

April 9, 2024

A meeting of the Finance Committee of the City of Eagle River was called to order at 5:18PM by Mayor Hyslop.

Roll Call: Ron Kressin, Kim Schaffer, Jerry Burkett and Diane Marquardt. Also in attendance: Cory Hoffmann, Becky Bolte and Robin Ginner.

Treasurer confirmation that all bank accounts are reconciled: Hoffmann reported all bank accounts are reconciled through March 2024.

Treasurer report of any and all late payments and penalties. Hoffmann reported one late payment with \$1.50 penalty, statement was not received by the Treasurer.

March Financial Review: None

Review and approval of Accounts Payable for City and Golf Course: *Motion by Burkett, 2nd by Kressin to recommend payment of presented City and Golf Course payables to City Council. Carried on a roll call vote. Ayes: Burkett, Kressin, Schaffer, Marquardt Nays: None*

Motion by Burkett, 2nd by Schaffer to adjourn at 5:47PM. Carried, all.

Becky J Bolte – City Clerk

April 9, 2024

A meeting of the Common Council of the City of Eagle River was called to order at 6:00PM by Mayor Hyslop.

The Pledge of Allegiance was led by Diane Marquardt and was recited by all present.

Roll Call: Ron Kressin, Kim Schaffer, Jerry Burkett and Diane Marquardt. Also in attendance: Becky Bolte, Robin Ginner, Cory Hoffmann, Mike Adamovich, Chris Dobbs, Mike Sanborn, and Tony Sable.

Motion by Kressin, 2nd by Schaffer to approve the minutes of the 3/12/24 Finance Committee and Common Council meetings. Carried, all, with Burkett abstaining.

Mayor Hyslop opened the CDBG Citizen Participation Public Hearing:

Phil Kreisel of MSA Professional Services, Inc. presented the following information to the attendees:

Basic overview of the CDBG Program

CDBG was enacted through the Housing and Community Development Act of 1974. The Wisconsin Department of Administration (DOA) has administered CDBG funds since 1982; its goals include benefit to LMI (low- and moderate-income) households; targets funding to areas of greatest need; housing, public facilities, and economic development.

1. Identification of total potential funds - DOA historically receives approximately \$15 million (general estimate) per year for housing rehabilitation, public infrastructure improvements (Water, sewer, storm sewer, etc.), emergency infrastructure and economic development in exchange for job creation. Approximately \$15 million would be available in this year's cycle Public Facilities competition. If awarded, CDBG can fund \$2.00 for every \$1.00 of match up to a maximum award of \$1.0 million.

2. Eligible CDBG activities

a. Economic Development: low interest loans to business in exchange for job creation.

b. Public Facilities: water facilities including mains, looping, extensions, treatment, source, hydrants, valves; sewerage including collector and interceptor mains, lift stations, treatment plants and lagoons, and dechlorination facilities; storm sewers; fire stations, libraries, senior centers, handicapped accessibility; and community centers.

c. Public Facilities for Economic Development: business or industrial park water systems; sewerage systems; roads; infrastructure in support of business attraction/expansion and job creation.

d. Planning Grant: The program's goals are to help communities develop clear and actionable strategies for addressing site specific, neighborhood, community or regional economic or development needs and to improve the quality of community or economic development projects by helping to fund local plans.

e. Housing: rehabilitation for owner-occupied and renter-occupied units: LMI home buyer ("Homestead") programs; handicapped accessibility projects; housing site preparation; housing site acquisition and occupant relocation; blight elimination through demolition of structures; and neighborhood public facilities projects.

f. Coronavirus Program (CDBG-CV) - Grant funds are awarded to units of general local government and must be used to prevent, prepare for, and respond to Coronavirus. The State of Wisconsin received CDBG-CV funding through the CARES Act.

3. Community development needs – there was no comment

4. Identification of any community development needs by public – there was no comment

5. Presentation of activities proposed for CDBG application, including potential residential displacement. The N. 3rd Street and E. Spruce Street Improvement project scope was presented. It was stated that no residential or business displacement will occur due to this project.

6. Mr. Kreisel asked for any further comments (3 times) and had none.

The Hearing concluded at 6:10PM.

A) Street Closing/temporary sign/amplification/display of goods permits:

Street Closing/temporary sign/amplification/display of goods permits: Northwoods Child Development – Art in the Park 4 Kids, 6/22/2024, Mobile Food, Temp Signs, Amplification. *Motion by Burkett, 2nd by Schaffer to approve the Northwoods Child Development 6/22/2024 permit for the event Art in the Park for Kids at Riverview Park as presented. Carried, all.*

B) Operator's licenses: Regular: Charity Lenderman, Christopher Sullivan, Michael Henry, Daniel Englund, Mathew Siejkowski, Angela Kunkel, Eric Radi, John Hayes, Faith Chobanov, Meaghan Lorenz. Pending: Anthony Barrientos, James Kasper. *Motion by Schaffer, 2nd by Kressin to approve regular operator's licenses as presented. Carried, all. Motion by Schaffer, 2nd by Marquardt to approve presented pending operator's licenses upon review and approval from Police Chief. Carried, all.*

C) Taxi Licenses, term of 5/1/24 – 4/30/25

Taxi Business License: *Motion by Burkett, 2nd by Kressin to approve a taxi business license to Allisons Bar Car and Limo LLC. Carried, all.*

Taxi Business License: *Motion by Kressin, 2nd by Marquardt to approve a taxi business license to John Barnes & Company Corp contingent on Clerk receiving Certificate of Liability Insurance. Carried, all.*

Taxi Drivers Licenses: *Motion by Schaffer, 2nd by Kressin to approve taxi drivers licenses to Marianne Allison, Kenneth Allison, Cyrene Lowery, and John T Barnes. Carried, all.*

D) Garbage Haulers Permits 5/1/24 – 4/30/25: *Motion by Schaffer, 2nd by Kressin to approve the 5/1/24 – 4/30/25 garbage haulers permit to Gas Distribution Systems - DBA Eagle Dumpster, Waste Management DBA Advanced Disposal, Howard Disposal LLC, Republic Services III LLC, and GFL Environmental Holdings Inc. Carried, all.*

E) Direct Sellers Permit: *Motion by Schaffer, 2nd by Kressin to approve a direct sellers permit to Daniel J Moncher, DBA Taco Dan – Mobile Food Truck, May – September 2024 at Eagle Car Wash 1000 N Railroad Street. Carried, all.*

F) Appointment of Successor Agent: Motion by Kressin, 2nd by Marquardt to accept appointment of Kimberly Simac as successor agent for Riverstone Brewing Company LLC, 219 N Railroad, Class B Combo Liquor License, expires 6/30/24. Carried, all.

G) Lizzie Lumley, Eagle River Twisted History Tours, request to place signs on private property advertising tours within the City Limits. Ginner presented request to place 4x4 A-Frame sign at 310 W Pine Street. Permission letters to place signs on private property were presented from Redman Realty at 310 W Pine Street and Eagle River Auto Clinic at 322 W Pine Street. Ginner stated the signs would not be off premises as the business does not have a premise. Lumley presented the benefit the tours give to the Eagle River community. *Motion by Kressin, 2nd by Burkett to approve Lizzie Lumley, owner of Eagle River Twisted History Tours, request to place a 4x4 A frame sign at 310 W Pine to advertise tours within the City limits. Carried, all.*

H) RW Baird Presentation

Funding Options for 2024-2025 Street Projects: *Motion by Burkett, 2nd by Schaffer to authorize RW Baird to proceed with securing re-financing and project financing as presented. Carried on a roll call vote, Ayes: Jerry Burkett, Kim Schaffer, Ron Kressin. Diane Marquardt Nays: None*

Approval of Uniform Grant Guidance policy: *Motion by Schaffer, 2nd by Kressin to approve presented Uniform Grant Guidance Policies and Procedures. Carried on a roll call vote, Ayes: Kim Schaffer, Ron Kressin, Diane Marquardt, Jerry Burkett Nays: None*

I) MSA Update on E Spruce Street and N Third St Project,

Motion by Burkett, 2nd by Kressin to approve Resolution 1033 to Submit a CDBG Application. Carried on a roll call vote, Ayes: Jerry Burkett, Ron Kressin, Kim Schaffer, Diane Marquardt. Nays: None

Motion by Schaffer, 2nd by Kressin to approve Resolution 1034 to adopt a Citizen Participation Plan for a CDBG Application. Carried on a roll call vote. Ayes: Kim Schaffer, Ron Kressin, Diane Marquardt, Jerry Burkett. Nays: None

Motion by Schaffer, 2nd by Marquardt to approve Resolution 1035 to adopt a Policy to Prohibit the Use of Excessive Force. Carried on a roll call vote. Ayes: Kim Schaffer, Diane Marquardt, Jerry Burkett, Ron Kressin. Nays: None

Motion by Schaffer, 2nd by Burkett for Adoption of a Wisconsin Residential Anti-Displacement and Relocation Assistance Plan. Carried on a roll call vote. Ayes: Kim Schaffer, Jerry Burkett, Diane Marquardt, Ron Kressin. Nays: None

Motion by Schaffer, 2nd by Kressin to adopt Resolution 1036 Authorizing the City to Commit Match Funds for a CDBG. Carried on a roll call vote. Ayes: Kim Schaffer, Ron Kressin, Jerry Burkett, Diane Marquardt. Nays: None

Motion by Schaffer, 2nd by Kressin to approve Resolution 1037 authorizing BAIRD to pursue open market, short term, note anticipation note for the Spruce and 3rd Street project for an amount to include \$3,232,932 interim financing that will be paid off with anticipated grant award. Carried on a roll call vote. Ayes: Kim Schaffer, Ron Kressin, Diane Marquardt, Jerry Burkett. Nays: None

Silver Lake Eurasian Water Milfoil

Motion by Burkett, 2nd by Kressin to approve herbicide treatment bid for 2024 – Schmidt’s Aquatic LLC, \$10,278.70 to be split between City, Town of Lincoln and Silver Lake Association. City of Eagle River Portion for 2024 \$4,111.48. Carried on a roll call vote, all.

Motion by Kressin, 2nd by Burkett to approve additional costs for DNR permitting, Onterra Monitoring and Herbicide Monitoring and Analysis – City of Eagle River Portion for 2024 - \$5,142.00. Carried on a roll call vote, all.

K) Golf Course Updates from Golf Pro and Greens Superintendent: Golf Pro Sable presented a written report. Sable reports an anticipated April 22, 2024, opening at the course. Reporting the cart paths on the course should be considered for 2–5-year plan for repaving and request to have McKinley redone.

After a review of proposals for golf course marketing/media services, *Motion by Burkett, 2nd by Kressin to approve Kim Swisher Communications LLC (KSC) proposal for Golf Course Marketing/Media services as presented. Carried on a roll call vote, all.*

Motion by Schaffer, 2nd by Kressin to approve presented amendment to the Republic Services Agreement adding restaurant/pro-shop and grounds keeper shop to original agreement dated 5/17/2016 expiring 12/31/2026. Carried on a roll call vote, all.

L) Resolution 1038: *Motion by Kressin, 2nd by Schaffer to adopt Resolution 1038 - Support for the Towns of Lincoln and Washington in their endeavors to enact ordinances affecting wake boats on the Eagle River Chain. Carried, all.*

M) Discussion and possible action on adjustment to slow-no-wake zone buoy placement on the River. Mayor Hyslop opened the discussion reminding that if Council did nothing, the Ordinance (#584) and buoy placement would remain as it is. Kressin stated that the primary role of any governmental body is to ensure the safety of its citizens. Kressin felt the original ordinance protected the citizens in the slow-no-wake zone but not the citizens further east towards T-docks, stating the only logical thing to do is to extend the slow-no-wake zone down to the T-docks. Mayor Hyslop opened the discussion to public comments. Rick Svabek presented photos and testimony on his experience at 416 McKinley, stating that the current buoy placement for the slow-no-wake zone at the area near Trees for Tomorrow, has created a dangerous situation at and around his frontage. Svabek recommended the buoys be placed down more towards the T-docks. Svabek email was provided to Council: "Where the buoy was prior made people idle their boats to turn around (because of the narrowness of part of the river it was at). That is not the case now because there is just enough room to keep the speeds higher and make a 180. This is where they get dangerously close to our piers." Jared Adamovich, City of Eagle River DPW, spoke as the person who installs the buoys in the river. Adamovich did not support extending the slow-no-wake zone to the T-docks believing it would cause chaos at the landing. Adamovich stated the buoy was placed where it is based on visibility, and where the end buoy sits now, it can be seen from the T-docks. Comments continued with enforcement concerns, boat launch concerns, visibility of first buoy, determinations of widest and narrowest points of the river between Trees for Tomorrow and T-docks. Mayor Hyslop closed the public comments. Burkett stated that it was a no-win situation, no matter where the buoys are placed, it's going to create a safety issue. Mayor Hyslop asked what the Council would like to do. No motion was voiced, the topic was closed.

N) Termination of 2013 PILOT (Payment in lieu of taxes) agreement with St Mary's of the Snows Anglican Church Inc. 1019 E Wall Street – property tax exempt for 2024. As recommended by City Attorney Garbowicz, *Motion by Burkett 2nd by Schaffer to terminate the 2013 PILOT agreement with St. Mary's of the Snows Anglican Church Inc. 1019 E Wall Street. Carried on a roll call vote. Ayes: Jerry Burkett, Kim Schaffer, Ron Kressin, Diane Marquardt Nays: None*

O) Approve payment of the bills for the City and the Golf Course. *Motion by Schaffer, 2nd by Kressin to approve payment of the bills for the city and the golf course as recommended by the Finance Committee. Carried on a roll call vote, Ayes: Schaffer, Kressin, Marquardt, Nays: None, Abstaining: Burkett*

P) Police chief monthly update on departmental activities. Chief Dobbs provided a written report of monthly activity. Discussion on cost for requests for dedicated police officers at public events. Discussion on Eagle River being an event driven community, and this is a cost of doing business.

Q) Administrator's monthly update on activities of all departments. A written report was provided by Ginner that included departmental activities and 2024 project updates.

R) Treasurers monthly update: Hoffmann provided a written report for review. Hoffmann recommended closing the current Nicolet Bank checking account and reestablishing the account at Nicolet Bank as a Money Market with a Sweep to maximize interest income. The current variable APR at Nicolet Bank for the money market is 2.5% and the current variable APR for the Sweep is 5.25%. *Motion by Burkett, 2nd by Kressin to*

change Nicolet checking account to a money market account with sweep account to take advantage of higher interest rate. Carried on a roll call vote, all.

S) Clerk's monthly update: Bolte provided a written report/Clerk position procedural update for review.

At the call to move into closed session, Deb Brown voiced concern over agenda listing of items to be discussed in closed session, stating the agenda language was not informational enough to inform citizens. Mayor Hyslop responded that Attorney Garbowicz had approved the items as presented on the agenda.

Motion by Kressin, 2nd by Schaffer to adjourn to Closed Session at 7:58PM, according to Wisconsin State Statute: 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; Department of Public Works – Compensation for Wastewater Operations Sanitary Sewage Collection System Certification, Staff updates, and DPW Succession Planning. Carried on a roll call vote, Ayes: Kressin, Schaffer, Marquardt, Burkett Nays: None

Motion by Burkett, 2nd by Kressin to reconvene in Open Session at 8:40PM, according to Wisconsin State Statute 19.85(2) with possible action on closed session agenda items. Carried on a roll call vote, Ayes: Burkett, Kressin, Schaffer, Marquardt Nays: None

Motion by Schaffer, 2nd by Kressin to increase hourly rate of pay for Jared Adamovich by \$1.00/hour effective upon successful completion of DNR Sewer Collection Certification. Carried on a roll call vote. Ayes: Schaffer, Kressin, Burkett, Marquardt Nays: None

Motion by Schaffer, 2nd by Marquardt to adjourn the meeting at 8:40PM. Carried all.

Becky J Bolte - Clerk