

February 14, 2023

A meeting of the Finance Committee of the City of Eagle River was called to order at 5:19 P.M. by Mayor Hyslop.

Roll Call: Ron Kressin, Kim Schaffer, Diane Marquardt. Also in attendance: Becky Bolte and Robin Ginner. Jerry Burkett was absent.

Review and approval of Accounts Payable for City and Golf Course: *Motion by Kressin, 2nd by Marquardt to recommend payment of presented City and Golf Course payables to City Council. Carried on a roll call vote, all Motion by Schaffer, 2nd by Kressin to adjourn at 5:50PM. Carried, all.*

Becky J Bolte – City Clerk

February 14, 2023

A meeting of the Common Council of the City of Eagle River was called to order at 6:00 P.M. by Mayor Jeff Hyslop.

The Pledge of Allegiance was recited by all present.

Roll Call: Ron Kressin, Kim Schaffer, and Diane Marquardt. Also in attendance: Becky Bolte, Robin Ginner, Mike Adamovich, and Chris Dobbs.

Motion by Kressin, 2nd by Marquardt to approve the minutes of the 1/10/23 Finance Committee and Common Council meetings. Carried, all

A) Street Closing/temporary sign/amplification/display of goods permits:

World Championship Derby Complex: USA Pond Hockey. *Motion by Kressin, 2nd by Schaffer to approve permit as presented. Carried, all*

Eagle River Lions Club: Sausage Fest. *Motion by Kressin, 2nd by Schaffer to approve permit as presented. Carried, all*

Eagle River Area Chamber of Commerce: Memorial Day Arts and Crafts Show and Sidewalk Sales, Up North Beer Fest, Sip-N-Shop Wine Walk, 4th of July Party in the Street, 4th of July Parade Permit, Burger Bash, Paul Bunyan Fest, National Championship Musky Open, Eagle River Car and Truck Show, Labor Day Arts and Crafts Show and Sidewalk Sales, Sept Timber Ride, Fall Fest Up North, Cranberry Fest Framers Market & Antique Sale Downtown, Cranberry Fest Vilas County Fair Grounds, Halloweenfest, Wi-Does Wine Walk, Shop Small Saturday, and Christmas Kick-off. *Motion by Schaffer, 2nd by Marquardt to approve permits 1-18 as presented. Carried, all*

Motion by Schaffer, 2nd by Marquardt to waive direct sales fees for Eagle River Chamber of Commerce for Memorial Day Arts and Crafts Show, 4th of July Party in the Street, Burger Bash, Paul Bunyan Fest, The National Championship Musky Open, Eagle River Car and Truck Show, Labor Day Arts and Crafts Show, Cranberry Fest and Cranberry Fest Farmers Market and Antiques. Carried on a roll call vote, all

B) Operator's licenses: Jeanette Shifra, Sandra Lathrop, Scott Fruhwirth. *Motion by Schaffer, 2nd by Kressin to approve the presented regular operators licenses as presented. Carried, all*

C) Picnic Licenses: Eagle River Lions Club: Class B Beer, Sausage Fest. *Motion by Kressin, 2nd by Marquardt to approve picnic license as presented. Carried, all*

Eagle River Area Chamber of Commerce: Class B Beer: Memorial Day Arts & Crafts, National Championship Musky Open, Paul Bunyan Fest, Eagle River Car Truck and Motorcycle Show, and Labor Day Arts & Crafts Show. Class B Beer/Class B Wine Combo: Fall Fest Up North, and Cranberry Fest. *Motion by Schaffer, 2nd by Kressin to approve picnic licenses as presented. Carried, all*

D) Liquor License 180 consecutive unused days waiver requests: *Motion by Kressin, 2nd by Marquardt to approve 180 consecutive unused days waiver request for Hiker Box LLC, 211 S Railroad. Carried, all*
Motion by Schaffer, 2nd by Kressin to approve 180 consecutive unused days waiver request for Riverstone Brewing LLC, 219 N Railroad. Carried, all

E) Extension of Slow No Wake Zone in Eagle River: After much discussion on the process of extending the SNW zone on the Eagle River from the existing SNW point 700 feet east of the Hwy 45 bridge to the t-docks, City Council requests a public hearing to be scheduled for April 2023.

F) Golf Course – Pro Shop and Greens Dept: Ginner reported that a marketing analysis is being done to gauge the effectiveness of our marketing strategy and should have some results for April city council meeting.

G) MSA – Monthly Update: A written report of current projects was supplied for review. *Motion by Kressin, 2nd by Schaffer to approve change order #3, deduction of \$22,301.08 from the contract amounts for unused allowances. Carried on a roll call vote, all.*

Motion by Schaffer, 2nd by Kressin to approve final pay request #15 by August Winters and Sons for WWTP upgrades in the amount of \$125,580.22. Carried on a roll call vote, all.

H) Eagle River Revitalization: Karen Margelofsky presented the 2022 ERRP Annual Report. Discussion on the Rotary Square maintenance and operations expenses, endowment plan and division of responsibilities ERRP vs City of Eagle River. Carol Hendricks voiced concerns over the long-range finance plan for maintenance and expenses with the current building plan at Rotary Square, stating she doesn't want the City to get stuck footing the bill. Margelofsky of ERRP presented an estimate of annual maintenance and operation expenses for Rotary Square, stating the figures are not solid as it has not been decided if Rotary Square building would be fully open, year around, adding, closing off areas of the building during the winter months would change the estimated annual expenses. The city will re-look at this at a future city council meeting when more information is available.

I) Ordinance #582: The City of Eagle River Planning Commission recommends the following addition to the Bulk Regulations of the municipal zoning code, Chapter 106, Article VII, Sec. 106-561. Schedule of regulations, (10) Utilities will not be connected to vacant property. A residential or commercial structure must be present, or in the process of actively being built, before electric, water and/or sewer utility service will be connected to the property.

Motion by Schaffer, 2nd by Kressin to adopt Ordinance #582; amending Bulk Regulations of the municipal zoning code, Chapter 106, Article VII, Sec. 106-561, Schedule of regulations, adding (10) Utilities will not be connected to vacant property. A residential or commercial structure must be present, or in the process of actively being built, before electric, water and/or sewer utility service will be connected to the property. Carried on a roll call vote, all.

J) Ordinance #583: Eagle River Light & Water Commission recommends the following changes to Chapter 90, Article V, Section 90-193 Well Operation Permit,

Subsection (4) The proposed use of the well and pump installation can be justified as being necessary as municipal water supply connections are not available within 100 feet of the property, with no natural barriers as to make connection unreasonable.

Subsection (7) Property owners may apply for an exemption (*for installation of heat pump systems where municipal water is available.*)

Motion by Schaffer, 2nd by Marquardt to adopt Ordinance #583; changes to Chapter 90, Article V, Section 90-193 Well Operation Permit, adding Subsection (4) The proposed use of the well and pump installation can be justified as being necessary as municipal water supply connections are not available within 100 feet of the property, with no natural barriers as to make connection unreasonable, and striking subsection (7) from the proposed ordinance. Carried on a roll call vote, all

K) Eagle River Light and Water Commission appointments: *Motion by Schaffer, 2nd by Kressin to appoint Dan Grosskopf to fill Elizabeth Spencer seat for the remainder of her term, expiring September 2025. Carried, all. Motion by Kressin, 2nd by Marquardt appoint David Eibner to another three-year term, expiring September 2025. Carried, all*

L) Approval of Aspirus 2023 Ambulance Agreement – First Amendment: *Motion by Schaffer, 2nd by Kressin to reluctantly approve the Aspirus 2023 Ambulance Agreement – First Amendment. Carried on a roll call vote, all.*

M) Approve payment of bills for the city and the golf course: *Motion by Schaffer, 2nd by Kressin to approve payment of the bills for the city and the golf course as recommended by the Finance Committee. Carried on a roll call vote, all.*

N) Resolution #1002: Closure of Great North money market account, funds to be deposited into IncredibleBank surplus Account. Ginner reported IncredibleBank is offering a superior interest rate on deposit accounts. *Motion by Kressin, 2nd by Marquardt to approve Resolution #1002, closing Great North money market account and transferring funds to IncredibleBank deposit account. Carried on a roll call vote, all.*

O) Administrators report on activities in all departments & general monthly duties: Ginner presented a written update of departmental happenings for review.

Loon Lake Road, Joint paving project with the Town of Lincoln. Ginner reported that Town of Lincoln has put a Loon Lake Road project, that includes a small portion of City of Eagle River streets, out for bid. The block between Pine and Tamarack on Loon Lake Rd, and half of the road on Elm to Willow are City owned, but included in the project bid. Town of Lincoln to present bid to Ginner and open a discussion on how to proceed.

P) Police chief report on departmental activities: Chief Dobbs supplied a written update of current activity and events for review.

Q) Determination of where to credit \$1,100 cash back incentive proceeds from Nicolet Bank credit card closing – Treasurer suggested PD training expense account. Chief Dobbs expressed concerns with putting proceeds into the PD training expense account. *Motion by Schaffer, 2nd by Marquardt to put \$1,100 cash back credit card incentive proceeds into the City contingency account. Carried on a roll call vote, all.*

Adjourn to Closed Session according to Wisconsin State Statute 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Accept resignation of Kristen Hanneman, City Treasurer/Deputy Clerk
Interview of job applicant for Treasurer/Deputy Clerk position

Motion by Kressin, 2nd by Schaffer, to adjourn to closed session, with City Council and Ginner remaining in Chambers. Carried on a roll call vote, all

Reconvene in Open Session according to Wisconsin State Statute 19.85(2) with possible action on closed session agenda items.

Motion by Schaffer, 2nd by Kressin to return to open session. Carried on a roll call vote, all.

Motion by Kressin, 2nd by Marquardt to accept the resignation of Kristen Hanneman, City Treasurer/Deputy Clerk effective 2-10-2023. Carried on a roll call vote, all.

Motion by Kressin, 2nd by Schaffer, to allow District Administrator, Robin Ginner, to hire Corinne Hoffmann as City Treasurer/Deputy Clerk. Carried on a roll call vote, all.

Motion by Schaffer, 2nd by Marquardt to adjourn the meeting at 8:23pm. Carried all.