

August 15, 2024

A meeting of the Finance Committee of the City of Eagle River was called to order at 5:15 PM by Mayor Hyslop.

Roll Call: Dan Dumas, Kim Schaffer, Diane Marquardt, and Jerry Burkett. Also in attendance: Becky Bolte and Robin Ginner.

Treasurer confirmation that all bank accounts are reconciled: Bolte conveyed Treasurer is balanced through June.

Treasurer report of any and all late payments and penalties. No update available.

July Financial Review: 2nd Qtr financial report to be presented at City Council meeting immediately following Finance Committee.

Review and approval of Accounts Payable for City and Golf Course: *Motion by Jerry Burkett, 2nd by Schaffer, to recommend payment of presented City and Golf Course payables to City Council. Carried on a roll call vote, all.*

Motion by Burkett, 2nd by Schaffer to adjourn at 5:55 PM. Carried, all.

Becky Bolte - Clerk

August 15, 2024

A meeting of the Common Council of the City of Eagle River was called to order at 6:00PM by Mayor Hyslop. The regular meeting had been rescheduled due to the August Primary election being held on the second Tuesday.

The Pledge of Allegiance was led by Dan Dumas and was recited by all present.

Roll Call: Dan Dumas, Kim Schaffer, Diane Marquardt, and Jerry Burkett. Also in attendance: Robin Ginner, Becky Bolte, Chris Dobbs, Adam Ross, Mike Adamovich, Mike Sanborn, Tony Sable, and Kyle Anderson.

Motion by Burkett, 2nd by Schaffer to approve the minutes of the 7/9/24 Finance Committee and Common Council meeting. Carried, all.

A) Street Closing/temporary sign/amplification/display of goods permits: *Motion by Schaffer, 2nd by Marquardt to approve Three Eagle Half Marathon & 5K, Street Closing, Amplifying Device, and Temp Signs, October 12, 2024 permit application as presented. Carried, all.*

Motion by Burkett, 2nd by Dumas to approve Preslie Pay it Forward Cancer Ride Toy Drive, Tom Mantsch - Street Closing for motorcycle parking, Saturday August 17, 9:45am – noon, First Street from Wall Street to alley and parking spot blocked on the North side of Wall Street from Main to First, subject to approval by the Chief of Police. Carried, all.

B) Liquor License: *Motion by Schaffer, 2nd by Burkett to approve Class "B" Beer/"Class C" Wine liquor license to Dirty Kidz Crew LLC, DBA Toad in the Hole, 121 S Railroad St, Beth Millin Agent, for a term of 9/1/24 – 6/30/25. Carried, all.*

C) Operator's licenses: REGULAR: David Blackberg, Abigail Cornella, Alicia Jellen, Hailey Kubsch, Thomas Newkirk, Robyn Perlewitz, Tricia Schoeneck, Skye Seymer. *Motion by Schaffer, 2nd by Marquardt to approve all regular operators licenses as presented. Carried, all.*

D) MSA Monthly Update: A written update was provided by Kriesel including an update on the 2024 Street Improvement Program, the Silver Lake Road Project, and the E Spruce and N Third Street Project. A project meeting is to be held on 8/16 for beginning the Birch/Maple Street project. Kriesel presented information on the Safe Streets for All (SS4A) Program and submitted a Professional Services Agreement for application assistance, \$3500. *Motion by Burkett, 2nd by Schaffer to approve the MSA Services Agreement for Safe Streets for All grant application assistance for a total of \$3,500. Carried on a roll call vote., all.*

E) Baird policy presentation: Adam Ruechel of Baird was available via Zoom and presented proposed Capital Assets policy. Resolution 1042 to adopt the Capital Assets Policy was presented. *Motion by Schaffer, 2nd by Burkett to adopt Resolution 1042 Capital Assets Policy as presented. Carried on a roll call vote, all.*

No action on Capital Improvement Plan Policy. Ruechel provided the Quarterly Financial Report for the 2nd quarter 2024 along with itemized budget items to pay attention to.

F) Planning Commission Recommendations:

Schaffer presented the Planning Commission recommendation and resident input from the public hearing. *Motion by Burkett, 2nd by Marquardt to grant Andrew Van Dyke 24-months, from date of purchase, for building in Tamarack Business Park; extension to Item 3; Structures of the Tamarack Business Park Restrictive Covenants, in regard to Lot 12, parcel #221-1056-20, described as SE-NE, Sect. 33, T40N,R10E, which states "The primary approved use structure to be placed upon any property purchased within the Tamarack Business Park shall be constructed and completed within one year from the date of purchase of the subject real estate upon which the structure is being placed." Carried on a roll call vote, all.*

Burkett excused himself from the discussion/Chambers citing he is working with both Bob Murray of Premier Eagle River LLC and property seller Don Scharf. Schaffer presented the Planning Commission recommendation and resident input from the public hearing. *Motion by Schaffer, 2nd by Marquardt to grant a zoning change from Highway Commercial to Multi-Family Residential for Parcel #221-1060-05, described as NW-NE, Sect. 34, T40N,R10E, PRT NW NE EXC 507081,547546,593411 as requested by Premier Eagle River LLC and will include an update to the City of Eagle River's comprehensive plan. Carried on a roll call vote. Ayes: Schaffer, Marquardt, Dumas Nays: None Burkett abstaining.*

Motion by Schaffer, 2nd by Marquardt to grant Premier Eagle River, LLC a conditional use permit to build a multi-family housing complex consisting of up to 36 units, with a conditional site-plan approval, pursuant to Zoning Section 106-393 Uses permitted by conditional grant: (6) Multi-family housing in excess of two units on Parcel #221-1060-05, described as NW-NE, Sect. 34, T40N,R10E, PRT NW NE EXC 507081,547546,593411. The parcel is located at the northeast corner of US Highway 45/East Pine Street, Wall Street, and State Highway 70 East. Carried on a roll call vote. Ayes: Schaffer, Marquardt, Dumas Nays: None Burkett abstaining.

Burkett rejoined the meeting.

Schaffer presented the Planning Commission recommendation. *Motion by Burkett, 2nd by Schaffer to approve subdivision Map 1 for Elm Drive property, Parcel #221-1058-5800 described as SE-SE, Sect. 33, T40N,R10E, PRT SE SE ORDINANCE 529833 EXC 540834. Carried on a roll call vote, all*

Discussion on parcels zoning classification. *Motion by Schaffer, 2nd by Marquardt to amend the parcel #221-1058-5800 zoning classification to Office/Residential. Carried on a roll call vote, all.*

Discussion on Council interest in pursuing any changes to the zoning code to allow conditional use for secondary residences in single-family residential zoning. Ginner to research and bring back information to the next Council meeting.

G) Golf Course Updates from Golf Pro and Greens Superintendent: Greens Superintendent Anderson spoke of the seasons projects, thanking Shannon and Dan Kraus and the Senior Group for their volunteer hours during the season. Anderson and Sable both expressed the course is in the best shape they have seen it. Golf Pro Sable provided a written report. Discussion on the financial reporting of the golf course. The Treasurer to come back to Council with most current golf course financials. Discussion on staffing shortage at the clubhouse and code of conduct infractions. Mayor Hyslop stated elevated incidents should be recorded on an incident report and should have immediate consequences, including possible course suspension until a conference is held with either the City Administrator or Golf Pro, as deemed by the Golf Pro.

Motion by Schaffer, 2nd by Dumas to approve Northern Glass \$2,929.09 quote for window replacement following property destruction at the clubhouse. Carried on a roll call vote, all.

H) Light & Water – PFAS TYCO/BASF lawsuit: Mike Sanborn presented that as we have not detected PFAS in our water supply, we are not included in the TYCO/BASF settlement and all our future rights are preserved. Attorney confirmed, no action required.

I) Department of Public Works, ex-post-facto approval of wedge replacement for snow equipment. Wausau Equipment/Alamo Group, \$4847.30 Adamovich explained this part was the trip blade on the loader and needed replacing. Ordering by 8/10/24 secured a 10% discount. *Motion by Schaffer, 2nd by Burkett to give ex-post-facto approval on the \$4,847.30 trip blade replacement order for the loader. Carried on a roll call vote, all.*

J) Police chief monthly update on departmental activities. Chief Dobbs provided an oral report on training and incidents. Assistant Chief Ross spoke on the need for traffic assistance at Cranberry Fest. The contract with the Lakeland Area Mountain Biking Organization (LAMBO) for Cranberry Fest assistance (replacing Civil Air Patrol) fell through as LAMBO could not come up with enough people. Chief Dobbs is working on Cran Fest traffic control options.

K) Approve payment of the bills for the City and the Golf Course. *Motion by Schaffer, 2nd by Marquardt to approve payment of the bills for the city and the golf course as recommended by the Finance Committee. Carried on a roll call vote, all.*

L) Council appointments to Commissions and Committees: Discussion. *Motion by Schaffer, 2nd by Marquardt to appoint Dan Dumas to the Eagle River Light and Water Commission. Carried, all.*

Motion by Schaffer, 2nd by Dumas to appoint Robin Ginner as City of Eagle River Representative on the River Trail Commission. Carried, all.

Dumas stated he would take on United Lower ER Chain of Lakes Commission city representative position and that he was already on the ER Revitalization Program Board and would just need to be appointed as the City representative.

M) Administrator's monthly update on activities of all departments. A written report was provided by Ginner that included departmental activities and 2024 project updates.

N) Treasurers monthly update: Hoffmann provided a written update.

O) Clerk's monthly update: Bolte provided a written report/Clerk position procedural update for review.

Motion by Marquardt, 2nd by Dumas to adjourn the meeting at 7:45 PM. Carried, all.

Becky Bolte - Clerk