

Room Tax Commission Meeting
June 15, 2022
Meeting Minutes

1. Call to order at 9:33 a.m.
2. Roll call: Ron Van Dusen, Sue Saxhaug, Diane Marquardt, Crystal Loppnow, Justin Behling, and Robin Ginner
3. **Motion/Second, Ron Van Dusen/Justin Behling, to approve minutes from March 2022 Room Tax Commission Meeting, and April 2022 Special Session. Motion Passed**
4. Discussion and possible action on the following agenda items
 - a. Treasurer's Report – Sue Saxhaug presented a combined report for the general account and the grant account. Balance of the general account \$472,337.54; balance of the grant account \$100,002.73. **Motion/Second, Van Dusen/Crystal Loppnow, to accept the treasurer's report as presented. Motion passed.**
 - b. Review and approval of bills for 2nd Quarter – Members of the Commission signed the voucher statements approving payment by the Chamber. The voucher sums were updated to include all of May vouchers – total to be paid, March, April and May: \$260,016.39. **Motion/Second, Van Dusen/Loppnow. Motion passed.**
 - c. Use of Room Tax Funds for July 4th Fireworks (2023+). This conversation is tabled until Kim Emerson can join us at the next scheduled meeting to discuss.
 - d. Update on Promotion and Development Grant Committee
 - Update to agreement addendum between the Commission and the Chamber
 - **Motion/Second, Van Dusen/Behling, to accept the addendum to the agreement between the Room Tax Commission and the Eagle River Chamber. Motion passed.**
 - Approval of grant application and criteria developed by Grant Committee
 - **Motion/Second, Van Dusen/Loppnow, to approve the final grant application and criteria as presented. Motion passed.**
 - Advertising of Grant Program in July 2022
 - **Motion/Second, Van Dusen/Saxhaug, to approve the press release advertising the grant program to be issued in July 2022. Motion passed.**
5. Adjourn – **Motion/Second, Van Dusen/Behling to adjourn at 10:30 am. Motion passed.**

Please note that, upon reasonable notice, at least 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's Office at 715-479-8682 ext. 222, 525 E. Maple Street, P.O. Box 1269, Eagle River WI 54521