

September 10, 2024

A meeting of the Finance Committee of the City of Eagle River was called to order at 5:15 PM by Mayor Hyslop.

Roll Call: Dan Dumas, Kim Schaffer, Diane Marquardt, and Jerry Burkett. Also in attendance: Becky Bolte, Cory Hoffmann, and Robin Ginner.

Treasurer confirmation that all bank accounts are reconciled: Hoffmann reported most of July is reconciled.

Treasurer report of any and all late payments and penalties. Hoffmann reported two \$30 charges from a Positive Pay error.

August Financial Review: Hoffman stated 2023 post audit journal entries have been entered into the accounting system and presented financial statements for the City and the Golf Course.

Review and approval of Accounts Payable for City and Golf Course: *Motion by Jerry Burkett, 2nd by Marquardt, to recommend payment of presented City and Golf Course payables to City Council. Carried on a roll call vote, all.*

Motion by Schaffer, 2nd by Burkett to adjourn at 5:55 PM. Carried, all.

Becky Bolte - Clerk

September 10, 2024

A meeting of the Common Council of the City of Eagle River was called to order at 6:00PM by Mayor Hyslop.

The Pledge of Allegiance was led by Diane Marquardt and was recited by all present.

Roll Call: Dan Dumas, Kim Schaffer, Diane Marquardt, and Jerry Burkett. Also in attendance: Robin Ginner, Becky Bolte, Cory Hoffmann, Chris Dobbs, Adam Ross, Mike Adamovich, Mike Sanborn, and Kyle Anderson.

Motion by Burkett, 2nd by Schaffer to approve the minutes of the 8/15/2024 Finance Committee and Common Council meetings and the 8/22/24 Special Common Council meeting and 9/5/2024 Board of Review meeting minutes. Carried, all.

A) Street Closing/temporary sign/amplification/display of goods permits: Todd and Tracie Tappy presented requesting parking space and sidewalk closure for dump trailer placement for demolition of exterior and interior of a building located at 106 E Wall St. *Motion by Schaffer, 2nd by Marquardt to approve parking and sidewalk closure in front of building at 106 E Wall St for the placement of a 40 yard dumpster for a maximum of seven days, Wall St placement of a dump trailer as needed during demolition period, and sidewalk closure after CranFest. All closures for demolition at the discretion of the Chief of Police. Carried, all.*

Margelofsky of ERRP presented the new Young Entrepreneur Market (YEM) event requesting permit for display of goods, amplifying device, and temporary signs at the Square on October 4, 2024. *Motion by Schaffer, 2nd by Burkett to approve ERRP Young Entrepreneur Market permit for Plaidurday, display of goods, amplifying device, and temporary signs for October 4, 2024, from noon to 3:00PM as presented. Carried, all.*

B) Operator's licenses: REGULAR: Sherry Ankebrant, Emily Anderson, Connor Killion. *Motion by Burkett, 2nd by Dumas to approve all regular operators licenses as presented. Carried, all.*

C) MSA Monthly Update: A written update was provided by Kriesel including an update on the 2024 Street Improvement Program, the Silver Lake Road Project, and the E Spruce and N Third Street Project. Pay Request #1 for Maple Street Resurfacing Project, \$59,513.23, Pitlik & Wick was presented. *Motion by Burkett, 2nd by Schaffer to approve Pay request No 1 to Pitlik & Wick for a total of \$59,513.23 for Maple Street resurfacing. Carried on a roll call vote, all.*

Pitlik & Wick Change Order #2 to add 10" of crushed aggregate base to the Birch Street resurfacing project, was presented for a total cost of \$42,266, for the area of Birch Street between Spruce Street and Maple

Street. Discussion on soil borings. *Motion by Schaffer, 2nd by Marquardt to approve Pitlik & Wick Change Order No 2 adding 10" of aggregate base to Maple/Birch Street project on Birch Street between Spruce Street and Maple Street for an increase of \$42,266 to original contract. Carried on a roll call vote., all.*

D) Planning Commission Recommendations:

Premier Eagle River, LLC architectural plans to construct a multi-family housing complex consisting of up to 36 units, on Parcel #221-1060-05, described as NW-NE, Sect. 34, T40N,R10E, PRT NW NE EXC 507081,547546,593411. The parcel is located at the northeast corner of US Highway 45/East Pine Street, Wall Street, and State Highway 70 East. Burkett excused himself from discussion and Chambers as he has actively worked with developers. Schaffer presented the Planning Commission recommendation. Discussion. *Motion by Schaffer, 2nd by Dumas to accept the Planning Commission recommendation and approve Premier Eagle River, LLC architectural/lighting plan to construct a multi-family housing complex consisting of up to 36 units, on Parcel #221-1060-05. The parcel is located at the northeast corner of US Highway 45/East Pine Street, Wall Street, and State Highway 70 East. Carried on a roll call vote, Ayes: Schaffer, Dumas, Marquardt. Nays: None, Burkett abstaining*

Burkett rejoined the meeting.

Northwest Counseling and Guidance Clinic's request for a conditional use permit to establish a space from 8 am to 4 pm, Monday through Friday, to provide children and adolescents with outpatient day treatment programming at 221 S. Fifth Street, Eagle River, per Ordinance 106-443 (9): Uses permitted by conditional grant: Group care and family care facilities, nursery schools. The property is described as Sect. 33, T40N, R10E, LOT 9 BLK 2 OF J F HABRICH FIRST ADDN F14. Schaffer presented the Planning Commission recommendation and resident input from the public hearing. Discussion. *Motion by Schaffer, 2nd by Marquardt to accept the Planning Commission recommendation to approve Northwest Counseling and Guidance Clinic's conditional use permit to establish a space from 8 am to 4 pm, Monday through Friday, to provide children and adolescents with outpatient day treatment programming at 221 S. Fifth Street. Carried on a roll call vote, all.*

Jon T. Keckeisen request for a conditional use permit to place one 20' storage container at 1078 E. Wall Street for no more than one year, per Ordinance 106-473 (10): One single shipping container, painted a single color, all advertising removed, subject to existing accessory structure set-backs. The property is described as NW-NW, Sect 34, T40N,R10E, PRT NW NW. Schaffer presented the Planning Commission recommendation and resident input from the public hearing. Discussion. *Motion by Schaffer, 2nd by Burkett to accept the Planning Commission recommendation to approve Jon T. Keckeisen's conditional use permit to place one 20' storage container at 1078 E. Wall Street for no more than one year, per Ordinance 106-473 (10). Carried on a roll call vote, all.*

Eagle River Revitalization's request for placement of new shed at the east side of the Ohio/Michigan intersection and to add additional electrical peds throughout the site for use by Farmers Market vendors. Schaffer presented the Planning Commission recommendation. Discussion. *Motion by Burkett, 2nd by Schaffer to postpone discussion until Michigan Street residents are personally notified of proposal. Carried, all.*

E) Approval of Developer Agreement for Pre-3/Premier Eagle River, LLC 36-unit apartment complex development. Ginner stated the supplied agreement is not needed, confirmed by Attorney Garbowicz. No action.

F) Presentation by Jerry Burkett regarding sale of Park Street/Riverside Park property by Vilas County Burkett stated the property at the Vilas County Fairgrounds/Riverside Park is owned by Vilas County and that Vilas County Forestry is in control of that land. He presented that Vilas County was looking at selling approximately 900' of frontage on the North side of Park Street behind the fairgrounds. An informal study showed Riverside Park was highly underutilized and proposed the possible sale of the frontage property to generate revenue and future taxes. Burkett confirmed he was not looking to shut down the Vilas County Fair. Discussion.

Motion by Dumas, 2nd by Schaffer to extend City of Eagle River support to work together with Vilas County to investigate future use of the property on the North side of Park Street at Riverside Park. Carried on a roll call vote, all.

G) Eagle River Revitalization Program:

Replacement of decorative hanging lights along Wall Street and Railroad Street. *Motion by Schaffer, 2nd by Marquardt to approve ERRP request to replace decorative hanging lights along Wall Street and Railroad Street, with approval from ERLW Utility Manager, Mike Sanborn. Carried, all.*

Parking for Farmers Market – recommendations for street parking. Margelofsky presented the need for additional parking at the Farmers Market. Discussion, no action.

Resolution #1043 to allow Eagle River Revitalization to apply for a Small Business Development Grant on behalf of the City. Ginner and Margelofsky presented the grant. Discussion. *Motion by Schaffer, 2nd by Dumas to postpone discussion/action until the October City Council meeting when more information on the grant can be supplied by Margelofsky.*

H) Golf Course Updates from Golf Pro and Greens Superintendent: Greens Superintendent Anderson reported Sunday October 13 is the scheduled course closing date.

Golf Pro Sable provided written financial and marketing reports.

I) Golf Course Clubhouse Repairs Update

Review quote for approval from Hite House Builders for roof replacement project, \$49,000.00, plus additional recommended work at an additional \$6,500.00. Discussion. Ginner presented the additional \$6,000 items are included in the bid package so that add-on can be disregarded. *Motion by Burkett, 2nd by Schaffer to approve the Hite House Builders quote for roof replacement at the Golf Course Clubhouse, 457 McKinley, for \$49,000. Carried on a roll call vote, all.*

J) Department of Public Works: *Motion by Burkett, 2nd by Dumas to approve Foley's Tree Service proposal to grind Elm Drive stump dump, total expense of \$5,800 to be shared 60/40, Eagle River/Town of Lincoln for this grind. Carried on a roll call vote, all.*

Motion by Burkett, 2nd by Dumas to approve the purchase of five new tires for grader, Pomp's Tire Service, \$12,547.49. Carried on a roll call vote, all.

K) *Motion by Schaffer, 2nd by Marquardt, to approve the Entrance Technologies proposal to replace ADA automatic door opener at back City Hall door, \$2,917.20. Carried on a roll call vote, all.*

L) Ward 1 Representation

Diane Marquardt, Alderperson District 1 – Ward 1, provided her resignation effective 9/30/24. Marquardt was thanked for her service to the City of Eagle River. *Motion by Schaffer, 2nd Dumas by to accept the resignation of District 1, Ward 1 Alderperson Diane Marquardt, effective 9/30/2024. Carried, all*

Motion by Schaffer, 2nd by Dumas to appoint Vic Washelesky as representative for Aldermanic District 1, Ward 1 to the Eagle River Common Council to fill upcoming Aldermanic seat vacancy, for term ending April 2025. Appointment effective October 1, 2024. Carried on a roll call vote, all.

M) Police chief monthly update on departmental activities. A written report was provided. Chief Dobbs presented trainings attended by department.

N) Administrator's monthly update on activities of all departments. A written report was provided by Ginner that included departmental activities and 2024 project updates.

O) Approve payment of the bills for the City and the Golf Course. Motion by Burkett, 2nd by Marquardt to approve payment of the bills for the city and the golf course as recommended by the Finance Committee. Carried on a roll call vote, all.

P) Treasurers monthly update: None provided.

Q) Clerk's monthly update: Bolte provided a written report/Clerk position procedural update for review.

Motion by Burkett, 2nd by Dumas to adjourn to closed session at 7:50PM according to Wisconsin State Statute: 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to discuss compensation for full-time greens assistant, Eagle River Golf Course.

Motion by Burkett, 2nd by Marquardt to reconvene in open session at 8:05PM according to Wisconsin State Statute 19.85(2) with possible action on closed session agenda items. No action.

Motion by Marquardt, 2nd by Burkett to adjourn the meeting at 8:05PM. Carried, all.

Becky Bolte - Clerk