

July 9, 2024

A meeting of the Finance Committee of the City of Eagle River was called to order at 5:15 PM by Mayor Hyslop.

Roll Call: Ron Kressin, Kim Schaffer, Diane Marquardt, with Jerry Burkett joining after roll call. Also in attendance: Becky Bolte, Cory Hoffmann, and Robin Ginner.

Treasurer confirmation that all bank accounts are reconciled: Hoffmann reported she is working on reconciling May.

Treasurer report of any and all late payments and penalties. Hoffmann reported she is having issues with invoices not being forwarded to her for golf course purchases and contacted vendors to update billing information. No late fee's have been paid. Golf Now, G1, point of sale program at the pro shop is not working as it should causing balancing problems.

June Financial Review: No update.

Review and approval of Accounts Payable for City and Golf Course: *Motion by Jerry Burkett, 2nd by Ron Kressin, to recommend payment of presented City and Golf Course payables to City Council. Carried on a roll call vote. Ayes: Burkett, Kressin, Schaffer, Marquardt Nays: None*

Motion by Burkett, 2nd by Kressin to adjourn at 5:54 PM. Carried, all.

Becky Bolte - Clerk

July 9 2024

A meeting of the Common Council of the City of Eagle River was called to order at 6:00PM by Mayor Hyslop.

The Pledge of Allegiance was led by Ron Kressin and was recited by all present.

Roll Call: Ron Kressin, Kim Schaffer, Diane Marquart, and Jerry Burkett. Also in attendance: Robin Ginner, Becky, Bolte, Cory Hoffmann, and Tony Sable

Motion by Kressin, 2nd by Schaffer to approve the minutes of the 6/11/24 Finance Committee and Common Council meeting and 6/27/24 Special Common Council meeting. Carried, all.

Mayor Hyslop changed the order of the agenda, moving item P to the top.

P) Permission to place Bluebird Boxes on city property, Greg Olson. Greg and Karen Olson, members of BRAW (Bluebird Restoration Association of WI), presented the request showing Council proposed bluebird boxes with Ginner stating she had given Olson a map of areas within the City to place them. Olson wishes to place about a ½ dozen birdhouses on City property. Tony Sable from the golf course asked Olson about placement at the golf course and the two of them will connect. *Motion by Burkett, 2nd by Kressin to grant permission to Greg and Karen Olson to place Bluebird houses on City property. Carried, all.*

A) Street Closing/temporary sign/amplification/display of goods permits: *Motion by Schaffer, 2nd by Kressin to approve Dynamic Lifecycle Innovations – Temp Signs at North and South ends of Pleasure Island Road for Recycling Extravaganza at NPSD, 8/24/24. Carried, all*

B) Operator's licenses: REGULAR: Anne Barkley, Jillian Dupree, Lisa DeRuiter, McCall Hocking, Stacy Oas, Anita Allen, Christine Aldridge, Susan LaChapelle Angela Vinnedge TEMP: Barry McLeane – Ex Post Facto *Motion by Burkett, 2nd by Kressin to approve all regular and temporary operators licenses as presented, Carried, all.*

C) Denny Geiseman - Veterans Resource Center: Request to keep the west lane of First Street, from Wall St to north alley, closed overnight with food tents staying on site for use at Chamber Antique Motorcycle Show on 8/13 and Veterans Resource Center Come to the Coop to Support our Troops on 8/14/24: Bolte reported the Police Department is OK with the request but would not be providing security. *Motion by Schaffer, 2nd by*

Kressin to approve Veterans Resource Center request to close the west lane of First Street, from Wall St to the north alley overnight on August 13 to leave food tent setup between events. Carried, all.

D) MSA Monthly Update: A written update was provided by Kriesel including an update on the 2024 Street Improvement Program, the Silver Lake Road Project, and the E Spruce and N Third Street Project. Kriesel reported Pitlik was the only bidder on the Maple/Birch resurfacing project and came in lower than anticipated. *Motion by Burkett, 2nd by Kressin to approve the Maple/Birch Street resurfacing project bid from Pitlik & Wick for \$208,388.75. Carried on a roll call vote. Ayes: Burkett, Kressin, Schaffer, Marquardt Nays: None*

Motion by Burkett, 2nd by Kressin to approve Borrowing Resolution #1042 - \$208,388.75 for the Maple/Birch Resurfacing Project. Carried on a roll call vote. Ayes: Burkett, Kressin, Schaffer, Marquardt Nays: None

E) Baird policy presentation: Adam Ruechel of Baird presented proposed policies.

Motion by Schaeffer, 2nd by Kressin to approve the Debt Management Policy, the Fund Balance Policy, and the Investment Policy as presented. Carried on a roll call vote. Ayes: Schaffer, Kressin, Marquardt, Burkett Nays: None

Discussion on DRAFT Capital Assets Policy and DRAFT Capital Improvement Plan Policy. Final drafts will be presented at August City Council meeting for approval.

F) Golf Course Updates from Golf Pro and Greens Superintendent: Golf Pro Tony Sable provided a written report. Sable reported that weather has been a factor and revenue is down. He also reported problems with the Golf Now – G1 point of sale program at the pro shop.

G) Dog Park Update: Discussion on the sale of up to 10 acres of the 17-acre Elm Drive property to fund development of the dog park. Ginner gave a preliminary estimate for the cost of fencing at the proposed dog park site to be around \$45,000. *Motion by Burkett, 2nd by Kressin, to grant permission to Ginner to pursue the sale of up to 10 acres of the 17-acre Elm Drive property to the East of the existing stump dump to fund development of a proposed dog park on airport property. Carried on a roll call vote. Ayes: Burkett, Kressin, Schaffer, Marquardt, Nays: None*

H) City Building Maintenance Proposals: Ginner presented that the maintenance items have been budgeted for and that estimate totals were below the bid requirement threshold. *Motion by Burkett, 2nd by Kressin to authorize and accept bids as provided for the following:*

1. *Depot washrooms – drywall repair and surface painting – Jim Ritzer, \$2,000 materials and labor*
2. *City Hall Light & Water entrance repair – Jim Ritzer, \$910.00 materials and labor*
3. *City Hall Light & Water and ERRP Office, add three air returns and associated duct work – Culver’s Heating & Cooling, \$2,500.00 (estimate) materials and labor*
4. *Air conditioning unit replacement – Culver’s Heating & Cooling, \$6,500 materials and labor*

Carried on a roll call vote. Ayes: Burkett, Kressin, Schaffer, Marquardt Nays: None

I) Mayor Hyslop reported the resignation of Alderman Ron Kressin, effective July 29, 2024 as he is moving from the area. Kressin spoke to his seven plus years on Council with fondness and appreciation to the wonderful community. Kressin was thanked for a job well done. *Motion by Burkett, 2nd by Schaffer to approve the appointment of Dan Dumas as representative for Aldermanic District 4, Ward 5, to the Eagle River Common Council to fill upcoming Aldermanic seat vacancy for term ending April 2025. Appointment effective July 31, 2024. Carried on a roll call vote. Ayes: Burkett, Schaffer, Marquardt, Kressin Nays: None*

J) Approve payment of the bills for the City and the Golf Course. *Motion by Schaffer, 2nd by Kressin to approve payment of the bills for the city and the golf course as recommended by the Finance Committee. Carried on a roll call vote. Ayes: Schaffer, Kressin, Marquardt. Nays: None Abstaining: Burkett*

K) Police chief monthly update on departmental activities. Chief Dobbs provided a written report of monthly activity. Assistant Chief Ross provided a written update for Council.

L) Administrator's monthly update on activities of all departments. A written report was provided by Ginner that included departmental activities and 2024 project updates.

M) Treasurers monthly update: Hoffmann provided verbal update.

N) Clerk's monthly update: Bolte provided a written report/Clerk position procedural update for review.

O) Rescheduling of August regular City Council meeting. The regular City Council meetings in August fall on the August 13 Primary election. The August regular Finance Committee and City Council meeting will be held on Thursday August 15.

Motion by Kressin, 2nd by Burkett to adjourn the meeting at 6:53 PM. Carried, all.

Becky Bolte - Clerk