

November 14, 2023

A meeting of the Finance Committee of the City of Eagle River was called to order at 5:15PM. by Mayor Hyslop.

Roll Call: Ron Kressin, Kim Schaffer, Diane Marquart, Jerry Burkett. Also in attendance: Becky Bolte and Robin Ginner.

Review and approval of Accounts Payable for City and Golf Course: *Motion by Burkett, 2nd by Marquardt to recommend payment of presented City and Golf Course payables to City Council. Carried on a roll call vote, all.*

Motion by Burkett, 2nd by Schaffer to adjourn at 5:52P.M. Carried, all.

Becky J Bolte – City Clerk

November 14, 2023

A meeting of the Common Council of the City of Eagle River was called to order at 6:00 P.M. by Mayor Jeff Hyslop.

The Pledge of Allegiance was led by Councilman Jerry Burkett and was recited by all present.

Roll Call: Ron Kressin, Kim Schaffer, Diane Marquart and Jerry Burkett. Also in attendance: Becky Bolte, Robin Ginner, Mike Adamovich, Mike Sanborn, Tony Sable, and Kyle Anderson.

Motion by Kressin, 2nd by Schaffer to approve the minutes of the 10/10/23 Finance Committee and Common Council meeting, 10/17/23 Special Common Council meeting, and 11/8/23 Common Council Budget Workshop meeting. Carried, all.

A) Street Closing/temporary sign/amplification/display of goods permits: Steve Gustafson of Zip Away Productions LLC presented a permit application for tentative plans for the Secret of Bog Lake Movie soft premiere at Vilas Theatre. Gustafson reported there was no hard date or definite plans in place for the event but was presenting before Council to get confirmation that his intentions were allowed by the City. Review of the application concluded no permit would be required with the presented intentions. Gustafson asked if he could use the City of Eagle River logo in the movie credits, with Burkett referring him to the City Attorney. Mayor Hyslop stated no concerns as presented but requested Gustafson gives the City a ten-day notice of plan for coordinating services for public safety. When applicant asked about possible charges, Burkett replied there would be no expense as the City of Eagle River is an event driven community.

B) Operator's licenses: Regular; Deborah Hock, Brett Jungwirth. Temporary; Regina Gaffney, Jacki Greene, David Stauffucher, Lorraine Edwards, Alice Krueger, Barry McLeane, Kathy Holperin. *Motion by Schaffer, 2nd by Marquardt to approve regular and temporary operator's licenses as presented. Carried, all.*

C) Picnic Licenses: Eagle River Area Chamber of Commerce / "Wi-Does" Wine Walk ,11/18/23. Eye on Entrepreneurs. *Motion by Burkett, 2nd by Kressin, to approve picnic license to the Eagle River Area Chamber of Commerce as presented for 11/18/23 "Wi-Does" Wine Walk. Carried, all.*

D) Direct Sellers Permit:

Tree-Ripe Fruit Co., 810 N Railroad (Shopko building) 11/18/23, Florida Citrus, Georgia pecans. Michigan Blueberries, New Mexico pistachios. *Motion by Burkett, 2nd by Schaffer to approve Direct Sellers permit as presented. Carried, all.*

C&D Seafood Sales & Service – 810 N Railroad (Shopko building) and 613 N Railroad (WI Builders) One-year – Seafood Sales. Dates to be determined. *Motion by Schaffer, 2nd by Marquardt to approve Direct Sellers permit as presented. Carried, all.*

E) On behalf of the attendees of the first Fleet Hospital Great Lakes-LRMC 2006 reunion, City Council to be presented with challenge coins. Ann Carlson from the reunion group presented the Council with commemorative coins stamped with the City of Eagle River logo from the military medical group reunion. Burkett requested clarification from Carlson on the value of the coins. Carlson reported the value to be less than a cup of Starbucks coffee. Carlson reported the reunion was a great success.

F) Garbage Haulers Permit Application: Gas Distribution Systems Inc, DBA Eagle Dumpster and Howard Disposal, for terms of 11/14/23 – 4/31/24. *Motion by Schaffer, 2nd by Kressin to approve garbage haulers licenses as presented. Carried, all.*

G) Rat control issues and update - Republic Services: General Manager Ken Maxey spoke for Republic Services. Maxey reported that Republic Services has a pest control program already in place and has increased the program since notification of the problem. Maxey assured the City that Republic Services will continue due diligence to help eradicate the issue.

H) Affordable Housing Task Force presentation on City assistance to bolster housing development in Eagle River and recommendation on the structure for the committee: Jim Holperin of the Affordable Housing Task Force addressed the Council. A written presentation was submitted with the history of the Task Force Formation and what they do and presented a proposal for a privately owned, property-taxable dormitory/apartment building. Holperin reported the task force has no authority to follow through with any recommendations, grant applications, or any other action to proceed. Burkett asked Holperin for his take on what the group would want to see happen with Holperin suggesting the possibility of designating the Affordable Housing Task Force as an ad-hoc City Committee. Burkett stated only one member of Council should be a part of this group to avoid a quorum and asked that he be replaced as a member on the current Committee. Burkett went on to suggest that City legal counsel would need to decide the legal way to proceed. Ginner, Holperin and Garbowicz will meet to discuss options.

I) Planning Commission: Ben Buehler, Tall Pines Real Estate LLC, has submitted an application requesting a conditional use permit for an off-premise advertising sign to be located at 310 Pine Street, Eagle River. Parcel Number 221-744, is described as Sect. 33, T40N, R10E, LOT 6 BLK 9 ORIGINAL PLAT EAGLE RIVER. Schaffer presented for the planning commission stating the conditional use permit was recommended by the planning commission with no objections heard at the public hearing. The sign would be on a site owned by the applicant. *Motion by Schaffer, 2nd by Kressin to approve the conditional use permit for an off-premise sign to Ben Buehler, Tall Pines Real Estate LLC as presented. Carried, all.*

J) Final approval of offer to purchase Lot #13, Tamarack Business Park, from Ben Buehler, Tall Pines Real Estates LLC in the amount of \$22,000: Tall Pines Real Estate LLC has investigated sewer and water concerns at Lot 13 in the Tamarack Business Park and has submitted final offer for purchase. *Motion by Burkett, 2nd by Kressin to proceed with the sale of Lot 13 in Tamarack Business Park, with buyer Tall Pines Real Estate LLC for a purchase price of \$22,000. Carried on a roll call vote, all.*

K) Associated Appraisal Consultants, LLC –Scope of Services Contract, adding Interim Market Update Revaluation for 2024 to existing Contract for Maintenance Assessment Services- \$23,000. *Motion by Burkett, 2nd by Kressin to approve Associated Appraisal Consultants, LLC contract addendum for Interim Market Update Revaluation, for \$23,000, for the additional professional services. Carried on a roll call vote, all.*

L) Ordinance #587 Amending Chapter 10-4 (a) and (b) - Control of dogs and cats – requiring leashes on all pets not confined to private property, and permitting pets in City Parks only where signed. Mayor Hyslop expressed

concerns with ordinance. Burkett asked if this ordinance change was brought on by single incident or if there were multiple reported problems, with Ginner and Anderson stating this was not one incident. Maureen Ujazdowski and Lynda Bolte both spoke in opposition of the ordinance change. Mayor stated he wanted the ordinance to be valuable to all in the city. Dogs on the golf course was discussed at length. Ordinance 587 was not voted on. *Motion by Burkett, 2nd by Kressin to recommend the Planning Commission does a study on the issue and identify if there is a need for ordinance change and what issues need to be addressed if deemed necessary. Carried, all.*

M) Golf Course: Kyle Anderson recapped the closing of the golf course for the season, reporting aside from fall cleanup, twelve tarps were put down, snow mold was applied, and a 16 tree project was scheduled to start this week. Anderson provided an irrigation system 5-Year Rainbird price quote for \$16,753.30. Anderson stated his knowledge of the agreement; giving coverage for computer equipment, help center and irrigation system coverage. *Motion by Schaffer, 2nd by Kressin to proceed with said terms of 5-year Rainbird contract contingent on a written agreement being received, discussion by Burkett. Burkett will not proceed/vote without a written contract to review, motion withdrawn by Schaffer, 2nd withdrawn by Kressin.* Rainbird to be contacted for more information to be supplied for the next meeting. Tony Sable presented a written report recapping use statistics, financials for the 2023 season, and marketing report.

N) Eagle River Light & Water: PFAS Class Action Settlement Recommendation – DuPont: Sanborn presented the facts of the class action suit, stating that although Eagle River has PFAS non-detect in the water supply, if we opt out of the class action with DuPont, we would be unable to get back in if detected in the future. Sanborn supplied a written legal opinion by City Attorney Garbowicz advising the City to sign on to the lawsuit. *Motion by Burkett, 2nd by Kressin, per advice of legal counsel, the City of Eagle River to stay in the Dupont PFAS Class Action settlement. Carried on a roll call vote, all.*

O) MSA – Monthly Update Phil Kriesel supplied a written report. Ginner added she is working with MSA on LRIP projects and for producing a map to investigate the possibility of opening future TID's.

P) Joint Municipal Fire Department 2024 Budget Request \$47,995. Ginner reported the Joint Fire Department 2024 Budget Request was finalized and remained unchanged since budget workshop. *Motion by Kressin, 2nd by Burkett to approve the Joint Municipal Fire Department 2024 Budget Request for \$47,995. Carried on a roll call vote, all.*

Q) Borrowing Resolution #1019 – End of Year borrowing, \$145,000 for a term of 366 days, no pre-payment penalty: Bank proposals on interest rate and fees to be presented for approval with resolution. Financing bids were received from Nicolet National Bank at 5.79% for 13 months, Incredible Bank at 6.50% for 13 months, and Peoples Bank at 7.06% for 13 months. *Motion by Schaffer, 2nd by Marquardt to approve borrowing resolution #1019 for end of year borrowing with Nicolet National Bank, \$145,000 for a term of 13 months, no pre-payment penalty, carrying an interest rate of 5.79% per annum. Carried on a roll call vote, all.*

R) Resolution #1020: Resolution to commence a public hearing to discontinue a portion of the extension of Tamarack Street, west of Raspberry Lane and east of Nicolet Street. Burkett disclosed possible perceived conflict of interest as he has had a working relationship with Ridderbush (requesting the land) in the past, though not under contract at this time. Burkett will abstain from both the conversation and vote. Ginner presented the resolution stating it is a remake of Resolution 1018, but requester has clarified he would need 33' into the road not 20'. Holly Tomlanovich spoke to confirm this would not impede any of the recreational trails with Ginner confirming it would not. Ridderbush would not give a recreation easement but there would be land available to relocate trails if relocation was ever necessary. *Motion by Kressin, 2nd by Schaffer, to approve Resolution 1020 to commence a public hearing to discontinue a portion of the extension of Tamarack Street, west of Raspberry Lane*

and east of Nicolet Street. Carried on a roll call vote, Ayes: Kressin, Schaffer, Marquardt. Nays: none. Burkett abstained.

S) Approve payment of bills for the city and the golf course: Motion by Schaffer, 2nd by Kressin to approve payment of the bills for the city and the golf course as recommended by the Finance Committee. Carried on a roll call vote, all.

T) Police chief report on departmental activities: Chief Dobbs supplied a written update of current activity and events for review.

U) Administrators report on activities in all departments & general monthly duties: Ginner presented a written update of departmental happenings for review. Ginner added she was researching part of Act 12 that includes an available planning grant to do a feasibility study for possible changes to our ambulance service. She also noted that a notice was received stating some states have reported fentanyl laced letters being sent to election officials though none have been reported to date in Wisconsin.

V) Treasurer's monthly update: None

W) Clerk's monthly update: Bolte provided a written report/Clerk position procedural update for review.

X) Liquor License – Amended premises description, License number 2023-3, Riverstone Brewing Co. LLC – 219 N Railroad, Daniel Ullsperger, Agent. Bolte reported the final occupancy permit has been granted and the liquor license agent has submitted a new application, adding the dining room and main bar to the premises description for the purpose of the liquor license. Motion by Schaffer, 2nd by Kressin to approve the presented premises description on the liquor license application and grant the updated liquor license to Riverstone Brewing Co., LLC. Carried, all.

Motion by Kressin, 2nd by Marquardt to adjourn to Closed Session according to Wisconsin State Statute: 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Police Department Clerk hourly pay rate. Carried on a roll call vote, all.

Motion by Burkett, 2nd Schaffer to return to open session to act on matters discussed in closed session. Carried on a roll call vote, all.

Motion by Burkett, 2nd by Kressin to approve hourly wage adjustment to Police Department Office Manager, adjusting to \$24.25 per hour, effective 1/1/2024. Carried on a roll call vote, all.

Motion by Burkett, 2nd by Kressin to adjourn the meeting at 7:35PM. Carried all.

Becky J Bolte - Clerk