

August 15, 2023

President Jeff Hyslop called the monthly meeting of the Eagle River Light, Water and WWTP Commission to order at 1:00 p.m.

Roll Call: Dan Grosskopf, Walt Gander, David Eibner and Ron Kressin.

Others in attendance: Mike Sanborn, Robin Ginner and Becky Bolte

Motion by David Eibner, second by Dan Grosskopf to approve the agenda in any order. Carried.

Motion by Ron Kressin, second by Walt Gander to approve the minutes of the previous meeting. Carried.

Motion by Walt Gander, second by Dan Grosskopf to approve payment of the accounts payable bills. Roll call vote: Walt Gander, aye; Dan Grosskopf, aye; Ron Kressin, aye; David Eibner, aye. Carried.

Motion by Dan Grosskopf, second by Walt Gander to approve July electronic payments/manual checks. Roll call vote: Dan Grosskopf, aye; Walt Gander, aye; Ron Kressin, aye; David Eibner, aye. Carried.

President Jeff Hyslop moved Discussion and Possible Action items to next on agenda.

**Approval to purchase raffle items for the Public Power Week give away not to exceed \$1,500.00.** After a brief discussion, motion by Ron Kressin and second by Walt Gander to approve the purchase of raffle items for the Public Power Week give away not to exceed \$1,500. Roll call vote: Kressin, aye; Gander, aye; Grosskopf, aye; Eibner, aye. Carried.

**Approval of a new postage machine lease with Quadient Leasing USA Inc. for 60 months at \$69.17/month totaling \$4,150.20.** Mike Sanborn updated the Commission on the office need of a postage machine, stating contract has gone down slightly from last term. Motion by Grosskopf, seconded by Kressin to approve the new postage machine lease with Quadient Leasing USA for 60 months at \$69.17/month, totaling \$4,150.20. Roll call vote: Grosskopf, aye; Kressin, aye; Eibner, aye; Gander, aye. Carried.

**Approval of contract from Municipal Well & Pump option 3 for \$40,540.00 for their portion of Well #3 rehab project.** Sanborn stated the proposal was to complete some maintenance on the discharge pipe, including the control valve, gate valve and flow meter. Sanborn cited the benefit of a variable frequency drive. After a discussion, motion by David Eibner and second by Ron Kressin to approve Municipal Well & Pump contract, option 3, for \$40,540 for the MWP portion of the Well #3 rehab project. Roll call vote: Eibner, aye; Kressin, aye; Grosskopf, aye; Gander, aye. Carried.

**Approval of MSA Engineering contracts for the 2025 Spruce and Third Street Reconstruction Projects along with the sanitary sewer system lining project.**

Motion by Dan Grosskopf and second by Walt Gander to approve contract with MSA Professional Services Inc for Engineering and Design services in an amount not to exceed \$277,000. Roll call vote: Grosskopf, aye; Gander, aye; Eibner, aye; Kressin, aye. Carried.

Motion by David Eibner second by Dan Grosskopf to approve contract with MSA Professional Services Inc for CDBG Grant application services in the amount of \$13,000. Roll call vote: Eibner, aye; Grosskopf, aye; Gander, aye; Kressin, aye. Carried.

Motion by Kressin and second by Gander to approve contract with MSA Professional Services Inc for DNR Clean Water Grant application services in the amount of \$12,500. Roll call vote: Kressin, aye; Gander, aye; Grosskopf, aye; Eibner, aye. Carried.

Motion by Grosskopf, second by Kressin to approve agreement with MSA Professional Services Inc for DNR Safe Drinking Water Grant application services in the amount of \$12,500. Roll call vote: Grosskopf, aye; Kressin, aye; Eibner, aye; Gander, aye. Carried.

**Approval of the cleaning/televising contract with Aquilas/Northern Pipe for 2024-2026 approximately \$16,500 per year.** After a brief discussion, motion by David Eibner, second by Ron Kressin to the approve the sewer cleaning/televising contract with Aquilas/Northern Pipe for 2024-2026 at approximately \$16,500 per year. Roll call vote: Eibner, aye; Kressin, aye; Grosskopf, aye; Gander, aye. Carried.

**Approval of the Aquilas/Northern Pipe estimate for the sewer pipe repairs for \$29,235.** Motion by Walt Gander, second by Dan Grosskopf, to approve the Aquilas/Northern Pipe estimate of \$29,235 for 2023 sewer repairs. Roll call vote: Gander, aye; Grosskopf, aye; Eibner, aye; Kressin, aye. Carried.

President Jeff Hyslop returned to item 7 on the agenda and opened for comments on any correspondence included in the agenda package: Sanborn invited Commissioners to attend the Municipal Electric Utilities of Wisconsin 95<sup>th</sup> Anniversary Celebration in Madison. No additional comments or discussion.

President Jeff Hyslop opened for discussion of staff reports:

Mike Sanborn discussed his operational report in additional detail. Sanborn included the final PSC water rate increase approval. Brief discussion on WPS Commission certificate of authority for the new bucket truck purchase as the truck is over the \$312,000 allowed threshold. Discussion on EV charging plan as presented in written correspondence from Jesse Roberts, WPPI.

Motion by Ron Kressin, second by David Eibner to adjourn at 1:35 P.M. Carried.

Becky J Bolte  
Clerk – City of Eagle River

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