

January 16, 2024

Secretary Walt Gander called the monthly meeting of the Eagle River Light, Water and WWTP Commission to order at 1:00 p.m.

Roll Call: Walt Gander, Ron Kressin and Jeff Hyslop. Absent: David Eibner and Dan Grosskopf.

Others in attendance: Mike Sanborn, Robin Ginner and John Laszczkowski.

Motion by Ron Kressin, second by Walt Gander to approve the agenda. Carried.

Motion by Ron Kressin, second by Walt Gander to approve the minutes of the previous meeting. Carried.

Motion by Jeff Hyslop, second by Walt Gander to approve payment of the accounts payable bills. Roll call vote: Jeff Hyslop, aye; Walt Gander, aye; Ron Kressin, aye; Carried.

Motion by Jeff Hyslop, second by Ron Kressin to approve December electronic payments/manual checks. Roll call vote: Jeff Hyslop, aye; Ron Kressin, aye; Walt Gander, aye; Carried.

Secretary Walt Gander opened for comments on any correspondence included in the agenda package: No additional comments or discussion.

Secretary Walt Gander opened for discussion of staff reports:

Jesse Roberts was not present; however, John briefly updated the Commission on the continued processing of public benefit credits for our low-income customers that are in good standing.

John Laszczkowski discussed financial activities through December. Our customer aging continues to be in great shape. On the electric side, we billed pole rental fees of \$28,177 for 2023. On the water side, the financial figures continue to be very consistent. Other than the downward trend of landfill revenue, the sewer utility also remains consistent. From an administrative standpoint, this is our busiest time of the year with multiple reporting responsibilities coming due at December, 31. Lastly, Cindy & I will be working on implementing & testing new electric rates that are effective with February usage.

Mike Sanborn discussed his operational report in additional detail, including some updates on the water tower restoration project scheduled for 2025.

**Approval to purchase a new color copier/scanner from PDS for \$2,945.59.**

After a brief discussion, motion by Ron Kressin and second by Jeff Hyslop to approve purchase of a new copier/scanner from PDS, not to exceed \$3,000. Roll call vote: Kressin, aye; Hyslop, aye; Gander, aye. Carried.

**Approval to move forward with I Cloud computer storage backup for \$1,500/annually.**

After a detailed discussion regarding current storage methods and our required storage size, motion by Jeff Hyslop and second by Ron Kressin to approve moving forward with I Cloud computer storage backup for \$1,500/annually. Roll call vote: Hyslop, aye; Kressin, aye; Gander, aye. Carried.

**Approval to purchase 500 water meter tops from Midwest Meter for \$53,750, to be bought/delivered at the Utility Manager's discretion.**

After a discussion regarding our AMI program and lead times, motion by Jeff Hyslop and second by Walt Gander to approve purchase of 500 water meter tops from Midwest Meter for \$53,750 to be bought/delivered at the Utility Manager's discretion. Roll call vote: Hyslop, aye; Gander, aye; Kressin, aye. Carried.

Motion by Ron Kressin, second by Jeff Hyslop to adjourn at 1:57 P.M. Carried.

John Laszczkowski  
Recording Secretary

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