

January 17, 2023

President Jeff Hyslop called the monthly meeting of the Eagle River Light, Water and WWTP Commission to order at 1:00 p.m.

Roll Call: Elizabeth Spencer, Walt Gander, David Eibner and Ron Kressin.

Others in attendance: Jesse Roberts, Mike Sanborn, Robin Ginner, Dan Grosskopf and John Laszczkowski.

Motion by David Eibner, second by Elizabeth Spencer to approve the agenda. Carried.

Motion by David Eibner, second by Walt Gander to approve the minutes of the previous meeting. Carried.

Motion by Jeff Hyslop, second by Walt Gander to approve payment of the accounts payable bills. Roll call vote: Jeff Hyslop, aye; Walt Gander, aye; David Eibner, aye; Elizabeth Spencer, aye; Ron Kressin, aye; Carried.

Motion by Walt Gander, second by Jeff Hyslop to approve December electronic payments/manual checks. Roll call vote: Walt Gander, aye; Jeff Hyslop, aye; Ron Kressin, aye; David Eibner, aye; Elizabeth Spencer, aye; Carried.

President Jeff Hyslop opened for comments on any correspondence included in the agenda package: John indicated that the USDA is working on some administrative items on their review checklists. That recently included a brief site visit to our Wastewater Treatment Plant. No additional comments or discussion.

President Jeff Hyslop opened for discussion of staff reports:

Jesse Roberts updated the Commission on customers that he is actively involved with on energy audits, conservation programs and billing classes. Additional discussion on the year-end report from Focus on Energy. Lastly, Baker Tilly will be auditing our low-income program. We are part of WPPI's joint member reporting to the State of Wisconsin.

John Laszczkowski briefly discussed financial activities through December. Despite the effects of volatile inflation, the utility had a steady year. Our cash position and accounts receivable aging remain stable and manageable. Lastly, our past due exposure on delinquent accounts is about \$14,400, which is a low 3.3% of our present aging.

Mike Sanborn discussed his operational report in additional detail; including an AMI update on the implementation process for water meters.

Approval of the Private Well Ordinance change to recommend to the City Council for their approval.

After a detailed discussion and the inclusion of verbiage for applying for a potential exemption, motion by Elizabeth Spencer and second by David Eibner to approve recommending the change in the Private Well Ordinance to the City Council for their approval. Carried.

Approval to purchase a desktop computer for the Light & Water shop to replace an outdated one.

After a brief discussion regarding Windows 7, motion by David Eibner and second by Walt Gander to approve the purchase of a desktop computer for the Light & Water shop to replace an outdated one. Roll call vote: Eibner, aye; Gander, aye; Spencer, aye; Kressin, aye. Carried.

Motion by Elizabeth Spencer, second by Walt Gander to adjourn at 1:37 P.M. Carried.

John Laszczkowski
Recording Secretary
