

May 10, 2022

A meeting of the Finance Committee of the City of Eagle River was called to order at 5:15 P.M. by Mayor Jeff Hyslop.

Roll Call: Diane Marquardt, Kim Schaffer, Jerry Burkett and Ron Kressin. Also in attendance: Becky Bolte and Robin Ginner.

Review and approval of Accounts Payable for City and Golf Course: *Motion by Burkett, 2nd by Schaffer to recommend payment of presented City and Golf Course payables to City Council. Duplicate payment on check 17076 and check 17091 to be turned back to Treasurer for refund. Carried on a roll call vote.*

Motion by Burkett, 2nd by Schaffer to adjourn. Carried

Becky J Bolte – City Clerk

May 10, 2022

A meeting of the Common Council of the City of Eagle River was called to order at 6:00 P.M. by Mayor Jeff Hyslop.

The Pledge of Allegiance was recited by all present.

Roll Call: Kim Schaffer, Diane Marquardt, Jerry Burkett, and Ron Kressin. Also in attendance: Becky Bolte, Robin Ginner, Mike Adamovich, Mike Sanborn, Tony Sable and Chris Dobbs.

Motion by Burkett, 2nd by Kressin to approve the minutes of the 4/12/2022 Common Council meeting. Carried.

Items taken out of order to accommodate scheduling conflicts.

L) Eagle River Union Airport – Approval of Petition for Airport Projects: Airport Manager, Rob Hom, presented an updated project list for 2022 thru 2027 with cost estimates. *Motion by Burkett, 2nd by Kressin to ratify and affirm the Eagle River Union Airport Resolution petitioning the Secretary of Transportation for Airport Improvement Aid as presented. Carried*

N) Planning Commission:

Annexation Ordinance #575 – Ken Biegel annexation of property located at 5012 State Hwy 70 W from Town of Lincoln: Schaffer reported the Planning Commission heard no objections at its May 5, 2022 hearing and that the Planning Commission recommends annexation. *Motion by Schaffer, 2nd by Burkett to grant annexation of 5012 State Highway 70 West with office residential zoning designation. Carried on a roll call vote.*

St. Peter the Fisherman Parish – Conditional Use permit to install sign in the Catholic portion of the Eagle River Cemetery: Schaffer reported the Planning Commission heard no objections at its May 5, 2022 hearing and that the Planning Commission recommends granting of conditional use permit for sign to be erected in the Catholic side (the right side, looking from Wall St) of the Eagle River Cemetery. Burkett addressed petitioner about the poor condition of the chain link fence at the cemetery and asked that it be repaired or removed and offered to help organize volunteers to do so. DPW Foreman also let petitioner know Public Works would be willing to help haul away large branches downed over the winter if they were hauled into an area where the city crew could get their machines in for pickup. *Motion by Schaffer, 2nd by Burkett to grant conditional use permit to St. Peter the Fisherman Parish to install sign in the Catholic portion of the Eagle River Cemetery located at 1079 E Wall Street. Carried on a roll call vote.*

Eagle River Revitalization Program seeking a conditional use permit to post a sign at 229 E Wall Street to promote fundraising efforts for development of the Community Square project: ERRP is proposing a 4x8 sign, posted mid-lot, facing Wall Street for 18 months or until the end of their fundraising campaign. Schaffer reported the Planning Commission heard no objections at its May 5, 2022 hearing and that the Planning Commission recommends granting of conditional use permit for sign at 229 E Wall Street. *Motion by Schaffer, 2nd by Kressin to grant conditional use permit for 4x8 fundraising sign to be located at 229 E Wall Street for up to 18 months. Carried on a roll call vote.*

Eagle River Revitalization Program presented draft plan for phase one development of the Community Square Project. Informational only

Eagle River Properties, DBA Advanced Welding Institute seeking a conditional use permit to construct multi-family housing at 555 Enterprise Drive: Schaffer reported the Planning Commission heard no objections at its May 5, 2022 hearing and that the Planning Commission recommends granting of conditional use permit. Hyslop confirmed delineation of wetlands expected to be completed by May 17, 2022. *Motion by Schaffer, 2nd by Kressin to grant conditional use permit to Eagle River Properties DBA Advanced Welding Institute to construct up to four duplexes consisting of four beds and two baths on each side of duplex. Carried on a roll call vote.*

A) Street Closing/temporary sign/amplification/display of goods permits:

Eagle River Area Chamber of Commerce: Addendum to add barricades and road closure of South Railroad Street from Wall Street to Pine Street leaving access to D&S Mobile for bus parking during 4th of July parade and 4th of July Party in the Street. *Motion by Kressin, 2nd by Marquardt to approve permit addendum as presented. Carried*

Abundant Life Church: Temporary sign permit at corner of Wall St and Capich for Vacation Bible School. *Motion by Schaffer, 2nd by Kressin to approve permit as presented. Carried*

B) Operator's licenses: Evan Janet, Donna Timm, Thomas Timm, Briana Ullsperger, Lori Schubring, Kelvin Lindbom, Stacy Oas, Terry Lyon, Makayla Hayes, Cheryl Campbell, Tammy Hernandez, Sharon Stapleton, Gail Lamantia, Diedre Guigli, Megan Erdle, Anne Tomlanovich, Nancy Olson, Haley Klemmer, Amanda Randall-Crow, John Hayes II, Phoebe Spier, Aubrey Dalbec, Lauren Wondrash, Karen Carrillo, George Carrillo, Daniel Englund, Kristine Pieper TEMP Kathy Holperin, TEMP David Stauffacher. *Motion by Burkett, 2nd by Kressin to approve operator licenses as presented. Carried*

Operator's licenses still pending PD approval: Jason Toflinski *Motion by Burkett, 2nd by Kressin to approve operator license to Jason Toflinski pending approval from ERPD. Carried*

C) Picnic Licenses: Class B Beer: VFW Post 837: Eagle River Car and Truck Show, Paul Bunyan, Summer Kick Off following Sip n Shop Wine Walk, 4th of July Downtown Celebration, Burger Bash, WRJO Street Dances. Eagle River Chamber: Sip n Shop Wine Walk – Eagle Craft and Hobby *Motion by Burkett, 2nd by Kressin to approve picnic licenses as presented. Carried*

D) Direct Sales Permits: Scott D Brandenburg – DBA Three Lakes Cheese Haus LLC. *Motion by Burkett, 2nd by Kressin to approve direct sales permit to Scott D Brandenburg, DBA Three Lakes Cheese Haus LLC to conduct sales in the Nelsons Ace Parking lot for a period of six months, May 21, 2022 to November 21, 2022.*

E) Fireworks Permit: VFW 4th of July - Vilas County Fairground. Fire Chief Anderson and Police Chief Dobbs approved granting of the 4th of July fireworks permit. Chief Anderson stated the Eagle River Fire Department would not endorse the proposed rain date of July 5th, 2022. *Motion by Burkett, 2nd by Kressin*

to approve VFW Post 8637 fireworks permit for the 4th of July Fireworks to be held at Vilas County Fairgrounds. Carried on a roll call vote with permit being signed by Mayor Hyslop.

F) Request to keep ducks at 425 W Ohio – Bridgette Nutter: Nutter presented letters of approval from neighbors. Burkett questioned if male ducks are noisy like male chickens and Nutter stated they are not. *Motion by Burkett, 2nd by Kressin to allow up to four (4) ducks be kept at 425 W Ohio Street. Carried*

G) Republic Services – Garbage service update: General Manager, Jon Snyder, presented for Republic Services. Snyder reiterated the company's commitment to the community and that problems with new software was one of their biggest hurdles. They believe they have those problems resolved. Snyder provided the Council with a listing of donations/sponsorships made by Republic Services to organizations within the Eagle River community and spoke of the local people they employ. Clerk Bolte and Burkett both stated they had not received complaints since the last Council meeting. Burkett commended Republic Services for stepping up and swiftly addressing problems reminding Snyder that the City needs Republic Services to succeed. Burkett recommended adding Republic Services regular garbage haulers license to the June 14th 2022 City Council agenda.

H) MSA Update: *Motion by Kressin, 2nd by Burkett to approve pay request #8 by August Winters and Sons for WWTP upgrades in the amount of \$326,202.45. Carried on a roll call vote.*

Phil Kriesel, presented a written update on current MSA projects. Kriesel presented bids for sewer repair and road reconstruction on 1st and 4th Streets (TID#3) with FA Industrial Services Inc coming in with lowest bid of \$260,319.20. The bid includes Eagle River Light and Waters share of the project but does not include contingency and engineering costs. Ginner reported due to inflation the bid is much higher than was budgeted for recommends using money in reserve to pay the difference. *Motion by Burkett, 2nd by Kressin to proceed with sewer repair and road reconstruction on 1st and 4th paying with amount over budgeted funds with cash and qualifying expenses being charged to TIF 3. Carried on a roll call vote.*

I) 2022 Crack sealing and chip sealing bid: Bids were opened on May 4, 2022 at 12:00 noon with Pitlik & Wick coming in with lowest bid of \$80,356.00. *Motion by Burkett, 2nd by Kressin to contract with Pitlik & Wick for 2022 crack sealing and chip sealing project for a total of \$80,356.00. Carried on a roll call vote.*

J) Bid for Forrest Street boat landing/sea wall project in conjunction with Vilas County Forestry, Recreation and Land Committee. Advanced Site Solutions total bid is \$26,350.00. Ginner reported the City of Eagle River is responsible for 1/3 of the bid cost for the seawall repairs and the Forrest Street Boat landing. The city's estimated expense is \$8,700, with a cost share from Vilas County up to \$5,000. The project had already been approved by council, informational only.

K) Golf Course Update: Golf Pro Tony Sable presented a written update for review. Sable reported the new beverage cart became available from our supplier and came in about \$1,000 less than anticipated. The greens mower delivery has been pushed into August and Superintendent Anderson is working on getting a demo to use until then from John Deere.

M) Eagle River Revitalization/Main Street Program: Director Margelofsky gave update on the Community Square. A request for naming rights for Community Square to Rotary Square was presented. *Motion by Burkett, 2nd by Marquardt to approve the name Rotary Square for the property located at 229 E Wall St. Carried on a roll all vote.*

Motion by Kressin, 2nd by Marquardt to approve right of entry letter composed by Ginner for work to begin at Rotary Square. Carried on a roll call vote

O) Approve payment of bills for the city and the golf course: *Motion by Kressin, 2nd by Marquardt to approve payment of the bills for the city and the golf course as recommended by the Finance Committee. Carried on a roll call vote*

P) Employee policy change for return to work after use of sick leave: *Motion by Burkett, 2nd by Schaffer to add the following to employee policy: "Whenever City or Utility management believes that a work release from your doctor is needed to ensure your ability to safely return to your job, or if your return will include certain restrictions that may require accommodation, you will be asked to provide a doctor's report. We may also require a doctor's report or fitness for duty certification in cases of suspected sick leave abuse or to determine fitness for duty when needed." Carried on a roll call vote*

Q) Administrators report on activities in all departments & general monthly duties: Ginner presented a written update for review.

R) Police chief report on departmental activities. Chief Dobbs presented a written update for review.

Motion by Schaffer, 2nd by Kressin to adjourn the meeting. Carried

Becky J Bolte – City Clerk