

December 19, 2023

President Jeff Hyslop called the monthly meeting of the Eagle River Light, Water and WWTP Commission to order at 1:00 p.m.

Roll Call: Ron Kressin, David Eibner, Dan Grosskopf and Walt Gander.

Others in attendance: Mike Sanborn, Robin Ginner and John Laszczkowski.

Motion by Dan Grosskopf, second by Walt Gander to approve the agenda. Carried.

Motion by Walt Gander, second by Dan Grosskopf to approve the minutes of the previous meeting. Carried.

Motion by Dan Grosskopf, second by Walt Gander to approve payment of the accounts payable bills. Roll call vote: Dan Grosskopf, aye; Walt Gander, aye; David Eibner, aye; Ron Kressin, aye; Carried.

Motion by Walt Gander, second by Dan Grosskopf to approve November electronic payments/manual checks. Roll call vote: Walt Gander, aye; Dan Grosskopf, aye; David Eibner, aye; Ron Kressin, aye; Carried.

President Jeff Hyslop opened for comments on any correspondence included in the agenda package: Mike Sanborn explained that human error over the holidays contributed to the non-compliance situation. John Laszczkowski pointed out that with the PSC's final decision of the bucket truck approval are numerous conditions, which include utility reporting requirements. John also provided a brief update on the public hearing for our electric rate case, which was held on December 12th. We now expect a final decision from the PSC in the very near future. No additional comments or discussion.

President Jeff Hyslop opened for discussion of staff reports:

Jesse Roberts was not present; however, John briefly updated the Commission on processing public benefit credits for our low-income customers that are in good standing.

John Laszczkowski discussed financial activities through November. Due to posting issues in our report writer module, financial statements were not ready at the time of the meeting. Our customer aging continues to be in great shape. On November 15th, we placed the delinquent balances of 14 customers on property taxes. During 2023, our cash position improved by approx. \$150,000. Lastly, now that water and electric rates have been properly addressed, we will be working on a sewer rate analysis.

Mike Sanborn discussed his operational report in additional detail, including an overview on potential project upgrades for 2024.

Motion by Walt Gander and second by Dan Grosskopf to adjourn to Closed Session according to Wisconsin State Statute 19.85 (1) (c); Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- i. Approval of 2024 employment contract for Mike Sanborn/Utility Manager.

Motion by David Eibner and second by Walt Gander to return to open session to act on matters discussed in closed session if any action is needed. Roll call vote: Eibner, aye; Gander, aye; Kressin, aye; Grosskopf, aye. Carried.

Motion by Walt Gander and second by David Eibner to approve the 2024 employment contract for Mike Sanborn, the only change is a wage increase of 5%. Roll call vote: Gander, aye; Eibner, aye; Grosskopf, aye; Kressin, aye. Carried.

Approval of wage increase for the Light & Water Employees.

Motion by David Eibner and second by Dan Grosskopf to approve a wage increase of 5% for the Light & Water Employees. Roll call vote: Eibner, aye; Grosskopf, aye; Gander, aye; Kressin, aye. Carried.

Review and approval of Electric Utility Budget for 2024.

After a detailed discussion, motion by David Eibner and second by Walt Gander to approve the Electric Utility Budget for 2024. Roll call vote: Eibner, aye; Gander, aye; Grosskopf, aye; Kressin, aye. Carried.

Review and approval of Water Utility Budget for 2024.

After a detailed discussion, motion by Walt Gander and second by David Eibner to approve the Water Utility Budget for 2024. Roll call vote: Gander, aye; Eibner, aye; Kressin, aye; Grosskopf, aye. Carried.

Review and approval of Sewer Utility Budget for 2024.

After a detailed discussion, motion by Dan Grosskopf and second by Walt Gander to approve the Sewer Utility Budget for 2024. Roll call vote: Grosskopf, aye; Gander, aye; Kressin, aye; Eibner, aye. Carried.

Approval to purchase a replacement wire pulling rope, not to exceed \$5,500.

After a discussion, motion by David Eibner and second by Dan Grosskopf to approve purchase of a replacement wire pulling rope, not to exceed \$5,500. Roll call vote: Eibner, aye; Grosskopf, aye; Gander, aye; Kressin, aye. Carried.

Motion by David Eibner, second by Walt Gander to adjourn at 1:45 P.M. Carried.

John Laszczkowski
Recording Secretary
