



CITY OF MEQUON

Preserving Quality of Life

REQUEST FOR PROPOSAL (RFP)

**CONCRETE SIDEWALK REPLACEMENT
AT VARIOUS LOCATIONS
IN THE CITY OF MEQUON**

**CITY OF MEQUON
11333 NORTH CEDARBURG ROAD
MEQUON, WI, 53092**

MARCH 2020

TABLE OF CONTENTS

1. SUMMARY AND BACKGROUND 2
2. PROPOSAL GUIDELINES..... 2
3. PROJECT PURPOSE..... 3
4. PROJECT SCOPE..... 3
5. REQUEST FOR PROPOSAL AND PROJECT TIMELINE..... 3
6. AWARD..... 3
7. BIDDER QUALIFICATIONS 3
8. PROPOSAL EVALUATION CRITERIA 4

Attachments:

- A. Specifications Section 01500 – Construction Facilities
- B. Specifications Section 02650 – Remove & Replace Concrete Sidewalk
- C. Pictures
- D. Location Map

1. SUMMARY AND BACKGROUND

The City of Mequon is accepting proposals and statements of qualifications from qualified contractors to remove & replace concrete sidewalk slabs at two locations along Port Washington Road in the City of Mequon. The purpose of this Request for Proposal (RFP) is to solicit proposals from contractors, conduct a fair and extensive evaluation based on criteria listed herein, and select the candidate who best fulfills the needs of the City of Mequon.

The work to be performed will be chosen by the City based on the selected contractor's unit price. Specifications and a map showing the locations with a picture of each repair area are included as attachments. Traffic control & work zone protection is to be included in the unit price for removing & replacing concrete sidewalk.

Proposals will be received by:

Timothy J. Weyker – Deputy Director of Public Works
City of Mequon – Combined DPW Facility
10800 N. Industrial Drive
Mequon, Wisconsin 53092
tweyker@ci.mequon.wi.us

Proposals must be received by April 15, 2020 at 12:00 pm.

The City of Mequon reserves the right to modify and waive any and all informalities or technicalities, or to reject any and all proposals and/or parts thereof, and to accept that proposal which it deems most favorable for the City.

2. PROPOSAL GUIDELINES

This Request for Proposal represents the requirements for an open and competitive process. Proposals will be accepted until 12:00 pm April 15th, 2020. Any proposals received after this date and time will be returned to the sender. All proposals must be signed by an official agent or representative of the company submitting the proposal.

If the organization submitting a proposal must outsource or contract any work to meet the requirements contained herein, this must be clearly stated in the proposal. Additionally, all costs included in proposals must be all-inclusive to include any outsourced or contracted work. Any proposals which call for outsourcing or contracting work must include a name and description of the organizations being contracted. A copy of contractor's liability insurance shall be included in bid proposal. No additional bonding required.

All costs must be itemized to include an explanation of all fees and costs.
Please supply a **square foot unit price** cost for removal & replacement of concrete sidewalk.

Contract terms and conditions will be negotiated upon selection of the winning bidder for this RFP. All contractual terms and conditions will be subject to review by the City Attorney and will include scope, budget, schedule, and other necessary items pertaining to the project.

3. PROJECT PURPOSE

The City of Mequon is seeking cost and qualifications proposals for concrete sidewalk replacement at two locations along Port Washington Road in the City of Mequon.

4. PROJECT SCOPE

- One area is 197' long (985 SF) and one is 117' long (585 SF).
- Specifications listed below are attached and must be followed for this project.
 - Section 02650 – Remove & Replace Concrete Sidewalk
 - Section 01500 – Construction Facilities
- Also see attached Location Map & Pictures for Sidewalk Replacement

5. REQUEST FOR PROPOSAL AND PROJECT TIMELINE

Request for Proposal Timeline:

All proposals in response to this RFP are due no later than 12:00 pm CST on April 15th, 2020. All proposals shall be valid for a minimum of 90 days, pending the City's evaluation and award process.

Evaluation of proposals will be conducted from April 15th to April 20th, 2020. If additional information or discussions are needed with any bidders during this window, the bidder(s) will be notified. Upon notification, the contract negotiation with the winning bidder will begin immediately.

Project Timeline:

All awarded concrete sidewalk replacement work can begin as soon as the contract is signed. It is anticipated that the contract can be signed by April 20th.

The completion date for this project is September 4th, 2020.

6. AWARD

The work included in this contract will be awarded based on the **square foot unit price** shown on the proposal. All proposals must include proposed costs to complete the tasks described in the project scope or in the project specifications. The City reserves the right to modify the sidewalk replacement area based on budget considerations.

7. BIDDER QUALIFICATIONS

Bidders should provide the following items as part of their proposal for consideration:

- Prospective bidders are required to meet all qualifications and specifications of this Request for Proposal in order to be considered for award. If a bidder does not clearly demonstrate and provide documentation substantiating that they are compliant with the qualifications and specifications of this Request for Proposal, they may be disqualified.

- All prospective bidders are to make written proposals that present the firm's qualifications and understanding of the work to be performed. Prospective bidders shall address each of specific topics listed as a minimum. Failure to include any of the requested information may be cause for proposal to be considered non – responsive and rejected.

8. PROPOSAL EVALUATION CRITERIA

The City of Mequon will evaluate all proposals based on the qualifications of the bidder, the ability of the bidder to meet the schedule requirements, and cost. Each bidder must either submit a copy of their proposal within a single envelope, clearly indicating on the front of the envelope:

Proposal For: **Concrete Sidewalk Replacement**

All proposals must be received by email or in person to the address below by April 15th, 2020 at 12:00 pm CST:

Timothy J. Weyker – Deputy Director of Public Works
City of Mequon – Combined DPW Facility
10800 N. Industrial Drive
Mequon, Wisconsin 53092

Or by email at: tweyker@ci.mequon.wi.us

Non-disclosure of the data contained within a proposal cannot be guaranteed because of Public Records Laws.

Terms and Conditions

If for any reason, the firm selected shall fail to fulfill the obligations agreed to in a timely manner, the City shall have the right to terminate the contract by specifying the date of termination in a written notice to the firm at least (7) days before the termination date. In this event, the firm shall be entitled to just and equitable compensation for the work satisfactorily completed.

The successful proposer will be required to furnish, within five (5) days of award notification and before commencing work, a certificate of insurance. The certificate shall name the City, its officers and employees, as additional insured.

The agreement resulting from this RFP shall be required to contain the following:

“Provider agrees to indemnify, defend and hold harmless the City and its officers, officials, employees and agents from and against any and all liability, loss, damage expense, costs, (including attorney fees) arising out of this agreement, caused in whole or in part by the Provider or anyone for whose acts any of them may be liable, except where caused by the sole negligence or willful misconduct of the City.”

The contract resulting from the award of this RFP shall commence on upon execution. The City reserves the right to reject any or all proposals, to waive technicalities, or to accept the proposal deemed to serve the City's best interest.

All cost associated with preparation, submittal and presentation of proposals shall be borne by the proposer.

SECTION 01500

CONSTRUCTION FACILITIES

1. GENERAL

The requirements of the Contract Documents including the General Conditions, the Supplementary Conditions and Division-1 General Requirements apply in this section except as modified herein.

2. SIGNS & MAILBOXES

A. Any signs and mailboxes located in conflict with construction shall be removed, temporarily relocated during construction, and permanently relocated after construction by the CONTRACTOR. This work is incidental to the construction taking place.

3. CONSTRUCTION DEBRIS

A. The CONTRACTOR shall at all times keep the site including all private or public property involved in or adjacent to the site free from any rubbish, surplus or waste materials.

B. The CONTRACTOR shall remove all surplus materials, tools and equipment leaving the site and all portions of the finished work clean, unobstructed and ready for use before Final Completion will be granted. After written notification, the CITY may remove all rubbish, surplus or waste materials which the CONTRACTOR has neglected or refused to remove from the site and deduct the costs of such removal from any monies due the CONTRACTOR.

C. The CITY or his Representative shall have the right to regulate the work in order to control objectionable dust, mud, or other nuisances in or adjacent to the area of the site.

4. STORAGE OF MATERIALS

A. Materials delivered for the CONTRACTOR are to be neatly and compactly placed on the site in such manner as to cause the least inconvenience and ensure the safety of the general public. Materials shall not be placed within 20 feet of any hydrant, pedestrian crossing or intersection.

B. Storage of materials "on" or "off" site is to be insured by the CONTRACTOR against loss, theft, and/or damage. The CITY does not assume any liability for any material or product until it is incorporated into the work at the project site and the CONTRACTOR has been issued a final project release. Final project release will be concurrent with final payment.

5. ACCESS

A. The CITY and his Representatives shall have access to the site at all times. Other CONTRACTORS, SUBCONTRACTORS and material suppliers shall be permitted reasonable coordinated access to the site.

B. The CONTRACTOR shall furnish, erect and maintain the traffic control devices at the project termini and at intersecting roads along the project as provided in this contract or directed by the CITY ENGINEER.

C. The CONTRACTOR shall not close at any time any road to the public except by specific written permission by the CITY ENGINEER. The CONTRACTOR shall notify the CITY ENGINEER at the earliest possible date (minimum 7 calendar days) so arrangements may be made for closing the road and provided detours. The CONTRACTOR shall install signs one week (5 days) in advance advising users of the road closing.

6. TRAFFIC CONTROL

- A. Traffic control shall be the responsibility of the CONTRACTOR.
- B. The CONTRACTOR shall be responsible for the erection and maintenance of all barricades, lights and signs necessary for public safety and convenience in accordance with all applicable requirements. In general, all hazards within the limits of the work must be marked with well-painted, well-maintained barricades, reflectors, electric lights, flashers and warning and directional signs in sufficient quantity and size adequate to protect life and property. These safeguards shall be moved, changed, increased or removed as required during the progress of the work to meet changing conditions.
- C. Adequate protection shall be provided around all openings wherever required to safeguard the work or the public. All openings and surface obstructions shall be protected with barricades, signs and warning devices in accordance with local requirements.
- D. As a minimum, the provisions of the State Highway Specifications and State Manual for Uniform Traffic Control Devices shall be met. The CONTRACTOR shall develop a traffic control plan for each location. Said plan shall be subject to review and approval of the ENGINEER at the preconstruction conference or at a minimum, 5 working days prior to the desired start date.

7. PROTECTION FROM DAMAGE

- A. The CONTRACTOR shall be responsible for taking appropriate reasonable and responsible care to protect surrounding property, facilities, and/or utilities from damage. All damage resulting from his work operations to any utilities, property, and/or facilities shall be the contractor's responsibility to repair and or replace as deemed appropriate by the Engineer. CONTRACTOR shall also be responsible for damage to pavement, sidewalks, curbs, gutter, driveways, trees, shrubbery or lawns which are scheduled to remain.
- B. All costs of repairs arising from the CONTRACTOR'S damage to utilities, private property, or pavement, sidewalks, curbs, gutter, driveways, trees, shrubbery and lawns shall be paid by the CONTRACTOR.

8. STREET AND RIGHT OF WAY USE

- A. Prior to commencement of work the CONTRACTOR shall furnish the ENGINEER with a listing of all proposed haul routes for approval.
- B. CONTRACTOR shall be responsible to keep all streets, drives, and parking lots in the area free of mud, clay, gravel, and other materials which vehicles or equipment may track or scatter onto them, or which may be deposited by uncontrolled drainage of water directly onto streets or drives.

Frequency of cleaning shall be based upon amount of material deposited, not necessarily done on a fixed schedule.

CONTRACTOR failure to comply with these requirements within twenty-four hours after being given notice by the CITY will result in CITY having streets cleaned and deducting costs from amount due CONTRACTOR.

Vehicles and equipment shall not be flushed out or dumped onto any streets, drives, walks, gutters, or on grounds of any private property.

- C. CONTRACTOR shall maintain dust-free roadways at all times. Roadway surfaces shall be kept watered as required.

END OF SECTION

SECTION 02650

REMOVE & REPLACE CONCRETE SIDEWALK

1. GENERAL

A. RELATED DOCUMENTS

1. Reference Specifications - The work under this section shall, unless otherwise directed by the City Engineer or by these specifications, comply with Section 602 (Concrete Sidewalks, Loading Zones, Safety Islands, and Steps) of the State of Wisconsin Department of Transportation Standard Specifications for Roadway and Bridge Construction, hereinafter referred to as the State Specifications

B. SUMMARY

1. This section includes: **Remove & Replace Concrete Sidewalk**
2. This work shall consist of supplying all the necessary materials, labor and equipment for removing existing sidewalk, preparing the foundation, and constructing new concrete sidewalk as indicated in the project specifications, plans, or as indicated by the City Engineer.

C. LOCATIONS

1. The locations to remove & replace concrete sidewalk are noted on the attached map. The sidewalk replacement project consists of replacing broken concrete slabs in many small areas throughout the project limits and will be one or several slab (panel) replacements for each area.

D. TYPE AND SIZE

1. The new concrete sidewalk shall be the same size as the existing sidewalk which is generally 5' wide. The thickness of concrete sidewalk to be replaced is noted in the project prescription and is either 5" thick (normal), or 7" thick if it will have traffic loadings (driveway).

2. PRODUCTS

A. MATERIALS

1. The materials used for replacing concrete sidewalk shall conform to the requirements of the State Specifications, Section 602.2, unless otherwise stipulated in these specifications.

3. EXECUTION

A. TRAFFIC CONTROL & WORK ZONE PROTECTION

1. All construction facilities shall be maintained according to SECTION 01500 – CONSTRUCTION FACILITIES (included with these specifications).
2. Section 01500 includes General, Signs & Mailboxes, Construction Debris, Storage of Materials, Access, Traffic Control, Protection from Damage, and Street and Right-of-way Use. Any and all costs associated with SECTION 01500 shall be included in the lump sum price for "TRAFFIC CONTROL & WORK ZONE PROTECTION".

B. PREPARATION

1. TRAFFIC CONTROL & WORK ZONE PROTECTION – As specified in SECTION 01500, the CONTRACTOR shall be responsible for the erection and maintenance of all barricades, lights and signs necessary for public safety and convenience in accordance with all applicable requirements. In general, all hazards within the limits of the work must be marked with well-painted, well-maintained barricades, reflectors, electric lights, flashers and warning and directional signs in sufficient quantity and size adequate to protect life and property. These safeguards shall be moved, changed, increased or removed as required during the progress of the work to meet changing conditions. Adequate protection shall be provided around all openings wherever required to safeguard the work or the public. All openings and surface obstructions shall be protected with barricades, signs and warning devices in accordance with local requirements.
2. REMOVING EXISTING SIDEWALK SECTIONS – The existing sidewalk to be removed shall be saw cut full depth as indicated in the field and shall be removed and disposed of. Damage to sidewalk sections adjacent to the sections being removed resulting from the removal process shall be removed and replaced entirely at the CONTRACTOR'S expense.
3. PREPARATION OF FOUNDATION – The foundation shall be prepared and conform to the requirements of the State Specifications, Section 602.3.2.1, unless otherwise stipulated in these specifications.

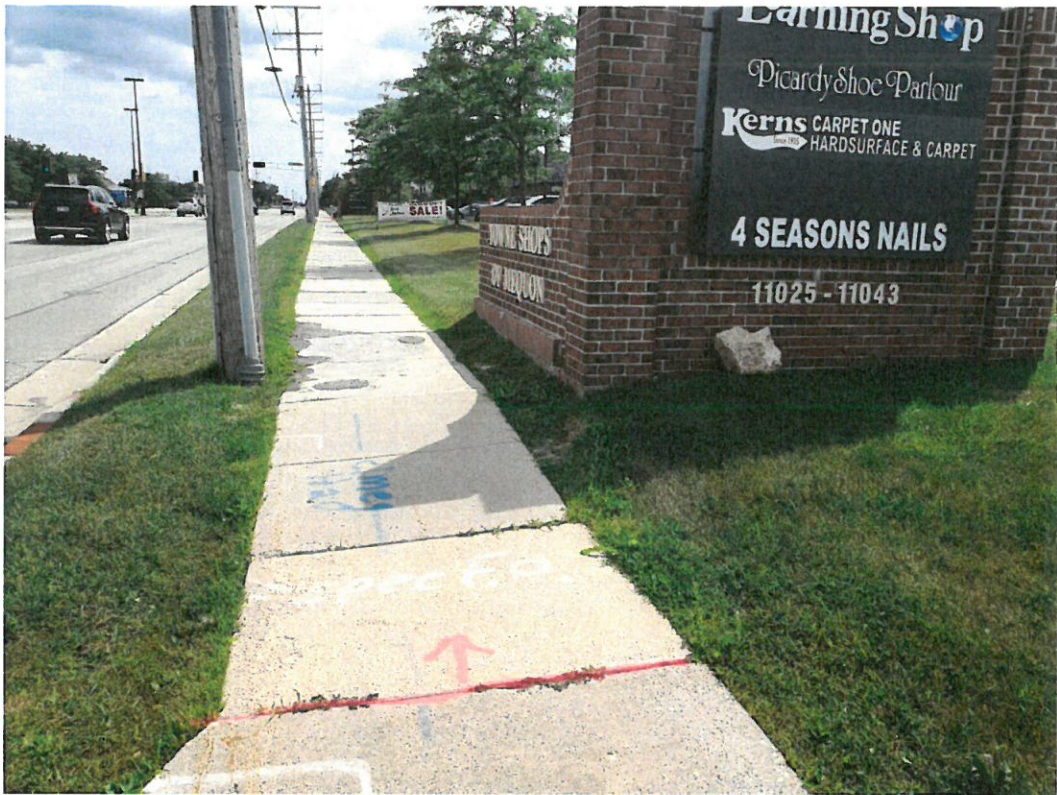
C. CONSTRUCTION

1. CONSTRUCTION - The construction methods used for Constructing Sidewalks shall conform to the requirements of the State Specifications, Section 602.3.2, unless otherwise stipulated in these specifications.

4. MEASUREMENT & PAYMENT

- A. Remove & Replace Concrete Sidewalk - Measurement and payment for Removing & Replacing Concrete Sidewalk shall be by UNIT PRICE (square feet) as identified on the price schedule and measured in the field, for the complete job as specified herein. The square foot price shall include all the necessary materials, labor and equipment for removing and disposing of existing sidewalk, preparing the foundation, traffic control and work zone protection, and constructing new concrete sidewalk as indicated in the project specifications, plans, or as indicated by the City Engineer.

END OF SECTION







Sidewalk Replacement

Ozaukee County GIS



Ozaukee County
 121 W Main St
 P.O. Box 994
 Port Washington WI 53074
 262-284-9411



SCALE: 1 = 400'

DISCLAIMER: Ozaukee County does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.

Print Date: 8/5/2019