

December 14, 2023

A special session of the Common Council of the City of Eagle River was called to order at 4:45 P.M. by Mayor Jeff Hyslop.

Roll Call: Ron Kressin, Kim Schaffer, Diane Marquardt, and Jerry Burkett. Also in attendance: Becky Bolte, Cory Hoffmann, and Robin Ginner

A) 2022 Audit Presentation by Clifton Larson Allen LLP: Scott Sternhagen, CPA, of the auditing firm Clifton Larson Allen (CLA) presented the 2022 audit to the Council. Sternhagen began the presentation by disclosing all prior year adjustments made followed by a review of the current year findings. Discussion on statement findings in the preparation of annual financial report, segregation of duties, adjustments to the City's financial records, and internal control over compliance reporting for Federal Award Programs. Sternhagen reviewed the financials enterprise funds and 2022 Budget compared to actual. Recommendations were given for recording interfund transfers, borrowing structures, and TID reconciling of financials.

B) Approve CLA Quote for TID Accounting Reconciliation and Debt Review: The TID debt service accounting was discussed with CLA presenting a quote for TID Accounting and Debt Review to bring TID audits and City financials together. *Motion by Schaffer, 2nd by Kressin to approve the CLA quote for TID accounting reconciliation and debt review, time and material quote with hourly rate of \$150 - \$300 depending on service required. Carried on a roll call vote, all.*

Motion by Kressin, 2nd by Burkett at 6:00 P.M. to adjourn to Closed Session according to Wisconsin State Statute 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Carried on a roll call vote, all.

A. Employment Review and Compensation

1. City Clerk
2. City Treasurer
3. City Administrator

Motion by Burkett, 2nd by Kressin to return to open session at 7:35 P.M. to act on matters discussed in closed session. Carried on a roll call vote, all.

Motion by Schaffer, 2nd by Kressin to pay out City Clerk for 35.75 hours remaining in her vacation bank from 7/27/23 end of benefit year at regular rate of pay. Carried on a roll call vote, all.

Motion by Schaffer, 2nd by Burkett to increase City Treasurer salary as of 1/1/24 to \$60,000 a year with 2024 employee 5% increase applied to increased salary base. Carried on a roll call vote, all.

Motion by Schaffer, 2nd by Kressin to adjourn the meeting at 7:40 P.M.

Becky J Bolte – City Clerk