wendt permission to store two halves of a modular home until installation can occur in the Spring of 2025, at 638 N Hirzel Street, Eagle River, computer number 221-419-009, in accordance with Chapter 106, ARTICLE VII BULK REGULATIONS, Sec. 106-561, Schedule of regulations, (a) (8) Temporary storage for 30 days or more a permit is required. The property, zoned as R-1 Single Family Residential, is described as: Sect. 28, T40N,R10E, LOTS 9&10 BLK 4 LAKE PARK ADDN & VACATED ALLEY. Carried on a roll call vote, all.

Motion by Dumas, 2nd by Schaffer to accept Planning Commission recommendation to authorize Eagle River Revitalization Program to apply for a Vibrant Spaces grant to construct enhancements for the bike/pedestrian/snowmobile trail crossing on the south side of the bridge leading to Riverview Park. Carried on a roll call vote, all.

G) MSA Monthly Update: An update was provided by Kriesel including an update on the completion of the 2024 Street Improvement Program, the Silver Lake Road Project, and E Spruce Street and N Third Utility Improvement Project. Ginner presented a quote from Aqualis quote for televising storm sewers on Spruce and Third Street for \$5,955. *Motion by Schaffer, 2nd by Washelesky to approve Aqualis quote to televise storm sewers on Spruce and Third Street for \$5,955. Carried on a roll call vote, all.*

H) Eagle River Light and Water: John Laszcowski presented the need for the proposed sewer rate increase of 8% effective January 1, 2025, citing it had been over 18 years since last increase and revenue from treating landfill leachate has been decreasing due to reduction in volume. The Light and Water Commission recommends this proposed increase. Laszcowski presented that ERLW will remain in compliance with USDA sewer revenue bond covenants. *Motion by Dumas, 2nd by Washelesky to approve proposed sewer rate increase of 8% effective January 1, 2025. Carried on a roll call vote, all.*
Motion by Schaffer, 2nd by Dumas to appoint Dan Grosskopf and Walt Gander (Secretary) to new 4-year terms with the L&W Commission, effective September 30, 2024. Carried, all.

I) Eagle River Revitalization: Karen Margelofsky thanked outgoing BID Board members, Jim Holperin and Dan Anderson for their service. *Motion by Schaffer, 2nd by Dumas to appoint Glenn Schiffman and Katie Hayes to new 3-year terms with the BID Board, effective November 12, 2024. Carried, all.*
Motion by Dumas, 2nd by Washelesky to adopt Resolution #1048 authorizing Eagle River Revitalization Program to apply for the Vibrant Spaces grant on behalf of the City of Eagle River. Carried on a roll call vote, all.

Discussion on the expansion of the Business Improvement District boundaries and what it would entail. Council offered support for Margelofsky moving forward and gathering information on the possibility of expanding the BID boundaries.

J) Golf Course Updates from Golf Pro and Greens Superintendent: Greens Superintendent Anderson gave a brief update on the winterizing of the course including winterizing of pumphouse, application of snow mold, blowing out irrigation and placing all 12 tarps on greens. Golf Pro Sable presented a written report summarizing the end of the year financials. Sable extended thanks to the Greens Superintendent Anderson and his crew for the condition of the course and again voiced concerns over staffing availability.

K) River Trail Commission: *Motion by Schaffer, 2nd by Washelesky to approve edited Amendment #1 to the Joint Intergovernmental Cooperation Agreement between the Towns of St. Germain, Cloverland and the City of Eagle River, dated 11-12-24, allowing Commission voting representation from a non-elected official for all municipalities within the Joint Intergovernmental Cooperation Agreement. Carried on a roll call vote, all.*

L) Budget Workshop: Ginner presented staff produced budget stating cuts had to made and the need for end of the year borrowing for 2024. The City will need to develop plan to close the gap going forward with annual budgets as cuts are not sustainable long term. Airport Manager Rob Hom stated the airport proposed \$32,000 request included an additional \$2,000 for 2029 runway reconstruction project.
Motion by Schaffer, 2nd by Dumas to approve 2025 Eagle River Union Airport budget request at 2024 budget level of \$30,000. Carried on a roll call vote, all.

Motion by Washelesky, 2nd by Dumas to approve 2025 Aspirus Ambulance Subsidy - \$123,668.41. Carried on a roll call vote, all.

Motion by Washelesky, 2nd by Dumas to adopt Resolution 1047 — Eliminating April 2025 Pay increase for Mayor and Council - Rescinding Resolution 1007. Carried on a roll call vote, all.

Motion by Schaffer, 2nd by Dumas to approve 2025 Eagle River Staff Payroll Plan at a 3% increase. Carried on a roll call vote, all.

Ginner presented the 2025 Capital Improvement Plan. Golf Course equipment would come out the Golf Course revenue. Discussion on grant availability for Police equipment. *Motion by Washelesky, 2nd by Dumas to approve 2025 Capital Improvement Plan as presented. Carried on a roll call vote, all.*

Following up from last budget workshop, Ginner presented proposed 2025 permit and license fee structures. Ginner presented request to change ordinance to add no-permit penalty in the amount of three times the permit fee. *Motion by Schaffer, 2nd by Washelesky to adopt Resolution 1046 – 2025 Fee Structure: Public Works, Zoning, and Licensing. Carried on a roll call vote, all.*

Mayor and Common Council review of proposed 2025 budget document. The 2025 Budget Hearing was scheduled for December 10, 2024 in conjunction with the Regular City Council meeting.

M) Room Tax Commission: Ginner presented room tax options of working with the Tourism Entity for municipality grants that promote infrastructure or the option to raise the room tax rate for additional revenue without having the requirements associated with grants. The Joint Room Tax Commission consisting of City of Eagle River, Town of Washington, and Town of Lincoln would have to agree upon any changes to the room tax rate. Ginner reported that the municipalities would be able to keep 30% of the increased portion of the room tax rate per state statute. Council gave Ginner support to open discussion on raising the room tax rate with the Joint Room Tax Commission municipalities.

N) Voluntary employee dental and vision supplemental insurance proposals: Delta Dental – Business Insurance Group, AFLAC – Melissa Widucki: Cory Hoffmann gave a Human Resources presentation on the voluntary supplemental insurance options stating she did not have enough employee interest to support the 10-person minimum for Delta Dental participation. The AFLAC proposals only require a single participant. Mayor stressed that this is voluntary for the employees and the city is only facilitating employee participation with program, stressing that the program must be kept separate from City benefit offerings. *Motion by*

Schaffer, 2nd by Dumas to direct HR to facilitate AFLAC voluntary offerings to employees at 100% employee expense. Carried on a roll call vote, all.

O) Approve payment of the bills for the City and the Golf Course. *Motion by Schaffer, 2nd by Washelesky to approve payment of the bills for the city and the golf course as recommended by the Finance Committee. Carried on a roll call vote, all.*

P) Treasurers monthly update: Hoffmann provided a written report.

Q) Police chief monthly update on departmental activities. A written report was provided by Chief Dobbs.

R) Administrator's monthly update on activities of all departments. A written report was provided by Ginner that included departmental activities and 2024 project updates.

S) Clerk's monthly update: Bolte provided a written report/Clerk position procedural update for review.

Motion by Washelesky, 2nd by Dumas to adjourn to Closed Session at 8:00PM according to Wisconsin State Statute 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Police Detective, response time/distance residency requirement per Eagle River City Employee Policy Handbook. AND according to Wisconsin State Statute 19.85(1)(b) Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand that the evidentiary hearing or meeting be held in open session. This paragraph and par. (f) do not apply to any such evidentiary hearing or meeting where the employee or person licensed requests that an open session be held: Operator License Application Review

Motion by Dumas, 2nd by Washelesky to return to open session at 8:37PM to act on matters discussed in closed session if any action is needed.

Motion by Dumas, 2nd by Washelesky, recommendation to instruct City administration to revise Section 4, Paragraph 13, of the City of Eagle River Employee Handbook to amend the language to read - City and Utility employees must live within a 30-mile radius of City of Eagle River corporate limits. Carried on roll call vote, all.

Motion by Schaffer, 2nd by Washelesky to deny Jacob Holdt operator's license application. Carried, all.

Motion by Burkett, 2nd by Dumas to adjourn the meeting at 8:43PM. Carried, all.

Becky Bolte – Clerk