

August 8, 2023

A meeting of the Finance Committee of the City of Eagle River was called to order at 5:18PM. by Mayor Hyslop.

Roll Call: Ron Kressin, Kim Schaffer, and Mayor Hyslop. Also in attendance: Becky Bolte, Cory Hoffmann, and Robin Ginner.

Review and approval of Accounts Payable for City and Golf Course: *Motion by Schaffer, 2<sup>nd</sup> by Kressin to recommend payment of presented City and Golf Course payables to City Council. Carried on a roll call vote, all.*

*Motion by Schaffer, 2<sup>nd</sup> by Kressin to adjourn at 5:50 P.M. Carried, all.*

Becky J Bolte – City Clerk

August 8, 2023

A meeting of the Common Council of the City of Eagle River was called to order at 6:00 P.M. by Mayor Jeff Hyslop.

The Pledge of Allegiance was led by Boy Scout Daniel Brunstad and was recited by all present.

Roll Call: Ron Kressin, Kim Schaffer, and Diane Marquardt via zoom. Also in attendance: Becky Bolte, Robin Ginner, Cory Hoffmann, Mike Adamovich, Chris Dobbs, Tony Sable, Kyle Anderson, and Mike Sanborn

*Motion by Kressin, 2<sup>nd</sup> by Schaffer to approve the minutes of the 7-11-23 Finance Committee and Common Council meeting, with correction to Planning Commission Item I, Kressin voted nay. Carried, all.*

H) MSA – Monthly Update Phil Kriesel presented a written report adding the alley reconstruction project has started. Professional Service agreements were presented for approval to begin the 2025 Spruce St and N Third St utility improvement project discussing timelines and explaining funding involvement with CDBG, DNR Safe Drinking Water Loan Program, and DNR Clean Water Loan Fund.

*Motion by Kressin, 2<sup>nd</sup> by Marquardt to approve agreement with MSA Professional Services Inc for Engineering and Design services in an amount not to exceed \$282,000. Carried on a roll call vote, all.*

*Motion by Schaffer, 2<sup>nd</sup> by Kressin to approve agreement with MSA Professional Services Inc for CDBG Grant application services in the amount of \$13,000. Carried on a roll call vote, all.*

*Motion by Kressin, 2<sup>nd</sup> by Marquardt to approve agreement with MSA Professional Services Inc for DNR Clean Water Grant application services in the amount of \$12,500. Carried on a roll call vote, all.*

*Motion by Schaffer, 2<sup>nd</sup> by Kressin to approve agreement with MSA Professional Services Inc for DNR Safe Drinking Water Grant application services in the amount of \$12,500. Carried on a roll call vote, all.*

*Motion by Kressin, 2<sup>nd</sup> by Schaffer to approve Borrowing Resolution 1012 in the amount of \$320,000 for MSA Professional Services agreements for the 2025 Spruce St and N Third Street project. Financing through Commissioners of Public Land @5.75% for a term of 10 years. Carried on a roll call vote, all.*

A) Street Closing/temporary sign/amplification/display of goods permits: Abundant Life Church –Candy Carnival 9/16/23. *Motion by Schaffer, 2<sup>nd</sup> by Marquardt to approve permit as presented to Abundant Life Church contingent on Clerk receiving current insurance certificate of liability before event date. Carried, all.*

B) Parade Application: NPHS Student Council - Homecoming Parade 9/22/23 at 4:15PM. *Motion by Kressin, 2<sup>nd</sup> by Schaffer to approve the 9/22/23 Homecoming Parade permit to the NPHS Student Council. Carried, all.*

C) Operator's licenses: Vito Bortolotti-Aschenbrenner, Diane Kuntz, Claudia Pawelski, Michele Stapleton, Robert Fisher, Kurtis Stapleton, Aaron Mutka. *Motion by Schaffer, 2<sup>nd</sup> by Kressin to approve regular operator's licenses as presented. Carried, all.*

D) Eagle Scout Project, ADA accessible play equipment installation at Eagle River Memorial Playground, 525 E. Maple Street. Daniel Brunstad presented his Eagle Scout project. Fundraising will happen after the Boy Scouts Board has approved his project. *Motion by Kressin, 2<sup>nd</sup> by Schaffer to grant permission to Daniel Brunstad to proceed with presented Eagle Scout Handicap Accessible Park Improvement project at Eagle River Memorial Playground, with project to include a wheelchair accessible swing set, the concrete to secure it and a wheelchair accessible walkway and area. Brunstad to work with Mike Sanborn ERLW and Mike Adamovich DPW for best placement before installation. Carried, all.*

E) Use of City of Eagle River logo/sign image on challenge coin for deployed veterans - reunion on September 30th. Ann Carlson presented the history of the Navy Reserve Fleet Hospital Great Lakes Platform veteran group and history of challenge coins. Carlson confirmed no coins will be sold. Coins would be given to attendees of the reunion as a commemorative token, as challenge coins are a military tradition. *Motion by Kressin, 2<sup>nd</sup> by Schaffer to grant permission to use the City of Eagle River logo/sign image on military challenge coin to be distributed to supporters at reunion event on September 30, 2023. Carried, all.*

F) Elm Drive Stump Dump – agreement to share facility with Town of Lincoln: Ginner presented the request by Town of Lincoln. The Town of Lincoln is participating in a DNR Grant program to establish a Community Wildfire Protection Plan. In addition to other requirement, the Town of Lincoln needs to establish a location for residents to dump yard debris to remove potential wildfire fuel. Lincoln requests The City of Eagle River agree to share the Elm Drive yard waste facility with Lincoln residents only. The grant would pay for chipping to be done at the site. *Motion by Schaffer, 2<sup>nd</sup> by Kressin to enter into a one-year agreement with the Town of Lincoln allowing facility sharing with Town of Lincoln residents only, no Town of Lincoln public works or contractors, at the Elm Drive Stump Dump for yard waste disposal, including the installation of cameras at the site. Carried on a roll call vote, all.*

G) Electronics Recycling Event – October 14, 2023, at DPW or City Hall parking lot: Bob Blaus presented information on a no cost electronic recycling service to be hosted by Dynamic Lifecycle Innovations of Onalaska, a DNR certified electronics recycler. Costs would be covered by grants that Dynamic Lifecycle Innovations would obtain from electronic manufacturers. Discussion on location options of City Hall, the City Shop on Bluebird, or the Vilas County Fairgrounds. Mr. Blaus to meet with DPW Foreman Adamovich and Police Chief Dobbs to assess the safest location allowing for one way traffic flow. Blaus requested the City help with promoting the event. *Motion by Schaffer, 2<sup>nd</sup> by Kressin to proceed with the Electronics Recycling Event on October 14, 2023, from 9:00AM to noon, tentatively to be held at the City Shop, 1020 Bluebird Road. Carried, all.*

I) Golf Course – Pro Shop and Greens Dept Updates Sable provided a written recap of the monthly financials and happenings. Anderson updated Council with the happenings in the Greens Department, and the need to remove trees to allow for sunlight on the 16<sup>th</sup> tee. Ginner presented estimates for the removal of the trees. *Motion by Kressin, 2<sup>nd</sup> by Schaffer to contract with Lumberjacks Tree Service to remove 14 trees, grind all stumps, and remove all debris from the 16<sup>th</sup> hole at the Eagle River Golf Course for a total of \$5,600. Carried on a roll call vote, all.*

#### J) Planning Commission

Ahlborn Land Holdings LLC/Ahlborn Equipment Inc is seeking a conditional use permit to establish operations, per Eagle River Ordinance Sec. 106-503 Uses by Conditional Grant, (e) wholesale, warehousing, storage, and distribution, at the northwest corner of US Highway 45 and County Highway G in the City of Eagle River. The parcel, computer number 221-960-043, is described as LOT 1 19CS268 CSM 5373 PRT NW NW, NE NW, SE NW,

SW NW, PRT SE SW, SW SW S16 FKA LOT 1 16CS354. Tracey Ahlborn presented why the CUP was needed to progress. Schaffer updated Council on the Planning Commission recommendation, stating there was no opposition present at public hearing. *Motion by Schaffer, 2<sup>nd</sup> by Kressin to accept the Planning Commission recommendation and approve a conditional use permit for Ahlborn Land Holdings LLC/Ahlborn Equipment Inc. to establish operations, per Eagle River Ordinance Sec 106-503, Uses by Conditional Grant, (e) wholesale, warehousing, storage and distribution, at the NW corner of US Hwy 45 and County Hwy G in the City of Eagle River, parcel #221-960-043, subject to Planning Commission review of the site plan when plan becomes available. Carried on a roll call vote, all.*

K) Eagle River Light & Water: Sanborn presented an update of the wastewater treatment plant projects and gave a repairs update. Sanborn stated there one remaining repair item with a cost of approximately \$14,000. The repair is still a month out, pushing the timeframe into the close of the WWTP interim financing. The repair is being pulled from the project and will be paid outside from the WWTP project to avoid problems with the close of the interim financing. Ginner presented quotes from Aqualis (formerly Northern Pipe) for Sewer Cleaning and Televising for 2024-2026 term and for 2023 Sewer Repairs and Grouting.

*Motion by Schaffer, 2<sup>nd</sup> by Kressin to approve Aqualis Sewer Cleaning/Televising quote for 2024-2026, for \$16,500/year. Carried on a roll call vote, all.*

*Motion by Kressin, 2<sup>nd</sup> by Marquardt to approve Aqualis 2023 Sewer Repair quote for \$29,235. Carried on a roll call vote, all.*

L) Approve payment of bills for the city and the golf course: *Motion by Kressin, 2<sup>nd</sup> by Schaffer to approve payment of the bills for the city and the golf course as recommended by the Finance Committee. Carried on a roll call vote, all.*

M) Police chief report on departmental activities: Chief Dobbs supplied a written update of current activity and events for review. Dobbs added grants have been awarded to the ERPD from WPS for a drone and from Best Western Derby Inn for equipment.

N) Administrators report on activities in all departments & general monthly duties: Ginner presented a written update of departmental happenings for review. Ginner added that WPPI is looking at quotes to install charging stations for electronic vehicles. Information will be provided when available.

O) Treasurer's monthly update: Hoffmann discussed the process of Workhorse Software setup.

P) Clerk's monthly update: Bolte provided a written report/Clerk position procedural update for review.

*Motion by Schaffer, 2<sup>nd</sup> by Kressin to adjourn the meeting at 7:25 pm. Carried all.*

Becky J Bolte - Clerk