

July 11<sup>th</sup>, 2023

A meeting of the Finance Committee of the City of Eagle River was called to order at 5:15PM. by Mayor Hyslop.

Roll Call: Ron Kressin, Kim Schaffer, and Diane Marquardt. Jerry Burkett arrived at 5:35PM. Also in attendance: Becky Bolte, Cory Hoffmann, and Robin Ginner.

Review and approval of Accounts Payable for City and Golf Course: *Motion by Burkett, 2<sup>nd</sup> by Schaffer to recommend payment of presented City and Golf Course payables to City Council. Carried on a roll call vote, all.*

*Motion by Burkett, 2<sup>nd</sup> by Marquardt to adjourn at 5:51 P.M. Carried, all.*

Becky J Bolte – City Clerk

July 11<sup>th</sup>, 2023

A meeting of the Common Council of the City of Eagle River was called to order at 6:00 P.M. by Mayor Jeff Hyslop.

The Pledge of Allegiance was led by Kressin and was recited by all present.

Roll Call: Ron Kressin, Kim Schaffer, Diane Marquardt, and Jerry Burkett. Also in attendance: Becky Bolte, Robin Ginner, Cory Hoffmann, Mike Sanborn

*Motion by Kressin, 2<sup>nd</sup> by Burkett to approve the minutes of the 6/13/23 Finance Committee and Common Council meetings. Carried, all*

A) Street Closing/temporary sign/amplification/display of goods permits: Bortolottis Cin Cin – Live Music on the Patio, various dates through 9/1; *Motion by Schaffer, 2<sup>nd</sup> by Kressin to approve the amplification permit as presented. Carried, all*

Application withdrawn for the Eagle River 1st annual foam party sponsored by Kenny's Elite Auto Detail and Tinting in Riverview Park, Kenny Body applicant. Event venue changed to the Vilas County Fairgrounds during the Fair.

B) Operator's licenses: Regular: Kali Ebert, Jay Johnstone, Massa Justice, Neal Klausegger, Hannah Lehman, Abigail Lubmann, Melissa McDonald, Francis Milanowski, Roxanne Fortin, Wendy Walker

*Motion by Schaffer, 2<sup>nd</sup> by Marquardt to approve regular operator's licenses as presented. Carried, all*

C) Direct Sales Permits:

Bodhi Porter, Door to Door Educational Book Sales 7/12 – 8/11/23 – *Motion by Burkett, 2<sup>nd</sup> by Kressin to approve Direct Sales Permit for Bodhi Porter to sell educational books door to door from 7/12 to 8/11/23 provided all applicable sales taxes are charged. Carried on a roll call vote, all*

Dana Valeria, Sloppy D's Food Truck – additional locations to existing 6-month permit throughout the City – Request to add Entrance Technologies located at 112 S First St and Salon and Spa on Railroad located at 123 N Railroad, varying times and dates (existing 6 month permit, May 14th – Nov 13th, Erin's Pub and Grub, 933 N Railroad). Valeria supplied the Council with a written account of their request and intentions. *Motion by Schaffer, 2<sup>nd</sup> by Burkett to approve additional locations, 112 S First St and 123 N Railroad, amending the existing six-month direct sales permit #2023-4 for Sloppy D's food truck, therefore no additional permit fee required.* Discussion: Burkett expressed that although he is all for free enterprise, he has concerns about competing with brick-and-mortar businesses that contribute to the City of Eagle River tax base and sewer and water utilities. Valeria has a valid sales tax permit that requires PRAT tax be charged on sales in the City of Eagle River. *Motion by Schaffer to amend the motion, 2<sup>nd</sup> by Burkett to approve additional locations, 112 S First St and 123 N Railroad, amending the existing six-month direct sales permit #2023-4 for Sloppy D's food truck, therefore no additional permit fee required, provided all applicable sales taxes are charged. Carried on a roll call vote, all*

D) Film maker Steve Gustafson, Zip Away Productions LLC, to shoot video on Wall Street with shoulder camera and drone Aug 2023: Gustafson presented details on what he intends to film Aug 10<sup>th</sup> – 14<sup>th</sup> on Wall Street. *Motion by Burkett, 2<sup>nd</sup> by Kressin to grant film rights within the City of Eagle River to Steve Gustafson, Zip Away Productions LLC with City of Eagle River letter of permission to be supplied to Gustafson after review by City Attorney Garbowicz. Carried on roll call vote, all*

E) Approval of Culver's quote for new air conditioning unit for City Hall, \$6500: Ginner presented stating the A/C unit replacement was budgeted for \$6,000 but the current quote came in at \$6,500.00. There will be one remaining A/C unit at City Hall to be replaced next year. *Motion by Burkett, 2<sup>nd</sup> by Schaffer to approve \$6,500.00 quote from Mark Culvers Heating and Cooling for replacement of A/C unit at City Hall. Carried on a roll call vote, all*

F) Elm Drive Stump Dump – agreement to share facility with Town of Lincoln: Ginner presented that Bill Hassey, Town of Lincoln Chairman, had contacted her regarding allowing Lincoln to share the stump dump on Elm Drive. Ginner presented her understanding of what Lincoln was asking. Fire Chief Anderson then discussed his understanding of what the agreement would entail. Anderson had brought up this idea of an Eagle River and Lincoln agreement to remedy compliance requirements with the Community Wildfire Protection Plan (CWPP) and the DNR. Although the City is interested in an agreement, for clarification on the details, further discussion on any agreement to share the Elm Drive Stump Dump with Town of Lincoln is postponed until next month's regular council meeting when more information is available.

G) MSA – Monthly Update Phil Kriesel presented a written report adding the alley reconstruction project seems to be moving with Diggers Hotline being called. He anticipates an end of July start for the project. Kriesel also discussed upcoming schedule to begin the 2025 Spruce St and N Third St utility improvement project discussing timelines and explaining funding involvement with CDBG, DNR Safe Drinking Water Loan Program, and DNR Clean Water Loan Fund.

H) Golf Course – Pro Shop and Greens Dept Updates Sable provided a written recap of the monthly financials and happenings. Ginner presented updates adding Golf Now computer software program at the Pro shop was experiencing some technical difficulties that hopefully have now been remedied. Ginner added someone had spun donuts on the 1<sup>st</sup> fairway with their vehicle. Damage to the fairway was repaired, and pulled up grass was reset, noting a police report had been filed and the City intends to press charges if culprit is caught. Ginner reported that staffing continues to be an issue at the restaurant. The A/C unit that was previously located on the roof of the clubhouse has been installed on the ground and is operational. Clubhouse replacement/financing options continue to be explored.

I) Planning Commission: Eliason Realty is seeking a conditional use permit for an electronic sign displaying images and information on properties for sale to be installed at 325 W. Pine Street. The parcel, computer number 221-169-11, is described as PRT MILL LOT 2 COUNTY CLERKS PLAT & RD 860-527. Images on display will not show for fewer than 30 seconds before changing. Burkett abstained from discussion and vote citing conflict of interest. Kressin expressed safety concerns of an electronic sign at a busy intersection being a distraction with Schaffer responding that she had motioned for a two-minute minimum change interval at the Planning Commission meeting for this same reason, but the motion did not pass with the two-minute interval requirement. Tim Kruse was present representing the petitioner. Kruse stated that there are 27 digital signs in Eagle River and that many have 6 seconds change intervals. *Motion by Schaffer, 2<sup>nd</sup> by Marquardt accept the Planning Commission recommendation to approve a conditional use permit for Eliason Realty to install an electronic sign displaying images and information on properties for sale, to be installed at 325 W Pine St in the same footprint of existing sign, with the no less than 30 seconds change intervals. Carried on a roll call vote, Ayes: Schaffer, Marquardt*

Nayes: Kressin, with Burkett abstaining.

Recommended change to Single Family Residential District zoning regarding short term rentals:

Section 106-335. Prohibited Uses. (a) Single Family zoned residences cannot be rented out for less than seven consecutive days at a time more than once in a seven-day period with the exception of property where the owner is residing on site. Change is presented to clarify existing language in the ordinance that allows for one unique renter in any given seven-day period. *Motion by Schaffer, 2<sup>nd</sup> by Kressin to accept the recommendation of the Planning Commission to change Section 106-355 (a) to read; **Single Family zoned residences cannot be rented out for less than seven consecutive days at a time more than once in a seven-day period with the exception of property where the owner is residing on site.** Carried on a roll call vote, all*

Kressin called for discussion on any grandfather agreement that may have existed before the original ordinance was enacted with confirmation that no grandfather agreement exists.

J) Eagle River Light & Water

I. Recommendation to remove Section 90-161 Use of Public Sewers, subsection (n) from the Utility section of the City of Eagle River ordinances: Section 90-161 (n) No statement contained in this article shall be construed as preventing any special agreement or arrangement between the city and any industrial concern whereby an industrial waste of unusual strength or character may be accepted by the city for treatment, subject to payment by the industrial concern. The city has agreed to permit the industry commonly processing cranberries, presently known as Cranberry Products, Inc., to discharge industrial wastes to the public sewer. The industrial waste BOD load shall not exceed 750 pounds per day, and the flow shall not exceed 80 gallons per minute. The ratio of chemical oxygen demand to BOD, each measured as mg/l, shall never exceed 1.75; if the ratio does exceed 1.75, the pounds BOD discharged per day shall be reduced accordingly as follows:

- Allowable BOD, lbs./day = 750 (1.75/ratio measured).
- The BOD concentration of a grab sample of waste shall not exceed 1,500 mg/l.

Nutrients shall be added to the industrial waste, at the owner's expense, if the BOD to ammonia nitrogen to phosphorus ratio is less than 100:5:1, and the commission determines that such nutrient deficiency is detrimental to the wastewater treatment plant operation.

Sanborn reported 90-161 (n) was a subsection that enacted for Cranberry Products and how they used the sewers and is therefore obsolete. *Motion by Schaffer, 2<sup>nd</sup> by Kressin to remove subsection (n) from Section 90-161, Use of Public Sewers, from the Utility section of the City of Eagle River ordinances. Carried on a roll call vote, all*

K) Resolution #1011 - Local Government Funding Legislation Resolution Expressing Support for 2023 Wisconsin Act 12 *Motion by Burkett, 2<sup>nd</sup> by Kressin to approve Resolution #1011 expressing support for 2023 Wisconsin Act 12 regarding the Wisconsin shared revenue overhaul. Carried, all*

L) Approve payment of bills for the city and the golf course: *Motion by Kressin, 2<sup>nd</sup> by Marquardt to approve payment of the bills for the city and the golf course as recommended by the Finance Committee. Carried on a roll call vote, all.*

M) Police chief report on departmental activities: Chief Dobbs supplied a written update of current activity and events for review.

N) Administrators report on activities in all departments & general monthly duties: Ginner presented a written update of departmental happenings for review.

O) Treasurer's monthly update: Hoffmann reported on the change to Workhorse Municipal Accounting Software, expressing her support for the new software.

P) Clerk's monthly update: Bolte supplied a written update for review. Bolte added the VC Health Department is working on a grant to repair/replace the Kids Don't Float life jacket kiosk at the T-docks. The slow no wake

petitioners have contributed \$1,210 towards the buoy and sign purchases and continue to collect. Bolte recited information provided by Karen Thyne of the Eagle River Recyclers for Trex, stating they continue to expand within the community. In the past six months, they have collected 4,016 pounds of plastic and earned bench #8 and in the first month of this next six-month stretch have already earned bench #9 with 709 pounds collected. The group extends thanks to Jerry Burkett for backing the project, Tina Aiello for ordering the bags, and the Eagle River Community and surrounding communities for their great participation.

*Motion by Burkett, 2<sup>nd</sup> by Kressin to adjourn the meeting at 7:10 pm. Carried all.*

Becky J Bolte - Clerk