

September 12, 2023

A meeting of the Finance Committee of the City of Eagle River was called to order at 5:15PM. by Mayor Hyslop.

Roll Call: Ron Kressin, Kim Schaffer, Diane Marquart, Jerry Burkett. Also in attendance: Becky Bolte, Cory Hoffmann, and Robin Ginner.

Review and approval of Accounts Payable for City and Golf Course: *Motion by Burkett, 2<sup>nd</sup> by Schaffer to recommend payment of presented City and Golf Course payables to City Council. Carried on a roll call vote, all.*

*Motion by Burkett, 2<sup>nd</sup> by Kressin to adjourn at 5:47 P.M. Carried, all.*

Becky J Bolte – City Clerk

September 12, 2023

A meeting of the Common Council of the City of Eagle River was called to order at 6:00 P.M. by Mayor Jeff Hyslop.

The Pledge of Allegiance was led by Clerk Becky Bolte and was recited by all present.

Roll Call: Ron Kressin, Kim Schaffer, Diane Marquart and Jerry Burkett. Also in attendance: Becky Bolte, Robin Ginner, Cory Hoffmann, Mike Adamovich, Chris Dobbs, Tony Sable, and Mike Sanborn

*Motion by Burkett, 2<sup>nd</sup> by Kressin to approve the minutes of the 8-8-23 Finance Committee and Common Council meeting. Carried, all.*

A) Street Closing/temporary sign/amplification/display of goods permits:

World Championship Derby Complex: Vintage World Championship Snowmobile Race, Setup 1-10-24, Event 1-11-24 through 1-14-24. World Championship Derby Complex: World Championship Snowmobile Derby, Setup 1-17-24, Event 1-18-24 through 1-21-24. World Championship Derby Complex: World Series of Snowmobile Racing, Setup 2-22-24, Event 2-23-24 through 2-25-23. *Motion by Kressin, 2<sup>nd</sup> by Burkett to approve permits as presented to WCD Complex for the Vintage World Championship Snowmobile Race 1-10-24 through 1-14-24, World Championship Snowmobile Race 1-17-24 through 1-21-24, and World Series of Snowmobile Racing 2-22-24 through 2-25-24. Carried, all.*

Trees for Tomorrow: Forest Fest, Event 7-27-24. *Motion by Schaffer, 2<sup>nd</sup> by Marquardt to approve permit as presented to Trees for Tomorrow for Forest Fest 7-27-24. Carried, all.*

Dynamic Lifecycle Innovations – Recycling Extravaganza, Electronics Recycling 10-14-23 Event, location of Riverside Park parking lot, 513 W Division Street, behind fairgrounds. *Motion by Kressin, 2<sup>nd</sup> by Schaffer to approve permit as presented to Dynamic Lifecycle Innovation for the Recycling Extravaganza, 10-14-23 located at Riverside Park Parking Lot, 513 W Division Street, behind the fairgrounds. Carried, all.*

B) Operator's licenses: Operator's licenses: Angela Anderson, John Hletko, Eric Jovanovic, Michael Dunn-Reier, Jerry Robish, Nicholas Weight, Michelle Picciano, Bruce Britt, Kim Simac. *Motion by Burkett, 2<sup>nd</sup> by Kressin to approve regular operator's licenses as presented. Carried, all.*

C) Liquor License Application: Bolte reported Class "A" Beer license applications for both Narayan Hotels, Inc, DBA Super 8 and Ganshyam Hotels Inc, DBA Days INN were submitted incomplete. Missing information was not significant. Patel was present and Bolte summarized the beer sales plan at each location. The applicant is aware all information must be presented to the Clerk before the 15-day waiting period begins for granting of licenses. Beer is to be served for consumption off premises, hotel rooms are considered off premises. Owner was reminded of the City Ordinance preventing alcohol on public sidewalks and streets.

Class "A" Beer – Ganshyam Hotels Inc., DBA Days Inn, 844 N Railroad – Prit Patel Agent.

Class "A" Beer – Narayan Hotels Inc., DBA Super 8, 200 W Pine – Prit Patel Agent.

*Motion by Burkett, 2<sup>nd</sup> by Kressin to approve Original Class "A" Beer liquor license for a term expiring 6-30-24 to Narayan Hotels, Inc, DBA Super 8, 200 W Pine, Prit Patel Agent and approve Original Class "A" Beer liquor license for a term expiring 6-30-24 to Ganshyam Hotels, Inc, DBA Days Inn, 844 N Railroad, Prit Patel Agent, with the following conditions before issuance: The Police Chief provides recommendation to approve Prit Patel as agent, the Clerk receives certificates from an approved responsible beverage server training course and Clerk receives completed DOR Form AT-103, Supplemental Questionnaire, for all officers of both corporations. Once all information is received and confirmed by Clerk, the 15-day wait period will begin. Mayor Hyslop is authorized to provide final approval before issuing licenses. Carried on a roll call vote, all.*

D) Request for permission to film in Eagle River (Farmers Market area), Discover Media Works on behalf of Wild Eagle Lodge. *Motion by Burkett, 2<sup>nd</sup> by Kressin to grant permission to Discover Media Works on behalf of Wild Eagle Lodge to film in the area of the Eagle River Farmers Market. Carried, all.*

E) Historical Society Lease: 5-year lease renewal for the Depot building: Discussion on monthly rent based on utility charges. Bolte presented a 12-month utility charge average, broken down by water, sewer, fees, gas, and electric. *Motion by Burkett, 2<sup>nd</sup> by Kressin to renew the Eagle River Historical Society five-year lease at a rate of \$200 per month for the first year with an annual increase of five dollars per month for each consecutive year for the term of the lease agreement for the Depot building located at 116 South Railroad. Carried on a roll call vote, all.*

F) Golf Course – Pro Shop and Greens Department Updates: Sable provided a written recap of the monthly financials and happenings. Sable reported revenue growth over previous year. The building assessment that was to be presented by the Men's League was postponed to the October regular City Council meeting as their representative was unable to attend.

G) MSA – Monthly Update Phil Kriesel presented a written report.

H) Eagle River Light & Water: Sanborn presented MSA Professional Services invoices totaling \$131,804.82 and requests ERLW reimbursement from the interim financing at Great North Bank for expenses incurred for the Wastewater Treatment Plant/Lift Station upgrade. Sanborn reported these expenses had been paid from ERLW operational funds. *Motion by Schaffer, 2<sup>nd</sup> by Burkett to approve Eagle River Light & Water reimbursement requests of \$110,659.92 and \$21,144.90 from the interim financing at Great North Bank for expenses incurred for the Wastewater Treatment Plant/Lift Station upgrade project for MSA Professional Services from 4/6/22 – 7/17/23 totaling \$131,804.82. Carried on a roll call vote, all.*

I) Planning Commission: Eagle River Revitalization seeking permission to add a permanent pavilion on the site of the Farmers Market and install electrical access/outlets. Karen Margelofsky presented for the Farmers Market/ERRP. The pavilion is more of a facade. Margelofsky stated there has been an increase in demand for power from the vendors, the current power comes from the power pole with cords crossing the pedestrian traffic area causing a trip hazard, and the amperage is currently not high enough to support the food truck power requirements. A sample picture of a facade style wall was presented for consideration for a permanent, covered, structure that would replace the current ERRP/Farmers Market tent. Schaffer stated that the Planning Commission requested all taxpayers along Michigan Street behind the Farmers Market be contacted for any concerns. Schaffer also stated the concern of a tall wall being a hazard in wind conditions with Margelofsky stating they are looking at 8x8 support construction for sturdiness. Discussion on the structure being used to

house pamphlets, year around, in an enclosed board. Discussion on the success and growth of the Farmers Market. Margelofsky also discussed a collaboration with FORK to build a stand at the market to collect donated fresh produce and donate it to the local food pantry after each market. *Motion by Burkett, 2<sup>nd</sup> by Kressin to encourage Eagle River Revitalization to move ahead with forming a plan for a permanent structure on the site of the Farmers Market. Carried, all.*

J) Approval of ADA compliance changes to bathrooms at City Hall to include five (5) motion activated faucets and two (2) motion activated flushing sensors on toilets, not to exceed \$4,800; work to be completed by Advantage Plumbing. Ginner presented the need for ADA compliant changes in the restrooms at City Hall. *Motion by Kressin, 2<sup>nd</sup> by Marquardt to approve ADA compliance changes to bathrooms at City Hall by Advantage Plumbing, to include five (5) motion activated faucets and two (2) motion activated flushing sensors on toilets, not to exceed \$4,800. Carried on a roll call vote, all.*

K) Borrowing Resolution #1012 – \$315,000 at a 5.75% interest rate for a term of 10 years from the Board of Commissioners of Public Lands- State Trust Fund Loan Program for 2025 Spruce and Third project: Design/Engineering Contract, DNR Clean Water and Safe Drinking Water application contracts, and CDBG application. *Motion by Burkett, 2<sup>nd</sup> by Kressin to approve Resolution #1012, authorizing the City of Eagle River to borrow from the Trust Funds of the State of Wisconsin the sum of \$315,000 for the purpose of financing road project engineering, design, and grant application fee and for no other purpose. The loan is to be payable within 10 years from the 15<sup>th</sup> day of March preceding the date the loan is made and will be repaid in annual installments with interest at the rate of 5.75% annum from the date of the making the loan to the 15<sup>th</sup> day of March next and thereafter annually. There shall be raised and there is levied upon all taxable property within the City of Eagle River, Vilas County a direct annual tax for the purpose of paying interest and principal on the loan as they become due. No money obtained by the City of Eagle River by such loan from the state be applied or paid out for any purpose except financing road project engineering, design and grant application fee without the consent of the Board of Commissioners of Public Lands. Carried on a roll call vote, 4 Ayes: Schaffer, Burkett, Kressin, Marquardt 0 Nays*

L) Approval of Baird Consulting Service Agreement for assistance in completing DOR required removal of exempt personal property from the 2008 base value for TID2 and TID3, \$1,000. Bolte presented that this process is a result of WI Act 12. Personal property values, established at creation of TID's need to be removed from the base value. *Motion by Schaffer, 2<sup>nd</sup> by Kressin to approve the Baird Consulting Service Agreement for assistance in completing DOR requirements for the removal of exempt property from the TID base value for TID2 and TID3, for a total of \$1,000. Carried on a roll call vote, all.*

M) Approve payment of bills for the city and the golf course: *Motion by Schaffer, 2<sup>nd</sup> by Kressin to approve payment of the bills for the city and the golf course as recommended by the Finance Committee. Carried on a roll call vote, all.*

N) Police chief report on departmental activities: Chief Dobbs supplied a written update of current activity and events for review.

O) Administrators report on activities in all departments & general monthly duties: Ginner presented a written update of departmental happenings for review. Ginner added she is actively working on police department contracts for 2024 for the officers and for the Police Chief.

P) Treasurer's monthly update: Hoffmann provided a written report on the software change to Workhorse. Hoffmann reported the need to keep the Quickbooks subscription active to continue access to the data, adding she downgraded the 3-user subscription to a one-user subscription at \$564.00 per year.

Q) Clerk's monthly update: Bolte provided a written report/Clerk position procedural update for review. Bolte gave an update on MPIC insurance appraisals, stating the appraisal resulted in an 8% increase in replacement values. Bolte reported the City of Eagle River Yard Waste pickup dates have been scheduled for October 18 and November 8, 2023.

R) Resolution #1013 to allow Onterra to apply for a grant from the DNR for Eurasian Milfoil treatment on Silver Lake. Ginner discussed Onterra, stating they are the consulting firm that did the Eurasian Milfoil study on Silver Lake. The WI DNR AIS control grant would be used to pay for Onterra services and third-party active management. The WI DNR grant is a 75%/25% cost share grant, with City of Eagle River, Town of Lincoln, and the Silver Lake Association. The City of Eagle River local cost share amount is \$4,394.00. *Motion by Burkett, 2<sup>nd</sup> by Kressin to approve Resolution #1013 to allow Onterra to apply for a cost share grant from the WI Department of Natural Resources for the purpose of treating Silver Lake for Eurasian Milfoil, with the City of Eagle River portion totaling \$4,394.00. Carried on a roll call vote, all.*

*Motion by Schaffer, 2<sup>nd</sup> by Burkett to adjourn the meeting at 7:12 pm. Carried all.*

Becky J Bolte - Clerk