

April 18, 2023

President Jeff Hyslop called the monthly meeting of the Eagle River Light, Water and WWTP Commission to order at 1:00 p.m.

Roll Call: Dan Grosskopf, Walt Gander, David Eibner and Ron Kressin.

Others in attendance: Jesse Roberts, Mike Sanborn, Robin Ginner, Mike Adamovich, Elizabeth Spencer and John Laszczkowski.

Motion by Walt Gander, second by David Eibner to approve the agenda. Carried.

Motion by Ron Kressin, second by Dan Grosskopf to approve the minutes of the previous meeting. Carried.

Motion by Walt Gander, second by Dan Grosskopf to approve payment of the accounts payable bills. Roll call vote: Walt Gander, aye; Dan Grosskopf, aye; David Eibner, aye; Ron Kressin, aye; Carried.

Motion by Dan Grosskopf, second by Walt Gander to approve March electronic payments/manual checks. Roll call vote: Dan Grosskopf, aye; Walt Gander, aye; David Eibner, aye; Ron Kressin, aye; Carried.

President Jeff Hyslop opened for comments on any correspondence included in the agenda package: No additional comments or discussion.

President Jeff Hyslop opened for discussion of staff reports:

Jesse Roberts updated the Commission on customers that he is actively involved with on energy audits, conservation programs and billing classes. Jesse discussed Focus on Energy's billing insert to our customers this past month. Lastly, Jesse is working on a June newsletter.

John Laszczkowski briefly discussed financial activities through March. Due to a posting/interface issue between the general ledger and report writer modules, financials were not ready at the time of the Commission Meeting. Our customer sales continue to be consistent and the power cost impact was minimal again this time. Our past due accounts are at \$26,645, which is a manageable 6.2% of our present aging. With our last billing, we included 76 10-day disconnection notices. Lastly, CLA is set to file our PSC report by 5/1/23.

Mike Sanborn discussed his operational report in additional detail, which included power outage on the North side and the completion of the Minnesota St line project.

**Approval to recommend to the City Council the following changes and additions to the Chapter 90, Utilities ordinances:**

- i. Residential sewer lateral connections: Sec. 90-116. **Building sewers and connections, (d) A-~~separate and independent building sewer shall be provided for every building.~~**  
Recommended change: **separate and independent lateral connections shall be provided for each residential unit in single, two-family and three-family units.**

- ii. Residential water supply connections: (New)Secs. 90-3 Building water service and connections.
  - a. No unauthorized person shall uncover, make any connections with or opening into, alter or disturb any public water infrastructure without first obtaining a written permit from the Light, Water, and WWTP Commission.
  - b. All costs and expense incident to the installation and connection of the building water supply shall be borne by the owner. The owner shall indemnify the city from any loss or damage that may directly or indirectly be occasioned by the installation of the building water supply. The city council may choose to reimburse the owner for the expense or choose to reconstruct at the city's discretion.
  - c. A separate and independent building water supply shall be provided for each residential unit in single, two-family, and three-family units.
  - d. The connection of the building water supply into the public water system shall conform to the requirements of the building and plumbing codes or other applicable rules and regulations of the city. All such connections shall be made watertight.
  - e. The applicant for the building water supply permit shall notify the commission when the building water supply is ready for inspection and connection to the public water system. The connection shall be made under the supervision of the commission or its representative.

After a lengthy discussion, group decision to table it until we can come back with plumbing codes and specific reference numbers.

**Approval to hire a seasonal worker.** Motion by David Eibner and second by Dan Grosskopf to approve hiring a seasonal worker for \$20.00/hour. Roll call vote: Eibner, aye; Grosskopf, aye; Gander, aye; Kressin, aye. Carried.

Motion by Walt Gander, second by David Eibner to adjourn at 1:57 P.M. Carried.

John Laszczkowski  
Recording Secretary

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