

October 15, 2024

President Jeff Hyslop called the monthly meeting of the Eagle River Light, Water and WWTP Commission to order at 1:00 p.m.

Roll Call: Dan Grosskopf, Walt Gander, David Eibner and Dan Dumas.

Others in attendance: Mike Sanborn, Robin Ginner and John Laszczkowski.

Motion by Dan Dumas, second by Dan Grosskopf to approve the agenda. Carried.

Motion by Dan Dumas, second by David Eibner to approve the minutes of the previous meeting. Carried.

Motion by Walt Gander, second by Dan Grosskopf to approve payment of the accounts payable bills. Roll call vote: Walt Gander, aye; Dan Grosskopf, aye; David Eibner, aye; Dan Dumas, aye; Carried.

Motion by Dan Grosskopf, second by Walt Gander to approve September's electronic payments/manual checks. Roll call vote: Dan Grosskopf, aye; Walt Gander, aye; Dan Dumas, aye; David Eibner, aye; Carried.

President Jeff Hyslop opened for comments on any correspondence included in the agenda package: Brief discussion regarding the PSC's reporting requirements for any disconnected premises. No additional comments or discussion.

President Jeff Hyslop opened for discussion of staff reports:

Jesse Roberts was not present.

John Laszczkowski briefly discussed financial activities for September. Before discussion on the monthly financials, John provided a cash position analysis for 2024. The utility's cash has increased steadily since the USDA debt service payments were made in May. About half of our required annual revenue bond payment amount comes due each May. Partly due to consecutive annual rate increases and consistent sales, the water utility remains steady & manageable. Discussion on the sewer utility is an action item this month. This month we will be issuing tax letters to any delinquent accounts before we transfer that debt to property tax bills as utility liens.

Mike Sanborn discussed his operational report in further detail, along with an update on the new apartment building project and their inclusion of 39 water meters.

Approval to change Light & Water employee working hours.

Mike Sanborn led a discussion regarding potential options in providing flexibility to our employee working hours. Robin Ginner provided insight into the working schedule utilized by the Public Works department. Mike will gather additional information and bring back to the Commission – no action taken.

Review sewer rates and propose a recommendation to the City Council.

John Laszczkowski provided a sewer rate analysis, along with a market comparison from MSA. After a discussion regarding the current needs and future challenges of the sewer utility, motion by David Eibner and second by Walt Gander to propose a recommendation to the City Council that sewer rates be increased by 8% as presented. Roll call vote: Eibner, aye; Gander, aye; Grosskopf, aye; Dumas, aye. Carried.

Motion by Dan Grosskopf, second by Walt Gander to adjourn at 1:45 P.M. Carried.

John Laszczkowski
Recording Secretary
