

February 20, 2024

President Jeff Hyslop called the monthly meeting of the Eagle River Light, Water and WWTP Commission to order at 1:00 p.m.

Roll Call: Walt Gander, Dan Grosskopf and David Eibner. Absent: Ron Kressin

Others in attendance: Mike Sanborn, Jesse Roberts, Robin Ginner and John Laszczkowski.

Motion by Walt Gander, second by Dan Grosskopf to approve the agenda. Carried.

Motion by Walt Gander, second by Jeff Hyslop to approve the minutes of the previous meeting. Carried.

Motion by Dan Grosskopf, second by Walt Gander to approve payment of the accounts payable bills. Roll call vote: Dan Grosskopf, aye; Walt Gander, aye; David Eibner, aye; Carried.

Motion by Walt Gander, second by Dan Grosskopf to approve December electronic payments/manual checks. Roll call vote: Walt Gander, aye; Dan Grosskopf, aye; David Eibner, aye; Carried.

President Jeff Hyslop opened for comments on any correspondence included in the agenda package: Brief discussion regarding the single audit letter from the USDA and the corrective action required to satisfy the deficiency. No additional comments or discussion.

President Jeff Hyslop opened for discussion of staff reports:

Jesse Roberts updated the Commission on our Focus on Energy utilization of conservation dollars. We continue to obtain a much greater value than the amount of our contributions. Lastly, Jesse is communicating with & educating our utility customers that are being moved to our new rate class Gs-3.

John Laszczkowski briefly discussed financial activities for January. Our customer aging continues to be in very good shape, especially for this time of the year. On the sales/consumption side, we are billing out at similar levels as last year. Lastly, our cash position continues to be stable.

Mike Sanborn discussed his operational report in additional detail, including our upcoming 2025 projects and clarification on the recent street light billing corrections.

**Approval to dispose of HP Color Laser Jet Pro copier/scanner MFP M479fdn.**

After a brief discussion, motion by Walt Gander and second by Dan Grosskopf to approve disposal of the HP Color Laser Jet Pro copier/scanner MFP M479fdn. Roll call vote: Gander, aye; Grosskopf, aye; Eibner, aye. Carried.

**Approval to dispose of junk meters.**

After a brief discussion, motion by Dan Grosskopf and second by Walt Gander to approve disposal of junk (water) meters at Mike's discretion. Roll call vote: Grosskopf, aye; Gander, aye; Eibner, aye. Carried.

**Approval to purchase 400 hose bibb backflow preventers from Nelson's Ace Hardware for \$4,396, not to exceed \$4,500.**

After a brief discussion, motion by Dan Grosskopf and second by Walt Gander to approve purchase of 400 hose bibb backflow preventers from Nelson's Ace Hardware for \$4,396, not to exceed \$4,500. Roll call vote: Grosskopf, aye; Gander, aye; Hyslop, aye; Eibner abstained. Carried.

**Approval to purchase a replacement selector tank mixer from Crane Engineering for \$6,827.**

After a brief discussion regarding the failure of our mixer and getting confirmation of USDA grant reimbursement on this purchase, motion by Walt Gander and second by Dan Grosskopf to approve purchase of a replacement selector tank mixer from Crane Engineering for \$6,827. Roll call vote: Gander, aye; Grosskopf, aye; Eibner, aye. Carried.

**Approval to have Electric Power Systems Engineering perform an inspection and testing on our T-1 transformer bay in the Nicolet Substation for \$22,102.**

After a discussion regarding our 5-year plan, motion by David Eibner and second by Dan Grosskopf to approve having Electric Power Systems Engineering perform an inspection and testing on our T-1 transformer bay in the Nicolet Substation for \$22,102. Roll call vote: Eibner, aye; Grosskopf, aye; Gander, aye. Carried.

**Approval to pursue collection from an uninsured motorist involved with damage to one of our street light control cabinets and decorative street light pole.**

After a detailed discussion regarding the likely outcome and projected cost of litigation, recommendation by the Commission to pursue collection internally for now.

**Approval to set poles for a Wi-Fi system for the Town of St Germain at their park charging for labor and equipment.**

After a brief discussion, motion by Dan Grosskopf and second by Walt Gander to approve setting the poles for a Wi-Fi system for the Town of St Germain at their park charging for labor (with fringes) and equipment. Roll call vote: Grosskopf, aye; Gander, aye; Eibner, aye. Carried.

**Approval for Mike Sanborn to attend the 2024 American Public Power Conference in San Diego with a WPPI conference scholarship.**

After a brief discussion, motion by David Eibner and second by Dan Grosskopf to approve the attendance of Mike Sanborn at the 2024 American Public Power Conference in San Diego with a WPPI conference scholarship. Roll call vote: Eibner, aye; Grosskopf, aye; Gander, aye. Carried.

Motion by Dan Grosskopf, second by Walt Gander to adjourn at 2:00 P.M. Carried.

John Laszczkowski  
Recording Secretary

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