

June 11, 2024

A meeting of the Finance Committee of the City of Eagle River was called to order at 5:18 PM by Mayor Hyslop.

Roll Call: Ron Kressin, Kim Schaffer, Diane Marquardt, Jerry Burkett joining after roll call. Also in attendance: Cory Hoffmann and Robin Ginner.

Treasurer confirmation that all bank accounts are reconciled: Hoffmann reported all bank accounts are reconciled through May 2024.

Treasurer report of any and all late payments and penalties. Hoffmann reported none.

May Financial Review: Hoffman provided a copy of the Budget vs Actual for May 2024 for both the City and Golf Course. She noted that the golf course health insurance is high because a portion of 2023 premiums were reimbursed to the City in the 2024 calendar year. The auditors will make an adjustment to correct.

Review and approval of Accounts Payable for City and Golf Course: *Motion by Jerry Burkett, 2nd by Kim Schaffer, to recommend payment of presented City and Golf Course payables to City Council. Carried on a roll call vote. Ayes: Burkett, Schaffer, Kressin, Marquardt Nays: None*

Motion by Burkett, 2nd by Diane Marquardt to adjourn at 5:41 PM. Carried, all.

Robin Ginner – City Administrator

June 11, 2024

A meeting of the Common Council of the City of Eagle River was called to order at 6:00PM by Mayor Hyslop.

The Pledge of Allegiance was led by Ron Kressin and was recited by all present.

Roll Call: Ron Kressin, Kim Schaffer, Diane Marquardt, and Jerry Burkett. Also in attendance: Robin Ginner, Cory Hoffmann, Mike Adamovich, Chris Dobbs, Adam Ross, Becky Bolte present via zoom.

Motion by Jerry Burkett, 2nd by Kressin to approve the minutes of the 5/14/24 Finance Committee and Common Council meeting. Carried, all.

A) Operator’s licenses: REGULAR: Peter Anderson III, Robert Drow, Amanda Gingerich, Coral Grensing, Julie Kitzke, Joseph Lafata, Andrew LaFrombois, Greta Liermann, Danielle Mazur, Alexis Thomas, Hannah Doepke, Tina Hansen, James Ovsak, Karen Sailer, Donna Timm, Thomas Timm, Donna Sachs, Kendra Schaffer, Nicolas DiPersio, Brendon Burns, Linda Boyer, Wendy Haagen, Alexander Wentz.

Motion by Kim Schaffer, 2nd by Kressin to approve all regular and temporary operators licenses as presented, Carried, all.

Late applications PENDING: Anna Polack, Briana Dempsey, Sarah Tschannen, Katelyn Brand. *Motion by Kressin, 2nd by Burkett to approve pending regular operator license upon review and approval from Police Chief. Carried, all.*

B) 7/1/24 – 6/30/25 Intoxicating Liquor and/or Fermented Malt Beverage License Renewals:

Name	DBA	Physical Address	Agent
<u>Class A Combination Liquor and Fermented Malt Beverages:</u>			
CMAJ Co	Arrow Gift Shop	201 E Wall St	Mary Kate Hayes
Dolgencorp LLC	Dollar General Store 9967	1060 E Pine St	Jessica Allen
Indianhead Oil Co LLC	Circle K #2746049	226 S Railroad St	Deborah Clemens
Indianhead Oil Co LLC	Circle K #27446257	928 N Railroad St	Phyllis Clate
Krist Oil Co	Krist Food Mart	114 W Pine St	Stacy Oas
Kwik Trip Inc.	Kwik Trip 131	201 W Wall St	Jennifer M Framnes
T.A. Solberg Co Inc.	Trigs Food and Drug	925 E Wall St	Jodi L Ruck
T.A. Solberg Co Inc.	Trigs Shell Eagle River	1005 E Pine St	Jodi L Ruck
Ultra Mart Foods LLC	Pick-n-Save #6351	711 N Railroad St	Gregory Butler
Walgreen Co	Walgreens #12545	108 W Wall St	Melissa Upchurch

Class A Liquor:

Aiello's on Wall St LLC	Aiello's on Wall Street	208 E Wall St	Tina M Aiello
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Class B Combination Liquor and Fermented Malt Beverages:

Blaze Champeny	Turkey's Clubhouse	457 E McKinley Blvd	Blaze Champeny
Hiker Box LLC	The Hiker Box	211 S Railroad St	Thomas Stephens
Dantam1985 LLC	LP's Pizza & Pasta	207 E Wall St	Daniel G Ullsperger
Edy B's Inc	The White Spruce	419 N Railroad St	Clarence E Blankenship
Erins Pub & Grub LLC	Erins Pub & Grub	933 N Railroad St	Erin Dreger
Riverstone Brewing Co	Riverstone Brewing Co	219 N Railroad St	Kimberly Simac
Hodag Hospitality Holdings LLC	Eagle Lanes	534 W Pine St	Michael A Kocourek
Smugglers LLC	Smuggler's	123 S Railroad St	Renee Holman
Jessica's Cucina LLC	Bortolotti's Cin Cin	1114 N Bluebird Rd	Jessica Bortolotti-Johnstone
The Craftsman American Tav	The Craftsman American Tavern	118 S Main St	Danny Goodrich
The Tiny Tap LLC	The Tiny Tap	127 S Railroad St	Mark J Vanden Boom
The Warehouse Inc.	The Warehouse	107 S Railroad St	Kim M Adamovich
Veterans Resource Center Inc	Veterans Resource Center	418 W Pine St	Dennis Geiseman
WCD Complex LLC	WCD Complex	1311 N Railroad St	Thomas M Anderson
Williams Supper Clubs LLC	Williams Pine Gables Supper Club	1002 W Pine St	Gregory B Williams

Class B Beer:

Hodag Hospitality Holdings LLC	Hi Pines Campground LLC	1919 Hwy 45 N	Michael A Kocourek
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Class B Beer and Class C Wine:

ER Walkers LLC	Leifs Café	904 N Railroad St	Raul Torres
Hodag Hospitality Holdings LLC	Vilas Cinema	214 E Wall St	Michael A Kocourek
Mary Kate's Wine Bar	Mary Kate's Wine Bar	205 E Wall St	Mary Kate Hayes
Trees for Tomorrow Inc.	Trees for Tomorrow	519 E Sheridan St	Amanda Gingerich
Andy's Up North LLC	Andy's Pontoon Saloon	220 E Wall St	Andrew Lichtfuss

Motion by Burkett, 2nd by Kressin to approve 7/1/24 – 6/30/25 liquor license renewal applications as presented. Carried on a roll call vote, all.

C) Direct Sellers Permit: *Motion by Schaffer, 2nd by Kressin to approve Direct Sellers Permit to Tree Rip Fruit Company, Tanner Spaude seller – 6/22/24 and 7/13/24 at 810 N Railroad, 9 – 10:30AM, Retail sale of produce. Carried, all.*

D) Parade Permit: *Motion by Burkett, 2nd by Diane Marquardt to approve NPHS Student Council – Homecoming Parade, 9/27/24 4:15PM City Hall to Friendship House on Wall St. Carried, all.*

E) Request to keep one teacup potbelly pig at 313 N 1st Street: Julio Ridgley of 313 N 1st provided approval from neighbors on East and West side of his property and from neighbors across 1st Street from his property. Mr. Ridgley provided a written request with specifics on the teacup pot belly pig request. *Motion by Burkett to grant permission to possess one teacup potbelly pig, with the caveat that the owner will agree in writing that if the City receives one complaint that the pig will need to be removed from the premises, 2nd by Kressin. Ayes: Burkett, Kressin, Schaffer and Marquardt; Nays: none*

F) MSA Monthly Update: A written update was provided by Kriesel including an update on the 2024 Street Improvement Program, the Silver Lake Road Project, and the E Spruce and N Third Street Project.

American Engineering Testing provided a proposal for Geotechnical Services for the Silver Lake Road Project. *Motion by Schaffer, 2nd by Marquardt, to approve soil boring quote for Silver Lake Road project engineering, American Engineering Testing, \$5,100. Carried on a roll call vote, all.*

G) Baird policy presentation: Robin Ginner presented proposed policies for Debt Management, Fund Balance, and Investment for Council to review. The draft policies should be reviewed over the next month, with comments, questions or additions forwarded to Ginner. Policies will be presented for approval at the July meeting.

H) Golf Course Updates from Golf Pro and Greens Superintendent: Golf Pro Tony Sable provided a written report. Ginner added that the facility is looking great. Neither Sable or Kyle Anderson, Greens Superintendent, were at the meeting.

I) Light & Water:

Motion by Schaffer, 2nd by Kressin to approve Resolution #1041 to adopt the 2023 Compliance Maintenance Annual Report for the Wastewater Treatment Plant. Carried, all.

J) Potential dog park locations: Ginner presented several potential locations in the City that could accommodate a dog park, and a couple options for funding the development, including a timber sale or property sale of City-owned property on Elm Drive. Funding options for the park will be brought to the July meeting. *Motion by Burkett, 2nd by Kressin, to pursue a location on airport property on North Adams Road at the NE approach of Runway 4-22 for development of a dog park. Carried, all.*

K) Approve payment of the bills for the City and the Golf Course. *Motion by Schaffer, 2nd by Kressin to approve payment of the bills for the city and the golf course as recommended by the Finance Committee. Carried on a roll call vote, all.*

L) Police chief monthly update on departmental activities. Chief Dobbs provided a written report of monthly activity. Assistant Chief Ross provided a verbal update for Council.

M) Administrator's monthly update on activities of all departments. A written report was provided by Ginner that included departmental activities and 2024 project updates. Ginner added that the Congressionally Directed Spending request to fund reconstruction of McKinley was denied. She also added that she's working with a number of builders on potential apartment developments in the City.

N) Treasurers monthly update: Hoffmann provided a written report for review.

O) Clerk's monthly update: Bolte provided a written report/Clerk position procedural update for review.

P) Street Closing/temporary sign/amplification/display of goods permits: *Motion by Schaffer, 2nd by Kressin to approve WRJO Street Dances, July 11,18,25 and Aug 1,8,15,2024, 7:00PM -9:00PM, Intersection of Wall Street and Main Street as presented. Carried, all.*

Motion by Schaffer, 2nd by Kressin to adjourn the meeting at 6:40 PM. Carried, all.

Robin Ginner – City Administrator