September 13, 2022

A meeting of the Finance Committee of the City of Eagle River was called to order at 5:20 P.M. by Mayor Jeff Hyslop.

Roll Call: Ron Kressin, Kim Schaffer, Jerry Burkett. Also in attendance: Becky Bolte, Kristen Hanneman and Robin Ginner.

Review and approval of Accounts Payable for City and Golf Course: *Motion by Burkett, 2nd by Schaffer to recommend payment of presented City and Golf Course payables to City Council. Carried on a roll call vote, Marquardt absent*

*Motion by Burkett, 2nd by Kressin to adjourn at 5:55PM. Carried*

Becky J Bolte – City Clerk

September 13, 2022

A meeting of the Common Council of the City of Eagle River was called to order at 6:00 P.M. by Mayor Jeff Hyslop.

The Pledge of Allegiance was recited by all present.

Roll Call: Jerry Burkett, Ron Kressin, Kim Schaffer, and Diane Marquardt was present via zoom. Also in attendance: Becky Bolte, Kristen Hanneman, Robin Ginner, Mike Adamovich, Tony Sable, Mike Sanborn, and Chris Dobbs.

*Motion by Burkett, 2nd by Kressin to approve the minutes of the 8/17/22 Finance Committee and Common Council meetings. Carried*

A) Street Closing/temporary sign/amplification/display of goods permits: Tri-County Council on Domestic Violence, Temporary Sign to be placed at Farmers Market at the Mill Street end of the property, Oct 1st -31st 2022. *Motion by Burkett, 2nd by Schaffer to approve temporary sign permit as presented. Carried*

B) Operator’s licenses: Regular – Marita Levine, Barry Grosswitz. *Motion by Schaffer, 2nd by Kressin to approve operator licenses as presented. Carried*

C) Direct Sales Permit: Dana Valeria, Food Truck – Application withdrawn by applicant

D) Resolution #994 in Recognition of Curt Witynski and Gail Sumi, League of Wisconsin Municipalities, on their retirement: *Motion by Burkett, 2nd Kressin to adopt Resolution 994 as presented. Carried*

E) Mayor’s Proclamation; Constitution Week, September 17-23, 2022: Proclamation was recited by Clerk to audience. *Motion by Kressin, 2nd by Burkett to approve Mayors Proclamation of Constitution Week. Carried*

*Motion by Burkett, 2nd by Kressin to have Clerk publish the approved proclamation in the VCNR as a ¼ page publishing. Carried on roll call vote all*

F) MSA Update: Phil Kriesel provided a written update of current projects.

*Motion by Burkett, 2nd by Kressin to* *approve pay request #12 by August Winters and Sons for WWTP upgrades in the amount of $75,890.75. Carried on a roll call vote all*

Kriesel reported change order #2 is a time change order as parts continue to be unavailable. Funding contacts are aware of the supply chain delays. *Motion by Burkett, 2nd by Kressin to approve time change, change order #2. Carried on a roll call vote all*

G) Golf Course Update: Tony Sable reported that Kyle Anderson, Superintendent, was actively working on aeration of the greens at the course. The course will be closed for two days during the aeration and takes about a week for the greens to heal. Sable to offer half price greens fees for six days following the removal of the plugs. Those who had already scheduled tee times during this healing time have been given notice of the work being done on the greens. Sable suggested aeration be done annually. Sable supplied a written report on the status of the golf course, with discussion on the upcoming 100-year anniversary of the course in 2023. Ginner added all greens that require covering will be covered and aerated during the winter months.

Ginner presented roofing problems at the golf course clubhouse located at 457 E McKinley. The air conditioning unit on the roof is leaking and needs to be relocated off the roof. DPW reported the roof sheeting is spongy around a/c unit currently on roof and will need replacing with additional sheeting replacement anticipated. Sable reported there is a sag in the building in restaurant/office area that should be addressed before roof work is started. DPW Foreman Adamovich reported the building would need floor jacks to lift the area and that a contractor would need to be hired for the job. Pat Collins will be contacted to see if has availability to look at and repair the sag before roof replacement commences. The roofing project has been put out to bid two separate times with zero bids being received. Eagle River Roofing submitted an estimate only, dated 7/11/22 for $45,290.00, with a mid-October start date. With the unknowns in the roof project, going over estimate is expected. Burkett requested photos be taken to substantiate any repairs/replacements over estimated price. With no bids and the emergency state of the roof, bidding procedures would need to be waived. *Motion by Schaffer, 2nd by Kressin to waive the bidding procedures under Wis. Stats. Section 62.15 for the reason that after two publications, no bids have been received, and the roof at the clubhouse is in such bad shape that if not repaired, more damage will occur to the interior of the clubhouse and thus an emergency exists which is an exception to Section 62.15 and the bid procedure. Carried on a roll call vote all*

*Motion by Burkett, 2nd by Kressin to approve Eagle River Roofing to replace the roof at the Golf Course clubhouse per their estimate of $45,290, and to authorize City of Eagle River Mayor, Jeff Hyslop, to make decisions in regards to lifting the sagging portion of the building prior to roof replacement, and if roofing estimate proves to be on the low side, allow the Mayor to authorize expenditures over the $45,290 estimate so that the job can be completed as soon as possible. Carried on a roll call vote all*

Ginner reported the restaurant lease at the golf course expires this year and current lessee has until November to express interest in renewal. Ginner presented an RFP to publish for the 2023-2024 seasons. *Motion by Kressin, 2nd by Schaffer to approve RFP for restaurant, bar and bar cart service lease at the Eagle River Golf Course. Carried on a roll call vote all*

H) Closure of unnecessary Nicolet National Bank Accounts ending in 2804, 8324 and 4682: *Motion by Schaffer, 2nd by Kressin to close unnecessary Nicolet National Bank Accounts ending in 2804, 8324 and 4682. Carried on a roll call vote all*

I) Adjust the City and golf course’s capitalization threshold from $1000 to $5000: *Motion by Burkett, 2nd by Kressin to allow the Treasurer to adjust the City and golf course capitalization threshold from $1000 to $5000 beginning with 2021 financials. Carried on a roll call vote all*

J) Approve payment of bills for the city and the golf course: *Motion by Schaffer, 2nd by Kressin to approve payment of the bills for the city and the golf course as recommended by the Finance Committee. Carried on a roll call vote all*

K) Administrators report on activities in all departments & general monthly duties: Ginner presented a written update of department happenings for review. Ginner added that with the energy efficiency program implemented at city hall, WPPI reports that the City will save approximately $1600 per year.

L) Police chief report on departmental activities.  Chief Dobbs presented a written update of current activity and events for review. Trigs Food and Drug donated $5000, and Walmart gave a grant of $2000 towards upgrading the camera system throughout the City. Chief Dobbs added headway is being made with getting property removed from City/Airport property on Adams Road.

*Motion by Burkett, 2nd by Kressin to adjourn the meeting at 6:57PM. Carried*

Becky J Bolte – City Clerk