

December 13, 2022

A meeting of the Finance Committee of the City of Eagle River was called to order at 5:22 P.M. by Mayor Hyslop once a quorum was established.

Roll Call: Ron Kressin, Kim Schaffer, Diane Marquardt. Also in attendance: Becky Bolte and Robin Ginner. Jerry Burkett arrived at 5:27PM

Review and approval of Accounts Payable for City and Golf Course: *Motion by Burkett, 2nd by Marquardt to recommend payment of presented City and Golf Course payables to City Council. Carried on a roll call vote, all Motion by Schaffer, 2nd by Burkett to adjourn at 5:58PM. Carried, all.*

Becky J Bolte – City Clerk

December 13, 2022

A meeting of the Common Council of the City of Eagle River was called to order at 6:00 P.M. by Mayor Jeff Hyslop.

The Pledge of Allegiance was recited by all present.

Roll Call: Jerry Burkett, Ron Kressin, Kim Schaffer, and Diane Marquardt. Also in attendance: Becky Bolte, Robin Ginner, Mike Adamovich, Chris Dobbs, Tony Sable, and Kyle Anderson.

Motion by Burkett, 2nd by Kressin to approve the minutes of the 11/9/22 Budget Workshop Minutes, 11/15/22 Finance Committee and Common Council meetings, and 12/5/22 Budget Hearing meeting minutes. Carried, all

A) Street Closing/temporary sign/amplification/display of goods permits: Eagle River Historical Society – Depot 100th Anniversary. *Motion by Burkett, 2nd by Schaffer to approve the June 30, 2023, Depot 100th Anniversary event at 116 S Railroad as presented. Carried, all*

B) Picnic Licenses: Eagle River Historical Society, Depot 100th Anniversary: *Motion by Schaffer, 2nd by Kressin to approve a Temporary Class B beer picnic license for June 30, 2023, to the Eagle River Historical Society for the Depot 100th Anniversary as presented. Carried, all*

C) Operator's licenses: Regular: Nicholas Demith, Michael Donovan, Rene Kecker, Elexius Martinson, Russell Radowicz, Cadyn Wilhelm Pending: Dawn Novack. *Motion by Burkett, 2nd by Kressin to approve the presented regular operators licenses as presented and pending operator license subject to approval from the Chief of Police. Carried, all*

D) Direct Sellers Permit: C&D Seafood, Clint Zimbeck Seller: *Motion by Kressin, 2nd by Marquardt to approve direct sellers permit for C&D Seafood, Clint Zimbeck-seller, for a period of 11/25/22 to 11/24/23. Carried, all*

E) Riverdale Subdivision: *Motion by Burkett, 2nd by Kressin to approve the presented Riverdale Plat, with the following changes; note on roadway maintenance costs, final sentence, strike TOWN and replace with CITY, and Subdivision Notes item 1) addition of "at developers expense" at end of sentence regarding installation of City Municipal sewer and water services. Carried on a roll call vote all.*

Motion by Burkett, 2nd by Kressin to authorize Mayor Hyslop to sign Riverdale Plat Council Resolution and Zoning Administrator Robin Ginner to sign Riverdale Plat Zoning Certificate. Carried on a roll call vote, all

F) Planning Commission:

Approval of final plans for Rotary Square Development; Schaffer stated that no objections were heard at Plan Commission meeting when the proposed CornerStone building plan and rendering was presented. The planning

commission recommends the approval of the building plan. ERRP representative Margelofsky went over the rendering and answered questions, stating the ERPD has given their approval of the layout for surveillance cameras and Margelofsky stated the presented plan is for the building only, not the landscaping design. *Motion by Burkett, 2nd by Marquardt to approve the design for Rotary Square building as presented. Carried on a roll call vote, all*

Conditional use permit for installation of an interpretive sign on City property on South Railroad Street and Pine Street by the Three Eagle Trail Foundation. The proposed sign would be located by Dairy Queen near an existing Three Eagle sign with Ginner adding Dairy Queen owner, Dan Anderson, has conveyed he supports the sign location. Schaffer reported that no objections were heard at the planning commission meeting and that the Plan Commission recommends approval. *Motion by Schaffer, 2nd by Kressin to accept the recommendation of the plan commission and to the issue a conditional use permit for the installation of an interpretive sign on City property, located at S Railroad and Pine Street, to the Three Eagle Foundation. Carried, all*

Ordinance #581 – Groundwater Protection Overlay District – Municipal Zoning Code, Chapter 106, Article XI, Sections 783-789: Schaffer reported this ordinance was inadvertently dropped during codification with the last full recodification that was done on the Zoning code. Hyslop added the presented ordinance has been updated to include the addition of Well #4. *Motion by Schaffer, 2nd by Kressin to adopt the Groundwater Protection Overlay District Ordinance #581 as presented. Carried on a roll call vote, all*

G) Resolution #999 authorizing submission of the Wisconsin Economic Development CDI Grant/Vibrant Spraces Grant Program application for Rotary Square: Council approved the submission at the 11/15/22 City Council meeting. Formal Resolution #999 since drafted by Bolte. *Motion by Schaffer, 2nd by Kressin to approve Resolution #999 authorizing submission of the Wisconsin CDI/Vibrant Spaces grant program application. Carried on a roll call vote, all*

H) MSA – Monthly Update: A written report was supplied for review. MSA reported the CDBG timeline has been amended to push the performance period end date from 12/31/2022 to 6/30/2023 on the WWTP project. Supply chain issues have caused the extension but, with that being said, the needed parts have now come in and the project is progressing. MSA reported the extension going into June of 2023 should not be needed but have been put in place just in case the need arises. *Motion by Burkett, 2nd by Kressin to accept amendment one to the agreement between the State of Wisconsin Department of Administration and the City of Eagle River as presented, extending the performance period through June 30, 2023. Carried on a roll call vote, all*

I) Golf Course - Season End Pro Shop and Greens Dept Updates: Golf Pro Tony Sable reported the clubhouse building has been shut down for the winter. Superintendent Kyle Anderson reported the greens department is working on maintenance and blowing the greens. Anderson discussed the need for a rough mower. Anderson had a bid for a new John Deere rough mower coming in just over \$100,000 with delivery anticipated within one to two years. He also reported having found a used John Deere rough mower for \$62,000 that included a one-year warranty and could trade in the replaced greens mower for a \$4,000 allowance. Anderson concluded once a rough mower is purchased, the sprayer would be the last big-ticket item in need of replacement. Ginner presented Treasurer Hannemans concerns with the golf course accumulating additional debt and how that debt would affect their ability to make their monetary contributions to the City. *Motion by Burkett, 2nd by Kressin to proceed with obtaining financing options to purchase a used John Deere Rough Mower with one year warranty for a price of \$62,000 less a \$4,000 trade in allowance for replaced greens mower. Carried on a roll call vote, all.* Burkett suggested looking at consolidating financing of this purchase to refinance existing, higher interest rate, obligations, as rates seem to be coming back down a bit.

Golf Course 2023 Operations Budget: Motion by Burkett, 2nd by Kressin to approve Golf Course 2023 Operations budget as presented. Carried on a roll call vote, all

Restaurant rental for 2023 season: After much discussion, Motion by Kressin, 2nd by Marquardt to pursue RFP for the 2023 restaurant lease at the Eagle River Golf Course, reducing rent to \$1500 for the 2023 season, with caveat stating the City discourages poaching restaurant employees from other golf course departments. Carried on a roll call vote, all

J) 1000 Gallon diesel tank installation at DPW. Hyslop presented his concern with a diesel fuel shortage throughout the country, suggesting a tank be installed for emergency shortage purposes. A 1000 gallon tank would provide fuel for the DPW for about two weeks to maintain services that rely on equipment fueled with diesel. DPW Foreman Adamovich supports the idea of having the reserve, rotating the supply as needed. Ginner presented costs provided by Hicks Fuel and Oil with a new 1000DW tank, pump, accessories plus freight totaling \$7,983.40 with the concrete pad estimated at an additional \$2,000. The area is already fenced. Motion by Schaffer, 2nd by Kressin to order the tank and proceed with installation of pad. Carried on a roll call vote, all

K) Approve payment of bills for the city and the golf course: Motion by Schaffer, 2nd by Kressin to approve payment of the bills for the city and the golf course as recommended by the Finance Committee. Carried on a roll call vote, all.

L) Administrators report on activities in all departments & general monthly duties: Ginner presented a written update of department happenings for review.

M) Police chief report on departmental activities: Chief Dobbs supplied a written update of current activity and events for review.

N) Appointment of Brian Dominick as the City of Eagle River representative to the Eagle River Union Airport Commission: Motion by Burkett, 2nd by Kressin the appoint Brian Dominick as the City of Eagle River representative on the Eagle River Union Airport Commission. Carried, all

Motion by Burkett, 2nd by Kressin Adjourn to Closed Session according to Wisconsin State Statute 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Annual performance bonus(es) for Golf Course employees. Carried on a roll call vote, all

Motion by Burkett, 2nd by Kressin to return to open session. Carried on a roll call vote, all

Motion by Burkett, 2nd by Kressin to grant 2022 performance bonuses to the golf course employees as follows: Golf Pro \$9,821.70, Greens Superintendent \$2,500, Full time pro shop employees (2) \$500 each, Greens crew (7) \$250 each. Carried on a roll call vote all

Motion by Schaffer, 2nd by Marquardt to adjourn the meeting at 7:32pm. Carried all.

Becky J Bolte – City Clerk