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## AGENDA NOTICE

**THE BOARD OF REVIEW FOR THE CITY OF EAGLE RIVER WILL CONVENE ON  
THURSDAY SEPTEMBER 5, 2024 FROM 9:00 AM to 11:00 AM AT  
CITY HALL, 525 E. MAPLE STREET IN EAGLE RIVER.**

1. Call Board of Review (BOR) to order & Meeting Recording Announcement
2. Roll Call.
3. Confirmation of appropriate Board of Review and open meeting notices
4. Appointment of Chairperson of Board of Review
5. Appointment of Vice-Chairperson of Board of Review
6. Verification of mandatory training of one member
7. Verification the City has an ordinance for the confidentiality of income and expense information provided to the assessor under state law Sec 70.47(7)(af)
8. Filing and summary of Annual Assessment Report by Assessors office
9. Receipt of the Assessment Roll by Clerk from the Assessor
10. Review the Assessment Roll and perform Statutory duties:
  - a. Examine the roll
  - b. Correct description or calculation errors
  - c. Add omitted property
  - d. Eliminate double assessed property
11. Discussion/Action – Certify all corrections of error under state law, Sec 70.43
12. Discussion/Action – Verify with the assessor that open book changes are included in the assessment roll
13. Allow taxpayers to examine the assessment data
14. Consideration of:
  - a. Waivers of the required 48 hour notice of intent to file an objection when there is good cause
  - b. Requests for waiver of the BOR hearing allowing the property owner an appeal directly to circuit court
  - c. Requests to testify by telephone or submit sworn written statements
  - d. Act on any other legally allowed/required Board of Review matters
15. Review Notices of Intent to File Objection
16. Proceed to hear objections, if any, and if proper notice/waivers were given unless scheduled for another date
17. Consider/act on scheduling additional Board of Review Date(s) if needed
18. Acceptance of the 2024 Assessment Roll
19. Adjourn (to future date if necessary)

**Becky J Bolte – Clerk  
City of Eagle River**

*Please note that, upon reasonable notice at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services or provide a video link for meetings. For additional information, or to request this service, please contact the City Clerk's Office at 715-479-8682 ext. 224, 525 E. Maple Street, P.O. Box 1269, Eagle River WI 54521.*

*Date of posting 7-31-2024 bjb*