

October 11, 2022

A meeting of the Finance Committee of the City of Eagle River was called to order at 5:25 P.M. by Mayor Jeff Hyslop once a quorum had been established.

Roll Call: Ron Kressin, Kim Schaffer, Jerry Burkett and Diane Marquardt. Also in attendance: Becky Bolte, Kristen Hanneman and Robin Ginner.

Discussion of Resolution #995 recommending change of location of City and Golf Course depository accounts: Treasurer Kristen Hanneman presented proposals from Nicolet National Bank and IncredibleBank. She presented a long list of reasons for the request to change from Nicolet National Bank. She recommended switching the larger balance depository accounts for the City and the Golf Course from Nicolet National Bank to IncredibleBank. Hanneman cited customer service, insurance coverage offering on sweep account, Positive Pay for fraud protection, and overall interest rates on deposit accounts from IncredibleBank were more in line to the needs of the City.

Review and approval of Accounts Payable for City and Golf Course: *Motion by Burkett, 2nd by Kressin to recommend payment of presented City and Golf Course payables to City Council. Carried on a roll call vote, all*

Motion by Burkett, 2nd by Kressin to adjourn at 5:55PM. Carried

Becky J Bolte – City Clerk

October 11, 2022

A meeting of the Common Council of the City of Eagle River was called to order at 6:00 P.M. by Mayor Jeff Hyslop.

The Pledge of Allegiance was recited by all present.

Roll Call: Jerry Burkett, Ron Kressin, Kim Schaffer, and Diane Marquardt. Also in attendance: Becky Bolte, Kristen Hanneman, Robin Ginner, Mike Adamovich, and Mike Sanborn.

Motion by Kressin, 2nd by Burkett to approve the minutes of the 9/13/22 Finance Committee and Common Council meetings. Carried

A) Street Closing/temporary sign/amplification/display of goods permits: *Christ Lutheran Church – Live Nativity 12/2 and 12/3. Motion by Burkett, 2nd by Kressin to approve Christ Lutheran Church permit as presented. Carried*

B) Operator's licenses: Regular: James Domnick, Claire Horant, James Kasper, Jerrett Neubauer, Kimberly Smith, Angela Wincell, and Brianna Zastrow. *Motion by Schaffer, 2nd by Burkett to approve regular operator licenses as presented. Carried*

Pending Regular: Adrian Adams Pending Temp: David Stauffaucher. *Motion by Kressin, 2nd by Marquardt to approve pending regular and temp operator licenses subject to final approval by ERPD. Carried*

C) Picnic Licenses: Eagle River Area Chamber of Commerce / Wi-Does Wine Walk – Nov 19th; Hiker Box, Hooked & Tagged, Northern Joy, Frederick's Corner Store, Salon & Spa on Railroad, Rustic Allure, Lyn's Antiques, Minocqua Popcorn, Roots Juice, Moccasin Shop & Gifts, Hillbilly Hollow, Aiello's on Wall Street, Eagle River Pet Company, Great Pines Plaza, Eagle Craft and Hobby, Eagle River Historical Society, Walkabout Paddle & Apparel, Country Store, and Trig's Floral. *Motion by Schaffer, 2nd by Kressin to approve picnic licenses as presented. Carried*

D) River Trail Commission Update: Jeff Curry with Great Headwaters Trails presented an end of summer update on the River Trail project. Curry reports the pieces are coming together on the ten-mile asphalt bike/pedestrian trail

that will extend the Heart of Vilas Trail. They have funding opportunities coming up that could potentially complete three miles of the trail. They are actively working with the property owners for easements along North side of Hwy 70. UW Platteville has senior student engineers looking at safety options for the crossing of Hwy 45 N.

Mayor Hyslop changed the order of agenda, moving to item K) Planning Commission

K) Planning Commission: Nicolet National Bank has submitted a conditional use permit application requesting permission to construct a Bank with Drive Through Facilities according to Article IV, Division 7, Section 106-473 Uses Permitted by Conditional Grant in the Highway Commercial zoning district to be located at 400 East Wall Street, City of Eagle River, Vilas County, Wisconsin. The parcel number is 221-694. Legal description: 507-492 LOTS 8,9,10,11,12,13 & N1/2 OF THE N1/2 LOTS 14,15,16 BLK 5 ORIGINAL PLAT OF EAGLE RIVER.

Planning Commission recommends approval of conditional use permit with condition that traffic will only exit to the South from alley. REI Engineering provided an updated plan to the Council with the traffic flow at the proposed bank entrance from alley closest to Wall St, being an entrance only, with alley remaining one way from Wall St to Pine St. *Motion by Schaffer, 2nd by Kressin to accept the planning commissions recommendation and approve the conditional use permit for Nicolet National Bank requesting permission to construct a Bank with Drive Through Facilities to be located at 400 East Wall Street with updated traffic flow plan. Carried on a roll call vote, all*

E) Eagle River Revitalization Program: Karen Margelofsky presented the 2023 budget for ERRP. The BID assessment of \$1.05 per thousand, with a \$4,300 cap, is one of the lowest in the State and the BID Board recommended not increasing for 2023. The BID assessment accounts for 44% of total revenue for the Revitalization Program. Margelofsky reported that ERRP has assisted in bringing in \$200,000 into the community with the Main Street Bounce Back grant to date. Burkett stated the need for the program in the Community and commended Margelofsky for her efforts. *Motion by Burkett, 2nd by Kressin to approve the Eagle River Revitalization 2023 Budget with BID request of \$89,383.44 and in-kind office rental of \$16,000. Carried on a roll call vote, all*

F) MSA Update: August Winters pay request #13, \$3,323.10: Phil Kriesel of MSA reported supply chain issues still holding things up at the WWTP facility upgrade project. *Motion by Schaffer, 2nd by Kressin to approve August Winters pay request #13 in the amount of \$3,323.10. Carried on a roll call vote, all*

G) Golf Course: Written updates were submitted from Golf Pro Tony Sable and Superintendent Anderson. Chuck Hunter of Hunter Engineering & Design was present to discuss his inspection statement for the clubhouse at 457 McKinley. After much discussion going through the items on the report, Hunter stated, with the problems that begin at the foundation of the 100-year-old building, he did not recommend spending money to repair the clubhouse. Discussion then turned to options on rebuild. Hunter did not feel the current building was laid out well for the current needs. Burkett recommended separating the Pro Shop and the restaurant into two separate, smaller buildings, with the suggestion that the Pro Shop be built closer to the course and restaurant be geared more towards the golfers. The 5400 square foot size of the existing building is not necessarily needed. Schaffer added she would like to see a plan that would fit today's golf culture to attract revenue that could be put back into the course. The need for more parking at the course was also discussed. Mayor Hyslop summarized the Council would like to continue with the exploration of the clubhouse needs and how to best meet them. Ginner then reported that there was someone interested in leasing the golf course restaurant for the 2023 golf season and questioned how the council would like to proceed. Ginner to hold off with any restaurant agreements until more information is available on direction of clubhouse replacement.

H) City Audit Services: After taking over the governmental audit portion of Wipfli, Kerber Rose SC is currently providing audit services for the City and Utility for 2021. Ginner reported the many challenges with working with Kerber Rose, including the Kerber Rose miss of doing the required, and discussed at engagement, Federal Single Audit. After almost nine months, the City and Utility only have draft copies of financials for 2021. The audit team

that started the 2021 audit is no longer employed by Kerber Rose. Partners at Kerber Rose started the audit process over causing City Treasurer Hanneman to duplicate much of the work involved. Ginner has negotiated the lowering our 2021 audit fee based on extra time spent by Hanneman with the complications. Kerber Rose will not be contracted to do 2022 audit for the City or Eagle River Light and Water. Bids were presented from Clifton Larson Allen LLP (CLA) and Baker Tilly. Both have good reputations, but Clifton Larson came in with a City and Utility total first year bid of \$73,500 compared to Baker Tilly at \$86,900. CLA had more availability in their schedule to work with Eagle River. ERLW Clerk, John Laszczkowski reported that Clifton Larson seemed more responsive and more in line with the needs of the City and Utility. Hanneman reported Vilas County works with CLA and has had an overall positive, professional experience with them. *Motion by Burkett, 2nd by Schaffer to accept the Clifton Larson Allen LLP quote to provide professional audit services for the 2022, 2023, and 2024 fiscal years for the City of Eagle River and the Eagle River Light and Water Utility for total cost of \$73,500, \$76,125, and \$78,445 respectively. Carried on a roll call vote, all.*

I) Replacement of steel door and gutters at City Hall back entrance: A \$4,376 quote was received from Entrance Technologies for the exterior door replacement in the back of City Hall. Ginner reported the need to install gutters in the area above the door at this part of the building and that DPW could install. Bolte stated that she has applied for a WEC grant that will cover up to \$1,200 of the door expense. *Motion by Burkett, 2nd by Kressin to approve the Entrance Technologies exterior door replacement quote and proceed with door replacement and gutter installation for a total not to exceed \$5,000. Carried on roll call vote, all*

J) 2023-2027 – 5 Year Capital Improvement Plan review: Ginner presented the plan stating some of the larger projects are contingent on available funding options. *Motion by Burkett, 2nd by Kressin to approve the 2023-2027 five (5) year City of Eagle River Capital Improvement Plan as presented by Ginner. Carried on a roll call vote, all*

L) Ordinance #579: Whereas, the City of Eagle River desires to regulate the dumping and disposal of rubbish on City property, parks, rights-of-way or other public property; Therefore, THE COMMON COUNCIL OF THE CITY OF EAGLE RIVER DOES HEREBY ADOPT THE FOLLOWING ORDINANCE CHANGES: Chapter 74-Solid Waste, Article II-Collection and Disposal, Sec. 74-33. - Prohibited acts. No person shall: (5) Dump or place any yard waste or other rubbish, trash or waste on any city-owned property, park, right-of-way or other public property. Ginner reported area wide residents are dumping yard waste in unauthorized areas. Burkett questioned Elm Drive access with Ginner replying that area is only to be used with City/DPW authorization and that a sign will be erected stating so. *Motion by Kressin, 2nd by Burkett to approve Ordinance #579 regarding regulating the dumping and disposal of rubbish on City property. Carried on a roll call vote, all*

M) Resolution #995 recommending the change of location of City and Golf Course depository accounts: At the recommendation of the Finance Committee, *Motion by Burkett, 2nd by Kressin to change the location of City and Golf Course depository accounts to IncredibleBank. Carried on a roll call vote, all*

N) Approve payment of bills for the city and the golf course: *Motion by Schaffer, 2nd by Kressin to approve payment of the bills for the city and the golf course as recommended by the Finance Committee. Carried on a roll call vote, all*

O) Administrators report on activities in all departments & general monthly duties: Ginner presented a written update of department happenings for review. Ginner reported Frontier will be repairing a sewer line damaged by Frontier years ago. She also reported WPS will be reburying shallow buried lines to correct depth to allow for excavation to correct drainage issue on Nicolet Street.

P) Police chief report on departmental activities: Chief Dobbs supplied a written update of current activity and events for review.

Q) Rescheduling of the November 8th Regular Finance Committee and City Council meeting: Due to the midterm election, the chamber room is not available on November 8th, with November 15th being proposed new date. *Motion by Burkett, 2nd by Kressin to reschedule the next regular Finance Committee and City Council meeting for November 15th, 2022. Carried*

Motion by Burkett, 2nd by Kressin to adjourn the meeting at 7:40pm. Carried

Becky J Bolte – City Clerk