

Room Tax Commission
March 8, 2023
Meeting Minutes

1. Call to order at 9:32 am.
2. Roll call – Sue Saxhaug, Ron Van Dusen, Crystal Loppnow, Justin Behling, Diane Marquardt, Kim Emerson and Robin Ginner
3. **Motion/Second, Justin Behling/Crystal Loppnow, to approve the meeting minutes from the December 2022 Room Tax Commission meeting. Motion passed.**
4. Discussion and possible action on the following agenda items
 - Treasurer’s Report – Room tax receipts of \$78,035.55 were received from Eagle River, Lincoln and Washington. The February 28th balance in the operating account is \$328,639.73 with open vouchers of \$120,013.25. The balance in the Grant account is \$108,057.49 with an open disbursement of \$7625.
Motion/Second, Ron Van Dusen/Justin Behling, to approve the Treasurer’s Report presented by Sue Saxhaug. Motion passed.
 - Review and approval of bills for December 2022, January and February 2023. Vouchers of \$120,013.25 were presented for December 2022 through February 2023. **Motion/Second, Sue Saxhaug/Ron Van Dusen, to approve payment of the vouchers in the amount of \$120,013.25. Motion passed.**
 - Update on Promotion and Development Grant Program. Kim Emerson reported that she has been contacted by a couple organizations interested in applying, but to date she has not yet received any applications. One for a potential capital project, and a couple for events. Applications are due March 31. The Room Tax commission will discuss the recommendations for applications received and approved by the Grant committee at the April 19th special session. Kim will send out another press release and do a bit more marketing on social media to let people know that applications are due soon.
5. **Motion/Second – Ron Van Dusen/Crystal Loppnow to adjourn at 9:50 am. Motion passed.**

Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and

*services. For additional information to request this service, please contact the City Clerk's
Office at 715-479-8682 ext. 222,
525 E. Maple Street, P.O. Box 1269, Eagle River WI 54521*