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AGENDA NOTICE

THE COMMON COUNCIL OF THE CITY OF EAGLE RIVER WILL HOLD A PUBLIC HEARING WITH A SPECIAL SESSION COMMON COUNCIL MEETING IMMEDIATELY FOLLOWING ON THURSDAY APRIL 23, 2024 at 4:45 P.M.
EAGLE RIVER CITY HALL 525 E MAPLE STREET

1. Call to Order
2. Roll Call
3. Discussion and Possible Action on the Following Agenda Item:
 - a. Purple Loosetrife beetle collection and release at Riverview Park by Vilas County Land & Water Conservation
 - b. Resolution #1039 Authorizing the Issuance of Not to Exceed \$4,800,000 General Obligation Promissory Notes and Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$4,800,000 Note Anticipation Notes in Anticipation Thereof
 - c. Taxi Business License: Allison's Bar Bus, LLC
 - d. Taxi Drivers License: Michael Gray
4. Adjourn to Closed Session according to Wisconsin State Statute: 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - a. Police Department Assistant Chief Interviews
5. Reconvene in Open Session according to Wisconsin State Statute 19.85(2) with possible action on closed session agenda items.
6. Adjourn.

Please note that, upon reasonable notice at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services or provide a video link for meetings. For additional information, or to request this service, please contact the City Clerk's Office at 715-479-8682 ext. 224, 525 E. Maple Street, P.O. Box 1269, Eagle River WI 54521.

Date of posting 4-22-24 bjb

Robin Ginner

From: Catherine Higley <cahigl@vilascountywi.gov>
Sent: Tuesday, April 9, 2024 12:21 PM
To: Robin Ginner
Subject: Purple loosestrife work?
Attachments: Beetle collection and release site - City of Eagle River 2024.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Robin!

I'm reaching out to ask for permission to collect and release beetles at Riverview Park for 2024.

I have noticed in 2023 and 2022 that there does seem to be much less purple loosestrife beetle activity at Riverview Park. But I am also seeing a bit fewer loosestrife plants, and more deer browsing on them. Maybe deer are our best biocontrol (that's a joke - haha)!

I'd like to consider collecting beetles from Riverview if beetles are more dense this year. We'd replace what we collect. If beetles are fairly scarce as they have been in the last couple years, I will not collect from Riverview Park.

I'd also like to release a few more purple loosestrife beetles either way as well, if you and the city are up for that idea.

Attached are the brief report and form to sign for 2024. I'm happy to answer any question you or others might have.

Thank you!

Catherine Higley
Lake Conservation Specialist
Vilas County Land & Water Conservation
330 Court St
Eagle River, WI 54521
715-479-3738
cahigl@vilascountywi.gov



Vilas County Land & Water Conservation

330 Court Street • Eagle River, WI 54521

715-479-3747 • Fax: 715-479-3627 • www.vilasconservation.com

Purple Loosestrife Beetle Starter Stock Collection and Release Voluntary Participation Form

Property Owner: City of Eagle River (Riverview Park)

Property Physical Address: Riverview Park, 328 W Riverview Dr, Eagle River, WI 54521

Thank you for your interest in wanting to control purple loosestrife on your property through purple loosestrife beetles! This is currently considered the safest and more effective way of long term control of dense and extensive purple loosestrife stands.

As part of participating in the program, I understand that:

- Vilas County Land & Water, WHIP staff, and volunteers of Vilas County will collect *Galerucella* sp. beetles occurring on the existing invasive purple loosestrife on my property.
- Estimated number of beetles to be removed: 50-100 beetles, depending on density. An estimate of a similar number of beetles will be released to replace the ones taken in mid-July to early August 2024.
- Lumberjack RC&D will hold the needed state and local permits for this project.
- Vilas County Land & Water & WHIP staff will follow established DNR guidelines on preventing spread of aquatic invasive species. This includes boot brushing, spraying used equipment with a 2.5 Tbsp/gallon bleach solution, and/or hot water pressure washing between visiting sites.
- Participation is voluntary. Purple loosestrife is a “restricted” invasive species in Wisconsin, and I do not need to participate in managing it if I do not want to. See WI DNR guidance on NR 40 for further information: <https://dnr.wisconsin.gov/topic/invasives/classification.html>
- Purple loosestrife beetles (*Galerucella californiensis* and *Galerucella pusilla*) are not native to the US but have been on the WI landscape since the 1990’s. There are no significant concerns of them eating other sources of food besides purple loosestrife, but no one can make this assertion with 100% accuracy.
- Purple loosestrife beetles will not eradicate purple loosestrife; rather, they should keep it from becoming excessively tall, dense, and reduce seed production.
- I may see cycles of purple loosestrife and beetles – one year a large patch of purple loosestrife followed by a year of many beetles; followed by a year of less purple loosestrife and then a year of less beetles, etc.
- In 2024 beetles will be placed directly onto the purple loosestrife plants. No pots of plants will be left on the landscape.
- Accessible purple loosestrife flowers will be removed & disposed of according to DNR protocols.
- After the beetles are placed on my land, the Land & Water Conservation Dept. will need to do follow up monitoring. I can expect a phone call to set up a follow-up visit annually for 3 to 5 years, beginning with this late summer. I am welcome to have copies of these records if requested. Anticipated monitoring dates are: week of Aug 26-Aug 30, 2024.
- The WI DNR coordinates this program within the state, and our data relating to this program will be forwarded on to the State Coordinator.
- Beetles are estimated to be delivered on: mid-late July 2024, dependent on growth
- Planned releases: 100+ beetles, dependent on availability

- Please contact the Vilas County Land & Water Conservation Dept. office at 715-479-3738 or at cahigl@vilascountywi.gov if:
 - You do not see a decline in your purple loosestrife populations within 3 years.
 - In the very unlikely event you find the beetles are consuming vegetation other than purple loosestrife.

I have read and understand the above notes and would like to volunteer my land to participate in the Purple Loosestrife Beetle Release Program for the 2024 season.

Landowner/Land Manager/Authorized Rep

Date



City of Eagle River
Common Council

April 23, 2024

Bradley D. Viegut, Managing Director

bviegut@rwbaird.com
777 East Wisconsin Avenue
Milwaukee, WI 53202
Phone 414.765.3827

City of Eagle River

Common Council
April 23, 2024



ISSUE SUMMARY

Issue:	Note Anticipation Notes ("Notes")
Issue Size (Approximately):	\$4,730,000
Dated/Settlement Date:	May 15, 2024
Purpose:	Funds 2024 Projects: <ul style="list-style-type: none"> • 3rd/Spruce - \$3,596,302 • Silver Lake Road - \$695,000 • Maple Street - \$131,500 • Capitalized interest through 6/1/2025
Principal Due:	December 1, 2025
First Interest Payment Date:	December 1, 2024
Call Feature:	June 1, 2025 or any date thereafter
Interest Rate (Estimate):	5.00%
<i>Interest Rate (Not to Exceed Parameter):</i>	6.00%

FINANCING TIMELINE

- Common Council considers plan of finance and adopts Parameters Resolution..... April 23, 2024
 - Baird and City staff prepare necessary information for issuance
 - ✓ Official Statement
 - ✓ Marketing
- Signature on Approving Certificate to award Notes (target date to finalize terms and interest rate) May 2, 2024
- Closing (funds available).....May 15, 2024

RESOLUTION NO.1039

RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$4,800,000 GENERAL OBLIGATION PROMISSORY NOTES AND AUTHORIZING THE ISSUANCE AND ESTABLISHING PARAMETERS FOR THE SALE OF NOT TO EXCEED \$4,800,000 NOTE ANTICIPATION NOTES IN ANTICIPATION THEREOF

WHEREAS, the Common Council hereby finds and determines that it is necessary, desirable and in the best interest of the City of Eagle River, Vilas County, Wisconsin (the "City") to raise funds for public purposes, including paying the cost of street improvement projects (the "Project");

WHEREAS, the Common Council hereby finds and determines that the Project is within the City's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, it is the finding of the Common Council that it is necessary, desirable and in the best interest of the City to authorize the issuance of and covenant to issue general obligation promissory notes (the "Securities") to provide permanent financing for the Project;

WHEREAS, the Securities have not yet been issued or sold;

WHEREAS, cities are authorized by the provisions of Section 67.12(1)(b), Wisconsin Statutes, to issue note anticipation notes in anticipation of receiving the proceeds from the issuance and sale of the Securities;

WHEREAS, it is the finding of the Common Council that it is necessary, desirable and in the best interest of the City to authorize the issuance and sale of note anticipation notes pursuant to Section 67.12(1)(b), Wisconsin Statutes (the "Notes"), in anticipation of receiving the proceeds from the issuance and sale of the Securities, to provide interim financing to pay the cost of the Project;

WHEREAS, it is the finding of the Common Council that it is necessary, desirable and in the best interest of the City to authorize the issuance of and to sell the Notes to Robert W. Baird & Co. Incorporated (the "Purchaser");

WHEREAS, the Purchaser intends to submit a note purchase agreement to the City (the "Proposal") offering to purchase the Notes in accordance with the terms and conditions to be set forth in the Proposal; and

WHEREAS, in order to facilitate the sale of the Notes to the Purchaser in a timely manner, the Common Council hereby finds and determines that it is necessary, desirable and in the best interest of the City to delegate to the City Administrator and Mayor (the "Authorized Officers") of the City the authority to accept the Proposal on behalf of the City so long as the Proposal meets the terms and conditions set forth in this Resolution by executing a certificate in

substantially the form attached hereto as Exhibit A and incorporated herein by reference (the "Approving Certificate").

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1. Authorization and Issuance of Securities. The City hereby authorizes the issuance and declares its intention and covenants to issue the Securities pursuant to the provisions of Chapter 67, Wisconsin Statutes, in an amount sufficient to retire the Notes.

Section 2. Authorization and Sale of the Notes; Parameters. For the purpose of paying costs of the Project, there shall be borrowed pursuant to Section 67.12(1)(b), Wisconsin Statutes, the principal sum of not to exceed FOUR MILLION EIGHT HUNDRED THOUSAND DOLLARS (\$4,800,000) from the Purchaser upon the terms and subject to the condition set forth in this Resolution. Subject to satisfaction of the condition set forth in Section 18 of this Resolution, the Mayor and City Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the City, Notes aggregating the principal amount of not to exceed FOUR MILLION EIGHT HUNDRED THOUSAND DOLLARS (\$4,800,000). The purchase price to be paid to the City for the Notes shall not be less than 98.50% of the principal amount of the Notes and the difference between the initial public offering price of the Notes and the purchase price to be paid to the City by the Purchaser shall not exceed 1.50% of the principal amount of the Notes, with an amount not to exceed 0.60% of the principal amount of the Notes representing the Purchaser's compensation and an amount not to exceed 0.90% of the principal amount of the Notes representing costs of issuance, including bond insurance premium (if any), payable by the Purchaser or the City.

Section 3. Terms of the Notes. The Notes shall be designated "Note Anticipation Notes"; shall be issued in the aggregate principal amount of up to \$4,800,000; shall be dated as of their date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and mature on December 1, 2025.

Interest shall be payable semi-annually on June 1 and December 1 of each year commencing on December 1, 2024 or on such other date approved by the Authorized Officers in the Approving Certificate. The interest rate on the Notes shall not exceed 6.00%. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

Section 4. Redemption Provisions. The Notes shall not be subject to optional redemption or shall be callable as set forth on the Approving Certificate.

Section 5. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 6. Security. The Notes shall in no event be a general obligation of the City and do not constitute an indebtedness of the City nor a charge against its general credit or taxing power. No lien is created upon the Project or any other property of the City as a result of the issuance of the Notes. The Notes shall be payable only from (a) any proceeds of the Notes set aside for payment of interest on the Notes as it becomes due and (b) proceeds to be derived from the issuance and sale of the Securities, which proceeds are hereby declared to constitute a special trust fund, hereby created and established, to be held by the City Clerk and expended solely for the payment of the principal of and interest on the Notes until paid. The City hereby agrees that, in the event such monies are not sufficient to pay the principal of and interest on the Notes when due, if necessary, the City will pay such deficiency out of its annual general tax levy or other available funds of the City; provided, however, that such payment shall be subject to annual budgetary appropriations therefor and any applicable levy or revenue limits; and provided further, that neither this Resolution nor any such payment shall be construed as constituting an obligation of the City to make any such appropriation or any further payments.

Section 7. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There shall be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for Note Anticipation Notes - 2024" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Notes; (ii) any proceeds of the Notes representing capitalized interest on the Notes or other funds appropriated by the City for payment of interest on the Notes, as needed to pay the interest on the Notes when due; (iii) proceeds of the Securities (or other obligations of the City issued to pay principal of or interest on the Notes); (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due and which are appropriated by the Common Council for that purpose; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided that such monies may be invested in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Said account shall be used for the sole purpose of paying the principal of and interest on the Notes and shall be maintained for such purpose until the Notes are fully paid or otherwise extinguished, and shall at all times be invested

in a manner that conforms with the provisions of the Internal Revenue Code of 1986, as amended (the "Code"), and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the City, unless the Common Council directs otherwise.

Section 8. Covenants of the City. The City hereby covenants with the owners of the Notes as follows:

(A) It shall issue and sell the Securities as soon as practicable, as necessary to provide for payment of the Notes;

(B) It shall segregate the proceeds derived from the sale of the Securities into the special trust fund herein created and established and shall permit such special trust fund to be used for no purpose other than the payment of principal of and interest on the Notes until paid. After the payment of principal of and interest on the Notes in full, said trust fund may be used for such other purposes as the Common Council may direct in accordance with law; and,

(C) It shall maintain a debt limit capacity such that its combined outstanding principal amount of general obligation bonds or notes or certificates of indebtedness and the \$4,800,000 authorized for the issuance of the Securities to provide for the payment of the Notes shall at no time exceed its constitutional debt limit.

Section 9. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the City and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 10. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the City, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 11. Compliance with Federal Tax Laws. (a) The City represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the

Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the City charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the City certifying that the City can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 12. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 13. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the Mayor and City Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 14. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by the City Clerk or the City Treasurer (the "Fiscal Agent").

Section 15. Persons Treated as Owners; Transfer of Notes. The City shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 16. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the City at the close of business on the Record Date.

Section 17. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the City agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the City Clerk or other authorized representative of the City is authorized and directed to execute and deliver to DTC on behalf of the City to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the City Clerk's office.

Section 18. Condition on Issuance and Sale of the Notes. The issuance of the Notes and the sale of the Notes to the Purchaser are subject to approval by the Authorized Officers of the principal amount, redemption provisions, interest rate and purchase price for the Notes, which approval shall be evidenced by execution by the Authorized Officers of the Approving Certificate.

The Notes shall not be issued, sold or delivered until this condition is satisfied. Upon satisfaction of this condition, the Authorized Officers are authorized to execute a Proposal with the Purchaser providing for the sale of the Notes to the Purchaser.

Section 19. Official Statement. The Common Council hereby directs the Authorized Officers to approve the Preliminary Official Statement with respect to the Notes and deem the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by the Authorized Officers or other

officers of the City in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate City official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The City Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 20. Undertaking to Provide Continuing Disclosure. The City hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the City to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Mayor and City Clerk, or other officer of the City charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the City's Undertaking.

Section 21. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 22. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the City are authorized to take all actions necessary to obtain such municipal bond insurance. The Mayor and City Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Mayor and City Clerk including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 23. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded April 23, 2024.

Jeffrey A. Hyslop
Mayor

ATTEST:

Rebecca Bolte
City Clerk

(SEAL)

EXHIBIT A

APPROVING CERTIFICATE

The undersigned City Administrator and Mayor of the City of Eagle River, Vilas County, Wisconsin (the "City"), hereby certify that:

1. Resolution. On April 23, 2024, the Common Council of the City adopted a resolution (the "Resolution") authorizing the issuance and establishing parameters for the sale of not to exceed \$4,800,000 Note Anticipation Notes of the City (the "Notes") to Robert W. Baird & Co. Incorporated (the "Purchaser") and delegating to us the authority to approve the Preliminary Official Statement, to approve the purchase proposal for the Notes, and to determine the details for the Notes within the parameters established by the Resolution.

2. Proposal; Terms of the Notes. On the date hereof, the Purchaser offered to purchase the Notes in accordance with the terms set forth in the Note Purchase Agreement between the City and the Purchaser attached hereto as Schedule I (the "Proposal"). The Proposal meets the parameters established by the Resolution and is hereby approved and accepted.

The Notes shall be issued in the aggregate principal amount of \$ _____, which is not more than the \$4,800,000 approved by the Resolution, shall mature on December 1, 2025 and shall bear interest at the rate of _____%, which is not in excess of 6.00%, as required by the Resolution.

3. Purchase Price of the Notes. The Notes shall be sold to the Purchaser in accordance with the terms of the Proposal at a price of \$ _____, plus accrued interest, if any, to the date of delivery of the Notes, which is not less than 98.50% of the principal amount of the Notes, as required by the Resolution.

The difference between the initial public offering prices provided by the Purchaser of the Notes (\$ _____) and the purchase price to be paid to the City by the Purchaser (\$ _____) is \$ _____, or _____% of the principal amount of the Notes, which does not exceed 1.50% of the principal amount of the Notes. The portion of such amount representing Purchaser's compensation is \$ _____, or not more than 0.60% of the principal amount of the Notes. The amount representing other costs of issuance paid by the Purchaser or City is \$ _____, which does not exceed 0.90% of the principal amount of the Notes.

4. Redemption Provisions of the Notes. The Notes are subject to redemption prior to maturity, at the option of the City, on **[June 1, 2025]** or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

5. The first interest payment date on the Notes shall be _____, 20__.

6. Preliminary Official Statement. The Preliminary Official Statement with respect to the Notes is hereby approved and deemed "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934.

7. Approval. This Certificate constitutes our approval of the Proposal, and the principal amount, first interest payment date, interest rate, purchase price and redemption provisions for the Notes, in satisfaction of the parameters set forth in the Resolution.

IN WITNESS WHEREOF, we have executed this Certificate on _____, 2024 pursuant to the authority delegated to us in the Resolution.

Robin Ginner
City Administrator

Jeffrey A. Hyslop
Mayor

COOPER

SCHEDULE I TO APPROVING CERTIFICATE

Proposal

To be provided by the Purchaser and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE II TO APPROVING CERTIFICATE

Pricing Summary

To be provided by the Purchaser and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE III TO APPROVING CERTIFICATE

Debt Service Schedule

To be provided by the Purchaser and incorporated into the Certificate.

(See Attached)

COPY

EXHIBIT B

(Form of Note)

REGISTERED UNITED STATES OF AMERICA DOLLARS
STATE OF WISCONSIN
VILAS COUNTY
NO. R-____ CITY OF EAGLE RIVER \$_____
NOTE ANTICIPATION NOTE

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
December 1, 2025 _____, 2024 _____% _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$ _____)

FOR VALUE RECEIVED, the City of Eagle River, Vilas County, Wisconsin (the "City"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on June 1 and December 1 of each year commencing on [December 1, 2024] until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by the City Clerk or City Treasurer (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

This Note is one of an issue of Notes aggregating the principal amount of \$_____, all of which are of like tenor, except as to denomination, issued by the City pursuant to the provisions of Section 67.12(1)(b), Wisconsin Statutes, in anticipation of the sale of general obligation promissory notes (the "Securities"), to provide interim financing for public purposes, including paying the cost of street improvement projects (the "Project"), as authorized by a resolution adopted on April 23, 2024, as supplemented by an Approving Certificate, dated _____, 2024 (collectively, the "Resolution"). Said Resolution is recorded in the official minutes of the Common Council for said date.

This Note shall be payable only from (a) any proceeds of the Notes set aside for payment of interest on the Notes as it becomes due and (b) proceeds to be derived from the issuance and sale of the Securities, which proceeds have been declared to constitute a special trust fund to be held by the City Clerk or City Treasurer and expended solely for the payment of the principal of and interest on the Notes until paid.

The City has authorized the issuance of the Securities and has covenanted to issue the Securities in an amount sufficient to repay the Notes pursuant to said resolution. **THE NOTES ARE NOT A GENERAL OBLIGATION OF THE CITY AND DO NOT CONSTITUTE AN INDEBTEDNESS OF THE CITY WITHIN THE MEANING OF ANY CONSTITUTIONAL OR STATUTORY LIMITATION OR PROVISION NOR A CHARGE AGAINST ITS GENERAL CREDIT OR TAXING POWER. NO LIEN IS CREATED UPON THE PROJECT OR ANY OTHER PROPERTY OF THE CITY AS A RESULT OF THE ISSUANCE OF THE NOTES.**

The Notes are subject to redemption prior to maturity, at the option of the City, on [June 1, 2025] or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation and date of the Notes called for redemption, CUSIP number, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time. The City has authorized and covenanted to issue and sell the Securities, the sale of which this Note anticipates, as soon as practicable and to set aside the proceeds of the Securities into a special trust fund for the payment of the principal of and interest on this Note.

This Note has been designated by the Common Council as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the City kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the City appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the City for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and City may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the City of Eagle River, Vilas County, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Mayor and City Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

CITY OF EAGLE RIVER
VILAS COUNTY, WISCONSIN

By: _____
Jeffrey A. Hyslop
Mayor

(SEAL)

By: _____
Rebecca Bolte
City Clerk

COPY

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)



411 East Wisconsin Avenue
Suite 2400
Milwaukee, Wisconsin 53202-4428
414.277.5000
Fax 414.271.3552
www.quarles.com

Attorneys at Law in
Chicago
Denver
Indianapolis
Madison
Milwaukee
Minneapolis
Naples
Phoenix
St. Louis
San Diego
Tampa
Tucson
Washington, D.C.

April 17, 2024

VIA EMAIL

Ms. Rebecca Bolte
City Clerk/Deputy Treasurer
City of Eagle River
525 East Maple Street
Eagle River, WI 54521

Scope of Engagement Re: Proposed Issuance of \$4,730,000 City of Eagle River (the "City") Note Anticipation Notes (the "Securities")

Dear Ms. Bolte:

We are pleased to be working with you again as the City's bond counsel. Thank you for your confidence in us.

The purpose of this letter is to set forth the role we propose to serve and responsibilities we propose to assume as bond counsel in connection with the issuance of the above-referenced Securities. If you have any questions about this letter or the services we will provide, or if you would like to discuss modifications, please contact me.

Role of Bond Counsel

Our bond counsel engagement is a limited, special counsel engagement. Bond counsel is engaged as a recognized independent expert whose primary responsibility is to render an objective legal opinion with respect to the authorization and issuance of municipal obligations. If you desire additional information about the role of bond counsel, we would be happy to provide you with a copy of a brochure prepared by the National Association of Bond Lawyers.

As bond counsel we will: examine applicable law; prepare authorizing and closing documents; consult with the parties to the transaction, including the City's financial advisor or underwriter or placement agent, prior to the issuance of the Securities; review certified proceedings; and undertake such additional duties as we deem necessary to render the bond counsel opinion described below. As bond counsel, we do not advocate the interests of the City or any other party to the transaction. We assume that the parties to the transaction will retain such counsel as they deem necessary and appropriate to represent their interests in this transaction.

QB\89471127.1

Subject to the completion of proceedings to our satisfaction, we will render our opinion that:

- 1) the City has authority to issue the Securities for the purpose in question and has followed proper procedures in doing so;
- 2) the Securities are valid and binding obligations of the City according to their terms; and
- 3) the interest paid on the Securities will be excludable from gross income for federal income tax purposes (subject to certain limitations which may be expressed in the opinion).

The bond counsel opinion will be executed and delivered by us in written form on the date the Securities are exchanged for their purchase price (the "Closing") and will be based on facts and law existing as of its date.

Upon delivery of the opinion, our responsibilities as bond counsel will be concluded with respect to this financing; specifically, but without implied limitation, we do not undertake (unless separately engaged) to provide any post-closing compliance services including any assistance with the City's continuing disclosure commitment, ongoing advice to the City or any other party concerning any actions necessary to assure that interest paid on the Securities will continue to be excluded from gross income for federal income tax purposes, or participating in an Internal Revenue Service, Securities Exchange Commission or other regulatory body survey or investigation regarding or audit of the Securities.

In rendering the opinion, we will rely upon the certified proceedings and other certifications of public officials and other persons furnished to us without undertaking to verify the same by independent investigation.

The services we will provide under this engagement are strictly limited to legal services. We are neither qualified nor engaged to provide financial advice and we will make no representation about the desirability of the proposed plan of finance, the feasibility of the projects financed or refinanced by the Securities, or any related matters.

A form of our opinion and a form of a Continuing Disclosure Certificate (which we may prepare) may be included in the Official Statement or other disclosure document for the Securities. However, as bond counsel, we will not assume or undertake responsibility for the preparation of an Official Statement or other disclosure document with respect to the Securities, nor are we responsible for performing an independent investigation to determine the accuracy, completeness or sufficiency of any such document. If an Official Statement or other disclosure document is prepared and adopted or approved by the City, we will either prepare or review any description therein of: (i) Wisconsin and federal law pertinent to the validity of the Securities and the tax treatment of interest paid thereon and (ii) our opinion.

Diversity of Practice; Consent to Unrelated Engagements

Because of the diversity of practice of our firm, the firm may be asked to represent other clients in matters adverse to the City, for example, in zoning, licensing, land division, real estate, property tax or other matters which are unrelated to our bond counsel work. Ethical requirements require that we obtain the City's consent to such representations. We do not represent you in legal matters regularly, although we may be called upon for special representation occasionally, and our bond counsel work does not usually provide us information that will be disadvantageous to you in other representations. We do not believe that such representations of others would adversely affect our relationship with you, and we have found that local governments generally are agreeable to the type of unrelated representation described above. Your approval of this letter will serve to confirm that the City consents and agrees to our representation of other present or future clients in matters adverse to the City which are not substantially related to the borrowing and finance area or any other area in which we have agreed to serve it. We agree, however, that your prospective consent to conflicting representation contained in this paragraph shall not apply in any instance where, as a result of our representation of the City, we have obtained proprietary or other confidential information, that, if known to the other client, could be used by that client to your material disadvantage. We will not disclose to the other client(s) any confidential information received during the course of our representation of the City. If you have any questions or would like to discuss this consent further, please call us.

We also want to advise you that from time to time we represent financial advisors, placement agents and underwriters of municipal obligations. In transactions that are not related to the issuance of the Securities and our role as bond counsel, we have served and presently serve as counsel to Baird. We expect to be asked to represent advisors, agents and underwriters, including Baird, in future transactions that are similarly unrelated to the issuance of the Securities and our engagement as bond counsel and disclosure counsel. We do not believe that our representation of such clients on unrelated matters will in any way limit our representation of the City. By engaging our services under the terms of this letter, the City consents to our firm undertaking representations of such clients on unrelated matters as described above now and in the future.

Fees

Based upon: (i) our current understanding of the terms, structure, size and schedule of the financing, (ii) the duties we will undertake pursuant to this letter, (iii) the time we anticipate devoting to the financing, and (iv) the responsibilities we assume, we estimate that our fee will be \$19,500. Such fee and expenses may vary: (i) if the principal amount of Securities actually issued differs significantly from the amount stated above, (ii) if material changes in the structure of the financing occur, or (iii) if unusual or unforeseen circumstances arise which require a significant increase in our time, expenses or responsibility. If at any time we believe that circumstances require an adjustment of our original fee estimate, we will consult with you. It is our understanding that our fee will be paid out of proceeds of the Securities at Closing.

If, for any reason, the financing is not consummated or is completed without the rendition of our opinion as bond counsel, we will expect to be compensated at our normal hourly rates for time actually spent, plus out-of-pocket expenses. Our fee is usually paid either at the Closing out of proceeds of the Securities or pursuant to a statement rendered shortly thereafter. We customarily do not submit any statement until the Closing unless there is a substantial delay in completing the financing.

Terms of Engagement

Either the City or Quarles & Brady may terminate the engagement at any time for any reason by written notice, subject on our part to applicable rules of professional conduct. If the City terminates our services, the City is responsible for promptly paying us for all fees, charges, and expenses incurred before the date we receive termination. We reserve the right to withdraw from representing the City if, among other things, the City fails to honor the terms of this engagement letter – including the City's failing to pay our bills, the City's failing to cooperate or follow our advice on a material matter, or our becoming aware of any fact or circumstance that would, in our view, render our continuing representation unlawful or unethical.

Unless previously terminated, our representation will terminate when we send to the City (or its representative) our final bill for services rendered. If the City requests, we will promptly return the City's original papers and property to you, consistent with our need to ensure payment of any outstanding bills. We may retain copies of the documents. We will keep our own files, including attorney work product, pertaining to our representation of the City. For various reasons, including the minimization of unnecessary storage expenses, we may destroy or otherwise dispose of documents and materials a reasonable time after termination of the engagement.

City Responsibilities

We will provide legal counsel and assistance to the City in accordance with this letter and will rely upon information and guidance the City and its personnel provide to us. We will keep the City reasonably informed of progress and developments, and respond to the City's inquiries. To enable us to provide the services set forth in this letter, the City will disclose fully and accurately all facts and keep us apprised of all developments relating to this matter. The City agrees to pay our bills for services and expenses in accordance with this engagement letter. The City will also cooperate fully with us and be available to attend meetings, conferences, hearings and other proceedings on reasonable notice, and stay fully informed on all developments relating to this matter.

Limited Liability Partnership

Our firm is a limited liability partnership ("LLP"). Because we are an LLP, no partner of the firm has personal liability for any debts or liabilities of the firm except as otherwise required by law, and except that each partner can be personally liable for his or her own malpractice and for the malpractice of persons acting under his or her actual supervision and control. As an LLP

we are required by our code of professional conduct to carry at least \$10,000,000 of malpractice insurance; currently, we carry coverage with limits substantially in excess of that amount. Please call me if you have any questions about our status as a limited liability partnership.

Conclusion and Request for Signed Copy

If the foregoing terms of this engagement are acceptable to you, please so indicate by returning a copy of this letter dated and signed by an appropriate officer, retaining the original for your files. If we do not hear from you within thirty (30) days, we will assume that these terms are acceptable to you, but we would prefer to receive a signed copy of this letter from you.

We are looking forward to working with you and the City in this regard.

Very truly yours,

QUARLES & BRADY LLP

Rebecca A. Speckhard

RAS:JPL:TAB
#290170.00028

cc: Robin Ginner (via email)
Jeffrey A. Hyslop (via email)
Cory Hoffmann (via email)
Brad Viegut (via email)
Tim Wiencek (via email)
Rebekah Freitag (via email)
Katherine Voss (via email)
Jacob Lichter (via email)
Tracy Berrones (via email)

Accepted and Approved:

CITY OF EAGLE RIVER

By: _____

Its: _____
Title

Date: _____

Things to consider ahead of the 4/23 Assistant Police Chief Interviews:

1. We will have two candidates to interview for the position.
 - Resumes and letters of interest are included in your packet.
 - Chris Dobbs has scheduled approximately 30 minutes for each interview, beginning at 5 pm.

2. Each candidate will give a 10-15 minute presentation on a law enforcement-related topic of their choice. Important items to keep in mind:
 - The topic should be a law enforcement-related topic that has relevance to the City of Eagle River.
 - Their ability to convey information to the Council in a clear and concise manner.

3. **Please start formulating questions to ask the two candidates**
 - The questions should be posed in the same manner to both candidates so as to be able to compare both candidates equally.
 - Example: What have you individually done, on your own time, to prepare for this position?
 - I would recommend writing your questions down so you can be sure to ask the same questions of both candidates.
 - Clarifying/follow-up questions can be unique to the individual candidate based on their answers.
 - Chris Dobbs has included some same questions on the next page.

Scoring 100 total points, 1-10 points for each question. 1 low through 10 high.

1. Please tell us a little about yourself.

2. What are some of your greatest strengths and weaknesses?

They should say some strengths and list a weakness but also state how they have turned it into a positive either through training or perseverance.

3. What is your greatest professional achievement until now?

4. What are the typical responsibilities of a police chief?

An employer can ask this question to determine how familiar a candidate is with the position. This can be helpful for employers of police chiefs, as the job involves specialized duties that a candidate might be able to master more quickly if they're aware of them. You can answer this question by listing a few job duties that police chiefs usually have.

Example answer: "A police chief is responsible for overseeing the department where they work. This can include testing officers, training new recruits and delegating casework to teams in the department."

5. What are you looking to gain from this position?

6. Please describe one of the most challenging situations you've encountered in your career.

7. What traits would you attribute to an excellent police chief?

8. What skills do you anticipate using most in this position?

This question can tell an interviewer about the specific skills a candidate has. They can also use it to learn about how well a candidate knows how to use their skills in a police environment. To answer this question, you can discuss a few of your skills and how you plan to use them as a police chief.

Example answer: "The skill I expect to use most is leadership, as this can help me guide the officers, I'm in charge of effectively. I also think that my problem-solving skills can be very valuable as a police chief because they can help me solve challenges within the department."

9. What are your plans for keeping officers motivated?

10. Please describe a situation where a suggestion you made led to an improvement in our department.



Eagle River Police Department

525 E. Maple Street • P.O. Box 1269 • Eagle River • WI 54521

Adam Ross, Patrol Sgt.
Ryan Rossing, Detective Sgt.

Christine Dobbs
Chief of Police

Tele: 715 479-4343
Fax: 715 477-2733

April 17, 2024

Dear Adam Ross:

Enclosed are your individual scores and rank for the two promotional tests administered on March 21, 2024, in the process of filling the temporary position of Asst. Chief of Police.

The "rank" of scoring for the National First Line Supervisor Test is:

1. Adam Ross
2. Tyler Salvinski

The "rank" of scoring for the National Second Line Supervisor Test is:

1. Adam Ross
2. Tyler Salvinski

Please be advised that your Presentation and Interview date is April 23, 2024, at the following times:

1. Tyler Salvinski 5:00 p.m.
2. Adam Ross 5:30 p.m.

Each candidate will be doing a presentation to the interview board/council. There will be a conversation/interview after or during the process. Candidates will be required to present a maximum 15-minute presentation on any aspect of law enforcement in our community to the council. This will be conducted in the chamber room of city hall and applicants may use the chamber room equipment, your own equipment etc., as you see fit for the presentation.

Please ensure that any equipment you need is functional and ready to go prior to 3:30 p.m., April 23, 2024. There will be no delay of the interview time or presentation due to malfunctioning technology. Please see original email for presentation specifics.

Sincerely,

Christine Dobbs
Chief of Police

February 20th, 2024

Eagle River Police Department
525 E Maple St
Eagle River, WI 54521



RE: Assistant Chief of Police Letter of Intent

Dear Chief of Police Christine Dobbs:

When I left high school I joined the Army with the lofty hope of joining Special Forces. My recruiter ensured me my 3 year Army contract would be enough time to go through all the training and join a group. What attracted me to Special Forces was not just jumping out of airplanes and blowing stuff up, but it was their mission. Not the ones you see on TV. Their real mission is to be force multipliers. They go in as a small elite unit and convince locals to joint their cause by helping them out, building them up, setting an example, training, and equipping local forces to become a larger fighting force that can do far more than the small Special Forces team could ever do on their own.

My recruiter lied. I jumped out of airplanes and blew stuff up but was not eligible to even try out to wear the green beret until my contract was just about up. However through my time in the Army I learned a lot about leadership. I quickly became a team leader and shouldered all the responsibilities that go with it, including being in charge of a group of soldiers in a high stress combat environment. I also learned how to (and not to) lead.

Rather than reenlist I took my GI Bill to college and police academy before finding my way to the great north woods of Wisconsin. Here in Eagle River I was able to rekindle those leadership skills serving 6 years as the Assistant Team Leader on the Vilas County SWAT Team and currently serving at the Patrol Sergeant for the Eagle River Police Department. I have done my best to lead by example and set the bar high for others to follow. Now its time to move on to the next phase of leadership and become a greater force multiplier. As Assistant Chief, and hopefully one day Chief, I want to help out, build up, set an example, train, and equip the officers of the Eagle River Police Department to make this community a better and safer place for everyone to enjoy.

Thank you for your time and consideration,

A handwritten signature in black ink, appearing to read "Adam Ross". The signature is written in a cursive style with a long, sweeping underline.

Patrol Sergeant Adam Ross
Eagle River Police Department



ADAM ROSS

4932 USH 45 N
Conover, WI 54519
(920) 810-4852



HIGHLIGHTS OF QUALIFICATIONS

- Experienced being a leader during stressful and dangerous situations
- Has lead trainings for civilians, recruits, officers and SWAT members
- Involved in a variety of investigations and law enforcement operations

EXPERIENCE

- Present- **Adjunct Instructor** **Nicolet Area Technical College**
Jan. 2022
-Teaches Law Enforcement Recruit Academy courses to include Introduction to Criminal Justice, Cultural Competence, and Integration Exercises.
- Present - **Police Officer** **City of Eagle River Police Department**
Jan. 2012
-Training Officer; in charge of leading, coordinating, documenting and budgeting all training for the department since 2014
- Firearms instruction and budget responsibilities acquired in 2015
- Served 9 years on the Vilas County SWAT Team, 6 as assistant team leader
- Promoted to Patrol Sergeant, 2nd in command of the Police Department, in January of 2021
- Completed First Line Supervisor and Leadership in Policing Organizations (LPO) courses
- Continually creating and equipping evolving up to date Active Shooter Response and DAAT training programs
- Experienced in writing search warrants, working drug investigations, death investigation and other calls for service
- Teaches citizens concealed carry, active shooter response, and Citizen's Academy courses
- Jan. 2012- **Direct Support Professional** **Eastwood Crisis Center (LSS)**
Aug. 2009
-Worked with clientele experiencing a vast array of mental health issues
-Administer proper medications and completed appropriate paperwork
- Jan. 2012- **Community Service Officer** **City of Menasha Police Department**
Dec. 2008
-Gained experience in police department operations
-Familiar with city ordinances and their enforcement

Aug. 2009- **Sales Clerk** **Mill's Fleet Farm**
Sep. 2007 -Sharpened customer service skills
-Stock merchandise and operated a fork lift as needed

Aug. 2007- **Airborne Combat Engineer, Team Leader** **U.S. Army**
Aug. 2004 -Supervised and evaluated three soldiers both in garrison and combat
-Trained soldier on various military operations and equipment use
-Controlled main gate operations at Forward Operating Base Sharana
-Conducted patrols, convoys security, and route clearance missions

EDUCATION

Law Enforcement Training Passed Law Enforcement Recruit Academy in the summer of 2011.
Completed continuing educations classes to include several field sobriety classes and Drug Recognition Expert Certification, Basic Investigator Academy, Drug Investigator Schools (DCI and NORDEG), REID Interview and Interrogation, and NTOA Training Management and Risk Mitigation for SWAT to name a few.

Instructor Certifications:

Defense And Arrest Tactics
Handgun and Rifle
Taser
Scenarios
Vehicle Contacts
Alert Lockdown Informer Counter Evacuate (A.L.I.C.E)
Civilian Response to an Active Shooter Event (C.R.A.S.E.)
NRA certified to teach Basic Pistol and Basic Home Defense

Law Enforcement Leadership Courses:

Completed FEMA classes in Incident Command Systems, National Incident Management System, and the *Professional Development Series* which included classes such as Decision Making and Problem Solving, as well as Leadership and Influence
Leadership in Policing Organization
First Line Supervisor courses through the Wisconsin Department of Justice
FBI LEEDA Supervisory Leadership Institute

College Graduated with honors from the University of Wisconsin Oshkosh with a Bachelor of Arts majoring in Criminal Justice, Psychology, and Religious Studies.

U.S. Army Trained in First Aid/Combat Life Saver, Advanced Individual Combat Engineer Training, and Airborne.



Eagle River Police Department

525 E. Maple Street • P.O. Box 1269 • Eagle River • WI 54521

Adam Ross, Patrol Sgt.
Ryan Rossing, Detective Sgt.

Christine Dobbs
Chief of Police

Tele: 715 479-4343
Fax: 715 477-2733

April 17, 2024

Dear Tyler Salvinski:

Enclosed are your individual scores and rank for the two promotional tests administered on March 21, 2024, in the process of filling the temporary position of Asst. Chief of Police.

The "rank" of scoring for the National First Line Supervisor Test is:

1. Adam Ross
2. Tyler Salvinski

The "rank" of scoring for the National Second Line Supervisor Test is:

1. Adam Ross
2. Tyler Salvinski

Please be advised that your Presentation and Interview date is April 23, 2024, at the following times:

1. Tyler Salvinski 5:00 p.m.
2. Adam Ross 5:30 p.m.

Each candidate will be doing a presentation to the interview board/council. There will be a conversation/interview after or during the process. Candidates will be required to present a maximum 15-minute presentation on any aspect of law enforcement in our community to the council. This will be conducted in the chamber room of city hall and applicants may use the chamber room equipment, your own equipment etc., as you see fit for the presentation.

Please ensure that any equipment you need is functional and ready to go prior to 3:30 p.m., April 23, 2024. There will be no delay of the interview time or presentation due to malfunctioning technology. Please see original email for presentation specifics.

Sincerely,

Christine Dobbs
Chief of Police

Tyler Salvinski

3755 Deerskin Road

Eagle River, WI 54521

(715)498-8868 tyler.salvinski@yahoo.com

March 4, 2024

Chief Christine Dobbs
Eagle River Police Department
525 E Maple Street
Eagle River, WI 54521
(715)479-1941 extension 241
chdobb@vilascountywi.gov

RE: Assistant Chief of Police

I was excited to learn of the Assistant Chief of Police opportunity with the Eagle River Police Department and wanted to contact you in hopes of consideration. Having reviewed the position requirements, I believe that the skills I offer and my educational pursuits are a great fit for the Assistant Chief of Police position at the Eagle River Police Department.

I will bring value to the Eagle River Police Department through my well-developed skills and professional experiences. I have a strong understanding of department policies and procedures. I have contributed significantly to team projects and investigations through my collaborative efforts, employing leadership and problem-solving abilities.

As my attached resume' demonstrates, I offer the leadership qualifications and knowledge that you require in an Assistant Chief of Police, along with an eagerness to learn. I would appreciate a formal interview to discuss the Assistant Chief of Police opportunity. Please feel free to contact me for additional background details or to schedule a time we can meet. I look forward to hearing from you at your earliest convenience.

Sincerely,



Tyler Salvinski

Tyler Salvinski

3755 Deerskin Road ▪ Eagle River, WI 54521 ▪ (715) 498-8868 ▪ Tyler.Salvinski@yahoo.com

Objective: To further my career in law enforcement and to achieve a beneficial learning experience via employment with the Eagle River Police Department.

Education:

Associate in Applied Science degree, May 2012

Mid-State Technical College

Program: Criminal Justice-Law Enforcement, GPA 3.754

Internships: Wisconsin Rapids Police Department Fall 2011

Wood County Sheriff's Department Spring 2012

Work Experience:

Patrol Officer, April 2014 to present

Eagle River Police Department, Eagle River, Wisconsin

Security Officer, November 2012 to April 2014

Central Wisconsin Security Services, Stevens Point, Wisconsin

- Patrolled Saint Michael's Hospital, and assisted local law enforcement

Wood County Part-time Deputy, February 2012 to April 2014

Wood County Sheriff's Department, Wisconsin Rapids, Wisconsin

- Patrolled Wood County parks, lakes and rivers

Wisconsin Rapids Auxiliary Officer, October 2010 to April 2014

Wisconsin Rapids Police Department, Wisconsin Rapids, Wisconsin

- Patrolled local events and assisted the police department

Premium Auditor, March 2003 to October 2009

Sentry Insurance, Stevens Point, Wisconsin

- Reviewed and evaluated companies' submitted payroll and sales information
- Followed individual state specific laws for classifying job duties and descriptions

Skills:

- Certified Law Enforcement General Instructor
- Certified Law Enforcement Vehicle Contacts Instructor
- Computer skills include proficiency in Microsoft Word, Microsoft PowerPoint
- ICAC Investigator
- Certified Cellebrite operator and analyst
- Evidence Technician

Leadership Positions:

- President Eagle River Police Department Union
- Auxiliary Coordinator Eagle River Police Department
- President of LEO Mid-State Technical College
- Captain of wrestling team SPASH

References:

Available upon request



Eagle River Police Department

525 E. Maple Street • P.O. Box 1269 • Eagle River • WI 54521

Adam Ross, Patrol Sgt.
Ryan Rossing, Detective Sgt.

Christine Dobbs
Chief of Police

Tele: 715 479-4343
Fax: 715 477-2733

March 20, 2024

City of Eagle River
525 E. Maple St.
Eagle River, WI 54521

Chief Dobbs,

I am officially writing this letter to remove myself from the application process for Assistant Chief with the Eagle River Police Department. I apologize for any inconvenience I have caused with the hiring process. I am choosing to remove myself from the application process for personal reasons. I respect the Eagle River Police Department and the entire Eagle River City Staff.

Respectfully,


Ryan Rossing